

“FOREMAN TRAINING”

PRESENTED BY JOHN KOONTZ

DATE Friday, March 5 and Saturday, March 6, 2010
PLACE University Park Marriott, 480 Wakara Way, Salt Lake City, UT 84108
TIME 8:00am to 4:00pm
COST \$250
OTHER Lunch will be served both days at this event.
LAST DAY TO REGISTER February 26, 2010

ABOUT THE CLASS

John Koontz will enlighten your foreman in this presentation that teaches them leadership skills that will improve work on the jobsite. John will be covering:

- * Planning Skills for Foremen
- * Productivity Improvement: Material Managing & Site Planning Methods
- * The Foreman’s Role in Project Documentation
- * Managing Labor: Coding, Tracking, and Forecasting
- * Essential Management Skills for the Project Foremen
- * Managing Change at the Jobsite
- * Critical Leadership Skills for Project Foreman
- * Successful Survival of Project Closeout
- * Everyday Negotiating Skills for Jobsite Supervisors
- * Managing Your Subcontractors
- * Practical Time Management Skills for Foreman
- * Qualities, Characteristics and Habits of the Industry’s Best Foreman

ABOUT JOHN KOONTZ

John R. Koontz, MCAA’s national director for project management and advanced supervisory education, brings a balance of academic and practical experience to his courses. A former tenured associate professor in Purdue University’s Department of Building Construction Management, he served as Purdue’s mechanical construction management coordinator. He has been teaching since 1992. Prior to this, he spent 15 years in the employment of MCAA contractors in a variety of positions including senior project manager, project manager, project engineer, and estimator. Professor Koontz is the director of the MCAA Institute for Project Management and Advanced Institute for Project Management at the University of Texas in Austin. He also served as Academic Representative on the Board of Trustees of the Mechanical Contracting Education & Research Foundation. In addition to traveling the country to support MCAA’s National Education Initiative, Koontz remains active in continuing education, research, and writing in the area of mechanical contracting and MCAA Student Chapter development.

REGISTRATION

NAME _____

COMPANY _____

BILLING ADDRESS _____

PHONE NUMBER _____ FAX NUMBER _____

EMAIL ADDRESS _____

TOTAL TO BE BILLED _____ PAYMENT TYPE VISA MC AMEX CHECK

CREDIT CARD NUMBER _____ EXPIRATION _____

SIGNATURE _____

Signature authorizes card processing for \$250 per registration plus 5% convenience fee. Payment must accompany registration form. Return forms to the UMCA office by Friday, February 26th, 2010 via mail or fax.

ADDRESS 669 S 200 E Suite 200 Salt Lake City, UT 84111 **PHONE** 801.364.7768 **FAX** 801.531.7725
EMAIL Robert Bergman robert@umca.com | Sarah Black sarah@umca.com

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