



**Board of Trustees  
March 12, 2014  
8:00 a.m.  
Taylorsville Redwood IAB  
4<sup>th</sup> Floor Board Room**

Meeting to be conducted by Gail Miller, Chair  
This will be an electronic meeting via conference call.

**No Executive Session is anticipated in connection with this meeting.**

**TAB**

**I. BOARD BUSINESS: Gail Miller, Chair**

**II. CONSENT CALENDAR:**

It is the recommendation of the Chair that the Board approve the following items on the Consent Calendar:

- |  |          |
|--|----------|
| A. <u>Investment Report for January 2014</u>                     | <b>A</b> |
| B. <u>Minutes of Previous Meeting, February 12, 2014</u>         | <b>B</b> |
| C. <u>Personnel Report for February 2014</u>                     | <b>C</b> |
| D. <u>Government Funding Report -- Grants Requested/Received</u> | <b>D</b> |

**III. PRESIDENT'S REPORT: Dr. Deneece Huftalin, Interim President**

- |  |          |
|--|----------|
| A. Business Services – VP Dennis Klaus   |          |
| 1. Action: Second Tier Tuition and Fees  | <b>E</b> |
| B. Institutional Advancement – VP Alison McFarlane                               |          |
| 1. Information: Official College Spokesperson and Media Policy,<br>First Reading | <b>F</b> |

**VI. ADJOURNMENT:**

Next Board Meeting: April 9, 2014, Jordan Campus, 3500 West 9000 South

**REMINDERS:**

**In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the ADA Coordinator, at 957-4041, at least three working days prior to the meeting.**

**MONEY MANAGEMENT INVESTMENTS  
SUMMARY OF INVESTMENT TRANSACTIONS  
FOR THE YEAR ENDING JUNE 30, 2014**

**Tab A**

Month	Beginning Balance	Purchases	Sales	Ending Balance	Weighted Average Balance	Interest and Dividends	Interest Rate
July 2013	102,519,947.51	12,147,844.73	17,441,285.17	97,226,507.07	99,611,134.92	111,437.02	1.36%
August 2013	97,226,507.07	60,472,667.69	54,201,468.26	103,497,706.50	107,130,599.25	82,208.46	0.90%
September 2013	103,497,706.50	11,774,282.71	17,266,124.01	98,005,865.20	100,034,863.18	98,661.90	1.20%
October 2013	98,005,865.20	24,602,547.56	24,332,839.99	98,275,572.77	98,609,269.00	77,842.07	0.93%
November 2013	98,275,572.77	23,472,201.73	19,517,287.66	102,230,486.84	102,112,668.85	90,472.69	1.08%
December 2013	102,230,486.84	12,189,355.39	16,199,124.16	98,220,718.07	97,200,825.23	89,787.21	1.09%
January 2014	98,220,718.07	81,026,941.03	63,725,043.48	115,522,615.62	121,430,869.24	71,602.48	0.69%
February 2014							
March 2014							
April 2014							
May 2014							
June 2014							
<b>Totals</b>		<b>225,685,840.84</b>	<b>212,683,172.73</b>		<b>103,732,889.95</b>	<b>622,011.83</b>	<b>1.04%</b>

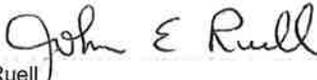
\* Based on average of months shown



Denece Hufalin, Interim President

TO: GAIL MILLER, CHAIR OF THE BOARD OF TRUSTEES

To the best of my knowledge, the investment reports presented to you accurately reflect the investment activity, the cost, and market value of all investments at month end, and all investments conform with College and Board of Regents' policies, and with the State Money Management Act and the rules of the State Money Management Council. *Exception: the 12/23/13 Citigroup purchase was not compliant - this noncompliance will be resolved in January.*

  
 John E Ruell  
 Public Treasurer, Salt Lake Community College

SALT LAKE COMMUNITY COLLEGE  
 MONEY MANAGEMENT INVESTMENTS  
 INVESTMENT PORTFOLIO AT 01-31-14

<u>Description</u>	<u>Rate of Return</u>	<u>Acquisition Date</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Market Value</u>
<b>Abbey National Treasury Services</b>					
Medium Term Note Floater	3.48%	04/30/12	04/25/14	2,836,486.96	2,856,885.76
Medium Term Note Floater	1.14%	01/09/13	04/25/14	400,577.39	401,248.00
Medium Term Note Floater	0.86%	01/31/13	04/25/14	250,604.04	250,780.00
Medium Term Note Floater	0.85%	03/20/13	04/25/14	1,551,742.71	1,552,829.76
<b>Bank of America</b>					
Medium Term Note Floater	0.76%	03/05/13	09/15/14	1,997,689.21	1,998,996.00
Medium Term Note Floater (ML)	0.69%	04/25/13	01/15/15	2,000,208.05	2,002,602.00
Medium Term Note Floater	0.79%	05/14/13	03/22/16	1,001,610.00	1,005,754.00
<b>BNP Paribas</b>					
Medium Term Note Floater	1.07%	12/20/12	12/20/14	1,017,797.50	1,022,098.00
<b>Capital One Bank</b>					
Medium Term Note	0.56%	02/19/13	02/15/14	2,003,750.00	2,002,556.00
<b>Citigroup Inc</b>					
Medium Term Note Floater	0.78%	02/15/13	11/05/14	498,959.47	499,738.50
Medium Term Note Floater	0.78%	02/15/13	11/05/14	997,923.56	999,477.00
Medium Term Note	0.85%	10/15/13	01/15/15	1,576,608.91	1,577,439.08
Medium Term Note Floater	0.68%	12/23/13	07/25/16	1,519,294.36	1,516,965.00
<b>Federal Home Loan Bank</b>					
US Agency	1.00%	01/30/14	01/30/17	3,000,000.00	3,005,214.00
<b>General Electric Capital Corporation</b>					
Medium Term Note Floater	0.57%	08/07/13	07/12/16	2,005,269.56	2,018,512.00
<b>Goldman Sachs GP Inc</b>					
Medium Term Note Floater	2.23%	02/28/12	02/07/14	1,999,186.29	2,000,086.00
Medium Term Note Floater	1.78%	08/01/12	02/07/14	2,499,440.56	2,500,107.50
Medium Term Note Floater	0.97%	10/18/12	09/29/14	999,176.16	1,002,015.00
<b>Hewlett-Packard Company</b>					
Medium Term Note Floater	1.11%	06/04/12	05/30/14	2,496,283.40	2,501,865.00
Medium Term Note Floater	0.96%	09/14/12	05/30/14	1,997,962.92	2,001,492.00
Medium Term Note Floater	1.00%	09/27/12	09/19/14	502,594.64	503,683.00
<b>HSBC Finance Corporation</b>					
Medium Term Note Floater	1.04%	06/26/13	06/01/16	1,714,922.58	1,717,294.44
Medium Term Note	0.70%	01/28/14	04/15/15	1,089,701.37	1,085,621.02
<b>ING Bank</b>					
Medium Term Note Floater	0.62%	04/11/13	06/09/14	1,003,911.84	1,004,207.00

JP Morgan Chase & Company					
Medium Term Note Floater	0.53%	09/30/13	06/13/16	2,483,984.12	2,484,385.00
Medium Term Note Floater	1.28%	04/26/13	03/20/15	2,017,944.34	2,019,804.00
Lloyds TSB Bank					
Medium Term Note Floater	0.94%	12/02/13	04/13/15	2,031,372.72	2,006,000.00
Morgan Stanley					
Medium Term Note	0.78%	04/29/13	05/13/14	4,060,379.20	4,076,284.00
Medium Term Note	0.61%	01/24/14	01/26/15	1,034,960.00	1,033,522.00
Rio Tinto Financial					
Medium Term Note Floater	0.49%	06/21/13	06/19/15	1,002,069.35	1,002,224.00
Royal Bank of Scotland					
Fixed Rate Corporate Note	1.05%	10/08/13	09/15/14	4,557,081.56	4,557,762.00
Societe Generale New York					
Medium Term Note Floater	0.61%	02/22/13	04/11/14	4,005,614.33	4,006,724.00
Medium Term Note Floater	0.61%	03/08/13	04/11/14	1,001,409.30	1,001,681.00
Wachovia Corp					
Medium Term Note Floater	0.96%	06/18/13	10/28/15	2,694,434.69	2,699,784.00
Wells Fargo Bank					
Medium Term Note Floater	1.40%	06/19/13	05/16/16	1,290,265.78	1,292,450.90
Mutual Funds - Bruin Club					
Janus Strategic Value Fund	28.41%	Various	Open	35,000.00	81,254.78
Janus Twenty Fund	31.72%	Various	Open	41,250.00	59,120.96
The Vanguard 500 Index Fund	21.02%	Various	Open	43,750.00	75,676.92
Mutual Funds - Alumni Office					
Janus Fund	25.39%	Various	Open	26,500.00	27,188.32
Janus Enterprise Fund	25.79%	Various	Open	31,500.00	35,378.25
The Vanguard 500 Index Fund	21.02%	Various	Open	27,000.00	45,025.80
Mutual Fund Wells Fargo - Grand Theatre					
WealthBuilder Moderate Balanced Portfolio	10.24%	12/26/06	Open	95,717.01	121,123.12
Utah State Treasurer					
Public Treasurers' Investment Fund	0.50%	01/31/14	Open	47,799,175.62	47,799,175.62
Zions First National Bank					
Sweep Account	0.20%	01/31/14	02/01/14	4,281,506.12	4,281,506.12
Total Investment Portfolio				<u>115,522,615.62</u>	<u>115,733,536.85</u>

SALT LAKE COMMUNITY COLLEGE  
INVESTMENT TRANSACTIONS  
JANUARY 2014

Description	Interest	Acquisition Date	Maturity Date	Cost
<b>Investments - December, 2013</b>				98,220,718.07
<b><u>PURCHASES</u></b>				
Morgan Stanley Medium Term Note	0.61%	01/24/14	01/26/15	1,034,960.00
HSBC Financial Medium Term Note	0.70%	01/28/14	04/15/15	1,089,701.37
Federal Home Loan Bank US Agency	1.00%	01/30/14	01/30/17	3,000,000.00
Utah State Treasurer Public Treasurers' Investment Fund	0.50%	Various	Various	39,758,081.84
Zions First National Bank Sweep Account	0.20%	Various	Various	<u>36,144,197.82</u>
Total Purchases				81,026,941.03
<b><u>SALES / MATURITIES</u></b>				
BNP Paribas Medium Term Note Floater	2.21%	05/09/12	01/10/14	2,000,000.00
BNP Paribas Medium Term Note Floater	1.09%	09/14/12	01/10/14	1,500,000.00
Barclays Bank PLC Medium Term Note Floater	1.48%	05/22/12	01/13/14	2,050,000.00
HSBC Financial Medium Term Note Floater	0.82%	11/23/12	01/15/14	3,000,000.00
Lloyds TSB Bank Medium Term Note Floater	2.90%	04/16/12	01/24/14	2,000,000.00
Morgan Stanley Medium Term Note Floater	2.22%	08/31/12	01/24/14	1,000,000.00
Citigroup Inc Medium Term Note Floater	0.84%	02/15/13	01/24/14	1,498,875.00
UBS AG Stamford CT Medium Term Note Floater	1.53%	04/02/12	01/28/14	3,000,000.00
UBS AG Stamford CT Medium Term Note Floater	0.92%	11/05/12	01/28/14	1,500,000.00
Net Premium/Discount Amortization				36,145.13
Utah State Treasurer Public Treasurers' Investment Fund	0.50%	Various	Various	12,500,000.00
Zions First National Bank Sweep Account	0.20%	Various	Various	<u>33,640,023.35</u>
Total Sales				63,725,043.48
<b>Investments - January 31, 2014</b>				<u><u>115,522,615.62</u></u>

February 12, 2014

Miller Campus  
Professional Development Center 209-13

8:00 a.m.

**Attendance:** Trustees—Sanch Datta, Clint Ensign, Jessica Fowler, Ashok Joshi, David Lang, Pat Richards, Annie Schwemmer, Richard Tranter; Interim President Deneece G. Huftalin and Secretary Janice Schmidt

**Excused:** Chair Gail Miller, Vice Chair Stan Parrish

**Guests:** Provost Chris Picard; Vice Presidents Dennis Klaus, Alison McFarlane, Tim Sheehan, Nancy Singer; SLCC representatives Mike Blain, Dr. Jane Drexler, Kent Frogley, Joe Gallegos, Craig Gardner, Barbara Grover, Darlene Head, Mary Keinz, Steve Speckman, Eric Weber, Bill Zoumadakis; Assistant AG Morris Haggerty.

**Media Representatives:** Shad Engkilterra, Globe reporter

	Agenda	Discussion Summary / Action	Person Responsible
I.	Board Business	Trustee Clint Ensign conducted the meeting and excused Chair Miller and Vice Chair Parrish.	Trustee Clint Ensign
	A. Public Announcement of Honorary Degree Recipients	Trustee Ensign announced that Jesselie Anderson and Ron Jibson were selected to receive honorary degrees at our commencement and both have accepted.	
	B. Trustee Audit Committee Report	Trustee Ensign reported that state auditors had reviewed the College's internal audit component and financial audits and everything is in order.	
II.	Consent Calendar	<b>Trustee Schwemmer moved, seconded by Trustee Joshi, to approve the minutes of the previous meeting and all other items on the Consent Calendar. A vote was taken and the motion carried unanimously.</b>	Trustee Clint Ensign
III	President's Report	Interim President Huftalin referred to handouts in their folders.	President Deneece Huftalin
	A. Information: Financial Aid 101—Understanding Financial Aid Programs	<ul style="list-style-type: none"> <li>Financial Aid 101—an ACCT brochure designed to help trustees understand financial aid, including a sheet with SLCC key metrics.</li> <li>Gail Miller golf tournament brochures—September 15 at Hidden Valley, with a goal of \$200,000 for scholarships.</li> <li>Sustainable Business Award—from the Utah Business magazine.</li> </ul> <p>The Board of Regents has approved the sale of the institutional residence and it is on the market; the next president will receive a housing allowance.</p> <p>As the legislative session plays out, tuition and fee increases will need to be determined and require Trustee approval prior to the Board of</p>	Janice Schmidt will contact

	<p>B. Instruction Report</p> <ol style="list-style-type: none"> <li>1. Action: Curriculum &amp; Graduation Standards Policy, Second Reading</li> <li>2. Action: Program Proposals</li> <li>3. Information: Spring Enrollment Report</li> </ol> <p>C. Business Services Report</p> <ol style="list-style-type: none"> <li>1. Action: Community Engagement Leave, Second Reading</li> </ol>	<p>Regents meeting the end of March. An electronic meeting was tentatively set for March 12 at 8:00 a.m. to approve the proposed tuition and fees.</p> <p>President Huftalin informed the Board that a staff development leave has been approved. This is similar to a sabbatical but for staff.</p> <p>Provost Picard presented the Curriculum &amp; Graduation Standards policy for approval. The policy is new but reflects current practices and brings us into compliance with existing Regents policy and accreditation standards. <b>Trustee Joshi moved, seconded by Trustee Tranter, to approve the Curriculum &amp; Graduation Standards policy. A vote was taken; the motion carried unanimously.</b></p> <p>Program review is a continuing process beginning in the department and program PACs, then in the school and through the curriculum process of Faculty Senate. Though the College is requesting discontinuation of the phlebotomy tech certificate, the program is being incorporated into medical assisting. These program proposals meet grant requirements, respond to requests from industry and university partners, build stackable credentials, and repackage existing curriculum to meet current needs. <b>Trustee Richards moved to approve the program proposals as listed. Trustee Lang seconded the motion and the voting was unanimous in favor of the motion. .</b></p> <p>Enrollments are down about 4.6% for budget-related FTE, which follows the local and national trend as the economy improves. Online enrollments are up 17% and Hispanic 10%. Our online FTE is larger than total FTE at many other state institutions and we have business programs entirely online. Concurrent enrollment doesn't reflect all numbers yet but will by the end of the semester. The format of the enrollment report is new and Trustees were asked to suggest other information they would like included.</p> <p>AVP Craig Gardner said the Community Engagement Leave allows employees to participate in community service projects for up to three days annually. <b>Trustee Joshi moved, seconded by Trustee Lang, to approve the Community Engagement Leave policy. A vote was taken and the motion carried unanimously.</b></p>	<p>Trustees Miller and Parish for their March 12 availability and then confirm with the other Trustees via email.</p>
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	<p>2. Action: Athletics Report</p> <p>3. Information: IT Annual Report</p> <p>D. Student Services Report</p> <p>1. Moment of Mission: Veterans/DRC Partnership</p> <p>E. Institutional Advancement Report</p> <p>F. Government and Community Relations Report</p> <p>G. Campus-Based &amp; Constituents Reports (in the agenda)</p>	<p><b>Trustee Datta moved to approve the Athletics Report. Trustee Lang seconded the motion, a vote was taken, and it was approved unanimously.</b></p> <p>VP Klaus also referred to the 2013 Annual Financial Report handout.</p> <p>CIO Bill Zoumadakis reviewed the annual IT report, highlighting the technology installation in the two new buildings (CAM at South and IAB at Redwood); MobilePrint; a new adobe contract for Creative Cloud Suite; AllAccess; DegreeWorks; online graduation application and orientation; mobile app; wireless access at Jordan; Jabber Enterprise; and a secure VPN for intranet access away from the College.</p> <p>Mary Keinz, DRC accessibility advisor, and Darlene Head, Veterans Center manager, said that veterans were hesitant to go to the DRC for help. Understanding the military culture led to partnering with DRC and having an accessibility advisor at the Veterans Center, resulting in a 51% increase in the number of veterans served in a school year—a creative solution with no cost.</p> <p>In the agenda.</p> <p>VP Sheehan reviewed the legislative priorities for 2014: 1) compensation increase of 3%; 2) acute equity to fund past enrollment growth; 3) distinctive mission funding; 4) student access support and completion—student services, infrastructure, and instruction.</p> <p>In the agenda.</p>	<p>Mr. Zoumadakis will send information on how to download the mobile app to Ms. Schmidt, who will forward to the Trustees.</p>
IV.	Requests for Information	<p>Trustee Ensign said the Presidential Search Committee had met and had held meetings with various constituent groups. Two areas of comments frequently heard were related to valuing diversity and being a good communicator. No candidate names will be released until finalists are selected.</p> <p>The Trustees expressed their sincere appreciation to Gail Miller for opening her home and hosting the farewell event for President Cynthia Bioteau.</p>	
V.	Calendar of Upcoming Events	Electronic meeting March 12 via conference call.	
VI.	Adjournment	<p><b>Trustee Tranter moved, seconded by Trustee Richards, to adjourn the meeting at 9:22 a.m.</b></p>	

**SALT LAKE COMMUNITY COLLEGE  
PERSONNEL REPORT  
February 1 - February 28, 2014  
PERSONNEL ADDITIONS/CHANGES**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Date</b>
<b>ADMINISTRATION</b>			
--None			
<b>FACULTY</b>			
--None			
<b>STAFF--EXEMPT</b>			
Kimball Young	Coordinator 2, Horizonte Outreach (Temporary)	SAT Student Services	February 1, 2014
Connie Nomann	Assistant Director, Institutional Inquiry & Data	Institutional Effectiveness	February 1, 2014
Marc Elgort	Coordinator 3, InnovaBio Talent Development	Biotechnology Department	February 1, 2014
Brett Alexander	Family Nurse Practitioner 2	Health Center	February 16, 2014
Lisa Daines	Analyst 1, Analytics and Data	Institutional Research	February 16, 2014
Rose Defa	Instructional Designer 1	Distance Education	February 16, 2014
<b>STAFF--NON-EXEMPT</b>			
Talैया Wallace	Specialist 2, Financial Aid	Financial Aid	February 1, 2014
Jessica Korogi	Network Systems Administrator I	Information Technology	February 16, 2014
Zach Pavelka	Network Systems Administrator I	Information Technology	February 16, 2014
Chloe Cigarroa	Specialist 3, STUDENTfactured Project	Biotechnology	February 16, 2014

Vice President of Government and Community Relations  
 Office of Sponsored Projects: Government Funding Report  
 Board of Trustees Meeting

**NEW FUNDING ACTION**

Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration
Utah State University sub-contract: Employment Pathways for SLC Refugees (Department of Workforce Services)	12/01/13	\$6,000	01/01/04	Awarded	\$6,000	1/1/2014	School of Technical Specialties
Utah Arts and Museums: DiverseCity	11/01/13	\$2,000	01/15/14	Awarded	\$2,000	01/01/2014-04/30/2014	Community Writing Center
Zoo, Art, & Parks (ZAP): Grand Theatre Support	05/17/13	\$62,894	2/26/2014	Awarded	\$62,894	7/1/2014-6/30/2015	Grand Theatre

**ON-GOING FUNDING ACTIVITY**

Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration
National Science Foundation: NANO Tech	10/17/2013	\$879,104		Under Consideration		08/01/2014-07/31/2017	School of Science, Math and Engineering
National Science Foundation: Improving Problem Solving Through Self-Regulated Learning Practices at Community Colleges	10/17/2013	\$254,691		Under Consideration		07/01/2014-06/31/2017	School of Science, Math and Engineering
Small Business Administration (SBA): SBDC Cooperative Agreement	8/22/2013	\$854,432	1/31/2014	Awarded	\$854,432	1/01/2014-12/31/2014	SBDC
Salt Lake City Arts Council (SLCAC): Grand Theatre	06/14/13	\$5,000	12/15/2013	Awarded	\$5,000	10/11/13-9/30/14	Grand Theatre
Park City: Park City Business Resource Center		\$10,000		Awarded	\$10,000	7/1/2013-6/30/2014	Miller Business Center
Governor's Office of Economic Development: Miller Business Resource Center		\$38,500		Awarded	\$38,500	7/1/2013-6/30/2014	Miller Business Center
Governor's Office of Economic Development: Park City Business Resource Center		\$7,500		Awarded	\$7,500	7/1/2013-6/30/2014	Miller Business Center
National Area Health Education Center Organization (NOA)		\$87,085	09/01/13	Awarded	\$87,085	09/1/2013-8/31/2014	Crossroads AHEC
Economic Development Agency: Strategy to Accelerate and Sustain Utah's Advanced Composites/Materials Manufacturing Cluster	06/14/13	\$8,330	09/23/13	Awarded	\$8,330	9/23/2013-9/23/2014	Miller Business Center
USHE: Bridge Transition Program	11/01/13	\$75,000	02/02/14	Awarded	\$75,000	1/2/2014-04/01/2015	Student Services
Utah Humanities Council (UHC): Race: Perspectives: The Race Card Project	11/01/13	\$1,000	12/03/13	Awarded	\$1,000	01/01/2014-04/30/2014	Community Writing Center
National Science Foundation: Training Teachers for the "Flipped" Hybrid Classroom	5/31/2012	\$50,000	9/11/2013	Awarded	\$50,000	10/1/2013-9/30/2016	School of Science, Math and Engineering
Department of Education (ED): Carl Perkins Grant annual renewal			8/20/2013	Awarded	\$1,192,832	7/01/2013-06/30/2014	Vice Provost/CTE
Institute of Museum and Library Services (IMLS): Library Services and Technology Act (LSTA)	07/03/13	\$1,350	8/15/2013	Awarded	\$1,350	8/15/2013-6/30/2014	Markosian Library
Utah State Office of Education (USOE): Carl Perkins Formula Reserve			8/8/2013	Awarded	\$15,000	7/1/2013-6/30/2014	Vice Provost/CTE
Utah Humanities Council (UHC): 2014 Philosophy Conference	3/1/2013	\$5,000	5/1/2013	Awarded	\$5,000	2/7/2013-5/15/2014	Philosophy Department

**ON-GOING FUNDING ACTIVITY**

University of Utah sub-contract: Rocky Mountain Space Grant Consortium (National Aeronautics & Space Administration) Extension	4/1/2013	\$10,100	3/21/2013	Awarded	\$10,100	5/06/2013-5/05/2014	School of Science, Math, and Engineering
Zoo, Art, & Parks (ZAP): Grand Theatre Support	5/18/2012	\$65,000	2/15/2013	Awarded	\$67,928	5/22/2013-5/21/2014	Grand Theatre
Forsyth Technical Community College sub-contract: Consortium for Bioscience Credentials (Department of Labor, TAACCCT program)	5/24/2012	\$825,000	9/24/2012	Awarded	\$825,000	10/01/2012-9/30/2016	School of Science, Math and Engineering
Utah Valley University (UVU) sub-contract: GEAR UP (Department of Education)			9/4/2013	Awarded	\$243,293	9/26/2013-9/25/2014	School Relations
Echelon sub-contract: Biosciences Student Research (National Science Foundation)	3/14/2012	\$30,000	8/15/2012	Awarded	\$30,000	8/5/2012-2/28/2014	Biotechnology-Science, Math and Engineering
Department of Labor, TAACCCT Program: Utah Workforce Education and Retraining for Knowledge and Skills (Utah WERKS)	4/20/2011	\$2,701,202	9/30/2011	Awarded	\$2,701,202	10/01/2011-9/30/2015	SLCC-Lead Institution
Collins College sub-contract: National Information Security and Geospatial Consortium (Department of Labor, TAACCCT program)	4/21/2011	\$1,026,328	9/30/2011	Awarded	\$1,026,328	10/01/2011-9/30/2015	School of Science, Math and Engineering
National Science Foundation (NSF): Enhancing Recruitment & Retention in Utah's Biotechnology Pipeline	9/16/2009	\$1,999,446	8/2/2011	Awarded	\$1,999,446	9/01/2009-8/31/2014	School of Science, Math and Engineering
Department of Education: TRiO Talent Search	12/20/2010	\$233,689	7/1/2011	Awarded	\$217,971	9/01/2013-8/31/2014	Student Services
Department of Education: TRiO Student Support Services	12/20/2010	\$319,006	7/1/2011	Awarded	\$302,322	9/01/2013-8/31/2014	Student Services
Department of Education: Connect to Learning		\$22,500	1/1/2011	Awarded	\$20,000	01/01/2011-06/30/2014	Political Science Department
Small Business Administration (SBA): Small Business Jobs Act of 2010	12/20/2010	\$364,589	3/31/2011	Awarded	\$364,589	4/01/2011-3/31/2014	SBDc
Department of Labor (DOL), Community Based Job Training: Digital Arts	4/29/2010	\$2,702,436	6/29/2010	Awarded	\$2,702,436	7/01/2010-6/30/2014	School of Arts, Comm. and New Media
National Science Foundation, Advanced Technological Education: Biomufacturing Enterprise for Innovative Student Training & Entrepreneurship	10/14/2009	\$909,443	7/16/2010	Awarded	\$909,443	7/15/2010-6/30/2014	School of Science, Math and Engineering

**Total funding requests under consideration: \$2,058,121**  
**Total funding for active awards: \$12,861,644**

March 2014

Regent policy, *R220, Delegation of Responsibilities to the President and Board of Trustees*, requires that the Board of Trustees reviews and approves tuition and general student fee adjustment recommendations, prior to being submitted to the Board of Regents for final consideration. The Board of Regents will meet on March 28, 2013 at Dixie State University to take final action on all tuition and fee increases for 2014-15.

### **FY 2015 Proposed Tuition Increase**

The College will host its Annual Tuition Review meeting with students on March 5. At this meeting students will be advised of the proposed tuition increase ranges for both first-tier and second-tier tuition. Currently it is anticipated that the State Board of Regents' proposed 2014-15 first-tier tuition increase might range from 0% to 5%. The College is proposing a 0% to 3% second-tier tuition increase depending on the outcome of the legislative session. Together, the proposed tuition increases for next year could range from 0-8% or \$0 to \$116 per semester for a full-time resident undergraduate student. Additional information will be provided at the Trustees' meeting including student feedback from the Annual Tuition Review meeting.

**Trustee Action:** The Trustees are asked to review and approve a second-tier tuition increase of up to 3% depending on the legislative funding outcomes for FY2015. Trustees will receive a follow up report regarding the final second-tier tuition increase percentage during its next scheduled meeting.

### **Proposed Student Fee Increase**

Regent Policy, *R510 Tuition and Fees*, requires that all general student fees be reviewed and approved by the Board of Regents, normally in conjunction with the annual determination of tuition rates. General student fees typically include fees related to Student Life & Leadership, athletics, transportation, health and wellness programs, technology fees, and approved student union building bond fees.

As required by Regent policy, SLCC has an established a Student Fee Board whose purpose is to provide students with input into decisions regarding the determination and allocation of student fees. This year the Student Fee Board received six new proposals for the Student Fee Board's consideration. The requests received totaled \$16.75 in new student fee requests.

The Student Fee Board's final recommendation was to increase student fees a total of \$5.25 or 2.5% for students enrolled for 10 credit hours or more per semester. This increase would be achieved through the implementation of new fees and internal reallocation within existing budgets to more effectively utilize the revenues being collected as follows:

- ❖ Increase the Thayne Center fee by \$0.25
- ❖ Increase the Student Technology fee by \$2.50
- ❖ Increase the Athletics fee by \$0.50
- ❖ Increase the Student Activities Fee by \$1.50
- ❖ Increase the Student Servicing fee by \$3.50
- ❖ Decrease the Building Bond Fee by \$3.00

**Trustee Action:** The Trustees are asked to review and approve the student fee increase as outlined.

## Student Fee Recommendations for 2014 – 2015

This year the 2014 – 2015 Student Fee Board received six fee increase requests for the following areas and amounts:

Thayne Center	1.50
Health & Wellness	0.50
Computers/Technology	4.75
Athletics	2.00
Student Activities	3.50
Student Services	4.50
<b>Total Increase Request</b>	<b>16.75</b>

After reviewing the requests and presentations, the Student Fee Board voted to increase student fees by a total sum of \$5.25 with the following distribution:

Thayne Center	0.25
Computers/Technology	2.50
Athletics	0.50
Student Activities	1.50
Student Services	3.50
Building Bond	(3.00)
<b>Total Increase Recommended</b>	<b>5.25</b>

The \$5.25 increase represents a 2.5% increase and would amount to a total general fee of \$214.25 for students enrolled in 10 or more credit hours.

It was apparent throughout departmental presentations that departments with a number of employees supported through Student Fees are struggling to maintain their budget with cost of living salary increases and increased cost of benefits. Additionally, a number of departments have relied on carry forward dollars to maintain their programs and services.

Dwindling carry forwards and lower student enrollments make the proposed fee increase necessary.

Thank you for your consideration.

**INSTITUTIONAL ADVANCEMENT  
OFFICIAL COLLEGE SPOKESPERSON AND MEDIA POLICY**

CHAPTER 1  
POLICY 1.05

Board of Trustees Approval:  
Page 1

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**I. POLICY**

The College President and the Director of Public Relations are the official spokespersons for the College. They will determine how official College news is released to the media to ensure consistency, accuracy and veracity. They may choose to perform that function, or delegate it as appropriate. In the event other officers or employees of the College are asked by the media for comments or information, the procedure to approve a spokesperson is to be followed.

The Director of Public Relations in the Institutional Marketing and Communications Department shall be the College contact for official news and information disseminated to the media through all channels of communication (news releases, media alerts, public service announcements, in-coming & out-going media calls, social media posts). Any documented occurrences in which this policy is not followed will be referred directly to division leadership of that area.

**INSTITUTIONAL ADVANCEMENT  
OFFICIAL COLLEGE SPOKESPERSON AND MEDIA POLICY**

CHAPTER 1

Cabinet Approval 12/18/2012

PROCEDURE FOR POLICY 1.05

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**I. PROCEDURES**

- A. The President or Director of Public Relations (or their designee) conveys the official College position on issues of general College-wide impact.
- B. All inquiries from the media should be referred to the Director of Public Relations. Such notification is important so that inquiries can be handled to ensure a clear, timely, coordinated and consistent College response.
- C. In cases of institutional significance to the College, the Director of Public Relations will work with other College officials to issue statements or positions to detail facts of the issue and summarize the College's position.
- D. In the event of a crisis or emergency situation, the Director of Public Relations will handle all contacts with the media, and will coordinate information flow from the College to the public. In such situations, all College departments should refer calls from the media to the Director of Public Relations.
- E. Since positive media exposure is an essential element of the College's communications plan, all ideas for articles, awards, student profiles or feature stories that positively portray the institution and its work in the community should be directed to the Director of Public Relations. Conversely, the Director of Public Relations should be notified if negative occurrences could rise to the level of a news story.