

Minutes of the Board of Commissioners of the
Emery County Housing Authority Special Meeting held at
the Emery County Courthouse - Room 221
75 East Main Street, Castle Dale, Utah

February 5, 2014

Those present at the meeting were Chairman Jeff Horrocks, Commissioners, Liz Nielson, Christine Jensen, Dale Roper, Bart Cox, and Emery County Attorney David Blackwell. The board just completed a conference call with members of the HUD Recovery Team. The Recovery Team outlined different management options available to the ECHA. The agenda was as follows:

CLOSED/EXECUTIVE SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL
COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL AND
STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT
LITIGATION

Christine Jensen made a motion to go into closed/executive session. The motion was seconded by Bart Cox. A roll call vote was taken.

Dale Roper - aye
Liz Nielson - aye
Bart Cox - aye
Christine Jensen - aye
Jeff Horrocks - aye

The vote was unanimous.

A motion was made by Liz Nielson to come out of closed/executive session. This motion was seconded by Bart Cox. A roll call vote was taken.

Dale Roper - aye
Liz Nielson - aye
Bart Cox - aye
Christine Jensen - aye
Jeff Horrocks - aye

The board returned to meeting.

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ECHA Special Meeting
February 5, 2014

APPROVAL TO SOLICIT REQUEST FOR PROPOSALS (RFP) FOR CONTRACTING
MANAGEMENT OF THE ECHA

Liz Nielson made a motion to give the Chairman authorization to explore other management options since the ECHA is now in a position that it needs to go a different direction. Desired goals listed in the Recovery Agreement are not going to be met by 3/31/14. Bart Cox seconded the motion which was approved by all members present. The Chairman will report to the board at the next meeting on what he finds.

APPROVAL OF LETTER TO ECHA EMPLOYEES REGARDING PROPOSED
MANAGEMENT CHANGES

Bart Cox made a motion for the Chairman, working with the attorney, to draft a letter to the current ECHA employees informing them that the board is exploring other management options that may affect their current employment status. There was a discussion if the ECHA budget could allow offering the employees any type of severance package. This motion was seconded by Christine Jensen and approved by all members present.

DISCUSSION OF BUDGET FOR FY BEGINNING 4/1/2014

Budgets for FY 4/1/14-3/31/15 are due to HUD by 3/31/14. In order to determine how much the board can use for a management contract, the budget needs to be worked on immediately. The fee accountant, Loucks and Schwartz will work up a tentative budget, on HUD forms, using actual last two years expenses for \$150.00. Jeff asked John to submit a tentative budget to the board as well. Bart Cox expressed frustration why the budget is so hard. There is only so much revenue coming in and you need to budget expenses to match the revenues. A motion was made by Liz Nielson to authorize the chairman to work with Loucks and Schwartz on the budget for 4/1/14-3/31/15 to be presented to the board for final approval. The motion was seconded by Dale Roper and was approved by all members present.

The board will meet in their regular meeting on February 19, 2014 at 1:00 p.m.



Jeff Horrocks, Chairman
Approved 3/19/14