



MINUTES
Mount Pleasant CDRA
13 June 2023
6:00 p.m.
Regular Meeting

Executive Director: Monte Bona

Chairperson: Mike Olsen

Board Members: Paul Madsen, Lynn Beesley, Russell Keisel,
Rondy Black, and Sam Draper

Secretary: Jeanne M. Tejada

1. Welcome – Mayor Pro Tempore

Russell G. Keisel, Mayor Pro Tempore, welcomed all to the Regular CDRA Meeting held June 13, 2023.

2. Roll Call – Secretary

Present: D. Lynn Beesley, Paul C. Madsen, Russell G. Keisel, Rondy G. Black

Absent: Mike Olsen and Samuel Draper

Personnel in Attendance: Dave Oxman (Finance Director)

Others in Attendance: Claudia Jarrett, Shay Morrison, Justin Atkinson, Jackson Lambie, Monte Bona, Ron Phelps, Heidi Kelso, Molly Brotherson.

3. Approval of Minutes – Mayor Pro Tempore

May 9, 2023, Regular CDRA Meeting held at 6:00pm.

Motion: Approve the minutes of the May 9, 2023, Regular CDRA Meeting held at 6:00pm.

Moved by Paul C. Madsen

Seconded by D. Lynn Beesley

Motion passed unanimously.

4. Approval of Claims – Mayor Por Tempore

Invoice Register dated 5/09/2023 to 6/08/2023 in the amount of \$18,466.47.

Motion: Approve the Invoice Register dated 5/09/2023 to 6/08/2023 in the amount of \$18,466.47.

Moved by Rondy Black

Seconded by D. Lynn Beesley

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: D. Lynn Beesley, Paul C. Madsen, Russell G. Keisel, Rondy G. Black.



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5. Approval of Resolution – *Mayor Pro Tempore*

Approval of Resolution CDRA 2023-02 A Resolution Adopting the 2023-2024 Operating Budget for the Community Development and Renewal Agency (CDRA).

Motion: Approve Resolution CDRA 2023-02 A Resolution Adopting the 2023-2024 Operating Budget for the Community Development and Renewal Agency (CDRA).

Moved by Paul C. Madsen

Seconded by D. Lynn Beesley

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: D. Lynn Beesley, Paul C. Madsen, Russell G. Keisel, Rondy G. Black.

6. CDRA Executive Director Report

Director Bona yielded his time to item #7 on the agenda.

7. Discussion/Action: Park Project -- *Justin Atkinson, Heidi Kelso, Molly Brotherson.*

It was reported that Dave and Monte are wrapping up grants. Justin gave a progress report. He stated that the project has grown much more than started out with. He stated that it is \$576,000 with 50/50 match. (See Attachment) Justin requested commitment on where the funds are coming from on the mentioned 50/50 match. It was requested that it come out of the RDA. There may be another grant source of \$138,000.

Motion: To approve using CDRA funds in the amount of \$156,407 towards the T-Mobile Grant match.

Moved by Rondy G. Black

Seconded by Paul C. Madsen

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: D. Lynn Beesley, Paul C. Madsen, Russell G. Keisel, Rondy G. Black.



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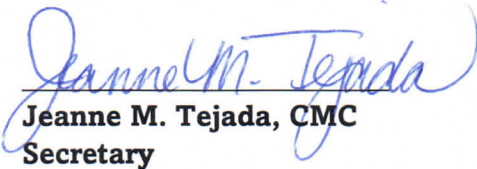
Board Members: Paul Madsen, Lynn Beesley, Russell Keisel,
Rondy Black, and Sam Draper

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8. CDRA Chairperson Report

Nothing more to report.

9. Adjourn 6:38pm.


Jeanne M. Tejada, CMC
Secretary

LWCF Total Funding Worksheet

Instructions: Only fill in the proposed project total (cell B5).

Enter the proposed project total: \$576,000.00

	Federal LWCF	Sponsor	
Federal Set Cost Share Percentage:	50.00%	50.00%	
Calculated Project Cost Share:	\$288,000.00	\$288,000.00	
Indirect Cost Rate (%/%)			
Total Grant Cost Share \$	\$288,000.00	\$288,000.00	\$576,000.00
Total Grant Cost Share %	50.0000%	50.0000%	Total Grant Cost (Direct + Indirect)

Detailed Source of Funding	
	Amount
Federal Match (Total Funding Worksheet cell B11)	\$288,000.00
Project Sponsor Match, Detailed Funding Sources	Amount
State and/or Local Appropriations/Cash	\$132,000.00
Cash from Donations	
Donated Equipment Use	
Donated Labor (Volunteers)	
Donated Materials	
State and/or Local Agency Labor	\$16,000.00
State and/or Local Agency Equipment Use	\$40,000.00
State and/or Local Agency Materials	\$100,000.00
Other Eligible Grant Sources: Describe Source	
Other: Describe Source	
Total for Project Sponsor (Local Match)	\$288,000.00
Total Project Costs	\$576,000.00
Total Project Costs (Total Funding Worksheet D11)	\$576,000.00
The two total project costs above must match	

Budget Detail

Contractual - Professional Services								
Element Type: entries provided below are examples, please add and/or change the item description to best fit your project.	Quantity/Cost per Unit	Qty (ex. ea., sf)	Cost	Total	Non-Federal Cash (\$)	Federal Cash (\$)	In-Kind Services (\$)	Total Funding
Geotechnical Services		1 LS	\$5,500.00	\$5,500.00	\$5,500.00			\$5,500.00
Design and Engineering		1 LS	\$25,000.00	\$25,000.00	\$20,000.00	\$5,000.00		\$25,000.00
Contractor Mobilization		1 LS	\$20,000.00	\$20,000.00		\$20,000.00		\$20,000.00
Total Contractual					\$25,500.00	\$25,000.00	\$0.00	\$50,500.00

Construction

Construction								
Element Type: entries provided below are examples, please add and/or change the item description to best fit your project.	Quantity/Cost per Unit	Qty (ex. ea., sf)	Cost	Total	Federal/Non-Federal Cash	Federal Cash (\$)	In-Kind Services	Total Funding
Restroom Siftwork		1 LS	\$12,500.00	\$12,500.00	\$6,500.00		\$6,000.00	\$12,500.00
Restroom		1 LS	\$195,000.00	\$195,000.00	\$25,000.00	\$170,000.00		\$195,000.00
Power System and Lighting Upgrades		1 LS	\$150,000.00	\$150,000.00	\$0.00		\$150,000.00	\$150,000.00
Irrigation/Sprinkling System		1 LS	\$68,000.00	\$68,000.00	\$50,000.00	\$18,000.00		\$68,000.00
								\$0.00
								\$0.00
Total Construction					\$81,500.00	\$188,000.00	\$156,000.00	\$425,500.00

Equipment

Equipment								
Element Type: entries provided below are examples, please add and/or change the item description to best fit your project.	Quantity/Cost per Unit	Qty (ex. ea., sf)	Cost	Total	Federal/Non-Federal Cash	Federal Cash (\$)	In-Kind Services	Total Funding
Playground Equipment	1	LS	\$60,000.00	\$60,000.00	\$15,000.00	\$45,000.00		\$60,000.00
Picnic Tables	20	Each	\$2,000.00	\$40,000.00	\$10,000.00	\$30,000.00		\$40,000.00
								\$0.00
								\$0.00
								\$0.00
Total Equipment					\$25,000.00	\$75,000.00	\$0.00	\$100,000.00
Total Project Costs					\$132,000.00	\$288,000.00	\$156,000.00	\$576,000.00