

ROCKY RIDGE TOWN PUBLIC HEARING & MEETING **PRELIMINARY BUDGET 2023-2024**

May 17, 2023

7:30 pm

M.L.A. Building

MINUTES: Approval of April Minutes

Public Hearing for 2023-2024 Preliminary Budget

NEW BUSINESS:

1. **Change in Park Maintenance**
2. **Rocky Ridge Town Clean-up**
3. **Employee Wage increases**

DEPARTMENTAL UPDATES:

1. **EMS/CERT:**
2. **Water:**
3. **Road:**
4. **P & Z:**
5. **Admin:**
6. **Park:**
7. **Library:**
8. **Recreation:**

***OPEN FLOOR:**

1. **Citizen Items:**
2. **Town Council Items:**

/s/ Marilyn Bronson

Town Clerk Posted: 5/16/2023

*** Please contact Mayor Ronald Allred or Town Clerk Marilyn Bronson to place items on the Agenda.**

***Supported documentation for this Agenda is posted on the Town's Website at rockyridgetown.com**

*** The Open Floor session of Town Meeting is an open forum for our Citizens to present concerns or ideas to the Town Council. This session is limited to the time available. No formal action can be taken on these items**

*** All Town Meetings are recorded according to State statute and are available to any Citizen requesting a copy.**

*** In compliance with the Americans with Disabilities Act, Rocky Ridge Town will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the Town Clerk Marilyn Bronson at (435) 610-0395 at least 48 hours in advance of the meeting.**

***A closed session may be called to order pursuant to Utah State Code 54-4-204 & 54-4-205.**

***The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.**

Town of Rocky Ridge

Budgeting Worksheet

10 General - 07/01/2023 to 06/30/2024

100.00% of the fiscal year has expired

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	Worksheet Notes
Net Position					
Liabilities and Fund Equity					
Equity - Paid in / Contributed					
2980 Fund Balance - Beginning of Yr	(347,357)	(397,472)	(266,219)	0	
Total Equity - Paid in / Contributed	(347,357)	(397,472)	(266,219)	0	
Total Liabilities and Fund Equity	(347,357)	(397,472)	(266,219)	0	
Total Net Position	(347,357)	(397,472)	(266,219)	0	

Town of Rocky Ridge

Budgeting Worksheet

10 General - 07/01/2023 to 06/30/2024

100.00% of the fiscal year has expired

Change In Net Position	2021 Actual	2022 Actual	2023 Actual	2023 Budget	2024 Actual	Original Budget	Revised Budget	Worksheet Notes
Revenue:								
Taxes								
3110 Property Taxes - Current	29,871	39,712	36,659	35,000	0	40,000	0	
3130 Sales Tax	172,372	201,730	225,018	215,000	0	230,000	0	
3170 Fee in Lieu	4,962	3,830	3,564	5,000	0	5,000	0	
Total Taxes	207,205	245,272	265,241	255,000	0	275,000	0	
Licenses and permits								
3210 Business Licenses	74	50	200	200	0	100	0	
3221 Building Permits	19,288	3,314	24,297	0	0	15,000	0	
Total Licenses and permits	19,362	3,364	24,497	200	0	15,100	0	
Intergovernmental revenue								
3311 Operating grants - federal	0	142,500	0	0	0	0	0	
3331 Operating grants-state	4,379	11,772	0	0	0	0	0	
3356 B & C Road Funds	47,454	50,057	51,693	49,000	0	52,000	0	
Total Intergovernmental revenue	51,833	204,329	51,693	49,000	0	52,000	0	
Charges for services								
3425 Inspection Fees	315	0	0	0	0	0	0	
3430 Mailbox Fees	1,555	1,669	5,201	1,800	0	5,500	0	
3440 Garbage Collection	30,720	32,418	28,166	35,000	0	30,000	0	
3480 Cemetery Income	4,000	1,500	9,550	2,500	0	5,000	0	
3490 EMS Fees	17,873	18,468	15,853	22,500	0	22,500	0	
3500 Recreation Fees	0	2,815	0	3,200	0	3,200	0	
Total Charges for services	54,463	56,870	58,769	65,000	0	66,200	0	
Interest								
3610 Interest Earnings	2,794	2,961	21,348	3,000	0	3,000	0	
Total Interest	2,794	2,961	21,348	3,000	0	3,000	0	
Miscellaneous revenue								
3690 Miscellaneous Income	3,730	10,211	987	2,000	0	2,000	0	
Total Miscellaneous revenue	3,730	10,211	987	2,000	0	2,000	0	
Contributions and transfers								
3802.1 Community Donations	131,347	140,200	466,220	459,020	0	0	0	
3990 Appropriated fund balance	0	0	0	315,614	0	89,210	0	
Total Contributions and transfers	131,347	140,200	466,220	774,634	0	89,210	0	
Total Revenue:	470,735	663,208	888,754	1,148,834	0	502,510	0	
Expenditures:								
General government								
Administrative								
4140.110 Admin Salaries & Wages	7,336	6,208	5,768	12,810	0	13,200	0	
4140.130 Admin Employee Benefits	500	455	441	914	0	941	0	
4140.210 Admin Dues & Subscriptions	3,202	5,562	3,500	4,200	0	5,000	0	
4140.225 Volunteer Appreciation	57	1,046	1,044	850	0	2,500	0	
4140.230 Admin Travel	325	635	1,153	2,600	0	2,600	0	
4140.235 Admin Training Expense	1,890	3,812	3,432	2,800	0	3,000	0	

Town of Rocky Ridge

Budgeting Worksheet

10 General - 07/01/2023 to 06/30/2024

100.00% of the fiscal year has expired

	2021 Actual	2022 Actual	2023 Actual	2023 Budget	2024 Actual	Original Budget	Revised Budget	Worksheet Notes
4140.240 Admin Office Supplies	3,914	1,835	2,986	1,200	0	1,200	0	
4140.245 Admin Postage & Delivery	505	290	920	650	0	1,000	0	
4140.250 Admin Website	115	95	43	900	0	400	0	
4140.260 Code Maintenance	1,650	0	1,592	1,650	0	1,650	0	
4140.280 Admin Utilities	0	0	157	1,000	0	300	0	
4140.290 Admin Telephone	928	1,170	784	1,200	0	1,200	0	
4140.312 Admin Accounting & Auditing	5,706	6,264	7,606	6,500	0	8,000	0	
4140.511 Insurance	8,484	4,716	7,152	9,500	0	9,500	0	
4140.530 Admin Publishing	279	143	81	400	0	300	0	
4140.610 Miscellaneous Expense	2,442	1,430	924	1,800	0	1,800	0	
4140.640 Admin CO Mailboxes	0	0	48,000	48,000	0	10,000	0	
Total Administrative	37,333	33,663	85,583	96,974	0	62,591	0	
Non-Departmental								
4170.740 Admin New Office Building	32,060	0	64,260	47,468	0	47,468	0	
Total Non-Departmental	32,060	0	64,260	47,468	0	47,468	0	
Total General government	69,392	33,663	149,843	144,442	0	110,059	0	
Public safety								
4220.100 EMS Equipment	1,610	9,881	67,873	69,100	0	2,100	0	
4220.125 EMS Maintenance	1,910	44	86	2,100	0	7,326	0	
4220.150 EMS Supplies	7,172	2,052	4,138	3,300	0	3,300	0	
4220.175 EMS Administrative	1,153	864	1,530	1,500	0	3,500	0	
4220.200 EMS Training	4,317	3,755	7,222	8,272	0	7,900	0	
4220.250 Emergency Supplies	0	538	853	4,000	0	4,000	0	
4253.250 Animal Control	0	0	0	800	0	800	0	
Total Public safety	16,162	17,133	81,702	89,072	0	29,126	0	
Highways and public improvements								
Highways								
4410.10 Streets Wages	27,538	29,836	30,838	35,000	0	36,100	0	
4410.130 Streets Benefits	2,107	2,282	2,359	3,000	0	3,100	0	
4410.200 Roads Utilities	429	600	484	1,000	0	650	0	
4410.250 Supplies and Equipment	10,603	12,510	14,320	22,000	0	22,000	0	
4410.251 Equipment Repairs & Maint	5,301	25,450	23,794	23,000	0	23,000	0	
4410.255 Fuel	11,699	11,670	14,409	15,000	0	15,000	0	
4410.440 CDBG - Sidewalk	0	216,918	0	0	0	0	0	
4410.450 Street Repair & Maintenance	35,722	9,538	44,001	51,020	0	75,000	0	
4415.450 Road Construction - Class C	147,956	0	0	100,000	0	80,000	0	
4415.740 Streets capital outlay	12,000	128,232	0	0	0	0	0	
Total Highways	253,355	437,035	130,204	250,020	0	254,850	0	
Sanitation								
4420.410 Sanitation-Garbage Collection	19,942	21,831	19,350	24,000	0	24,750	0	
4420.411 JRDA Landfill	11,299	11,367	11,958	13,700	0	13,700	0	
Total Sanitation	31,241	33,198	31,309	37,700	0	38,450	0	
Total Highways and public improvements	284,597	470,233	161,512	287,720	0	293,300	0	
Parks, recreation, and public property								

Town of Rocky Ridge

Budgeting Worksheet

10 General - 07/01/2023 to 06/30/2024

100.00% of the fiscal year has expired

	2021 Actual	2022 Actual	2023 Actual	2023 Budget	2024 Actual	Original Budget	Revised Budget	Worksheet Notes
Recreation								
4510.110 Parks Wages	11,408	15,472	22,586	24,000	0	24,750	0	0
4510.130 Parks Benefits	873	1,184	1,728	1,700	0	1,775	0	0
4510.250 Park Upkeep	14,712	10,871	23,195	20,000	0	20,000	0	0
4510.260 Park Utilities	788	978	850	1,100	0	1,000	0	0
4540.610 Rocky Ridge Recreation	0	2,660	91	6,200	0	4,500	0	0
4580.250 Library Expenses	2,000	3,000	3,500	3,500	0	4,000	0	0
Total Recreation	29,781	34,165	51,950	56,500	0	56,025	0	
Cemetery								
4590.250 Cemetery Expense	0	2,900	0	4,000	0	4,000	0	0
Total Cemetery	0	2,900	0	4,000	0	4,000	0	
Total Parks, recreation, and public property	29,781	37,065	51,950	60,500	0	60,025	0	
Transfers								
4840 Transfer to Capital Projects	90,000	55,000	220,000	220,000	0	10,000	0	0
4851 Transfer to Water Fund	0	0	355,000	355,000	0	0	0	0
Total Transfers	90,000	55,000	575,000	575,000	0	10,000	0	
Total Expenditures:	489,932	613,094	1,020,007	1,156,734	0	502,510	0	
Total Change In Net Position	(19,197)	50,114	(131,253)	(7,900)	0	0	0	

Town of Rocky Ridge

Budgeting Worksheet

40 Capital Projects - 07/01/2023 to 06/30/2024
100.00% of the fiscal year has expired

Net Position	2021 Actual	2022 Actual	2023 Actual	2024 Actual	Worksheet Notes
Liabilities and Fund Equity					
Equity - Paid in / Contributed					
2825.1 Reserved	(3,833)	(3,833)	(3,833)	0	
2825.2 Reserved offset	3,833	3,833	3,833	0	
2826.1 Road Reserve	(27,811)	(27,811)	(7,811)	0	
2827.1 Sport Courts Reserve	0	0	200,000	0	
2980 Fund Balance - Beginning of Yr	(59,819)	(114,829)	(554,874)	0	
Total Equity - Paid in / Contributed	(87,630)	(142,640)	(362,685)	0	
Total Liabilities and Fund Equity	(87,630)	(142,640)	(362,685)	0	
Total Net Position	(87,630)	(142,640)	(362,685)	0	

Town of Rocky Ridge

Budgeting Worksheet

40 Capital Projects - 07/01/2023 to 06/30/2024

100.00% of the fiscal year has expired

Change In Net Position	2021 Actual	2022 Actual	2023 Actual	2023 Budget	2024 Actual	Original Budget	Revised Budget	Worksheet Notes
Revenue:								
Intergovernmental revenue								
3310.0 Grants	3,220	0	0	0	0	0	0	
Total Intergovernmental revenue	3,220	0	0	0	0	0	0	
Contributions and transfers								
3302.1 Community Donations	10	10	44	0	0	0	0	
3810 Transfer from General Fund	90,000	55,000	440,000	220,000	0	10,000	0	
3990 Appropriation of fund balance	0	0	0	55,000	0	65,000	0	
Total Contributions and transfers	90,010	55,010	440,044	275,000	0	75,000	0	
Total Revenue:	93,230	55,010	440,044	275,000	0	75,000	0	
Expenditures:								
Parks, recreation, and public property								
Parks								
4510.741 Restroom Expenditures	0	0	0	20,000	0	20,000	0	
4510.743 Pavilion Expenditures	1,150	0	0	5,000	0	5,000	0	
4510.745 Irrigation System	5,000	(5,000)	0	0	0	0	0	
4510.750 Miscellaneous Expense	30,669	5,000	0	30,000	0	40,000	0	
Total Parks	36,819	0	0	55,000	0	65,000	0	
Total Parks, recreation, and public property	36,819	0	0	55,000	0	65,000	0	
Total Expenditures:	36,819	0	0	55,000	0	65,000	0	
Total Change In Net Position	56,411	55,010	440,044	220,000	0	10,000	0	

Town of Rocky Ridge

Budgeting Worksheet

51 Water - 07/01/2023 to 06/30/2024

100.00% of the fiscal year has expired

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	Worksheet Notes
Net Position					
Liabilities and Fund Equity					
Equity - Paid in / Contributed					
2981 Retained Earnings	(1,749,259)	(1,709,802)	(2,056,791)	0	
Total Equity - Paid in / Contributed	(1,749,259)	(1,709,802)	(2,056,791)	0	
Total Liabilities and Fund Equity	(1,749,259)	(1,709,802)	(2,056,791)	0	
Total Net Position	(1,749,259)	(1,709,802)	(2,056,791)	0	

Town of Rocky Ridge
Budgeting Worksheet
51 Water - 07/01/2023 to 06/30/2024
100.00% of the fiscal year has expired

	2021 Actual	2022 Actual	2023 Actual	2023 Budget	2024 Actual	Original Budget	Revised Budget	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating income								
5140 Charges for Services - Water	123,394	113,416	101,233	130,000	0	140,000	0	
5310 Connection Fees	7,000	8,000	19,800	17,000	0	17,000	0	
Total Operating income	130,394	121,416	121,033	147,000	0	157,000	0	
Operating expense								
6340.110 Salaries & Wages	14,742	14,029	10,900	18,000	0	18,540	0	
6340.130 Employee Benefits	1,128	1,068	834	1,494	0	1,550	0	
6340.210 Dues & Subscriptions	525	541	1,022	600	0	1,500	0	
6340.230 Travel, conferences, and training	2,588	2,645	2,051	2,800	0	2,800	0	
6340.240 Office Supplies	0	0	0	150	0	150	0	
6340.250 Equipment Repairs & Maint	5,346	5,074	18,348	5,500	0	5,500	0	
6340.270 Building Repairs & Maintenance	0	0	831	1,000	0	1,000	0	
6340.280 Utilities	30,153	29,209	25,753	40,000	0	40,000	0	
6340.313 Consulting & Engineering	15,373	0	0	2,000	0	2,000	0	
6340.420 Contract Services-Water Test	1,338	1,875	3,110	2,500	0	2,500	0	
6340.450 System Repairs & Maintenance	2,877	12,141	4,460	7,000	0	7,000	0	
6340.455 New Meters and Services	2,413	7,041	8,984	25,500	0	25,500	0	
6340.610 Miscellaneous Expense	500	0	0	1,000	0	1,000	0	
6340.690 Depreciation Expense	72,534	74,412	43,407	95,800	0	95,800	0	
Total Operating expense	149,517	148,035	119,700	203,344	0	204,840	0	
Total Income From Operations:	(19,123)	(26,619)	1,334	(56,344)	0	(47,840)	0	
Non-Operating Items:								
Non-operating income								
5535 Contributions Income	51,000	0	0	0	0	0	0	
5610 Interest Earnings	1,253	1,019	4,325	1,000	0	2,000	0	
5810 Transfer From General Fund	0	0	355,000	355,000	0	0	0	
Total Non-operating income	52,253	1,019	359,325	356,000	0	2,000	0	
Non-operating expense								
6340.820 Interest on Loans	14,230	13,857	13,670	14,000	0	14,000	14,000	
Total Non-Operating expense	14,230	13,857	13,670	14,000	0	14,000	14,000	
Total Non-Operating Items:	38,023	(12,838)	345,655	342,000	0	(12,000)	(14,000)	
Total Income or Expense	18,900	(39,457)	346,989	285,556	0	(59,840)	(14,000)	

Town of Rocky Ridge

Budgeting Worksheet

91 General Fixed Assets - 07/01/2023 to 06/30/2024
100.00% of the fiscal year has expired

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	Worksheet Notes
Net Position					
Liabilities and Fund Equity					
Equity - Paid in / Contributed					
2971.1 Invested in fixed assets-purchased	(1,943,248)	(2,083,479)	(2,147,739)	0	
2972 Total depreciation charged	901,968	993,263	1,079,190	0	
Total Equity - Paid in / Contributed	(1,041,280)	(1,090,217)	(1,068,550)	0	
Total Liabilities and Fund Equity	(1,041,280)	(1,090,217)	(1,068,550)	0	
Total Net Position	(1,041,280)	(1,090,217)	(1,068,550)	0	