



**Washington City Council  
Regular Meeting Minutes  
June 28, 2023**

Meeting held in the Council Chambers of the Washington City Offices, located at 111 North 100 East, Washington, Utah, and broadcasted via Youtube Live linked online at <https://washingtoncity.org/meetings>. All briefing documents and exhibits can be found at the webpage above or by clicking [here](#).

**Mayor and Council Present:** Mayor Pro-Tem Ivie, Council Members Kimberly Casperson, Craig Coats, Bret Henderson, Ben Martinsen

**Staff Present:** City Manager Jeremy Redd, City Recorder Tara Pentz, City Attorney Thad Seegmiller, Deputy Recorder Lexi Ruesch, Recorder Assistant Hana Park, IS Director Steven Whittekiend, City Planner Eldon Gibb, Public Works Director Blake Fannesbeck, City Engineer Paul Mogle, Finance Director Brian Brown, Power Director Rick Hansen, New Project Manager John Henke, Lieutenant Kory Klotz, Leisure Services Director Barry Blake, Assistant Leisure Services Director Paul Walker, Fire Chief Matt Evans, Public Affairs Officer Jordan Hess, Economic Development Director Rusty Hughes

**Audience:** Dick Saunders, Laurie Saunders, John McClellan, Troy Belliston, Jared Bates, Brian Hull

**Excused:** Mayor Kress Staheli

**Invocation:** Deanna Martin, Church of Jesus Christ of Latter DaySaints

**Pledge of Allegiance:** Lieutenant Kory Klotz

Meeting commenced at 6:00 P.M.

**1. APPROVAL OF AGENDA**

<https://youtube.com/live/luBjnztdRp0?t=7209>

**2. ANNOUNCEMENTS**

<https://youtube.com/live/luBjnztdRp0?t=7380>

**3. DECLARATION OF ABSTENTIONS & CONFLICTS**

<https://youtube.com/live/luBjnztdRp0?t=7512>

Council Member Craig Coats declared he worked with the City on the bid for Item 5a. This does not produce financial gain personally, and he will be voting.

**4. CONSENT AGENDA**

<https://youtube.com/live/luBjmztdRp0?t=7560>

**a. APPROVAL OF MINUTES**

- i. Consideration to approve the minutes from the City Council Meetings of 06/14/2023 and 06/21/2023.**

**b. AMENDED FINAL PLAT**

- i. Consideration to approve Majestic Fields Partial Final Plat Amendment A located at approximately 3250 S Washington Fields Road. Applicant: Austin Christensen**

*Council Member Coats made a motion to approve the consent agenda. Council Member Martinsen seconded the motion which passed unanimously.*

**5. AWARD OF BID**

- a. Consideration to award the bid to JP Excavating for the amount of \$5,177,980.75 for the Washington Fields Road from Warner Valley South.**

<https://youtube.com/live/luBjmztdRp0?t=7651>

*Council Member Coats made a motion to award the bid for Washington Fields Road from Warner Valley South to Fuller Enterprises for the amount of \$5,177,980.75. Council Member Martinsen seconded the motion which passed with the following role call vote:*

<i>Council Member Casperson</i>	<i>Aye</i>
<i>Council Member Coats</i>	<i>Aye</i>
<i>Council Member Henderson</i>	<i>Aye</i>
<i>Mayor Pro-Tem Ivie</i>	<i>Aye</i>
<i>Council Member Martinsen</i>	<i>Aye</i>

**6. PRELIMINARY PLAT**

- a. Consideration to approve a Preliminary Plat for Cottam Industrial Subdivision located at approximately 1300 E. Washington Dam Rd. Applicant: Rosenberg & Associates**

<https://youtube.com/live/luBjmztdRp0?t=7907>

City Planner Eldon Gibb reviewed the Preliminary Plat application.

*Council Member Casperson made a motion to approve a Preliminary Plat for Cottam Industrial Subdivision located at approximately 1300 E. Washington Dam Rd. Council Member Martinsen seconded the motion which passed with the following role call vote:*

<i>Council Member Casperson</i>	<i>Aye</i>
<i>Council Member Coats</i>	<i>Aye</i>
<i>Council Member Henderson</i>	<i>Aye</i>
<i>Mayor Pro-Tem Ivie</i>	<i>Aye</i>
<i>Council Member Martinsen</i>	<i>Aye</i>

## **7. PUBLIC HEARING**

### **a. Public Hearing and consideration to approve a Resolution opening and amending the 2022/2023 FY Budget. Finance Director Brian Brown**

<https://youtube.com/live/luBjmztdRp0?t=8291>

Finance Director Brian Brown discussed the 2022/2023 FY Budget Amendment.

Mayor Pro-Tem Ivie opened the public hearing.

No public comments were made.

Mayor Pro-Tem Ivie closed the public hearing.

*Council Member Coats made a motion to approve a Resolution amending the FY 2022/2023 Budget. Council Member Martinsen seconded the motion which passed with the following role call vote:*

<i>Council Member Casperson</i>	<i>Aye</i>
<i>Council Member Coats</i>	<i>Aye</i>
<i>Council Member Henderson</i>	<i>Aye</i>
<i>Mayor Pro-Tem Ivie</i>	<i>Aye</i>
<i>Council Member Martinsen</i>	<i>Aye</i>

## **8. RESOLUTION**

### **a. Consideration to approve a Resolution adopting the Washington City Records Management and Retention Plan. Deputy Recorder Lexi Ruesch**

<https://youtube.com/live/luBjmztdRp0?t=8619>

Deputy Recorder Lexi Ruesch presented the Washington City Records Management and Retention Plan.

*Council Member Henderson made a motion to approve a Resolution adopting the Washington City Records Management and Retention Plan. Council Member Casperson seconded the motion which passed with the following role call vote:*

<i>Council Member Casperson</i>	<i>Aye</i>
<i>Council Member Coats</i>	<i>Aye</i>
<i>Council Member Henderson</i>	<i>Aye</i>
<i>Mayor Pro-Tem Ivie</i>	<i>Aye</i>
<i>Council Member Martinsen</i>	<i>Aye</i>

**b. Consideration to approve a Resolution setting the Property Tax Levy for Washington City Calendar Year 2023. City Manager Jeremy Redd**

<https://youtube.com/live/luBjmztdRp0?t=8741>

City Manager Jeremy Redd discussed the Property Tax Levy for Washington City Calendar Year 2023.

*Council Member Coats made a motion to approve a Resolution setting the Property Tax Levy for Washington City Calendar Year 2023 in the amount of 0.000740. Council Member Martinsen seconded the motion which passed with the following role call vote:*

<i>Council Member Casperson</i>	<i>Aye</i>
<i>Council Member Coats</i>	<i>Aye</i>
<i>Council Member Henderson</i>	<i>Aye</i>
<i>Mayor Pro-Tem Ivie</i>	<i>Aye</i>
<i>Council Member Martinsen</i>	<i>Aye</i>

**c. Consideration to approve a Resolution setting the Property Tax Levy for Washington City Special Service District in Coral Canyon Calendar Year 2023. City Manager Jeremy Redd**

<https://youtube.com/live/luBjmztdRp0?t=9086>

City Manager Jeremy Redd discussed the Property Tax Levy for SSD in Coral Canyon.

*Council Member Coats made a motion to approve a Resolution setting the Property Tax Levy for Washington City Special Service District in Coral Canyon Calendar Year 2023 in the amount of 0.001224. Council Member Martinsen seconded the motion which passed with the following role call vote:*

<i>Council Member Casperson</i>	<i>Aye</i>
<i>Council Member Coats</i>	<i>Aye</i>
<i>Council Member Henderson</i>	<i>Aye</i>
<i>Mayor Pro-Tem Ivie</i>	<i>Aye</i>
<i>Council Member Martinsen</i>	<i>Aye</i>

## 9. ORDINANCES

- a. **Consideration to approve an Ordinance for Zone Change Z-23-08, Red Waters Subdivision, to remove stop signs located along Country Way. Applicant: Kurtis Larsen.**

<https://youtube.com/live/luBjmztdRp0?t=9229>

City Planner Eldon Gibb reviewed the application for Z-23-08 to remove stop signs on Country Way.

*Council Member Coats made a motion to approve an Ordinance for Zone Change Z-23-08, Red Waters Subdivision, to remove stop signs located along Country Way with the further discussion on how to handle the current stop sign on Country Way. Council Member Martinsen seconded the motion which passed with the following role call vote:*

<i>Council Member Casperson</i>	<i>Aye</i>
<i>Council Member Coats</i>	<i>Aye</i>
<i>Council Member Henderson</i>	<i>Aye</i>
<i>Mayor Pro-Tem Ivie</i>	<i>Aye</i>
<i>Council Member Martinsen</i>	<i>Aye</i>

*Council Member Henderson made a motion to remove the stop sign on Tributary Drive and keep the stop signs on Fork Creek Drive, Oak Creek Drive, and Palm Cove Drive. Any changes on this road in the future shall come before Council. Council Member Martinsen seconded the motion which passed with the following role call vote:*

<i>Council Member Casperson</i>	<i>Aye</i>
<i>Council Member Coats</i>	<i>Aye</i>
<i>Council Member Henderson</i>	<i>Aye</i>
<i>Mayor Pro-Tem Ivie</i>	<i>Aye</i>
<i>Council Member Martinsen</i>	<i>Aye</i>

## 10. EASEMENTS

- a. **Consideration to approve utility easements located at 175 W Buena Vista Blvd. City Attorney Thad Seegmiller.**

<https://youtube.com/live/luBjmztdRp0?t=11777>

City Attorney Thad Seegmiller reviewed the utility easements located at 175 W Buena Vista Blvd.

*Council Member Coats made a motion to approve utility easements located at 175 W Buena Vista Blvd. Council Member Martinsen seconded the motion which passed with the following role call vote:*

<i>Council Member Casperson</i>	<i>Aye</i>
---------------------------------	------------

Council Member Coats	Aye
Council Member Henderson	Aye
Mayor Pro-Tem Ivie	Aye
Council Member Martinsen	Aye

## **11. REQUEST FOR PROPOSAL**

- a. Consideration to approve proceeding with the RFP for City owned property at 175 W Buena Vista Blvd. Economic Development Director Rusty Hughes.**

<https://youtube.com/live/luBjztdRp0?t=12136>

Economic Development Director Rusty Hughes reviewed the RFP for City owned property at 175 W Buena Vista Blvd.

*Council Member Martinsen made a motion to approve proceeding with the RFP for City owned property at 175 W Buena Vista Blvd. Council Member Casperson seconded the motion which passed with the following role call vote:*

Council Member Casperson	Aye
Council Member Coats	Aye
Council Member Henderson	Aye
Mayor Pro-Tem Ivie	Aye
Council Member Martinsen	Aye

## **12. REPORT OF OFFICERS FROM ASSIGNED COMMITTEE**

<https://youtube.com/live/luBjztdRp0?t=12365>

Council Members reported on their committee assignments.

## **13. CITY MANAGER REPORT**

<https://youtube.com/live/luBjztdRp0?t=12645>

City Manager Jeremy Redd provided his report.

## **14. CLOSED SESSION**

- a. Purchase, exchange, or lease of property;**
- b. Pending or potential litigation;**
- c. Character or professional competence of an individual.**

*Removed*

## **15. ADJOURNMENT**

<https://youtube.com/live/luBjnztdRp0?t=12746>

*Council Member Martinsen made a motion to adjourn the meeting. Council Member Coats seconded the motion; which passed unanimously.*

*Meeting adjourned at 7:32 P.M.*

Passed and approved on the 12th of July 2023.

Washington City



\_\_\_\_\_  
Kress Staheli, Mayor

Attest by:



\_\_\_\_\_  
Tara Pentz, City Recorder

