



HOME OF THE LIONS
NORTH DAVIS PREPARATORY ACADEMY

Board Meeting Packet

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- * We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- * We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- * We will make the Spanish language a key element of our school.
- * We will make decisions that will keep NDPA financially stable.
- * We will review our Charter before making any dramatic changes to school policy.

June 28, 2023

North Davis Preparatory Academy

Board Meeting Agenda

Wednesday, June 28, 2023

Location: Academica West, 290 N. Flint Street, Kaysville, UT 84037



NOTE: It is possible that the NDPA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

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AGENDA

6:00 PM – INTRODUCTORY ITEMS

- Welcome and Introductions – Monte Poll (5 minutes)
- Pledge of Allegiance
- School Vision
- Board Constitution

6:05 PM – PUBLIC COMMENT (Comments will be limited to 3 minutes each)

6:05 PM – CONSENT ITEMS

- [Amended 2023-2022 School Calendar](#)

6:06 PM – VOTING ITEMS

- ~~2022-2023 Final Amended Budget – Tyler O'Brien (4 minutes)~~

6:10 PM – EVALUATION

- Principal and Academica West Evaluation – Monte Poll (45 minutes)

6:55 PM – DISCUSSION ITEMS

- Calendaring Items – Monte Poll (5 minutes)
 - Next PreBoard Meeting – July 22nd @ 1 p.m.

- Next Board Meeting – August 3rd

7:00 PM – CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) (15 minutes)

7:15 PM – ADJOURN

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

NDPA Board of Director's Meeting

Wednesday, June 28, 2023

Consent Item: Amend 2023-2024 School Calendar

Issue

The Board must approve the annual school calendar that meets the state requirements of 180 days and 990 hours of instruction and any amendments to the calendar. (A school day must have a minimum of 4 instructional hours.)

Background

The administration is proposing an additional teacher workday for an employee training day for new teachers and staff only. This day would be Monday, August 7th. This would increase the teacher workdays for new employees from 185 to 186. It does not change the calendar for students. This calendar still meets the required 180 days and the required 990 hours with a total of 991.0 hours for the elementary and 991.7 for the Jr. High.

Recommendation

It is recommended the board approve the amended 2023-2024 school year calendar.

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K-4 Building

1765 West Hill Field Road
Layton, Utah 84041
801-547-1809 (Office)
801-547-1649 (Fax)



5-9 Building

1591 West Hill Field Road
Layton, Utah 84041
801-336-3601 (Office)
801-336-3605 (Fax)

Daily School Schedule

AM Kinder	Mon - Thur	8:30am - 11:30am	Fri	8:30am - 10:30am
PM Kinder	Mon - Thur	12:00pm - 3:00pm	Fri	11:00am - 1:00pm
1-6 Grades	Mon - Thur	8:30am - 3:00pm	Fri	8:30am - 1:00pm
7-9 Grades	Mon - Thur	8:20am - 3:10pm	Fri	8:20am - 1:10pm

NORTH DAVIS
PREPARATORY ACADEMY

2023-2024 School Year

www.northdavisprep.org

SEMESTER DATES by Terms

TERM 1: August 14 - October 18	47 Days
TERM 2: October 24 - January 12	46 Days
TERM 3: January 16 - March 15	43 Days
TERM 4: March 18 - May 23	44 Days
TOTAL SCHOOL DAYS	180 Days

YEAR AT A GLANCE											
August 7				No School For Students				Quality Teaching Day - New Teachers ONLY			
August 8 - 11				No School For Students				Quality Teaching Day			
August 10				Save the Date				1-9 Back to School Night & 7-9 Registration			
August 14				First Day 1st - 9th grades				Term One Begins (Early Out)			
August 14 - 18				Early Release				Early Out Day (Grades 1-9)			
August 14 - 18				No Kinder Classes				Kinder Assessment Week (By Appointment)			
August 21				Save the Date				Kinder Back to School Night			
August 23				First Day Kindergarten				Kindergarten First Day of Attendance			
September 4				No School				Labor Day			
October 16 - 18				Early Release				Parent Teacher Conferences			
October 19 - 20				No School				Fall Break			
October 23				No School For Students				Teacher PD (Legislative Day)			
October 24				First Day of Term				Term Two Begins			
November 1				No School For Students				Teacher PD (Legislative Day)			
November 20 - 24				No School				Thanksgiving Recess			
December 20				Early Release				Early Out Day			
December 21 - January 2				No School				Winter Break			
January 3				No School For Students				Teacher PD (Legislative Day)			
January 15				No School				Martin Luther King's Day			
January 16				First Day of Term				Term Three Begins			
February 14 - 15				Early Release				Parent Teacher Conferences			
February 16				No School				Teacher Comp Day			
February 19				No School				President's Day			
March 18				First Day of Term				Term Four Begins			
March 29				No School				Teacher Comp Day			
April 1 - 5				No School				Spring Break			
April 29				No School For Students				Teacher PD (Legislative Day)			
April 30 - May 3				No Kinder Classes				Kinder Assessment Week (By Appointment)			
May 23				Last Day of Attendance				Term Four Ends (Early Release Day)			
May 24				No School For Students				Quality Teaching Day			

Board Approved Date: 2-01-23

2023-2024 NDPA Elementary

MONTH	STUDENT DAYS PER MONTH	FULL DAYS	EARLY RELEASE DAYS	TEACHER COMP DAYS	LEGISLATIVE PD DAYS	NEW TEACHERS ONLY WORK DAYS	ALL TEACHERS ONLY WORK DAYS	TEACHER DAYS PER MONTH	STUDENT HOUR CALCULATIONS	STUDENT FULL DAYS	STUDENT EARLY RELEASE DAYS
August	14	8	6			1	4	19	Start	8:30 AM	8:30 AM
September	20	15	5					20	End	3:00 PM	1:00 PM
October	20	13	6		1			20	Elapsed Time	390.00	270.00
November	17	13	3		1			17	Passing Time		
December	14	10	4					14	Lunch	30	30
January	20	15	4		1			20	Total Minutes	360.00	240.00
February	20	14	5	1				20	EMPLOYMENT AGREEMENT INFORMATION		
March	21	16	4	1				21	DAYS	NEW TEACHERS	RETURNING TEACHERS
April	17	13	3		1			17	Start Date	8/7/23	8/8/23
May	17	13	4				1	18	End Date	5/24/24	5/24/24
June	0							0	22-23 Work Days	185	185
Total Days	180	130	44	2	4	1	5	186	23-24 Work Days	186	185
Total Hours	991.00	780.00	176.00	11.00	24.00	N/A	N/A	N/A	Difference	1	0

2023-2024 NDPA Jr. High

MONTH	STUDENT DAYS PER MONTH	FULL DAYS	EARLY RELEASE DAYS	TEACHER COMP DAYS	LEGISLATIVE PD DAYS	NEW TEACHERS ONLY WORK DAYS	ALL TEACHERS ONLY WORK DAYS	TEACHER DAYS PER MONTH	STUDENT HOUR CALCULATIONS	STUDENT FULL DAYS	STUDENT EARLY RELEASE DAYS
August	14	8	6			1	4	19	Start	8:20 AM	8:20 AM
September	20	14	5		1			20	End	3:10 PM	1:10 PM
October	20	14	6					20	Elapsed Time	410.00	290.00
November	17	13	3		1			17	Passing Time	16	12
December	14	10	4					14	Lunch	35	34
January	20	15	4		1			20	Total Minutes	359.00	244.00
February	20	14	5	1				20	EMPLOYMENT AGREEMENT INFORMATION		
March	21	16	4	1				21	DAYS	NEW TEACHERS	RETURNING TEACHERS
April	17	13	3		1			17	Start Date	8/8/23	8/8/23
May	17	13	4				1	18	End Date	5/24/24	5/24/24
June	0							0	22-23 Work Days	185	185
Total Days	180	130	44	2	4	1	5	186	23-24 Work Days	186	185
Total Hours	991.70	777.83	178.93	11.00	23.93	N/A	N/A	N/A	Difference	1	0

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