

MINUTES OF THE REGULAR MEETING OF THE
EMERY COUNTY SPECIAL SERVICE DISTRICT #1
February 10, 2014

Attendees at the meeting:

Chairman Kent Petersen
Board Members Bevan Wilson, Richard Jensen, Merrill Swasey and Dean King
Merrial Johansen and Howard Tuttle, Johansen and Tuttle Engineering
Jeff Horrocks, Emery County Commission
Leslie Bolinder, Secretary for District

CONSIDERATION AND APPROVAL OF EASEMENT NO. 1570 BETWEEN ECSSD#1 AND SITLA FOR CLASS B ROAD EASEMENTS

The Chairman led the discussion regarding the easement agreement that was sent by SITLA for approval to purchase Class B Road Easements in Emery County that cross SITLA land. There were several stipulations that were not acceptable as written in the agreement. The main item of concern was that the district does not own the county roads and, therefore, doesn't have the authority to sign this document. The district went to PCIFB for funding of this project. Emery County should be the signer of this agreement since the easements will be recorded in Emery County's name. There is an approved Cooperative Agreement, on file, that states that the district would fund this project for Emery County.

A motion was made by Merrill Swasey to forward the easement agreement to the Emery County Commissioners, noting the district's concerns with the agreement as presently drafted, and allow them to be the leading agency to negotiate with SITLA on an amended agreement that will benefit both SITLA and Emery County. This motion was seconded by Richard Jensen and approved by all members present.

CONSIDERATION AND APPROVAL OF AGREEMENT BETWEEN ECSSD#1 AND EMERY COUNTY FOR HUNTINGTON AIRPORT PAVEMENT RENOVATION 2014 PROJECT

The county applied for and was awarded a \$80,000 UDOT Aeronautical grant for a pavement preservation project. This project requires a \$8,000 match. Emery County is requesting that the district be the leading agency on this project and use district funds as match money. The project will consist of a uti-light chip seal on the tarmac, new striping and a fog seal on the runways.

A motion was made by Merrill Swasey to approve the agreement with Emery County identifying the district to be the lead agency on the Huntington Airport Pavement Renovation 2014 Project. The approval of the agreement was seconded by Bevan Wilson and approved by all members present.

UPDATE OF CURRENT PROJECTS

South Moore Phase 10 - County Road 803

The South Moore Phase 10 project engineering is at the 60% plan review point. There was concern regarding an endangered cactus that may hold up the project a month or so. The anticipated bid date for this project is set for May 2014. There was some discussion on UDOT's financial participation on this project. The engineer had a pay estimate prepared to present to Emery County for approval.

Green River Cutoff Road # 401 Culvert Replacement Project

The engineer will present an engineering contract for this project at the next meeting.

Millsite State Park Access Road - County Road #701

The project is shut down for the winter.

SITLA ROW Acquisition - B Roads

See discussion above.

APPROVAL OF BILLS AND FINANCIAL REPORT

The financial report was sent in the mail with the board information.

The bills were approved on a motion by Merrill Swasey and a second by Dean King. The motion was approved by all members present.

A motion to ratify distribution of MMS for December 2013 was made by Dean King. The motion was seconded by Richard Jensen and approved as follows:

The 2014 fiscal year 2nd qtr. (December 2013) mineral lease allocation (through UDOT) will be \$167,876.08 as follows:

Emery County Special Service District #1	\$ 67,150.43
Local Building Authority of Emery County	\$ 48,684.06
Castle Valley Special Service District	\$ 21,823.89
Emery County Recreation Special Service District	\$ 13,430.09
Emery County Fire Protection Special Service District	\$ 13,430.09
North Emery Water Users Special Service District	\$ 3,357.52
Total	\$ 167,876.08

APPROVAL OF JANUARY 13, 2014 MEETING MINUTES

The minutes for 01/13/2014 were approved on a motion by Bevan Wilson and a second by Merrill Swasey. The motion was approved by all members present.

OTHER BUSINESS

The Chairman informed the board that he will be out of town for the district's next meeting. Bevan Wilson, Vice-Chairman will conduct the meeting.

Kent Petersen inquired if Emery County had entered into a contract with Rocky Mountain Power for replacement of street lights as needed. Commissioner Horrocks will follow-up on this contract and report back to the board at their next meeting.

The engineer gave the board a report on the company installing a helium pipeline along County Road #401. Bevan asked the engineer to check with the Road Department to make sure that stipulations are put in the easement permit to make sure that the road will be repaired back to original state after they are finished installing the pipeline.

ADJOURNMENT

The meeting was adjourned at 12:15 p.m. as the meeting came to the end of the agenda. The

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next meeting is scheduled for March 10, 2014.

Approved by:

Kent Petersen, Chairman

3/10/2014
Date

BILLS APPROVED BY ECSSD#1
February 10, 2014

Emery County - 98-4000-2800 - Telephone	\$ 30.00
Rocky Mountain Power - 98-4000-7503	\$160.29
Utah Department of Transportation, Comptrollers Office 98-4000-7631 - South Moore Phase 10	\$1,368.15
Bevan K. Wilson 98-4000-2800 - Cell Phone	\$50.00
98-4000-6210 - Board Meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	<u>\$22.40</u>
	\$372.40
Richard Jensen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2800 - Cell Phone	\$ 50.00
98-4000-2300- Mileage	<u>\$ 19.60</u>
	\$369.60
Dean King - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$105.28
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$455.28
Kent Petersen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$47.04
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$397.04
Merrill A. Swasey - 98-4000-2800 - Cell Phone	\$50.00
98-4000-2300 - Mileage	\$46.29
98-4000-6210 - Board member Stipend/Project Mgr.	<u>\$300.00</u>
	\$396.29

TOTAL **\$3,549.05**

February 18, 2014

Steven Barton
Emery County Treasurer
Emery County Courthouse
Castle Dale, UT 84513

Dear Steve:

Please transfer sufficient funds from PTIF 1325 to ECSSD#1 checking account to cover bills approved in their regularly scheduled meeting on February 10, 2014 (attached).

Thank you.

Sincerely,

Leslie Bolinder
Secretary for District

cc: Brenda Tuttle