



MURRAY CITY LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

May 17, 2023

05:30 PM

166 E 5300 S Murray, UT

CALL MEETING TO ORDER

Present: Ali Lyddall, Dustin Lewis, Kirsten Woodbury, Joelle Rasmussen, Vicki Matsumori, Jessica Miller

Excused: Sage Fitch

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff

Chairman Lyddall called the meeting to order at 5:34 p.m.

APPROVAL OF MINUTES

The minutes for the April 2023 meeting were approved, as written, on a motion made by Vice Chairman Lewis. This was seconded by Vicki Matsumori and voting was unanimous in favor.

CITIZEN COMMENT(S)

Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to kfong@murray.utah.gov. Comments are limited to three minutes or less (approximately 300 words for emails) and must include your name and address.

REPORT(S)

- 1) Financial Report
- 2) Director's Report

1. Financial Report, Kim Fong

Agenda Attachments

1. boardbudgetreportmay23.pdf

1. Financial Report:

83% of the year has lapsed and everything is going well. The interest income budget is doing especially great. A motion to receive and file the financial report was made by Kirsten Woodbury. This was seconded by Jessica Miller and voting was unanimous in favor.

2. Director's Report:

Director Fong gave a brief overview of the presentation she gave to the Murray City Council at the Committee of the Whole meeting about events at the library, the new mobile app and room usage statistics. Chairman Lyddall reminded everyone that there is a library board member training offered by the Utah State Library next Tuesday if anyone wants to participate.

OLD BUSINESS

Information Item: Senior Recreation Center/Library building collaboration update

Director Fong stated that the feasibility study for the new library/senior recreation center should be finished by the end of June.

NEW BUSINESS ITEM(S)

None

ANNOUNCEMENTS AND QUESTIONS

Joelle Rasmussen said that the Art for Adults nights are so fun. Chairman Lyddall asked what the next one will be. Director Fong responded that it will be a watercolor night. Jessica Miller added that the Read & Rate program was awesome as well. She said that she likes the pins and she hopes the program will come again next year. Vice Chairman Lewis asked what the Read with a Dog program is. Director Fong replied that it is a program with trained therapy dogs designed for children who are reluctant readers.

ADJOURNMENT

A motion to adjourn was made by Jessica Miller and seconded by Vicki Matsumori. Voting was unanimous in favor. The meeting was adjourned at 6:10 p.m.

NEXT MEETING

The next scheduled meeting will be held on **Wednesday, June 21, at 5:30 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

	A	B	C	D	E	F
1	83% of year lapsed					
2	FULL ACCT	ACCT DESCRIPTION	TYPE	2023 Budget	Remaining Budget	% Used
3	23-0000-31110	Real Property Taxes	R	-2,464,889.00	-124,253.90	94.96
4	23-0000-31120	Personal Property Taxes	R	-100,000.00	-17,250.58	82.75
5	23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-100,000.00	-12,644.44	87.36
6	23-0000-31150	Prior Year's Tax Redemptions	R	-15,000.00	18,263.97	221.76
7	23-0000-33100	Federal Grants	R	-16,668.00	0.00	100.00
8	23-0000-33200	State Grants	R	-11,400.00	-460.00	95.96
9	23-0000-34110	Copies and Printing Fees	R	-5,000.00	-735.90	85.28
10	23-0000-35125	Library Fines	R	-10,000.00	3,375.88	133.76
11	23-0000-36100	Interest Income	R	-10,000.00	155,959.47	1,659.59
12	23-0000-36500	Miscellaneous	R	0.00	3,379.79	0.00
13	23-2301-41100	Regular Employees	E	779,018.00	137,022.15	82.41
14	23-2301-41110	Seasonal/Part Time Employees	E	163,000.00	70,609.51	56.68
15	23-2301-41115	Overtime	E	0.00	-214.47	0.00
16	23-2301-41200	Social Security	E	72,263.00	17,408.03	75.91
17	23-2301-41300	Group Insurance	E	150,524.00	35,221.64	76.60
18	23-2301-41400	Retirement	E	168,077.00	32,979.85	80.38
19	23-2301-41500	Worker Comp	E	770.00	-35.75	104.64
20	23-2301-42030	Tuition Reimbursement	E	2,500.00	2,500.00	0.00
21	23-2301-42040	Service Awards	E	500.00	250.00	50.00
22	23-2301-42125	Travel & Learning	E	11,000.00	224.55	97.96
23	23-2301-42140	Supplies	E	20,000.00	13,391.48	33.04
24	23-2301-42170	Small Equipment	E	13,800.00	11,019.81	20.15
25	23-2301-42180	Miscellaneous	E	24,990.00	1,035.73	95.86
26	23-2301-42505	Building & Grounds Maintenance	E	75,000.00	23,006.92	69.32
27	23-2301-42510	Equipment Maintenance	E	83,000.00	43,838.50	47.18
28	23-2301-42730	Credit Card Fees	E	2,000.00	388.06	80.60
29	23-2301-43000	Professional Services	E	60,000.00	49,987.33	16.69
30	23-2301-44000	Utilities	E	25,000.00	4,850.31	80.60
31	23-2301-44010	Internet/Telephone	E	6,500.00	5,178.01	20.34
32	23-2301-45920	Reserve Buildup	E	430,771.00	430,771.00	0.00
33	23-2302-42110	Children's Books	E	62,800.00	19,257.05	69.34

	A	B	C	D	E	F
34	23-2302-42111	Children's Audio Visual	E	7,560.00	1,858.57	75.42
35	23-2302-42112	Children's Audio Books	E	5,400.00	3,222.10	40.33
36	23-2302-42113	Children's E-books	E	16,200.00	2,313.48	85.72
37	23-2302-42600	Children's Programs	E	4,000.00	1,269.36	68.27
38	23-2303-42110	Young Adult Books	E	16,040.00	3,913.33	75.60
39	23-2303-42112	Young Adult Audio Books	E	12,960.00	10,511.80	18.89
40	23-2303-42113	Young Adult E-books	E	16,200.00	1,820.39	88.76
41	23-2303-42600	Young Adult Programs	E	2,000.00	389.46	80.53
42	23-2304-42110	Adult Books	E	54,000.00	9,864.21	81.73
43	23-2304-42111	Adult Audio Visual	E	32,400.00	9,741.07	69.93
44	23-2304-42112	Adult Audio Books	E	11,880.00	2,421.65	79.62
45	23-2304-42113	Adult E-Books	E	103,680.00	12,204.77	88.23
46	23-2304-42114	Adult Periodicals	E	2,800.00	858.50	69.34
47	23-2304-42600	Adult Programs	E	2,000.00	319.84	84.01
48	23-2361-42140	LSTA Supplies	E	15,168.00	15,168.00	0.00
49	23-2363-42170	Small Equipment	E	3,050.00	-10,450.00	442.62
50	23-2370-47200	Buildings	E	113,194.00	113,194.00	0.00
51	23-2370-47400	Equipment	E	32,816.00	-185.20	100.56
52	23-2390-49000	Risk Assessment	E	11,706.00	2,922.00	75.04
53	23-2390-49310	Admin Cost Wages	E	88,792.00	29,685.00	66.57
54	23-2390-49311	Admin Cost O&M	E	29,598.00	5,045.00	82.95