

Interlaken Town Council Regular Meeting Minutes
Tuesday, 06 June 2023, 6:32 PM – 7:27 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJNT3loV3J4Nm83TFJOdGVsUE1ldz09>

1. **Call to Order** Mayor Harrigan opened the meeting at 6:32 pm

2. **Roll Call**

Greg Harrigan, Mayor

Chuck O’Nan, Council Member

Sue O’Nan, Council Member

Justin Hibbard, Council Member

Chuck Cullom, Council Member was absent

3. **Presentations:** None

4. **Public Comment:** None

5. **Consent Agenda:** None

6. **Approval of Agenda or Changes**

Motion: Council Member Sue O’Nan moved to approve the agenda as presented.

Second: Council Member Chuck O-Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. **Approval of 5/02/2023 Council Regular Meeting Minutes**

Motion: Council Member Chuck O’Nan moved to approve 5/02/23 town council minutes as presented.

Second: Council Member Hibbard seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye

8. **Financial Matters**

- FY2023 Water Billing Status – Bart Smith reported that the town has collected \$193,400.87 to date, with \$10,021.05 remaining in past due receivables. Smith has sent out 9 delinquency notices. The town’s policy regarding late payments is as follows:

Late Payments

Late Payments: Payment is due in full on March 27, 2023. If not paid in full by this date, your account is considered past due and subject to interest and a \$25/month late fee.

Delinquent Accounts: If the full payment is not received by **April 25, 2023** the account is considered **Delinquent**. A Notice of Delinquency will be sent to the lot owner.

Discontinued service: If full payment is not received 60 days after a Notice of Delinquency, water service will be discontinued after a 24-hour delinquency notice is hand delivered to the service address. A \$100 disconnection fee and a \$100 reconnection fee will be charged for discontinued service.

Fees and interest: All past due accounts are subject to interest and a \$25/month late fee.

The notices were sent on 6/6/23. The deadline for full payment is 60 days after that, or 8/5/23.

- FY2023 Revenue and Expenses to Date – See the attached report for details. Smith noted that all expenses and revenue were in sync with the FY2023 budget to date.
- FY2024 Public Budget Hearing and Truth in Taxation Hearing Schedule – Because of a county statute that prohibits municipalities from holding a TNT hearing prior to 10 days after the July Notice of Property Valuation and Tax Changes is sent to county lot owners, the TNT hearing for Interlaken must be rescheduled. The county will send out their notices no later than July 22. The deadline for the TNT hearing is August 17. Smith requested that the Interlaken TNT hearing be rescheduled for August 8, at 6pm.

Motion: Council Member Sue O’Nan moved to reschedule the Interlaken TNT hearing to August 8 at 6pm.

Second: Council Member Hibbard seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye

Greg wants more people involved in the council and would like to see a stipend for the work that’s done. Sue would also like a stipend. This will be put on the next meeting’s agenda. Greg – it seems to be an unfair burden on those who do volunteer and we need an incentive to attract more volunteers.

9. Building Permit Update and Planning Commission Status

Diana Duer, PC Chair -

There has been a lot of activity going on. There isn’t an update from TO. As Diana did the walkaround, she discovered the following:

Parkinson – there are windows, siding, and decking material. Expects an update from TO. They don’t have a dumpster on site – she will reach out regarding that.

Lot 206, Becker – garage and 2nd story addition. It’s moving forward, windows installed.

Lot 117, Broadstone – fencing has been installed, chain link over the driveway. Styrofoam cubes have been delivered. Fencing is sufficient.

Lot 307, Erin Merryweather – materials have been delivered, and excavation, but no major movement.

Lot 056 – Singer – continues to move forward. Smith – was the additional concrete pad part of the plans? Diana – no it wasn’t. Bart will send a notice to them regarding the pad is in the road right of way.

Lot 160 – Weiler addition – excavating, removal of old concrete pad, concern about parking on the road right of way.

Lot 173, Lehmann – tear down and rebuild, moving forward

Diana responded to the two candidates for the PC. Most likely she’ll meet with them next week.

Chuck O’Nan – Should we have erosion control in place for Weiler. Don’t they have to put waddle and better control in place. Greg – are they cutting a driveway. Diana – no, it’s just for access.

10. Fire Mitigation Debris Pickup Status - Thurs is the last pickup day. Removal should be completed early next week.

11. June Road Maintenance Update

Chuck O’Nan -Should be done tomorrow, everything is pretty much done. Dylan will be back in 3 weeks to paint the speed bump and the STOP signs. Chuck is finding a lot of areas where we need shoulder work, adding rock to level it. Greg – Derek Becker will do this. Chuck and Greg will walk the roads and mark those areas.

12. 2023 Municipal Election Update

There are 2 residents who've expressed interest – Jill Jacobson, 350 Bern Way, and Timothy Dixon, 333 Bern Way. Greg noted that Lynn Chadderdon is also interested.

13. Water Rights Assignment – ROC Update

See the attached email from Jon Schutz for an update.

14. Wasatch Mountain State Park Easement Update

The town received a renewal agreement that renews the water tank easement for 10 years at a cost of \$10K. It also includes an option to renew again at expiration for another 10 years for \$10K. The signed agreement was sent back to the park's attorney on May 15, 2023. See the attached document. Bart – will reach out to Jeremy Cook for an update.

15. Road Maintenance Agreement – BHR and The Reserves Update

No meeting setup yet.

16. DPW Site Signage

Justin suggested the following language, and the council agreed.

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Dumpsters & Recycling for Interlaken Town Residents Only

Cameras in use

Unauthorized usage & leaving trash outside the dumpster subject to \$500 fine.

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17. Other Business - None

18. Council Comments - None

19. Adjournment - Council member Sue O'Nan moved to adjourn the meeting. Council member Hibbard seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:27 PM. The next town council meeting is scheduled for July 5th, 2023, at 6:30pm via Zoom.