



**2023-2024 LOGAN CITY CULTURAL ARTS GRANT
EVALUATION REPORT FORM**

****DUE 30 DAYS AFTER THE DATE OF THE EVENT****

****A SEPARATE PIECE OF PAPER CAN BE USED****

TO: Teresa Harris, Logan City Recorder's Office

ORGANIZATION/EVENT:

PROJECT DESCRIPTION:

Number of individuals (audience, participants) benefiting directly from the project: _____

Problems encountered: If any, how were they addressed? _____

Do you plan to continue this project? Yes _____ No _____

Was any collaborative effort made with other organizations when doing your project?

BUDGET SECTION: Provide us with information about funding your project. (Give us a summary of your revenue v. expenditures picture, and report how grant funds were spent.)

EVALUATION: Please give us a short, honest evaluation of your project. (Things to consider: Should it reach more people? If it is a continuing project, is it still valuable? Does the project merit funding with city dollars? What are the project's strengths/weaknesses? Does the organization have a quality track record? Is the administrative management sound?)

REPORTED BY:

Name:_____ **Signature:**_____

Title:_____ **Date:**_____

Telephone:_____ **Email:**_____

When completed, please mail or email this form to:

**Teresa Harris, City Recorder
Logan City
290 North 100 West
Logan, UT 84321
teresa.harris@loganutah.org**