

MINUTES OF COUNCIL STUDY MEETING – JUNE 20, 2023

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THE WEST VALLEY CITY COUNCIL MET IN ELECTRONIC STUDY SESSION ON TUESDAY, JUNE 20, 2023 AT 4:30 P.M. AT WEST VALLEY CITY HALL, MULTIPURPOSE ROOM, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR LANG.

THE FOLLOWING MEMBERS WERE PRESENT:

Karen Lang, Mayor
Lars Nordfelt, Councilmember At-Large
Don Christensen, Councilmember At-Large
Tom Huynh, Councilmember District 1
Scott Harmon, Councilmember District 2 (*electronically*)
William Whetstone, Councilmember District 3
Jake Fitisemanu, Councilmember District 4 (*electronically*)

STAFF PRESENT:

Nicole Cottle, Acting City Manager
Nichole Camac, City Recorder
Eric Bunderson, City Attorney (*electronically*)
Colleen Jacobs, Police Chief
John Evans, Fire Chief
Jim Welch, Finance Director
Steve Pastorik, CED Director
Layne Morris, CPD Director (*electronically*)
Dan Johnson, Public Works Director
Jason Ereksen, Acting Parks and Recreation Director
Mark Nord, RDA Director
John Flores, HR Director
Sam Johnson, Strategic Communications Director (*electronically*)
Ken Cushing, IT (*electronically*)
Steve Lehman, CED (*electronically*)
Peggy Daniels, CPD

APPROVAL OF MINUTES OF STUDY MEETING HELD JUNE 13, 2023

The Council considered the Minutes of the Study Meeting held June 13, 2023. There were no changes, corrections or deletions.

Councilmember Christensen moved to approve the Minutes of the Study Meeting held June 13, 2023. Councilmember Whetstone seconded the motion.

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A voice vote was taken and all members voted in favor of the motion.

REVIEW AGENDA FOR REGULAR CITY COUNCIL AND SPECIAL BUILDING AUTHORITY MEETINGS OF JUNE 13, 2023

Upon inquiry by Mayor Lang, members of the Council had no further questions or concerns regarding items listed on the Agenda for the Regular City Council or Special Building Authority meetings scheduled later this night.

AWARDS, CEREMONIES, AND PROCLAMATIONS SCHEDULED FOR JUNE 27, 2023

A. PROCLAMATION RECOGNIZING THE MONTH OF JULY 2023 AS PARK AND RECREATION MONTH

Councilmember Christensen offered to read a Proclamation Recognizing the Month of July 2023 as Park and Recreation Month at the Regular City Council Meeting scheduled June 27, 202 at 6:30 PM.

PUBLIC HEARINGS SCHEDULED FOR JUNE 27, 2023

A. ACCEPT PUBLIC INPUT REGARDING APPLICATION GP-1-2023, FILED BY RUSSELL PLATT, REQUESTING A GENERAL PLAN CHANGE FROM MIXED USE WITH HIGH DENSITY RESIDENTIAL TO MIXED USE WITH VERY HIGH DENSITY RESIDENTIAL FOR PROPERTY LOCATED AT 1251 WEST 3300 SOUTH

Mayor Lang informed a public hearing had been advertised for the Regular Council Meeting scheduled June 27, 2023, in order for the City Council to hear and consider public comments regarding Application GP-1-2023, Filed by Russell Platt, Requesting a General Plan Change from Mixed Use with High Density Residential to Mixed Use with Very High Density Residential for Property Located at 1251 West 3300 South.

Proposed Ordinance 23-21 and Resolution 23-83 related to the proposal to be considered by the City Council subsequent to the public hearing, was discussed as follows:

ACTION: ORDINANCE NO. 23-21, AMEND THE GENERAL PLAN TO SHOW A CHANGE OF LAND USE FROM MIXED USE WITH HIGH DENSITY RESIDENTIAL TO MIXED USE WITH VERY HIGH DENSITY RESIDENTIAL FOR PROPERTY LOCATED AT 1251 WEST 3300 SOUTH

Steve Pastorik, CED Director, discussed proposed Ordinance 23-21 that would amend the General Plan to Show a Change of Land Use from Mixed Use with High Density Residential to Mixed Use with Very High Density Residential for Property Located at 1251 West 3300 South

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Written documentation previously provided to the City Council included information as follows:

The property is currently developed as the Village at River's Edge Apartments which include 244 apartments and 21,054 square feet of commercial space on the ground floor of four of the buildings on the north end of the property. In the southeast corner of the property there is a 40-unit condo building that is not included with this application. The current density of the apartment development is 18.8 units/acre.

The applicant is proposing two significant changes to the existing Village at River's Edge development that are highlighted on the attached concept plan. The first proposed change is to remodel buildings A1-A4 (buildings in blue on the concept plan) to replace the existing commercial space with 30 new apartments. The second change is to fill the wetland area along the east side of the property and develop 17 rental townhome units within 4 new buildings (buildings in purple on the concept plan). The addition of 47 new units increases the density from 18.8 units/acre to 22.4 units/acre. This is why the General Plan change is sought. Included with this issue paper are renderings for the proposed townhomes as well as renderings showing how the existing mixed use buildings would be remodeled to convert the ground floor commercial space into apartments. The original development agreement and a license history of the businesses on the property are included for reference.

ACTION: RESOLUTION NO. 23-83, AUTHORIZE THE CITY TO ENTER INTO A DEVELOPMENT AGREEMENT WITH VILLAGE AT RIVER'S EDGE, LLC FOR APPROXIMATELY 13.02 ACRES OF PROPERTY LOCATED AT APPROXIMATELY 1251 WEST 3300 SOUTH

Steve Pastorik, CED Director, discussed proposed Resolution 23-83 that would authorize the City to Enter Into a Development Agreement With Village at River's Edge, LLC for Approximately 13.02 Acres of Property Located at Approximately 1251 West 3300 South.

Written documentation previously provided to the City Council included information as follows:

Russell Platt has submitted a General Plan change application (GP-1-2023) on 13.02 acres to change the General Plan from Mixed Use with High Density Residential to Mixed Use with Very High Density Residential. The Planning Commission recommended approval of the General Plan change subject to a development agreement.

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The proposed development agreement replaces the original development agreement on this property and addresses the number of new apartments and rental townhomes, the apartment unit mix, minimum unit sizes, exterior building design, interior finishes, updates/repairs to the existing buildings, new amenities, landscaping, and management standards.

Councilmember Whetstone stated that the Planning Commission minutes noted that there was a lot of homeless activity occurring in the wetland portion of the proposal. Nicole replied that this statement is correct. She noted that she contacted members of COP to verify and they are aware of camping in the area. Nicole stated that the issue has decreased and the homeless population is generally aware that the City has a strict no camping policy so they generally move through the area quickly. She indicated that this activity could increase again once the South Salt Lake City park becomes part of the aviary. Councilmember Whetstone stated that this looks like a nice area and he would hate to see lose the green space.

The City Council will consider Ordinance 23-21 and Resolution 23-83 at the Regular Council Meeting scheduled June 27, 2023 at 6:30 P.M.

RESOLUTION 23-86: AUTHORIZE THE PURCHASE OF GOLF COURSE MAINTENANCE EQUIPMENT

Nicole Cottle, Assistant City Manager, presented proposed Resolution 23-86 that would authorize the Purchase of Golf Course Maintenance Equipment.

Written documentation previously provided to the City Council included information as follows:

Golf course maintenance equipment at both courses is worn down and not functioning as it should. It no longer performs as designed without significant repair time and new parts. Some of the failing parts have an 18-month replacement time or cannot be purchased at all. Some equipment is completely non-functional limiting what the staff has available to complete necessary tasks.

Maintenance equipment pieces include:

- Toro Groundsmaster 3310
- Toro Groundsmaster 4500 (3)
- Toro Groundsmaster 3500
- Greensmaster 3300 for greens (5)
- Greensmaster 3300 for tees (4)
- Reelmaster 3555-D (5)

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- Sand Pro 3040 w/out Blade (2)
- Workman HDX

The total cost of this equipment (for both courses) comes to a total of \$1,240,699.40. With a credit of \$150,000, the total requested amount is \$1,090,699.40. Suppliers are on the State Contract for purchasing.

Councilmember Whetstone stated that the total price is very expensive and asked if there are other alternatives such as leasing. Nicole replied that leasing is an option if the Council desires. She noted that the current equipment is in need of replacement so continuing to use existing equipment would not be a viable option as the equipment is essential to the operation of the golf courses. Councilmember Christensen asked if there are blades for the Sandpro 3040 if needed. Nicole replied yes. Mayor Lang stated that she prefers to purchase the equipment outright so the City doesn't have to pay any additional fees for leasing. Councilmember Whetstone asked what the lifespan of the equipment is. Nicole replied that she could provide that information. Councilmember Whetstone asked if the equipment purchases can be staggered in the future. Nicole replied that this can be done on the backend and could likely be worked into the budget moving forward.

The City Council will consider Resolution 23-86 at the Regular Council Meeting scheduled June 27, 2023 at 6:30 P.M

CONSIDER APPLICATION S-12-2022, FILED BY FRED COX, REQUESTING FINAL PLAT APPROVAL FOR THE MOODY SUBDIVISION LOCATED AT 6780 WEST SR-201 NORTH FRONTAGE ROAD

Steve Lehman, CED, presented Application S-12-2022, Filed by Fred Cox, Requesting Final Plat Approval for the Moody Subdivision Located at 6780 West SR-201 North Frontage Road

Written documentation previously provided to the City Council included information as follows:

Fred Cox, representing the property owner, is requesting final subdivision approval for the Moody Subdivision. The property is zoned manufacturing and is currently occupied by SealMaster, which is a pavement products and equipment business.

The subdivision will consist of 9 lots on approximately 10 acres. The existing business will remain part of the subdivision and will be located on what will become lot 1.

Access to the subdivision will be gained from SR-201 North Frontage Road and from an existing drive approach serving the existing SealMaster business. The new road is intended to be private. A new drive approach will be installed along the

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east boundary of the subdivision connecting with the SR-201 North Frontage Road.

Councilmember Nordfelt asked if there are requirements to maintain the private lane. Steve replied yes. Councilmember Nordfelt verified that this application meets all the requirements in City Code. Steve replied yes and indicated that this is an administrative application. Councilmember Whetstone stated that he believes this will be great if landscaping is done like it is on the other lots in the area. Steve replied that there will be a site plan review to ensure it meets all requirements. Mayor Lang noted that there is a knuckle in the road indicated on the site plan. Steve replied that this is for a safer more perpendicular exit.

The City Council will consider Application S-12-2022 at the Regular Council Meeting scheduled June 27, 2023 at 6:30 P.M

CONSENT AGENDA SCHEDULED FOR JUNE 27, 2023

A. **RESOLUTION 23-87: ACCEPT A WARRANTY DEED FROM BRADLEY JONES FOR PROPERTY LOCATED AT 2165 SOUTH 7200 WEST**

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-87 that would accept a Warranty Deed from Bradley Jones for Property Located at 2165 South 7200 West

Written documentation previously provided to the City Council included information as follows:

The JK Investments project is located on the west side of 2165 South 7200 West. As a condition of approval of the project, conveyance of additional 7200 West right-of-way was required.

B. **RESOLUTION 23-88: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF ANGIE MCCONKEY AS A MEMBER OF THE WEST VALLEY BOARD OF ADJUSTMENT FOR A TERM FROM JULY 1, 2023 TO JUNE 30, 2028**

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-88 that would Ratify the City Manager's Reappointment of Angie McConkey as a Member of the West Valley Board of Adjustment for a Term from July 1, 2023 to June 30, 2028

Written documentation previously provided to the City Council included information as follows:

The Board of Adjustment is composed of five members and an alternate member appointed and reappointed by the City Manager with the advice and consent of the City Council. It is proposed that Angie McConkey be appointed to the Board of Adjustment to serve as a member.

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Angie McConkey has lived in West Valley City for 20 years. She loves the area and the people. She is Project Accountant for Jacobsen Construction in Salt Lake City. Since 1996, she has served in various accounting roles such as controller, manager, and project specialist. Angie McConkey is dependable, hard-working, detail-oriented, and responsible.

C. RESOLUTION 23-89: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF JOSH PETTERSSON AS A MEMBER OF THE WEST VALLEY BOARD OF ADJUSTMENT FOR A TERM FROM JULY 1, 2023 TO JUNE 30, 2028

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-89 that would Ratify the City Manager's Reappointment of Josh Pettersson as a Member of the West Valley Board of Adjustment for a Term from July 1, 2023 to June 30, 2028

Written documentation previously provided to the City Council included information as follows:

The Board of Adjustment is composed of five members and alternate members appointed and reappointed by the City Manager with the advice and consent of the City Council. It is proposed that Josh be reappointed to the Board of Adjustment to serve as a regular member.

With the exception of a 2-year church mission, Josh Pettersson has lived in West Valley City his entire life. Josh Pettersson graduated from Cyprus High school in 1987 and has a BS in Electrical Engineering from the University of Utah. He also has an AS in Pre-Engineering from SLCC. Josh Pettersson currently works as the Division Manager for Wasatch Electric, where he has been since 1991. He handles contract and settlement negotiations, the resolution of disputes and conflicts, and also has electrical experience. His term would begin July 1, 2023 and expire on June 30, 2028.

D. RESOLUTION 23-90: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF SANDY NAEGLER AS A MEMBER OF THE WEST VALLEY BOARD OF ADJUSTMENT FOR A TERM FROM JULY 1, 2023 TO JUNE 30, 2028

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-90 that would Ratify the City Manager's Reappointment of Sandy Naegle as a Member of the West Valley Board of Adjustment for a Term from July 1, 2023 to June 30, 2028

Written documentation previously provided to the City Council included information as follows:

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The Board of Adjustment is composed of five members and alternate members appointed and reappointed by the City Manager with the advice and consent of the City Council. Any Board of Adjustment member or alternate member may be reappointed for an additional term.

Sandy Naegle has been serving on the Board of Adjustment since July 1, 2003. She has expressed an interest to continue serving on the Board of Adjustment. Sandy Naegle's reappointed term will run from July 1, 2023 to June 30, 2028.

E. RESOLUTION 23-91: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF SCOTT SPENDLOVE AS A MEMBER OF THE WEST VALLEY BOARD OF ADJUSTMENT FOR A TERM FROM JULY 1, 2023 TO JUNE 30, 2028

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-91 that would Ratify the City Manager's Reappointment of Scott Spendlove as a Member of the West Valley Board of Adjustment for a Term from July 1, 2023 to June 30, 2028

Written documentation previously provided to the City Council included information as follows:

The Board of Adjustment is composed of five members and alternate members appointed and reappointed by the City Manager with the advice and consent of the City Council. Any Board of Adjustment member or alternate member may be reappointed for an additional term.

Scott Spendlove has been serving on the Board of Adjustment since July 1, 2003. He has expressed an interest to continue serving on the Board of Adjustment. Scott Spendlove's reappointed term will run from July 1, 2023 to June 30, 2028.

F. RESOLUTION 23-92: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF MATHEW LOVATO AS A MEMBER OF THE WEST VALLEY PLANNING COMMISSION FOR A TERM FROM JULY 1, 2023 TO JUNE 30, 2027

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-92 that would Ratify the City Manager's Reappointment of Mathew Lovato as a Member of the West Valley Planning Commission for a Term from July 1, 2023 to June 30, 2027

Written documentation previously provided to the City Council included information as follows:

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The Planning Commission is composed of seven members and one alternate member appointed and reappointed by the City Manager with the advice and consent of the City Council.

Mathew Lovato has been recommended for reappointment as a member of the Planning Commission. He has been serving as a member of the Planning Commission since November 3, 2015. Mathew Lovato's term will run from July 1, 2023 to July 1, 2027.

Mathew Lovato has worked in the City for 27 years and is currently employed by Discover. He holds an MBA and has served on the City's Clean and Beautiful Committee. We believe Mathew Lovato will continue to be a valuable asset to the City in serving on the Planning Commission.

G. RESOLUTION 23-93: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF LARRY HEALEY AS A MEMBER OF THE LICENSE HEARING BOARD FOR A TERM COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2026

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-93 that would Ratify the City Manager's Ratify the City Manager's Reappointment of Larry Healey as a Member of the License Hearing Board for a Term Commencing July 1, 2023 and Ending June 30, 2026

Written documentation previously provided to the City Council included information as follows:

The License Hearing Board is composed of three members appointed by the City Manager with the advice and consent of the City Council. Larry Healey is willing to accept the reappointment as a member of the License Hearing Board for a three-year term.

H. RESOLUTION 23-94: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF ABIGAIL M. DIZON-MAUGHAN TO THE PROFESSIONAL STANDARDS REVIEW BOARD FOR A TERM COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2025

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-94 that would Ratify the City Manager's Reappointment of Abigail M. Dizon-Maughan to the Professional Standards Review Board for a Term Commencing July 1, 2023 and Ending June 30, 2025.

Written documentation previously provided to the City Council included information as follows:

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The Professional Standards Review Board reviews all allegations of police misconduct from a citizen's perspective and makes various recommendations to the Police Chief regarding these incidents.

I. RESOLUTION 23-95: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF BARBARA FIELDS TO THE PROFESSIONAL STANDARDS REVIEW BOARD FOR A TERM COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2025

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-95 that would Ratify the City Manager's Reappointment of Barbara Fields to the Professional Standards Review Board for a Term Commencing July 1, 2023 and Ending June 30, 2025

Written documentation previously provided to the City Council included information as follows:

The Professional Standards Review Board reviews all allegations of police misconduct from a citizen's perspective and makes various recommendations to the Police Chief regarding these incidents.

J. RESOLUTION 23-96: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF MICAH BRUNER TO THE PROFESSIONAL STANDARDS REVIEW BOARD FOR A TERM COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2025

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-96 that would Ratify the City Manager's Reappointment of Micah Bruner to the Professional Standards Review Board for a Term Commencing July 1, 2023 and Ending June 30, 2025.

Written documentation previously provided to the City Council included information as follows:

The Professional Standards Review Board reviews all allegations of police misconduct from a citizen's perspective and makes various recommendations to the Police Chief regarding these incidents.

K. RESOLUTION 23-97: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF MISTY SMITH AS A MEMBER OF THE WEST VALLEY CITY CLEAN AND BEAUTIFUL COMMITTEE FOR A TERM FROM JULY 1, 2023 TO JUNE 30, 2027

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-97 that would Ratify the City Manager's Reappointment of Misty Smith as a Member of the West Valley City Clean and Beautiful Committee for a Term from July 1, 2023 to June

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Written documentation previously provided to the City Council included information as follows:

Members of the West Valley City Clean and Beautiful Committee are appointed for a four year term by the City Manager with the advice and consent of the City Council.

L. RESOLUTION 23-98: RATIFY THE CITY MANAGER'S APPOINTMENT OF BRIAN BLANK AS CHAIR OF THE WEST VALLEY CITY CLEAN AND BEAUTIFUL COMMITTEE FOR A TERM FROM JULY 1, 2023 TO JUNE 30, 2024

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-98 that would Ratify the City Manager's Appointment of Brian Blank as Chair of the West Valley City Clean and Beautiful Committee for a Term from July 1, 2023 to June 30, 2024

Written documentation previously provided to the City Council included information as follows:

The Chair of the West Valley City Clean and Beautiful Committee serves for a term of one year. Brian's term will commence July 1, 2023 and end June 30, 2024.

M. RESOLUTION 23-99: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF STEVE LEHMAN AS CHAIR OF THE LICENSE HEARING BOARD FOR A TERM FROM JULY 1, 2023 TO JUNE 30, 2024

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-99 that would Ratify the City Manager's Reappointment of Steve Lehman as Chair of the License Hearing Board for a Term from July 1, 2023 to June 30, 2024

Written documentation previously provided to the City Council included information as follows:

The License Hearing Board is composed of three members appointed and reappointed by the City Manager with the advice and consent of the City Council. Steve Lehman is willing to accept the reappointment as Chair of the License Hearing Board for a term commencing July 1, 2023 and ending June 30, 2024.

N. RESOLUTION 23-100: RATIFY THE CITY MANAGER'S REAPPOINTMENT OF LARS NORDFELT AS CHAIR OF THE WEST

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VALLEY CITY AUDIT REVIEW COMMITTEE FOR A TERM FROM JULY 1, 2023 TO JUNE 30, 2024

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-100 that would Ratify the City Manager's Reappointment of Lars Nordfelt as Chair of the West Valley City Audit Review Committee for a Term from July 1, 2023 to June 30, 2024.

Written documentation previously provided to the City Council included information as follows:

The Audit Review Committee consists of five members who serve for a term of three years. The Committee is comprised of the City Manager, two members of the City Council, one appointed citizen and a finance director from another community. The City Manager has recommended that Lars Nordfelt be reappointed as Chairman of this Committee. Mr. Nordfelt is willing to accept this reappointment for the term commencing July 1, 2023 and ending June 30, 2024.

O. RESOLUTION 23-101: RATIFY THE CITY MANAGER'S APPOINTMENT OF DAN JOHNSON TO THE UTAH INFRASTRUCTURE AGENCY BOARD

Nicole Cottle, Assistant City Manager, discussed proposed Resolution 23-101 that would Ratify the City Manager's Appointment of Dan Johnson to the Utah Infrastructure Agency Board

Written documentation previously provided to the City Council included information as follows:

The Utah Infrastructure Agency's bylaws require the City to appoint a member to the Agency Board. Dan Johnson is the City's Public Works Director and has the experience and expertise to represent the City's interests on the Board. Mr. Johnson's knowledge of public infrastructure needs makes him a unique fit to serve in this position.

The Council requested that bios be provided for reappointments in the future.

The City Council will consider Resolutions 23-87 through 23-101 on the Consent Agenda at the Regular Council Meeting scheduled June 27, 2023 at 6:30 P.M

COMMUNICATIONS

A. CITY MANAGER HIRING PROCESS

John Flores, HR Director, presented a recommended process and timeline for City Manager recruitment.

- Executive recruitment firm (6-9 months)

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- Selection and engagement of search firm (4-6 weeks)
 - o contact with top firms and assess for services provided and qualify of work
 - o Select firm and determine start date
 - Some firms are not accepting new clients and others are 30-45 days out from starting services
- Initial Meeting (1 week)
 - o Review qualifications, job requirements, screening questions, expectations, salary range and benefits
- Post position (4+ weeks)
 - o Outreach
 - Firm reaches out to their existing pool of candidates (internal network)
 - Firm posts through their channels (national reach)
 - City posts through our channels (local reach)
 - Firm handles all communications, disqualifications, and applicant questions.
 - Firm regularly communicates with WVC on process and updates.
- Job closed
- Initial vetting and review (6-8 weeks)
 - o Screen out applicants based on qualifications.
 - o Vet applicants based on our standards.
 - o Review applicants for red flags (experience, public presence, etc.)
 - o Initial interviews with firm's recruitment team
- Top candidates provided to West Valley City
- WVC Interview and Assessment (4-6 weeks)
- WVC Selects top candidates for background and potential job offer
- Firm conducts background investigation (2-3 week)
- Background results and Council vote/selection (1-2 weeks)
- Job offer, negotiations, start date (2-8 weeks)

Councilmember Christensen asked where the firms are located. John replied they are from across the country and are nationally recognized firms that specialize in City Manager recruiting. Councilmember Christensen stated that Utah has a different climate and culture than other places in the nation. John agreed and noted that it's important the City has the opportunity to assess the candidates to ensure they are a good fit. Mayor Lang stated that she would like to get the contract process in place and indicated she would like to take a week to absorb the information. Councilmember Christensen stated that it's important to begin the process as soon as possible since the timeframe is so lengthy. Councilmember Whetstone stated the

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that he would have liked to see an overlap for transition but that may not be possible. Mayor Lang asked if an outside firm has been used in the past. John replied it's not common but is important for positions that aren't normally or routinely filled. Mayor Lang stated that she would prefer to wait a week and would like to see the firms that are being proposed. Councilmember Christensen stated that he is ready to move forward and trusts HR to find the best firm. Mayor Lang stated that this process is one for the Council and she wants to ensure everyone is properly educated. She indicated that this is a good starting point.

The Mayor and Council had no further questions or concerns.

B. COUNCIL CALENDAR

Mayor Lang referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events.

Members of the City Council had no further questions regarding the Council Update.

NEW BUSINESS

A. POTENTIAL FUTURE AGENDA ITEMS

Councilmember Huynh stated that he wanted to be clear that his interest in rental properties and business licenses was for a constituent and not himself. He requested information on new deadlines for the Form of Government requirements with the adjusted election dates.

Councilmember Nordfelt asked if the Council had any thoughts regarding the allowable dollar amount for at home businesses. After discussion, the Council agreed to leave it at \$2,000 to lessen the impact on neighbors.

B. COUNCIL REPORTS

COUNCILMEMBER NORDFELT- AUDIT REVIEW COMMITTEE

Councilmember Nordfelt stated that the Audit Review Committee met and reviewed the audit for Campbell Court. He indicated that there were no findings of inappropriate funds but the committee was concerned about management on the property. Peggy Daniels, CPD, provided a history of the property. Nicole noted that information on the contract can be provided to the Council as well as a bid process if interested. Councilmember Nordfelt stated that the Audit Committee also reviewed and approved engagement letters for Keddington and Christensen to conduct the upcoming audit.

COUNCILMEMBER CHRISTENSEN- WESTFEST

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Councilmember Christensen stated that he attended WestFest each day over the weekend and there were great crowds and events. He provided kudos to the committee that put everything together and suggested recognizing them with the Essential Piece program.

Councilmember Huynh asked who gets the income from tickets that are sold for rides. Mayor Lang replied that it would be the vendor that provides the rides, not the City.

Councilmember Whetstone suggested a cleanup process along the parade route. Councilmember Huynh requested a van to take the Council back to City Park following the parade next year.

C. STRATEGIC DISCUSSION LIST

Mayor Lang stated that items would continue to be discussed on the list.

D. REVIEW AGENDA FOR SPECIAL REDEVELOPMENT AGENCY MEETING SCHEDULED JUNE 20, 2023

Nicole Cottle, Assistant City Manager, indicated that this meeting has a resolution to adopt the Hometown Scholars Annual renewal and would be discussed June 27, 2023 following the Regular City Council meeting. Nicole introduced scholars and program coordinators in attendance. Mayor Lang asked if housing is included in the cost. Nicole replied yes. Councilmember Fitisemanu indicated he is impressed and happy with this program and offered congratulations and appreciation to all involved. Mayor Lang agreed that this is a great program and use of money.

MOTION TO ADJOURN

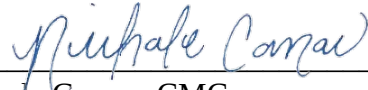
Upon motion by Councilmember Huynh all voted in favor to adjourn.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING ON TUESDAY JUNE 13, 2023 WAS ADJOURNED AT 5:33 PM BY MAYOR LANG.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, June 13, 2023.

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Nichole Camac, CMC
City Recorder