

RESOLUTION 2023-34

A RESOLUTION OF THE VINEYARD CITY COUNCIL ADOPTING THE VINEYARD CITY PLAYING FIELD LEASING POLICY

WHEREAS, Vineyard City owns and operates public playing fields throughout the City;
and

WHEREAS, through the years various private clubs and teams have leased the fields for
use during their playing season; and

WHEREAS, the Vineyard City Council desires to adopt a field leasing policy to establish
guidelines and procedures for the leasing of public playing fields to ensure fair access, equitable
use, and maintenance of our valuable recreational resources; and

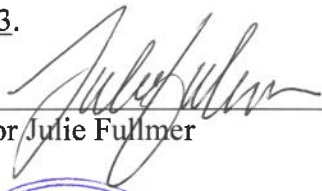
NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF
VINEYARD AS FOLLOWS:

Section 1. Approval. That certain Vineyard City Playing Field Leasing Policy, attached
hereto as Exhibit A and incorporated herein by reference, is hereby approved and adopted by the
City Council of Vineyard City.

Section 2. Severability. If any section, part or provision of this Resolution is held invalid
or unenforceable, such invalidity or unenforceability shall not affect any other portion of this
Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its
approval by the City Council.

Passed and dated this 12th day of July 2023.



Mayor Julie Fullmer

Attest:



City Recorder Pamela Spencer



PASSAGE BY MUNICIPAL COUNCIL
ROLL CALL VOTE

RESOLUTION NO 2023-34

**A RESOLUTION OF THE VINEYARD CITY COUNCIL ADOPTING
THE VINEYARD CITY PLAYING FIELD LEASING POLICY**

ROLL CALL VOTE:

MAYOR JULIE FULLMER

COUNCILMEMBER TYCE FLAKE

COUNCILMEMBER AMBER RASMUSSEN

COUNCILMEMBER MARDI SIFUENTES

COUNCILMEMBER CRISTY WELSH

TOTALS

MOTION	SECOND	AYES	NAYS	ABSENT
		X		
		X		
		X		
X		X		
	X	X		
		5		

This Resolution was passed by the City Council of Vineyard Utah on the 12th day of July 2023, by a roll call vote as described above.

CITY RECORDER'S CERTIFICATE AND ATTEST

This Resolution was recorded in the office of the Vineyard City Recorder on the 13th day of July 2023.

I hereby certify and attest that the foregoing constitutes a true and accurate record of proceedings with respect to Resolution No. 2023-34

ATTEST:


Vineyard City Recorder



Vineyard City Playing Field Leasing Policy

I. Policy Statement

Vineyard City recognizes the importance of providing recreational opportunities for city leagues, the public, and private clubs or teams. To support the diverse needs of our community, we offer the option to lease public playing fields to private clubs or teams on a game-by-game or season-by-season basis. This policy aims to establish guidelines and procedures for the leasing of public playing fields to ensure fair access, equitable use, and maintenance of our valuable recreational resources.

II. Eligibility

- a. Private clubs or teams must be duly registered and licensed legal entities, such as nonprofit organizations, community-based clubs, or established sports teams.
- b. Eligible clubs or teams must demonstrate a clear purpose and commitment to promoting organized sports and providing recreational opportunities to Vineyard City residents.

III. Application Process

- a. Private clubs or teams interested in leasing public playing fields must apply to the Vineyard City Parks and Recreation Department.
- b. The application should include the following information:
 - i. Club or team name, contact person, and contact details.
 - ii. Proof of legal entity registration and documentation supporting their purpose and commitment to organized sports.
 - iii. Preferred playing field(s), requested dates and times, and duration of the lease (game-by-game or season-by-season).
 - iv. Any additional requirements, such as equipment, facilities, or services.

IV. Allocation of Playing Fields

- a. The allocation of playing fields will be based on availability, the needs of the general public, and the suitability of the playing field for the requested sport.
- b. Priority will be given to accommodating a variety of sports and ensuring equitable access for different clubs or teams.

V. Rental Fees

- a. The rental fees for public playing fields will be determined according to the City's Fee Schedule based on the duration, frequency, and demand for the requested lease. Rental fees may be reduced in exchange for in-kind services like field maintenance and preparation or clinics for coaches, players, or referees.
- b. Season-by-season leases may be subject to a discounted rate compared to game-by-game rentals to incentivize longer-term commitments.

VI. Terms and Conditions

- a. Private clubs or teams granted a lease must adhere to the terms and conditions outlined in the lease agreement provided by the Vineyard City Parks and Recreation Department.
- b. The terms and conditions may include guidelines for field usage, responsible behavior, equipment storage, waste management, and any additional rules deemed necessary for the well-being of the playing fields and surrounding areas.
- c. Violation of the terms and conditions may result in penalties, revocation of leasing privileges, or future leasing restrictions.

VII. Maintenance and Repair

- a. Private clubs or teams leasing public playing fields are responsible for ensuring that the fields are left in the same or better condition as they were received.
- b. Any damages caused by the private clubs or teams must be reported to the Vineyard City Parks and Recreation Department immediately.
- c. The department may inspect the fields periodically to assess their condition and address any maintenance or repair needs.

VIII. Insurance

- a. Private clubs or teams leasing public playing fields must provide proof of adequate insurance coverage before the lease is granted.
- b. The following minimum insurance coverage is required:
 - i. **General Liability Insurance:** Private clubs or teams must carry commercial general liability insurance with a minimum coverage limit of \$1,000,000 per occurrence and \$2,000,000 aggregate. This insurance should cover any bodily injury, property damage, or personal injury claims arising from the club or team's activities on the leased playing fields.

- c. **Participant Accident Insurance:** Private clubs or teams should consider obtaining participant accident insurance to cover accidental injuries sustained by their players during games or practices. This insurance should have a minimum coverage limit of \$100,000 per occurrence.
- d. **Property Insurance:** Private clubs or teams should consider obtaining property insurance to cover their equipment, gear, and other personal property used on the leased playing fields. This insurance should have adequate coverage limits based on the value of the insured property. The City bears no responsibility for damage to equipment, gear, or personal property used on public playing fields.
- e. **Excess/Umbrella Liability Insurance:** Private clubs or teams may consider obtaining excess or umbrella liability insurance to provide additional coverage above the primary liability limits. The coverage limit for this insurance should be determined based on the specific needs and risk profile of the club or team.
- f. Private clubs or teams must provide a certificate of insurance naming Vineyard City as an additional insured and providing evidence of the required insurance coverage. The certificate should be submitted to the Vineyard City Parks and Recreation Department at least 30 days before the lease start date.
- g. Private clubs or teams must maintain continuous insurance coverage throughout the duration of the lease and provide updated certificates of insurance upon renewal or expiration of their policies.
- h. Failure to maintain the required insurance coverage or provide updated certificates of insurance may result in the revocation of leasing privileges or future leasing restrictions.

IX. Special Event Permit

- a. Games, tournaments, or clinics with more than 100 attendees will require a Special Event Permit in addition to a Lease Agreement.

X. Public Access

- a. Public access to the playing fields must be maintained during non-leased hours.
- b. Private clubs or teams must allow public use of the fields when not in use by the lessee, ensuring fair access for unorganized play or other community events.
- c. The City may prohibit an organized club or team, or a for-profit trainer or coach, from using the playing fields if they use the field during non-leased hours in a manner that interferes with public use.

XI. Review and Evaluation

- a. The Vineyard City Parks and Recreation Department will regularly review and evaluate the leasing policy to ensure its effectiveness and make any necessary adjustments.

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