SPANISH FORK
CITY COUNCIL

ADOPTED MINUTES
CITY COUNCIL MEETING
June 20, 2023, at 5:15 PM
40 South Main Street
Spanish Fork, UT 84660

Councilmembers Present:

Mike Mendenhall, Mayor
Chad Argyle, Councilmember
Kevin Oyler, Councilmember
Jesse Cardon, Councilmember

Councilmembers Absent:
Shane Marshall, Councilmember
Stacy Beck, Councilmember

Staff Members Present:

Jordan Hales, Finance Director
Dave Anderson, Community Development Director
Tara Silver, City Recorder
Dale Robinson, Parks and Recreation Director
Chris Thompson, Public Works Director
Nick Porter, Public Information Officer
Krista Horting, Fire & EMS Deputy Chief
Vaughn Pickell, City Attorney
Bryan Perry, IS/SFCN Director
Seth Perrins, City Manager
Matt Johnson, Police Chief
Jered Johnson, Engineering Division Manager

Staff Members Absent:
Tyler Jacobson, Assistant City Manager
Eddie Hales, Fire & EMS Chief

Visitors Present:

Name	Name	Name
Whitney Hancock	Cheryl Mitchell	Landon Tooke
Beverly Schofield	Clayton Rackhun	Kathleen Leavitt
Becki Knepper	Amberly Brimhall	Mary Briggs
Mary Lou Brandon	Jewell Hatch	Marla Kilkelly
Douglas Steenblik	Trisat Ream	Jean Bishop
	MK Spencer	Verna Jo Hollingshead

Edes Hill	Lisa Graham	Eldon A Neves
Lynn Hales	Chase Fox	Diana R. Neves
Sharon Hales	Ann Terry	Jim Mitchell
Emily Harryman	Jamie Young	Bronco Hunter
Shay Smith	Emily Peterson	Jackie Larson

5:15 pm WORK SESSION -No formal actions are taken in a work session.

a. Review Recent and Upcoming Transportation Changes

CALL TO ORDER, PLEDGE, OPENING CEREMONY:

Call to Order - Mayor Mendenhall called the meeting to order at 6:04 pm and expressed gratitude to everyone for their presence and acknowledged that the spacious venue was intentionally designed to accommodate a large number of people. It was acknowledged that the atmosphere outside the library was different from a typical library due to the presence of state champions being recognized. The audience, both inside and outside, was appreciated for attending the meeting. The meeting commenced with a prayer and the pledge. Councilwoman Beck was absent on a city assignment for the power department and Councilman Marshall was occupied with relocating his children across the country. Once again, gratitude was expressed to everyone for their participation in the meeting.

Councilman Oyler gave the invocation.

Councilman Cardon had everyone recite the pledge of allegiance.

RECOGNITION:

a. **NHSRA State Finals Barrel Racing Second-Time Champions and Average Champions—Morgan Beckstrom & Slingshot**

The meeting progressed to item C - NHSRA State Finals Barrel Racing Second-Time Champions and Average Champions—Morgan Beckstrom & Slingshot, but there was a change of plans for that item. Initially, it was expected to have the state champion present. Notably, Morgan Beckstrom, a two-time state champion in barrel racing, could not attend as she had drawn for another rodeo in a different state. It was decided that she would be honored at the next council meeting on July 11th.

b. **Trista Ream from Spanish Fork High School won the State Title in Girls Cutting.**

However, another state champion, Trista Reem, was present in the audience. She was recognized for her state champion title in girls' cutting, a reflection of Spanish Fork's heritage and affinity for rodeo. A video was prepared to showcase the sport of girls' cutting, and it was played for the audience.

Trista was invited to come up to the front and receive recognition. The audience was asked to give her a round of applause as she made her way up. Trista, being a state champion from Spanish Fork, was asked to share how long she had been involved in her respective activities by Mayor Mendenhall.

Trista Ream mentioned that she had been riding cutting horses for 11 years. However, she also shared that her involvement in horse riding began when she was a little girl, with her father always encouraging her to ride horses and giving her opportunities to do so.

Mayor Mendenhall asked her to introduce her family.

Trista Ream told us her mom was Deborah and her dad was Jay Green.

Councilman Cardon asked her to tell us about the event.

Trista Ream explained that in cutting horse competitions, participants have approximately two minutes 30 seconds to showcase their skills. The objective was to select three cows from the herd. The competition involves following various rules, and the judge evaluated the performance based on how well the horse cut in the middle. The judge also considered factors such as the overall appearance of the horse. Having a well-trained horse was crucial as the rider relies on the horse's instincts during the event. Overall, cutting horse competitions are highly enjoyable, and the judge's decision determines the participant's success in the event.

Councilman Cardon wanted to know how much time she would spend in a week to train.

Trista Ream mentioned that she rides horses on a daily basis, except for Sundays when they are given a day off. The horses require regular exercise and practice sessions. Trista emphasized the importance of providing proper care for the horses, including shoeing and keeping their health up to date. Building a strong bond and connection with the horse is crucial in cutting competitions, as the rider needs to stay in sync with the horse's movements. Falling off the horse during the event results in automatic disqualification.

Councilman Oyler asked if her horse was only used for cutting.

Trista Ream responded her horse was well-trained and versatile, displaying a high level of obedience and adaptability. While Trista engaged in various activities, her primary focus was on cutting, which was her main discipline.

Mayor Mendenhall asked what her horse's name was.

Trista Ream responded it was Jet Boat

Mayor Mendenhall told her we were proud of her and had her sign a picture for his office.

Nick Porter took a picture

c. Spanish Fork High School Three-Time 5A State Champions — Lady Dons Softball

A video was played showing the Lady Dons on the celebratory fire truck ride down Main Street.

Mayor Mendenhall shared some advice to simply enjoy the current moment and acknowledge one's strengths. He stated they deserved to savor this moment, as they have invested time and effort into their pursuits. He also mentioned that the community was already proud of them, and expressed the excitement and anticipation when watching them in action all season.

Head Coach Natalie Jarvis introduced her players. She reported it was a great year with the motto of “business”. She expressed that it was exactly what they did was take care of business and win the state championship.

Natalie Jarvis reflected on a great year filled with business-themed activities and outfits. The team took care of business and watching them in action made Natalie miss them even more. Despite starting with challenging weather and a difficult season, it ended on a high note. The speaker expressed admiration for the seniors, all four of whom were going on to play college ball—an exceptional accomplishment that reflects their hard work and dedication.

The seniors and their respective destinations were listed, including Avery Sapp (UVU, Gatorade player of the year for the second time), Ellie Olson (Southern Nevada), Paige Pierce (Colby Kansas), and Peyton Hall (UVU). Natalie credited the incredible coaching staff for their contribution and praised the girls for their good grades and game skills. Overall, it was described as a fun and awesome year.

Seth Perrins shared that his observation of riding on a fire truck was often considered one of the highlights of winning a championship. He expressed curiosity about the experience of holding up the trophy, which was also cool, but found that many times, the team members mentioned that the biggest highlight was actually climbing up on top of the fire truck and riding it down Main Street. Seth asked one of the team members to represent the team and share their thoughts about the experience of riding down Main Street. It was mentioned that the team had accomplished this feat three times.

Payton Hall expressed their perspective on the experience of riding on a fire truck down Main Street. She found it really cool because it allowed them to witness the support and cheers from the entire town. Payton mentioned that even people passing by in their vehicles would roll down their windows, perhaps without fully understanding what was happening, but still showing their support. Payton found it to be a cool and exciting experience.

Natalie Head Coach UHSAA Gold Star Coach of the Year.
Spanish Fork High School Softball Lady Dons State Champions
Head Coach Natalie Jarvis UHSAA Gold Star Coach of the Year
Assistant Coach Whitney Carson
Assistant Coach Kayla Jones

Assistant Coach Sara Phillips
Assistant Coach Jessica Sipherd

Name	Name	Name
Brinklee Zeeman	Tatum Hall	Bryli Everett
Audrey Overturf	Lia Higginson	Anaca Olsen
Emrie Pintar	Taylor Reid	Aspen Pierce
Avery Sapp	Shelbee Shepherd	Lucy Evans
Ellie Olson	Jade Romero	Olivia Carroll
Baylee Smith	Peyton Hall	Alyce Archuleta
Paige Pierce	Savannah Staheli	

Nick Porter took a picture.

Mayor Mendenhall let us know the Lieutenant Governor Deidre Henderson was away on business but left a video message for all those who were recognized.

In this video, Lieutenant Governor Deidre Henderson congratulates several girls from her hometown of Spanish Fork for their outstanding achievements. She commends their accomplishments in both sports and activities, emphasizing that their hard work had paid off. The Lieutenant Governor specifically mentions the Lady Don's team, highlighting their historic three-time victory. She also acknowledges Morgan Backstrom for winning another barrel racing state title, praising her consistent speed and skill. Lastly, she recognizes Trista Ream for bringing home the state title in girls cutting, expressing admiration for her incredible talent. Lieutenant Governor Henderson, who herself has overcome odds, encourages the girls to believe in their limitless potential and offered her congratulations.

OATH OF OFFICE:

a. **Ceremonial Oath of Office—New Police Officer Brooke Fox**

Mayor Mendenhall announces that the ceremonial oath of office will be administered to the newest police officer, Brooke Fox. He highlighted the theme of girls and their accomplishments, emphasizing the importance of continuing this trend. He invited Chief Matt Johnson to introduce Brooke to the residents.

Chief Matt Johnson said it was a pleasure for him to be here and have the opportunity to introduce our newest officer to the council and all our esteemed citizens, whether present here or watching from home. He asked us topPlease join him in welcoming Officer Brooke Fox.

Officer Fox recently began her employment with Spanish Fork City, and he expressed they were thrilled to have her as part of our team. Before joining us, she dedicated ten years of her career to the Provo police department, where she gained invaluable experience in various areas such as investigations, patrol, bike patrol, and community preservation. Her extensive background brings a wealth of knowledge and expertise to this department.

Matt shared that just the other day, he had a chance encounter with Chief Troy Bebee of the Provo police department, and he expressed his disappointment in losing Officer Fox. In fact, he jokingly said, "I'm mad at you." When he asked why, he explained that he had a few officers he would gladly pay us to take, but Officer Fox was definitely not one of them. Chief Bebe would truly miss her and the contributions she made to their police department and the Provo community. He stated we were incredibly grateful that Officer Fox made the decision to join Spanish Fork City and share her skills with us.

He added he had heard nothing but positive remarks about Officer Brooke Fox, and he was personally looking forward to working alongside her. He remarked she was bound to be a remarkable addition to the police department, and her dedication to serving and protecting the community was commendable. He also wanted to take a moment to acknowledge Officer Fox's family members who are here.

Chief Matt Johnson once again, congratulated Officer Brooke Fox, and let us extend a warm welcome as she embarked on this new chapter of her career with Spanish Fork City.

Mayor Mendenhall highlighted family involvement in the success of her endeavor and invited Brooke to introduce her family.

Officer Brooke Fox introduced her family: husband, Doug, her son, Chase, her parents Lisa and Jim and her granny Ann attended the event as well.

The Ceremonial Oath of Office was given.

Officer Brooke Fox expressed her love for living in Spanish Fork and her desire to serve the city where she and her family have resided for a few years. She mentioned the convenience of having her parents living nearby. Officer Fox's enthusiasm and gratitude for the opportunity to serve the city of Spanish Fork were evident in her statement.

Mayor Mendenhall recognized that law enforcement in the city was a family affair. He expressed gratitude to Officer Fox for her willingness to serve the people of Spanish Fork and acknowledged the sacrifices made by her family. They appreciated the dedication and commitment required for the long days and nights that law enforcement entails.

Mayor asked how many officers we had in total.

Chief Matt Johnson responded we had 42 officers total.

RECOGNITION:

d. Utah Recreation & Parks Association Awards

Jamie Young, the President of the Utah Recreation and Park Association, introduced their organization and its purpose of representing parks and recreation professionals across the state. She emphasized the focus on continuing education, networking, and training opportunities for these professionals. Jamie expressed her pleasure in working with the professionals in Spanish Fork City, specifically mentioning Dale and Paul Jamison, Bronco, and Emily, as outstanding leaders who represent the city well.

Jamie discussed the annual conference where various nominations were submitted for awards, and Spanish Fork City had consistently received notable nominations for their innovative and creative initiatives. They then highlighted a specific award being presented that holds personal significance to Jamie—the "Run for the Roses" event organized by the exceptional staff at the senior center. This event celebrated the Kentucky Derby and included activities such as wearing hats, enjoying mint juleps, and watching the races. Jamie commended the staff for their creativity in engaging seniors and providing them with a sense of community, which is crucial in combating senior depression and isolation.

The first award presented by Jamie was dedicated to the senior recreation division of Spanish Fork City for their successful execution of the "Run for the Roses" event.

Verna Jo Hollingshead, the Senior Center Director, introduced Mary Lou Brandon, the chair of the advisory board, Marlin Kelly, an advisory board member, she also acknowledged Jean, who assisted Mary Lou in her role, and mentioned Beverly Schofield and Mary Briggs as staff members, specifically the kitchen manager and cook at the senior center. Although there were numerous other volunteers involved, only these individuals were present at the event.

Verna Jo expressed gratitude to the Mayor and described the excitement and enjoyment of organizing the "Run for the Roses" event. They had envisioned the senior center as more of a country club, where seniors could have fun, socialize, and enjoy meals. Jamie enlisted the help of several ladies, including Jann Carlisle, who played the role of a Southern belle and contributed greatly to the event's success. She expressed appreciation for the opportunity to represent Spanish Fork City and the efforts made to change the perception of the senior center.

Nick took a picture

Jamie Young came forward and explained the second award Innovation of the Year- Youth Arts Festival. Jamie emphasized the importance of the support from elected officials and the city administrator in Parks and Recreation. She acknowledged that the dedication and hard work of professionals in the field were a reflection of this support. Moving on to the second award, Jamie commended the Youth Arts Festival, a unique program organized by the Arts Council and predominantly run by volunteers from the community.

The Youth Arts Festival stood out for its ability to serve a wide range of children in various artistic outlets, including performing arts and visual arts. Jamie acknowledged the importance of providing diverse recreational opportunities to cater to different participation preferences within the community. The program's success was attributed to the dedication of the Arts Council volunteers, despite the challenges that can arise when relying on volunteers.

Whitney Hancock, the current director, and Angela Eckhart, who had been involved with the Youth Arts Festival since 2001, were introduced. The festival, which recently concluded with approximately 1,500 participating children, took place over two weeks at Spanish Fork High School. Jamie expressed admiration for the festival's ability to provide a wide range of activities and thanked the Arts Council and the city for their support and contributions.

Whitney Hancock expressed gratitude to the officials for their support and presence in supporting the arts community by sword fighting and interacting with the participants with play doh. She appreciated the efforts made by the officials to attend events and contribute to the continuation of the legacy of bringing arts to the community. Whitney acknowledged the officials' support in helping to maintain and nurture the arts culture in the community.

Angela Eckhart thanked the recreation department for their handling of the logistical aspects of the program, allowing them to focus on engaging with the children and participating in art activities. Emily Harryman and her team were recognized for their patience and assistance in making the program run smoothly. The speaker expressed appreciation for the support of the Parks and Rec staff in ensuring the success of the program and for their help in resolving any challenges that arose.

Nick Porter took a picture.

Mayor Mendenhall expressed gratitude for the recognitions received from the Utah Recreation Parks Association. He acknowledged that the recognition shines a light on their belief that Spanish Fork is the greatest parks and recreation place in the state. Mayor Mendenhall commended the team for their hard work and expressed appreciation for the recognition they received.

FOLLOW-UP COMMENTS:

a. Inland Port - James Westwater

Seth Perrins responded to a gentleman named Mr. Westwater who provided information about an inland port open house public town hall meeting that took place in the multipurpose facility. The meeting was organized by a group called Conserve Utah Valley and occurred approximately ten days prior to the current meeting. The purpose of the meeting was to facilitate discussions and provide a forum for attendees to ask questions. Seth mentioned that there were approximately 40 people in attendance. The meeting offered an opportunity for people to learn and inquire about the topic at hand.

Mayor Mendenhall highlighted the usefulness of the heritage room and other spaces in the library hall for hosting meetings of various sizes, including large gatherings. They expressed appreciation for the capability of these spaces to accommodate large meetings and effectively disseminate information.

PUBLIC COMMENTS:

American Legion - Veteran

Becki Knepper, the first female commander of the American Legion, shared her project to honor veterans at the historic Wendover Airfield Museum. During a ceremony held in September, she learned about the museum's plans to refurbish and expand its buildings. Inspired by their funding strategy of selling bricks with individuals' names on them, Becki decided to undertake a similar initiative in Spanish Fork.

Initially, her focus was on honoring Air Force veterans, including notable individuals such as Colonel Walter Steward, Colonel Franklin Karras, and Charles Slaughter, whose father served in World War II. However, as she delved deeper into the project, Becki discovered that Spanish Fork had an impressive number of veterans across various branches of the military.

Becki reached out to families to discuss the opportunity to buy bricks for their loved ones, and to her delight, many families expressed their willingness to purchase additional bricks beyond their own family members. The response was overwhelming, and the project expanded to include 30 veterans from Spanish Fork who served in World War II and subsequent conflicts.

Among the veterans being honored were Justin Colt, the former postmaster, and his four brothers, all of whom served in World War II. Sadly, one of the brothers lost his life during the war. Jane Olson, a marine who served during World War II, was also among those recognized. Becki's father, an air force policeman during the Korean War, was remembered for his contribution as well.

Becki stated to commemorate the veterans, an unveiling ceremony was scheduled for September 23rd at 2:00 PM at the Wendover Airfield. The bricks would be placed together in a designated area outside the museum. The ceremony would be followed by a light reception featuring refreshments such as cookies and punch. Becki extended an invitation to the city council, the families of the honored veterans, and other available elected officials to attend the event.

Becki expressed her deep love for serving veterans and helping them contribute to the community. While this project marked her final undertaking, she reassured that her dedication to veterans and the community would continue, even if she wouldn't be leading future initiatives.

Councilman Oyler asked if someone was watching and wanted to participate who could they contact.

Becki Knepper gave her office number 801-794-8445 and cell number 712-574-9900.

Mayor Mendenhall thanked Becki for acknowledging the service to veterans and the city of Spanish Fork. The project to honor veterans at the Wendover Airfield Museum was recognized as a great initiative. If anyone needed assistance with contacting Becki Knepper or required further information, he encouraged them to reach out to the city, which will gladly facilitate the connection. There was also a suggestion to consider arranging transportation on the senior citizen bus for the unveiling ceremony on September 23rd. The council members commended the project as a meaningful endeavor for families and the community as a whole.

Mayor Mendenhall stated there were eight public hearings on the agenda tonight and kindly asked participants to keep their comments to three minutes or less to ensure that everyone who wished to participate in the public comment process had an opportunity to do so.

There were no further comments for the public comment section.

COUNCIL COMMENTS:

Councilwoman Beck and Councilman Marshall were absent.

Councilman Cardon

Councilman Cardon shared his experience at the Youth Arts Festival, highlighting the diverse range of art activities available for participants, including food, dance, robotics, and Legos. He mentioned the dedication of volunteers, some of whom travel from out of state to contribute to the festival.

Councilman Cardon also mentioned his recent tour of the new Spanish Fork High School, noting the progress being made on the construction. He mentioned the delayed completion of the basketball courts due to flooding caused by a recent monsoon. Overall, he expressed excitement about the positive developments in the city and expected it to be done in the fall of 2024.

Councilman Oyler

Councilman Oyler reported on the recent Mt. Nebo Water Agency meeting. He mentioned that Chris Thompson, who leads the technical committee, provided updates on the groundwater management plan and the water smart banking program. The focus was on ensuring sufficient water supply and efficient distribution to Utah Lake. Councilman Oyler also mentioned that the budget for the upcoming year was approved during the meeting, indicating positive prospects for the Mt. Nebo Water Agency.

Councilman Argyle

Councilman Argyle didn’t have anything to share.

Councilman Cardon

Councilman Cardon expressed he was so excited he forgot to invite up the Chamber of Commerce to give an update. He invited Kathleen Leavitt up.

> Kathleen Leavitt from the Chamber of Commerce shared several details. She mentioned that Prime Evie will have a ribbon-cutting ceremony on Friday, the 23rd at noon. Additionally, Chip Cookies will open on June 30th, also at noon. While the public-facing cookie opening for Chip Cookies is scheduled for July 1st, the business community will be celebrating them on the 30th.
>
> Leavitt then proceeded to acknowledge 7-Eleven as the business of the month for June. She expressed her hope that they would attend the next council meeting and mentioned that July 11th wass 7-Eleven’s day when free Slurpees are given out all day. Whether they join in July or August, the Chamber wanted to ensure their recognition.
>
> Kathleen announced the upcoming farmers market, with applications already

underway on the Chamber's website. Leavitt expressed excitement about the new applicants and noted that the first farmers market would take place on July 29th. Subsequently, the market will be held every Saturday of every month until the end of October, at the same location as the previous year.

The Chamber of Commerce will hold the second part of their business branding workshop on a Thursday at noon, specifically at the Hampton Inn. Leavitt highlighted the success of the first workshop, where participants learned about business branding and marketing.

Lastly, Leavitt mentioned that the Chamber of Commerce will be hosting a Meet the Candidate event for the Spanish Fork Chamber or council. The tentative date for this event is August 3rd, following the primary elections on August 12th. She stated that online forms would be circulated soon to gather questions from the business community, as well as from the general community. Leavitt expressed her excitement about these upcoming events and thanked everyone for their time.

Mayor Mendenhall

Mayor Mendenhall touched upon various topics. He mentioned the upcoming rodeo meeting and highlighted the exceptional quality of the PRCA rodeo in Spanish Fork, stating that the cowboys and cowgirls are second to none. He expressed his excitement for the Fiesta Days Committee's upcoming presentation and anticipated an amazing event in July.

The Mayor also mentioned the tour of Spanish Fork High School and the Youth Arts Festival, emphasizing the partnership between Spanish Fork City and Nebo School District in utilizing the town's facilities for educational purposes.

Regarding the recreation center, Mayor Mendenhall hinted at forthcoming drawings and renderings, assuring residents that the planning and design process was progressing well. He promised that the facility would be another remarkable addition to Spanish Fork and shared his anticipation for sharing more details and updates in the coming weeks.

The Mayor also mentioned his visit to Mapleton, where he observed a private facility called the Barn Inn, offering basketball courts, volleyball courts, and weight training facilities. He discussed the difference in pricing between private and public facilities and highlighted the benefits of the community-funded recreation center in Spanish Fork.

In conclusion, Mayor Mendenhall expressed his gratitude to Dallas and Mayor Hanks, as well as the residents who attended the Barn Inn, and encouraged basketball development in South Utah County.

a. Flood Declaration Ends

Seth Perrins provided an update on the end of the emergency flood declaration. He mentioned that the declaration, signed by the mayor, was in effect from around the end of April or the beginning of May until the current day. Perrins acknowledged the community's significant efforts in removing sandbags and expressed gratitude for their involvement.

He mentioned that there were no specific presentations or additional information to share. Perrins stated that the emergency was coming to an end and offered to answer any questions from the public or council members. He reflected on the ideal snow melt that had occurred in the mountains, which contributed to the successful management of the situation. Perrins expressed gratitude for the collaborative efforts of elected officials, staff, and the community during the flood response.

Seth noted that although the river levels were still slightly higher than normal and the water was murky, the dangers and risks associated with the flood had diminished. Perrins concluded by stating that the disaster emergency declaration was officially over, and fortunately, it had not escalated into a full-blown disaster.

Councilman Cardon expressed his appreciation for the city staff and volunteers who dedicated their time, including late nights, to ensure the safety and well-being of the community during the flood. He acknowledged that the exact number of volunteer hours was uncertain but believed it to be significant.

Councilman Cardon emphasized the unity and resilience of the city, highlighting the prompt response and assistance from various parties, such as city staff, citizens, and the police in ensuring the safety of school children. He concluded by expressing gratitude to everyone who worked together and remained prepared for any potential challenges, even though the weather ultimately cooperated during the flood situation.

Seth Perrins mentioned that there were approximately 5,000 volunteer hours dedicated to filling and removing sandbags during the flood.

SPANISH FORK 101:

b. Election Date Changes

Tara Silver shared important information about changes in election dates as a result of Congressman Chris Stewart's resignation. She mentioned that the resignation would be effective on September 15th, which prompted the need for adjusted election schedules. The primary election was moved three weeks ahead to September 5th, allowing sufficient time for the necessary arrangements. Similarly, the general election was shifted two weeks ahead to November 21st, coinciding with the week of Thanksgiving.

To ensure clarity regarding specific dates and deadlines, Tara Silver presented Utah code titled "Computation of Time." This document outlined how the timing of events would be adjusted in cases where they fell on a weekend or a holiday. She highlighted that for the primary election, the ballot postmark deadline would be on the day of the election itself since the day before was Labor Day. However, she cautioned that this exception applied only to the primary election and advised voters not to rely on it for the general election.

Tara Silver urged residents to send in their ballots early to avoid any issues related to the Labor Day holiday. She emphasized the significance of being proactive in submitting ballots to ensure their timely arrival. Additionally, she mentioned that the change of the County running the elections this year would not significantly impact Spanish Fork as they were already contracted with the county.

She also addressed the write-in date, which allowed candidates to have their names written on the ballot as a write-in option. For the general election, individuals interested in being write-in candidates had until September 18th, 5 p.m. to meet the deadline.

To access election-related information and updates, Tara Silver directed residents to the Spanish Fork website, specifically the election information section. She assured the audience that they could find all the necessary details there and encouraged them to reach out if they had any further inquiries.

CONSENT ITEMS:

a. Minutes Spanish Fork City Council Meeting 06-06-2023
b. Data Analytics Platform Contract, Placer Labs, Inc.
c. Amended Memorandum of Understanding for the Department of Workforce Services Water Services and Spanish Fork
d. Right-of-Way Purchase Agreement 630 W Center St - Zach Stocks

Councilman Cardon made a **Motion** to approve Consent Items A-D

Councilman Argyle **Seconded** and the motion **Passed** all in favor at 7:23 pm

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

PUBLIC HEARING:

A. Ordinance Stockman Flats Annexation

Dave Anderson provided an overview of the discussions and considerations surrounding the annexation of certain properties into Spanish Fork City. He mentioned that these conversations had been ongoing for almost two years, involving Springville City's annexation policy plan and the potential involvement of Spanish Fork City.

The primary applicant for the annexation had worked extensively with Springville City to determine their stance on the proposal. Ultimately, Springville City confirmed that they would not protest the annexation due to their inability to provide immediate services and utilities to the properties. This paved the way for the proposal to be presented to the City Council.

Dave Anderson highlighted that the subject properties were located on the north side of State Route 77, west of I-15 and adjacent to recent developments in Spanish Fork. He noted that a portion of the land was situated within the 100-year floodplain, which limited development possibilities. However, there were plans to potentially construct a pedestrian active transportation trail around Utah Lake.

Dave acknowledged that not all of the subject property would be developable, but due to previous development activities by GWC companies in the vicinity, the area was deemed suitable for further development. Access to major transportation routes and the availability of utilities were also favorable factors.

Dave mentioned the staff and Planning Commission recommended approving the proposed annexation. The original annexation proposal encompassed 320 acres but was expanded to include additional properties based on discussions with surrounding property owners, bringing the total to 535 acres. The Planning Commission recommended an Industrial One zoning designation for the majority of the annexed area, while some property owners expressed a preference for Rural Residential zoning. The Planning Commission's recommendation included the Industrial One zoning designation.

Overall, Dave Anderson indicated that staff had no concerns about the inclusion of Industrial One zoning, particularly for properties whose owners desired it. The proposed ordinance presented two exhibits, one with the two different zoning districts and one exclusively featuring Industrial One zoning.

Clayton Rackham, a project manager with GWC Capital, provided information about Stockman Flats, an industrial park project in Spanish Fork. He mentioned the property owners, the Mitchells, and the adjacent Hills, who collectively owned the 535-acre site.

Clayton discussed the plans for the industrial park, which would feature commercial-industrial flex space with tilt-up concrete buildings. He shared some designs and a rendering, emphasizing that the Stockman Flats brand aimed to honor the property's historical significance while transitioning it into a new use.

The conceptual site plan showcased the park's expansive nature, with State Route 77 on the left and wetlands on the right. Approximately one-third of the property was within the 100-year floodplain, which affected its development potential. Clayton mentioned that the project would be implemented in phases over the next 5 to 10 years, aligning with market conditions. Infrastructure needs, including a lift station and storm drain alignment utilizing the wetlands, were being planned for the initial phase.

Overall, GWC Capital stated it aimed to attract high-quality tenants and develop Stockman Flats into a significant industrial park for the city.

Councilman Cardon asked how much of the land was usable.

Clayson Rackum stated that out of the 320 acres, approximately 100 acres were situated in the wetlands, leaving around 220 acres available for development. This available area was projected to accommodate approximately 4 million square feet of industrial space.

Councilman Oyler was curious who would make sure the wetlands weren’t developed.

Clayton Rackum mentioned that when it comes to wetlands, the Army Corps of Engineers is involved in the process. They are responsible for officially delineating and determining the boundaries of the wetlands. Their expertise guides the decision-making on where construction can take place on the property.

Councilman Argyle **Moved** to go into a Public Hearing
Councilman Oyler **Seconded** and the motion **Passed** all in favor at 7:37 pm.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Public Comments:

Eldon Neeve, a resident of Palmyra and a military veteran, shared his perspective on the ongoing development and its potential impact on the area. He mentioned that he served in Vietnam and humorously asked Nick Porter if he would purchase a brick for him. Neeve expressed his gratitude towards the residents of Spanish Fork, realizing that they are not as unfavorable as he initially believed.

Neeve expressed concern about the consequences of the development, particularly regarding the increased traffic and the need for improved access to the area. He stated that the upcoming construction would negatively affect the residents' lifestyle and mentioned the possibility of having private homes located next to large warehouses. He emphasized that the construction process itself could be disruptive and urged for careful consideration of these issues.

Neeve highlighted his attachment to the rural lifestyle and his desire to preserve it. He spoke about his own 40-acre property, which is situated near the development site, and his intention to establish a conservation easement to safeguard the area. He expressed concern about the rapid development in the region and cited examples of other locations, such as Salt Lake City, where the landscape had been dominated by high-rise buildings.

The resident emphasized the importance of maintaining local control over the development process rather than allowing outside influences, specifically mentioning individuals from California, to dictate the course of action. Neeve hoped that decision-makers would keep in mind the community's interests and the unique way of life they cherished.

Additionally, Neeve referred to his involvement in efforts to incorporate the area as a private city, allowing residents to have more control over their community's future. He expressed a desire for the development to be balanced and sustainable, emphasizing that it should not encroach on the residents' homes and properties.

Despite sharing his concerns, Neeve engaged in lighthearted banter with the speakers and expressed his intention to maintain a friendly relationship, even joking about his potential use of profanity during discussions. Overall, his comments reflected his commitment to preserving the rural lifestyle and advocating for responsible development that respects the community's values and autonomy.

Councilman Cardon **Moved** to go out of Public Hearing
Councilman Argyle **Seconded** and the motion **Passed** all in favor at 7:44 pm

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Councilman Argyle wanted clarification on what part would be zoned industrial.

Dave Anderson expressed the property owners' request for the entire area to be zoned as industrial. Initially, they had considered the possibility of designating the eastern 3/5 of the area for industrial use.

Councilman Cardon stated in the notes of the Review Development Agency they were talking about a study that needed to be done first. He wanted to know if that was the case.

Dave Anderson stated that he didn't believe any additional studies were required before the annexation process could proceed. He mentioned that there had been a study underway for several months regarding the need for a fire station in the area, but it was nearing completion and likely would not impact the 535 acres being discussed. The study aimed to determine the most suitable location for the fire station, possibly adjacent to the airport.

However, Dave Anderson emphasized the importance of keeping the option open for the city to require the applicant to allocate around an acre and a half or two acres of land for the fire station, if needed. This aspect had not been fully addressed yet, particularly in relation to the Great Companies portion of the annexation, which consisted of 200 plus developable acres. Dave Anderson expressed confidence that accommodating the fire station requirement within the site design would not pose significant challenges for the applicants.

Dave Anderson mentioned that Spanish Fork City needed to study the viability of having an additional east-west road between State Route 77 and the north floodplain. This would ensure good traffic circulation in the area and provide an alternative route to State Route 77.

Dave expressed that determining the location of the road should not be difficult and that it aligned well with the concept plan provided by Clyde Companies. Additionally, Anderson mentioned the need to figure out if there should be an additional public street north of State Route 77 and if a couple of acres would be required for a fire station. However, he didn't believe that these considerations should delay the annexation process.

Councilman Cardon wanted to know what kind of infrastructure and improvements could the residents in the area expect.

Dave Anderson explained that State Road 77 was a state facility, and any improvements or changes to access on that road are regulated by the Utah Department of Transportation (UDOT). UDOT dictates the required improvements before any development can modify its access to the road. Typically, these improvements involve expanding and widening the road, installing acceleration and deceleration lanes, and possibly incorporating left-turn lanes in the center. Anderson emphasized that road expansion and improvements usually occur in conjunction with development and are not solely the responsibility of Spanish Fork City. He asked for confirmation from Mr. Johnson regarding any differing expectations or requirements.

Jered Johnson confirmed that an access corridor agreement had already been signed with UDOT. This agreement outlined the locations of major intersections and specified the required spacing for access points along State Road 77. The details of the agreement have been determined and agreed upon, indicating that the access points and intersections have been planned in advance.

Seth Perrins explained that within the project area, traffic signals could be expected, although not immediately with the initial development but potentially in the near future. However, he clarified that there wouldn't be any immediate improvements to the west of the project area as those would be considered off-site requirements.

Seth mentioned that projects in the surrounding area, not necessarily related to this specific development or annexation, have been required by UDOT to make improvements towards the freeway, particularly at the Dry Creek area. This includes widening the road and improving access points. Seth Perrins also stated that the majority of traffic from this project would likely move eastward towards the freeway to reach destinations in the north, east, and south directions.

Mayor Mendenhall commented that improvements in front of the property are still necessary due to the existing truck traffic in the area. He mentioned that the road would be widened to accommodate larger vehicles and allow them to pass each other safely.

Vaughn Pickell expressed he would like them to add the conditions and findings in the staff report with the zoning exhibit of industrial zoning in the motion.

Councilman Argyle made a **Motion** to approve the **Ordinance Stockman Flats Annexation** with conditions and finding in the staff report in the industrial zone one throughout the annexation policy.

Councilman Oyler **Seconded** and the motion **Passed** all in favor at 7:55 pm roll call vote

Kevin Oyler	Yes
Jesse Cardon	Yes

Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

B. Resolution Approving Fiscal Year 2023 Revision 3 Budget

Jordan Hales provided a summary of the budget for fiscal year 2023 and the beginning budget for fiscal year 2024. He mentioned that there were minimal changes in the final revision, with an increase of $363,000 in budget revenues. This increase consisted of a decrease in sales tax by $500,000 and an increase in other revenues by $863,000. The expenses in the general fund remained flat.

Additionally, an additional $1.5 million was transferred out of the general fund, with $750,000 allocated to the streets and storm drain fund for flood expenses and $750,000 allocated to capital project funds for long-term projects. Despite the transfer, the general fund balance was projected to remain healthy, between 5% and 35% of revenues, and was projected to end the fiscal year at $29 million.

Councilman Oyler wanted to know the 29% compared to previous years.

Jordan Hales stated that the last two or three years have been right around that.

Councilman Argyle mentioned that there was discussion about the transfer of one million dollars related to the flood issue. He also mentioned that there were talks about emergency funding from the state and expressed uncertainty about whether that funding would be reimbursed.

Jordan Hales stated his understanding was it takes maybe two, three, four, multiple years before those funds come back. It's not a quick process.

Seth Perrins indicated that if the reimbursement comes from the state, it'll be faster. If it comes from the federal government, it'll be longer. He stated when we are reimbursed we would put that back into the general fund.

Councilman Oyler wanted to know where the increase in revenue came from.

Jordan Hales mentioned that the energy tax and building permits exceeded expectations in terms of revenue. Despite a slowdown in certain areas due to interest rates, the city's budget was conservatively estimated, allowing for positive variances in revenue.

He stated that in terms of capital projects funds, there was an increase in revenue of $4,000 due to the county reimbursing the city for land purchased near the fairgrounds. The county agreed to cover at least half of the land cost, but ended up reimbursing the city for the full amount.

Regarding parks and recreation, the city allocated funds for land acquisition and future park development. However, due to project delays, some of the planned park construction had to be pushed to the next fiscal year.

Jordan mentioned that in the water fund, there were funding expenses that resulted in a budget increase of $450,000. The city also received a $1,000,000 award from the American Rescue Plan Act, which was designated for a water tank project.

Jordan Hales discussed flood expenses in the streets fund, which led to an increase in expenses and required a transfer from the general fund to cover the costs. In the broadband fund, there was a line item related to the power fund, representing a repayment of a loan of $2 million initially provided in 2005 for the broadband infrastructure. Hales clarified that this repayment should be recorded as a loan repayment rather than a transfer.

Councilman Cardon **Moved** to go into a Public Hearing
Councilman Oyler **Seconded** and the motion **Passed** all in favor at 8:01 pm.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Public Comments:

There were none

Councilman Argyle **Moved** to go out of Public Hearing
Councilman Cardon **Seconded** and the motion **Passed** all in favor at 8:01 pm

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Councilman Cardon mentioned it was always nice to budget conservatively and then be surprised again. He appreciated that they did it this way.

Councilman Oyler made a **Motion** to approve the **Resolution Approving Fiscal Year 2023 Revision 3 Budget**

Councilman Cardon **Seconded** and the motion **Passed** all in favor at 8:02 pm with a roll call vote

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

C. Fiscal Year 2024 Enterprise Fund Transfer Hearing

Jordan Hales mentioned that state law required a separate public hearing for a specific transfer, which should have been held two weeks prior. However, it was overlooked, and now the transfer was being addressed to fulfill the legal requirement.

Jordan stated the transfer involves moving funds from the enterprise funds (utility funds) into the general fund. This transfer was referred to as a dividend transfer and was similar to how owners of utilities like Rocky Mountain Power expect a return on their investment. By implementing this transfer, the city aims to help keep property taxes low.

The total transfers amount to $679,503, which is approximately 1.78% of expenditures. There was a question regarding whether this transfer was solely for the debt service fund, to which it was clarified that it included transfers to other funds as well. The overall total of these transfers amounts to just over $2 million.

Mayor Mendenhall asked what the total was for the debt service.

Seth Perrins responded it was over 2 million.

Councilman Argyle **Moved** to go into a Public Hearing
Councilman Cardon **Seconded** and the motion **Passed** all in favor at 8:04 pm.

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Public Comments:

Jackie Larson mentioned that the Enterprise Fund was expected to cover all costs associated with operation, capital maintenance, and depreciation. The fund generates revenue through user fees to sustain itself. However, in the 2024 budget, it was stated that no bonds would be issued to finance replacement plans for street and water infrastructure.

She asked a question about the increase in utility rates for sewer, water, garbage, and power and light, considering that surpluses are being transferred from the Enterprise Fund to the general fund and the percentage of expenditures transferred was also increasing. She sought clarification on whether this approach makes sense, given the surplus and increased transfers.

Jackie Larson expressed these concerns and questioned the rationale behind raising utility rates while there are existing surpluses and increased transfers from the Enterprise Fund to the general fund.

Seth Perrins explained that the increase in this year's dividend transfer was directly related to the Kroner credit contract for the development agreement and incentive agreement with Target. As part of this agreement, there would be an increase in revenue to the fund from Target's utility sales. The city had agreed to give back a portion of Target's utility sales, and the only way to transfer that money from the utilities to the RDA (Redevelopment Agency) was through the dividend transfer. That's why the transfer amount has increased by $80,025 from last year to this year. However, Seth Perrins clarified that apart from this specific increase, the dividend transfer remains unchanged from last year.

Seth Perrins needed clarification sought whether the question pertained to the specific line item of dividend transfer or the overall aggregate. Seth Perrins assumed it was referring to the aggregate.

Jackie Larson raised a question about the difference between funding capital projects through the Enterprise Fund and funding them through the General fund. She wanted to understand why the projects were being moved from one fund to another and why they couldn't be maintained within the Enterprise Fund.

Seth Perrins explained that the transfers of funds mentioned are not specific to each individual utility. Instead, they are funds being moved from the utilities into the general fund. The General fund can then utilize these funds for various purposes. Each fund, including the Enterprise Fund, has its own revenue sources to support its respective capital projects. Seth mentioned that he did not fully understand the question being asked.

Jackie Larson was confused why there was a rate increase with certain city services when utility revenues were above the cost to produce them.

Mayor Mendenhall explained that it was the general fund that does not generate income. Therefore, funds are transferred from the Enterprise fund to the General fund in order to cover the expenses of services that do not generate their own revenue for the city.

Jordan Hales added that the infrastructure of utilities was funded through user rates specific to each utility. For example, sewer infrastructure was paid for by sewer fees, and the debt incurred to build the sewer plant will be covered by those user fees. In this way, the utilities are self-funded. However, funds are still transferred from the utility funds to the general fund.

Seth Perrins explained that each utility, such as the water utility and the power utility, had its own budget for capital projects. These projects are funded within their respective utilities and are not dependent on the General fund. In some cases, when the project costs exceed the reserves available, the option to borrow money through issuing bonds was considered.

Seth said this allowed the utilities to undertake time-sensitive projects, receive the services, and pay for them over time, taking advantage of the time value of money. The bonds would help fund projects that exceeded the current cash reserves while ensuring the utilities continue to function effectively and maintain appropriate cash flow and balances. Seth Perrins further explained that there are differing viewpoints when it came to the funding approach for the Enterprise funds. Some argue for a one-to-one approach, where the rates and fees charged by each utility would only cover the cost of operating that specific utility, without any transfers to the General fund. This perspective, as mentioned by Jordan in previous budget discussions, suggests a more conservative approach where the funds are kept within each Enterprise fund and not used for other purposes.

Jordan Hales mentioned that in the budget for the next year, there is a planned allocation of 5 million dollars from property taxes. However, there is also 2 million dollars available from the enterprise funds that could potentially be used instead. Jordan pointed out that if the decision were made to rely solely on property taxes to cover that 2 million dollars, it would result in a significant 40% increase in property taxes.

Mayor Mendenhall highlighted the complexity of relying solely on property taxes to cover the funding gap. Property taxes are not levied equally on all properties, as certain entities such as schools are exempted. This means that relying solely on property taxes would place a higher burden on residents and businesses. Additionally, the mayor emphasized the importance of maintaining competitive utility rates within the city, comparing them to peer cities and aiming for a low to middle range. The goal was to keep property taxes low while ensuring fiscal responsibility in budgeting decisions.

Councilman Argyle **Moved** to go out of Public Hearing
Councilman Oyler **Seconded** and the motion **Passed** all in favor at 8:05 pm

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

No motion needed

D. Disposition of ≈ 36 acres of Property - Vacant Land located between Spanish Fork Pkwy & Canyon Creek Pkwy

Dale Robinson explained that the purpose of the public hearing was to fulfill the requirement for the city to have the option to sell a piece of property located between Canyon Creek and Spanish Fork Parkway. The property was outlined in red on the presentation. There had been inquiries about purchasing this property, which prompted the city to go through the process of considering a potential sale.

Dale stated the property consisted of two parcels: a 30.4-acre piece and a 5.5-acre piece. Tyler, who manages the city's property, wanted to ensure that interested parties had the information. It was important to note that the city had not yet decided to sell the property but was exploring the possibility and preparing to invite potential bidders if they chose to move forward.

Councilman Oyler asked what the legal requirements were for the city when we want to sell a piece of property and to notify the public.

Vaughn Pickell responded the public hearing was the legal requirement to dispose of property.

Seth Perrins mentioned that after the public hearing, the city's interests would involve reaching out to as many potential buyers as possible. This would allow them to gather information on what the buyers would want to do with the property and how much they would be willing to pay. The city would then review the proposals in a closed session and make a decision based on what aligns best with their interests, both in terms of use and financially. There was also the possibility that the city may decide not to sell if they are not satisfied with the offers or if the timing is not right.

Vaughn Pickell stated the contract would be approved in a public meeting.

Dale Robinson mentioned if it was approved they would send out a RFP request and then accept applications.

Councilman Argyle **Moved** to go into a Public Hearing
Councilman Cardon **Seconded** and the motion **Passed** all in favor at 8:16 pm.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Public Comments:

There were none.

Councilman Argyle **Moved** to go out of Public Hearing
Councilman Cardon **Seconded** and the motion **Passed** all in favor at 8:17 pm

Kevin Oyler	Yes

Brandon Gordon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Councilman Oyler wondered if the reason they were discussing the possibility of selling the property was that the city currently does not have any future plans or specific needs for it. If the city had intended to use the property for its own purposes, the discussion about selling it would not have taken place.

Seth Perrins clarified that the city does have plans for the area in question. The total acreage of the parcel was larger than the portion being considered for sale, which was approximately 35-36 acres. The remaining land owned by the city after the potential sale would be around ten acres.

Dale Robinson clarified it would be 15 acres.

Councilman Argyle made a **Motion** to approve the **Disposition of ≈ 36 acres of Property - Vacant Land located between Spanish Fork Pkwy & Canyon Creek Pkwy**

Councilman Cardon **Seconded** and the motion **Passed** all in favor at 8:18 pm

Kevin Oyler	Yes
Brandon Gordon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

E. Ordinance Regarding the Construction Standards

Jered Johnson provided more details about the proposed changes to the utility standards. He mentioned that the addition of dummy metering requirements for electrical services is intended to ensure accurate measurement and monitoring of electricity usage. This helps in efficient billing and maintenance of electrical infrastructure. Regarding the replacement of cast iron plates, Johnson explained that the current plates were prone to rusting. To address this issue, they plan to switch to galvanized steel plates that are painted. This change would result in a better product that was easier to shape, procure, and maintain.

Jered mentioned in terms of water standards, the option of using an alternate service called "actual one in service" for water meter installation was better. This option allowed for the placement of water meters and API (Automated Payment Interface) meters in a single meter box. He stated that around 90% of the water meters in the town were serviced through this method. However, any implementation of the alternate service would require approval from the city engineer.

Additionally, Johnson highlighted that the proposed modifications mainly involved renumbering and minor cleanup of the existing standards. He emphasized the cost-effectiveness of installing the meters in one spot during the subdivision development process. This would reduce the expenses for developers, as opposed to requiring homeowners to incur higher costs if they were to install or relocate the meters after moving in.

Overall, the changes aimed to streamline and improve the utility standards, enhance accuracy in measurement, and reduce costs for both developers and homeowners.

Councilman Oyler **Moved** to go into a Public Hearing
Councilman Argyle **Seconded** and the motion **Passed** all in favor at 8:21 pm.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Public Comments:

No comments were made

Councilman Argyle **Moved** to go out of Public Hearing
Councilman Oyler **Seconded** and the motion **Passed** all in favor at 8:21 pm

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Councilman Cardon made a **Motion** to approve the **Ordinance Regarding the Construction Standards**

Councilman Oyler **Seconded** and the motion **Passed** all in favor at 8:22 pm roll call vote

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes

Shane Marshall	Absent

F. Ordinance Regarding the Transportation Element of the General Plan Updates

Jered Johnson explained that the proposed updates were minor changes to the existing transportation master plan. One notable change was the conversion of Canyon Creek Parkway from a seven-lane arterial road to a five-lane area road. The seven lanes in that section were with the added turn lanes, while the five-lane configuration would be the designated master plan road.

Jered stated the updates also involve removing a railroad crossing at 3400 East and Maple Turn and adding a road to connect 3400 East with 100 South. Additionally, Johnson mentioned that Bart and Dylan reviewed the trail plans and street plans to ensure that trails were located on the appropriate side of the roadway. Adjustments were made, such as placing trails on the opposite side of the road if necessary.

Jered relayed that the main change to the master plan relates to bus routes. The routes are being adjusted to align with the plan provided by the Utah Transit Authority (UTA). The revised routes would pass through Pace, Thousand North, Canyon Creek, and connect to Provo. This change was expected to increase ridership by taking the buses through the shopping district and desired areas.

Jered emphasized the importance of updating the master plan to reflect realistic goals and avoid including impractical elements. The focus was on evolving the plan based on what will be built and what was feasible rather than including unrealistic scenarios.

Councilman Cardon **Moved** to go into a Public Hearing
Councilman Oyler **Seconded** and the motion **Passed** all in favor at 8:25 pm.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Public Comments:

There were no comments

Councilman Argyle **Moved** to go out of Public Hearing
Councilman Cardon **Seconded** and the motion **Passed** all in favor at 8:25 pm

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Councilman Oyler expressed his appreciation for the city's commitment to developing a trails plan and acknowledged that the trails in Spanish Fork were highly regarded. He highlighted the convenience of being able to travel from one place to another without relying on cars and expressed gratitude for the efforts put into creating such a trail system.

Councilman Argyle made a **Motion** to approve the **Ordinance Regarding the Transportation Element of the General Plan Updates**

Councilman Oyler **Seconded** and the motion **Passed** all in favor at 8:26 pm roll call vote

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Mayor Mendenhall acknowledged the challenges and difficulties associated with transportation in the city. However, she emphasized that there was a plan in place and the city was committed to executing it diligently. She expressed hope that progress would be made in providing relief and improving transportation conditions in the upcoming months and next year.

NEW BUSINESS:

A. Planning Commission Board Reappointments

Dave Anderson told us Shauna Warnick and Joseph Earnest would both be reappointed with this proposal. Their second terms would be extended to three more years. Next up would be John Mendenhall who is set to be replaced in 2024 and Mike Clayson who would be eligible to be reappointed for a second term in 2024.

Mayor Mendenhall informed the audience that both individuals, Shauna and Joseph, had agreed to be reappointed to the Planning Commission in June 2023. He mentioned that they had proven themselves to be capable and dedicated planning commissioners, willing to serve the community. The Mayor then invited a motion to reappoint both commissioners for another term.

Councilman Cardon **Moved** to **Approve** the **Planning Commission Board Reappointments**

Councilman Oyler **Seconded** and the motion **Passed** all in favor at 8:28 pm with a roll call vote.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

B. Resolution Approving Fiscal Year 2024 Budget

Jordan Hales mentioned that the current budget was the result of several months of work involving many different individuals. The budgeting process began in February, and the Council has been working on it since then. The tentative budget was presented in May, and it has been available on the city's website for about six weeks. There have been some changes in the budget during this time, with revenues being adjusted based on more detailed data from April, May, and possibly June.

Jordan stated additionally, funds were allocated for the purchase of a fifth ambulance, which will be carried over to the next fiscal year since it couldn't be acquired in the current fiscal year. Jordan asked if there were any specific changes or highlights that anyone wanted to discuss regarding the ambulance costs.

Councilman Argyle wanted to know how much an ambulance cost.

Seth Perrins mentioned that the cost of the ambulance itself is estimated to be in the range of $200,000 to $300,000. He expressed surprise at the high cost and acknowledged that it is a significant investment. Seth explained that the lead time for acquiring the ambulance is approximately 12 to 18 months, so the funds allocated for it will not be spent in the current fiscal year. However, it would provide the city with the assurance to proceed with placing the order, and the ambulance is expected to arrive in about 25 months.

Seth highlighted the importance of having four ambulances in operation, as the demand for emergency services has increased. He shared that there were four simultaneous calls in town recently, emphasizing the need for redundancy in the ambulance fleet. The addition of a fifth ambulance would provide an "end minus one" redundancy, ensuring that if one ambulance is out of service for maintenance or repairs, there would still be enough to meet the city's needs. Seth noted that the call volume, including transfers and other medical services, has grown, necessitating the increased capacity provided by a fifth ambulance.

Councilman Oyler wanted to know where they would be stored.

Seth Perrins stated they would continue to rotate them as needed. He added that the revenue of ambulance transport showed 136,000 and would be used to help pay for it.

Councilman Oyler mentioned that $1,000,000 from the prior year's budget had been allocated for Electric Park and successfully carried over into the current year's budget because of construction.

Dale Robinson explained that there were some changes in the playground project at Electric Park, which resulted in unspent funds. The contractor faced delays due to other projects, leading to the decision to carry over the remaining money to the next year.

Mayor Mendenhall emphasized the significance of balancing the budget and maintaining fiscal responsibility in local government. He mentioned that the city's budget has evolved significantly since his time Seth spent as an assistant city manager, indicating that the current expense number of 200 million is considerably higher than before.

Councilman Cardon echoed how we do more with less.

Mayor Mendenhall indicated we have good people so we work lean but are competitive so we keep our talent here.

Seth Perrins highlighted the value of hiring new employees, specifically mentioning the recent addition of Officer Fox. He emphasized the importance of experienced and dedicated employees who contribute significantly to the city's operations. Perrins also emphasized the city's commitment to valuing its employees as the greatest asset and striving to provide competitive salaries. The city aims to maintain a smaller workforce while ensuring that employees are engaged, motivated, and take ownership of their work.

Councilman Oyler shared a conversation he had with some police officers who expressed their appreciation for living and working in a city where they feel valued and wanted. He contrasted this with neighboring communities that treat their officers as expendable and merely a stepping stone to other opportunities. Oyler emphasized that in Spanish Fork, they aim to make officers feel appreciated, encourage their integration into the community, and prioritize their role in serving the city they reside in.

Councilman Oyler **Moved** to **Approve** **Resolution 2023-14 Approving Fiscal Year 2024 Budget**
Councilman Cardon **Seconded** and the motion **Passed** all in favor at 8:43 pm with a roll call vote.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Councilman Oyler made a **Motion** to **Adjourn** to the **Redevelopment Agency (RDA)**

Councilman Argyle **Seconded** the motion and it **Passed** all in favor at 8:14 pm.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Board Member Argyle made a **Motion** to **Adjourn to the Local Building Authority (LBA)**

Board Member Cardon **Seconded** the motion and it **Passed** at 8:48 pm .

Chairman Mike Mendenhall	Yes
Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Board Member Argyle made a **Motion** to **Reconvene back to City Council**

Board Member Cardon **Seconded** the motion and it **Passed** at 8:56 pm all in favor

Chairman Mike Mendenhall	Yes
Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Councilman Cardon made a **Motion** to **Adjourn to Closed Session for Land Transaction**
Councilman Oyler **Seconded** the motion and it **Passed** at 8:57 pm with a roll call vote.

Councilman Cardon made an Amended **Motion** to **Adjourn to Closed Session for Land Transaction** and **Strategy sessions to discuss pending or reasonably imminent litigation.**

Councilman Oyler **Seconded** the motion and it **Passed** at 8:57 pm with a roll call vote.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Absent
Chad Argyle	Yes
Shane Marshall	Absent

Attest: June 20, 2023

I, Tara Silver, City Recorder of Spanish Fork City, hereby certify that the foregoing minutes represent a true, accurate, and complete record of the meeting held on June 20, 2023. This document constitutes the official minutes of the City Council meeting.

Tara Silver

TARA SILVER, CITY RECORDER