COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES
Tuesday, May 30, 2023

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:01 AM on Tuesday, May 30, 2023, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

PRESENT ON THE DAIS
Chair Lorene Miner Kamalu
Commissioner Randy B. Elliott
County Auditor Curtis Koch
Chief Deputy Clerk Rebecca Abbott
Chief Deputy Civil Attorney Neal Geddes

EXCUSED
Vice-Chair Bob J Stevenson
County Clerk Brian McKenzie

OPENING
The meeting convened at 10:01 AM and Commissioner Lorene Miner Kamalu led the Pledge of Allegiance.

OPENING REMARKS

Commissioner Kamalu started the meeting by hoping everyone had a fun Memorial Day. She also said Memorial Day is a federal holiday honoring US military personnel who died while serving. From 1868 to 1970, it was observed on May 30th, but since 1970 it has been observed on the last Monday of May. She further stated it is a special holiday and hoped the County understands the meaning of the day.

PUBLIC COMMENTS

No public comments were made.

BUSINESS/ACTION

AUDITOR'S OFFICE

1. #435/2023. **Notice of Intent to Engage in Contract Negotiations with Wagner Golf Works, LLC for DPGC Irrigation Installation — *presented by Curtis Koch, County Auditor***

This company scored the highest and was the lowest bid received for the project.

COMMISSIONERS' OFFICE

2. #388/2023. **Commission Meetings for July 4 and July 25, 2023 Canceled — *presented by Commissioner Kamalu***

The July 4th and July 25th regular Commission Meetings will be canceled because they fall on or around a holiday. [It was later clarified that the Commissioners will be attending a conference on July 25th.]

3. #423/2023. **Pass-through Agreement with the State of Utah Department of Health & Human Services that provides additional funding to Davis Behavioral Health for State Opioid Prevention — *presented by Commissioner Kamalu***

This provides additional funding to Davis Behavioral Health for State opioid prevention.

Financial Information:
- Type: Pass-Through
- Amount: 13,819,850
- GL Account #: 71-245200
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:
- Beginning Date: 03/29/2023
- Ending Date: 06/30/2023

4. #433/2023. **Reappointment of Tracy Probert as a member of the Davis County Audit Committee — *presented by Commissioner Kamalu***

Davis County has an internal audit committee made of the three Commissioners and two volunteer community members with a finance and audit background. The community members are appointed every couple years. Tracy is being reappointed and the Commissioners are grateful for her service.

Financial Information: N/A

Terms:
- Beginning Date: 06/08/2023
- Ending Date: 06/07/2025

5. #436/2023. **Reappointment of John Nixon as a member of the Davis County Audit Committee — *presented by Commissioner Kamalu***

This is a reappointment of the other committee member. These individuals are a great asset to the County.

Financial Information: N/A

Terms:
- Beginning Date: 06/08/2023
- Ending Date: 06/07/2025

VOTING
Motion to Approve Items 2-5: Lorene Miner Kamalu**. Second:** Randy B. Elliott**. All present voted aye.**

COMMUNITY & ECONOMIC DEVELOPMENT

6. #407/2023. **Interlocal Agreement with North Salt Lake City to Conduct the Community Development Block Grant (CDBG) for 2024-2026 Federal Fiscal Years — *presented by Kent Andersen, Director***

Financial Information: N/A

Terms:
- Beginning Date: 7/1/2024
- Ending Date: 6/30/2027

7. #409/2023. **Interlocal Agreement with Fruit Heights City to Conduct the Community Development Block Grant (CDBG) for 2024-2026 Federal Fiscal Years — *presented by Kent Andersen, Director***

Financial Information: N/A

Terms:
- Beginning Date: 7/1/2024
- Ending Date: 6/30/2027

8. #417/2023. **Interlocal Agreement with Farmington City to Conduct the Community Development Block Grant (CDBG) for 2024-2026 Federal Fiscal Years — *presented by Kent Andersen, Director***

Financial Information: N/A

Terms:
- Beginning Date: 7/1/2024
- Ending Date: 6/30/2027

9. RES #261/2023. **A Resolution of Davis County with the City of North Salt Lake Approving an Interlocal Cooperation Transportation Project Reimbursement Agreement Using 2022 Third Quarter Local Option Sales Tax Transportation Funds — *presented by Kent Andersen, Director***

This resolution is to install a traffic signal on 400 West and 1100 North/2600 South.

Financial Information:
- Type: Payable
- Amount: $243,218.00
- GL Account #: 2815445-540274
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/30/2023
- Ending Date: 05/30/2025

VOTING
Motion to Approve Items 6-9: Randy B. Elliott**. Second:** Lorene Miner Kamalu**. All present voted aye.**

GOLF COURSES

10. #372/2023. **Sponsorship agreement with Mountainland Supply company for the Mountainland Valley View Open — *presented by Dustin Volk, Director***

Financial Information:
- **Type: Receivable**
- Amount: $12,000
- GL Account #: 51-216100
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- **Beginning Date: 08/02/2023**
- Ending Date: 08/05/2023

VOTING
Motion to Approve Item 10: Randy B. Elliott**. Second:** Lorene Miner Kamalu**. All present voted aye.**

Following the vote, the Commission asked for an update on the driving range. Dustin said the structure and facilities are almost done. They are now coordinating with Public Works to finish the grading and on getting a contract for the irrigation put together. The goal is to have a contractor picked by mid-summer for the irrigation so grass seed can be laid by September 15, 2023. While the project has been moving slowly, it does have lots of moving parts and is greatly needed. Yesterday, Dustin went to the Valley View Golf Course which saw record turn out on the range, with almost $25,000 in one-day range-visit sales. To put it in perspective in 2012, when Dustin started, the Valley View range brought in $89,000 in sales for the whole year. Over the ten years the range's fee has only increased by a dollar. He is anticipating the range earning $30,000 in one month. The grass is holding up now that there is a good rotation plan in place.

INFORMATION SYSTEMS

11. #434/2023. **Contract Summary for various RediWeb Customers from 01/2023 to 05/2023 — *presented by Cindy Stoeckl, Information Systems Confidential Secretary***

Financial Information:
- Type: Receivable
- Amount: Various
- GL Account #: 1010136451380
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: Various
- Ending Date: Month to month

VOTING
Motion to Approve Item 11: Lorene Miner Kamalu**. Second:** Randy B. Elliott**. All present voted aye.**

LIBRARY

12. #421/2023. **Annual certification of compliance with the Children's Internet Protection Act (CIPA) for eRate funding with Utah Education and Telehealth Network (UETN). To be added to Memorandum of Understanding (MOU) #2020-308 — *presented by Josh Johnson, Director***

This annual certification shows the Davis County Library is in compliance with the Children's Internet Protection Act (CIPA). The benefits of the certification include: discounted internet through an e-rate program with the federal government, and by combining with Utah Education and Telehealth Network (UETN), a state-wide schools and libraries consortium, and State grant funding.

Financial Information: N/A

Terms:
- Beginning Date: 05/23/2023
- Ending Date: 05/22/2024

13. #424/2023. **Contract with K Mitchell Appraisal Co. for the complex real property appraisal of the Bountiful Branch Library — *presented by Josh Johnson, Director***

This is a part of the ongoing efforts to better serve residents living in the south-end of Davis County. This particular appraisal is a little more expensive because public buildings are harder to appraise.

Financial Information:
- Type: Payable
- Amount: $4,600.00
- GL Account #: 4810952 600701
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/30/2023
- Ending Date: 07/31/2023

VOTING
Motion to Approve Items 12-13: Randy B. Elliott**. Second:** Lorene Miner Kamalu**. All present voted aye.**

COMMISSIONERS' MINUTES – DAVIS COUNTY

SHERIFF'S OFFICE

14-24. Agreements for individuals to participate in the 24/7 SCRAM continuous transdermal alcohol monitoring program. — *presented by Commissioner Randy B. Elliott*

14. #358/2023
15. #360/2023
16. #414/2023
17. #415/2023
18. #418/2023
19. #419/2023
20. #425/2023
21. #426/2023
22. #427/2023
23. #428/2023
24. #429/2023

Financial Information for Items 14-24:

- Type: Receivable
- Amount: see additional financial information
- GL Account #: 1020230-472000
- Davis County Match Required: N/A
- Additional Financial Information: $30.00 enrollment fee, $10 per day continuous alcohol monitoring fee, $2.00 per intoxilyzer test, and $6.00 per liquid drug screen test.

Terms for Items 14-24:

- Beginning Date: upon final signature
- Ending Date: until this individual is no longer under court order to participate in this program.

VOTING
Motion to Approve Items 14-24: Randy B. Elliott**. Second:** Lorene Miner Kamalu**. All present voted aye.**

TREASURER'S OFFICE

25. #411/2023. **US Bank Custody Agreement with US Bank for contract 2023-0130-A with Moreton Asset Management as Certified Investment Advisor for Davis County — *presented by Mark Altom, County Treasurer***

Moreton is the County's investment advisor, as selected through the request for proposal (RFP) process. This agreement allow US Bank to be the independent third party that acts as a trustee of the funds.

Financial Information:

- Type: N/A
- Amount: N/A
- GL Account #: N/A
- Davis County Match Required: N/A
- Additional Financial Information: covered under contract 2023-0130-A

Terms: N/A

VOTING
Motion to Approve Item 25: Lorene Miner Kamalu**. Second:** Randy B. Elliott**. All present voted aye.**

BOARD OF EQUALIZATION

Motion to Recess to Board of Equalization: Lorene Miner Kamalu**. Second:** Randy B. Elliott**. All present voted aye.**

27. #431/2023. **Board of Equalization Register — *presented by Curtis Koch, County Auditor***

Auditor Adjustments

- Report with recommended appeals totaling $303.24
- Abatements Deny Report
- Four veteran tax abatements for 2022

Assessor Adjustments

- Report with various Assessor Corrections totaling –$145,716,774

VOTING
Motion to Approve Board of Equalization Register: Lorene Miner Kamalu**. Second:** Randy B. Elliott**. All present voted aye.**

Motion to Reconvene Commission Meeting: Randy B. Elliott**. Second:** Lorene Miner Kamalu**. All present voted aye.**

COMMISSIONERS' MINUTES – DAVIS COUNTY

CONSENT ITEMS

29. #432/2023. **Abatement Register 5-30-2023** — ***presented by Commissioner Kamalu***

VOTING
Motion to Approve Item 29: Lorene Miner Kamalu. **Second:** Randy B. Elliott. **All present voted aye.**

30. #413/2023. **May 5 Special Work Session Minutes** — ***presented by Commissioner Kamalu***

VOTING
Motion to Approve Item 30: Lorene Miner Kamalu. **Second:** Randy B. Elliott. **All present voted aye.**

CLOSING REMARKS

Commissioner Kamalu attended the Western Interstate Regional Conference the National Association of Counties last week. Following the conference, she toured a shelter in Washington County managed by Switchpoint which is run by Carol Hollowell. Carol led the tour and it was very informative and a great opportunity to see a different model of shelter for individuals experiencing homelessness. Commissioner Kamalu then read Switchpoint's mission statement, "To empower those in need by addressing the underlying cause of poverty; providing a comprehensive plan, and supporting their journey to self-sufficiency," and vision statement, "Every individual embodies their worth and value with self-esteem, hope and abilities restored, thriving in affordable housing." The average length of stay for individuals who utilize the shelter is 25 days which Commissioner Kamalu found to be remarkable. She further elaborated that she was able to see various micro-enterprises available there, like the hydroponic gardens, as well as the facility's pantry, children's daycare, doggy daycare, and thrift store. She found this to be a very wonderful visit.

MEETING ADJOURNED

Commission meeting was adjourned at 10:20 AM

Minutes Prepared by:

Jessy Turner
Deputy Clerk

Brian McKenzie
Davis County Clerk

Minutes Approved on:

06/27/2023

Lorene Miner Kamalu
Commission Chair