



REQUEST FOR PROPOSALS

GARFIELD COUNTY

Clay Creek AOPs & Indian Hollow Bridge

DUE July 31, 2023

GARFIELD COUNTY PUBLIC WORKS DEPARTMENT

## **Garfield County**

### **REQUEST FOR PROPOSALS SUMMARY SHEET**

1. Project: Clay Creek AOPs & Indian Hollow Bridge
2. Two Locations: 1. Clay Creek near Pine Lake, Utah. 2. Indian Hollow, approximately 8 miles east of Panguitch, Utah
3. Requested Services: Bridge and culvert construction
4. Sources of Funding: Garfield County
5. Project Administrator: David Dodds, Public Works Director, P.O. Box 77, Panguitch, Utah 84759, 435-238-0935
6. Pre-bid Review & site visit leaves Garfield County Courthouse, 55 South Main, Panguitch, UT, Monday, July 17, 2023, at 1:00 p.m.
7. Type of Proposal Required: Construction
8. Proposals Due Time: 4:00 p.m. August 4, 2023
9. Additional project information can be obtained by contacting the Project Administrator, David Dodds, (435) 238-0935, [dave.dodds@garfield.utah.gov](mailto:dave.dodds@garfield.utah.gov)

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**NOTICE TO CONTRACTORS**

Garfield County is seeking the services of a qualified contractor to construct a bridge and box culvert at Clay Creek and a bridge at Indian Hollow. Work will be conducted in Clay Creek and Indian Hollow, Garfield County, UT, and shall conform to Forest Service standards and specifications and current local laws and codes. Pre-bid site visit and review leaves Garfield County Courthouse, 55 South Mainstreet, Panguitch, Monday, July 17, 2023, at 1:00 p.m.

If you are interested in submitting a proposal, information on the can be obtained from Garfield County Public Works Department, 55 South Main, Panguitch, Utah 84759, Telephone (435) 238-0935, Email: [dave.dodds@garfield.utah.gov](mailto:dave.dodds@garfield.utah.gov). The proposal submission deadline is 4:00 pm on August 04, 2023. The County reserves the right to accept or reject any proposals.

Garfield County is an Equal Opportunity Employer

Dated this 3<sup>rd</sup> day of July 2023

**GARFIELD COUNTY**  
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**I. Background**

Garfield County is seeking the services of a qualified contractor for two separate but related projects to replace aging infrastructure and improve aquatic organism passage in partnership with the Dixie National Forest.

**II. Project Description**

1. Clay Creek AOPs – This portion of the project involves placing two structures across Clay Creek near the Pine Lake Campground to improve aquatic organism passage and replace aging infrastructure. The first structure will be a 34' 3-sided box culvert, footings, and wing walls. The second structure will be a 16' x 40' prefabricated bridge. Installation of both structures will require dewatering, soil erosion and pollution control, clearing and grubbing, removal of existing infrastructure, bank reconstruction, and stream restoration.
2. Indian Hollow Bridge – This portion of the project involves the decommissioning of an existing road through the bottom of the Indian Hollow, rehabilitation of the stream in this section, reopening an existing roadbed, and construction of a 14' x 100' bridge. Installation of this structure will require soil erosion and pollution control, clearing and grubbing, removal of existing infrastructure, bank reconstruction, and stream restoration.

Work will be conducted on Forest Service property and include construction of the above-referenced structures and any associated tasks identified in the complete plans. In addition to the successful applicant's inspection, monitoring may be conducted concurrently by Garfield County and the Forest Service.

**III. Scope of Work**

The scope of work will include, but not be limited to, the following functions:

- Contractor is responsible for all measurements and determining material quantities.
- Contractor is responsible for transportation and proper disposal of all construction debris to an approved disposal site.
- Meet and work with Garfield County Public Works Director or Forest Service Engineers as needed to determine and meet the objectives of the project

- Any changes to the project or products used from bid documents will need approval, in writing, by the Public Works Director.
- There shall be nothing implied in the project that indicates future work for the awarded contractor beyond the scope of this single project.
- Successful bidder must be able to complete the work in the time that has been set
- Provide a copy of the company's Utah State Contractors license number
- Provide a copy of the company's or individual's business license.
- Provide proof of liability insurance, two million (\$2,000,00) min.

IV. Required Product Qualifications

All products supplied under this contract will comply with federal, state, and local building regulations. Required documentation and information shall be provided by the Contractor five days before the purchase of any products. Garfield County will issue an informal notice to proceed after the documentation is submitted.

V. Required Completion and Acceptance Criteria

Payment for services will be issued within 30 days of receipt of completion of the work and an acceptable invoice. Individual payments may be made as individual tasks are completed. Final payment shall not be made until all work is completed and the required documentation is submitted.

VI. Contract Time

It is the intent of the contract to install the product in the early Summer of 2024. The formal contract time will be established after the review of the proposals and after the contractor identifies any time constraints. The project must be completed by August 30, 2024.

VII. Required Proposal Contents

Proposals shall contain, at a minimum, the following information:

- Detailed cost break-down of the objectives to be completed
- Name, telephone number, and physical address of the contractor
- Estimated time of completion for each objective
- References
- Listing of similar projects completed by the contractor

VIII. Proposal Deadline

Proposals shall be delivered to the Garfield County Courthouse by 4:00 p.m. August 4, 2023. Emailed and faxed proposals are accepted.

IX. Number of Proposal Copies and Point of Delivery

Two copies of written proposals or a single copy of emailed proposals shall be delivered to the Garfield County Courthouse, 55 South Main, P.O. Box 77, Panguitch, Utah 84759, Email: dave.dodds@garfield.utah.gov

XI. Proposal Evaluation Process

The Proposal shall be evaluated based on the County's determination of the effectiveness of the proposal in meeting the County's needs. The County may consider cost, environmental compatibility, ease of construction, experience, and other essential factors. The County's decision will be final.

XII. Project Management Responsibility

The selected contractor shall be responsible for complying with federal, state, and local laws and shall possess all required licenses, bonds, and insurance.

XIII. Disposition of Proposals

Proposals shall become the property of Garfield County and shall be open to public inspection at the Public Works office until September 30, 2023.