



CULTURAL ARTS GRANT APPLICATION F/Y 2023-2024

Return completed application to:
Teresa Harris, City Recorder
290 North 100 West
Logan, UT 84321
435-716-9002
teresa.harris@loganutah.org

DEADLINE: FRIDAY, AUGUST 4, 2023

The Logan Municipal Council appropriated \$24,000 in funding during the 2023-2024 fiscal year budget to assist in the support of the arts. Sponsorship is planned to support local art events and performing groups including but not limited to, music, dance, theatre, crafts, folk and literary art, **for the purpose of educating and enriching the lives of Logan residents.**

- *Any funds received must be expended by the end of the city's fiscal year – June 30, 2024**
- *An Evaluation Report Form is due 30 days after the date of the event.**

APPLICANT INFORMATION

APPLICANT/ORGANIZATION:

MAILING ADDRESS: _____

PHONE: _____ EMAIL: _____

Contact Person: _____

Phone: _____ Email: _____

GRANT AMOUNT REQUESTED \$ _____

ORGANIZATION

Please give a brief description of your organization and the services it provides, including date of founding and incorporation date (Attach separate sheet if necessary).

Does your organization have a membership or subscription program? _____

If so, describe it, listing number of members or subscribers: _____

Is your organization a duly registered non-profit group?

PROJECT DESCRIPTION

1. Describe in detail the project or event for which City of Logan support is requested. What is the project? What do you plan to do? When? Where? (Attach separate sheet if necessary).

When will your project begin and end? (Month, Day and Year): _____

2. Estimate the number of individuals to benefit directly from your project: (Total audience, participants, students, etc).

3. If your project involves a performance(s), where will it be held and what is the seating capacity of the location(s)?

4. If your project involves an event, where will it be held and what is the anticipated attendance?

5. Attach documentation on patron history from previous performances/activities (Printed programs, news articles, membership or participant lists).

FUNDING INFORMATION

GRANT REQUEST – City of Logan \$_____

REVENUE – Sale of admission, tickets \$_____

 Misc. Revenue (identify) \$_____

List other funding sources
(i.e. contributions from businesses,
private sources, foundations)

_____ \$_____

_____ \$_____

TOTAL \$_____

EXPENSES (list)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ _____

DATE: _____ **APPLICANT SIGNATURE** _____

PROJECT RECOMMENDATION:

Amount Funded \$ _____

By _____

Fine Arts Committee Comments _____

MAYOR'S APPROVAL:

_____ **AMOUNT FUNDED \$** _____
Holly H. Daines

CRITERIA FOR FUNDING DISTRIBUTION (Adopted 2/5/97 by the Logan Municipal Council)

1. Funding may be limited to those events or performances which take place within the limits of the City of Logan.
2. Priority may be given to those projects, but for this funding, the project or performance could not occur.
3. Priority will be given to duly registered non-profit groups.
4. Consideration will be given to those performances which draw patrons from outside Logan and Cache County.
5. Funds will be limited to expenditures for programming, as opposed to operational expense.
6. If funding is approved, credit must be given to the City of Logan in brochures, news releases and programs.
7. Applications must be submitted by the required due date established by the committee, and grant funds must be expended by the stated deadline, with evaluations submitted to the City of Logan upon completion of the project.
8. Grant proceeds will be distributed in a lump sum and are not necessarily renewable in subsequent years.
9. Completed applications will be submitted to the Fine Arts Committee which will prioritize the applications and make funding recommendations to the Mayor.