



## WEST HAVEN CITY COUNCIL MEETING MINUTES

June 07, 2023 6:00 PM  
City Council Chambers  
4150 South 3900 West, West Haven, UT 84401

Present:	Rob Vanderwood	Mayor
	Carrie Call	Councilmember
	Ryan Saunders	Councilmember
	Nina Morse	Councilmember
	Kim Dixon	Councilmember

Staff Present:	Emily Green	City Recorder
	Matthew Jensen	City Manager
	Shari Phippen	Community Development Director

### **5:00 Council Workshop**

#### **1. DISCUSSION-COUNCIL DISCUSSION**

*Councilmember Dixon asked if we could do a newsletter article about bike etiquette on the trail.*

*Matthew Jensen suggested signs on the trail instead.*

*Councilmember Dixon expressed concern about the email communications that were blind copied after the last meeting where the budget was discussed.*

*Amy Hugie expressed concerns with blind copying because it makes it harder to answer record requests.*

*Councilmember Saunders asked what the Council's responsibilities will be for West Haven Days.*

*Matthew Jensen said he'd love to see the Council come to the Picnic in the Park, parade, and rodeo.*

*Councilmember Call asked about the pickleball courts being opened at 7:00 AM instead of 6:00 AM.*

*Matthew Jensen said that all of our parks open at 6:00 AM and if they decided to change the hours for pickleball they would need to find a way to close the courts and change the ordinance.*

#### **2. PRESENTATION-MIXED USE DEVELOPMENT CONSIDERATION-3300 S 3500 W-RICK SCADDEN**

*Rick Scadden presented a new concept plan for his development with 2 story townhomes.*

#### **3. DISCUSSION-COMPENSATION PHILOSOPHY**

*Matthew Jensen suggested a steering committee to establish a compensation philosophy and City Council agreed.*

### **6:00 PM REGULAR CITY COUNCIL MEETING**

#### **1. MEETING CALLED TO ORDER-MAYOR VANDERWOOD**

*The Council met at their regularly scheduled meeting held in the Council Chambers. Mayor Vanderwood brought the Meeting to order at 6:01 pm. and welcomed those in attendance.*

**2. OPENING CEREMONIES**

- A. PLEDGE OF ALLEGIANCE-COUNCILMEMBER CALL
- B. PRAYER/MOMENT OF SILENCE-COUNCILMEMBER DIXON

**3. PUBLIC PRESENTATION:** Resident(s) attending this meeting will be allotted 2 minutes to express a concern or ask a question about any issue that **IS NOT ON THE AGENDA** No action can or will be taken on any issue(s) presented.

*No one came up at this time.*

**4. UPCOMING EVENTS**

Senior Lunch Bunch-June 28, 2023-11:30 AM  
Rodeo Queen-June 13, 2023-4:00 PM  
West Haven Days-June 20-24, 2023

**5. COUNCIL UPDATES**

*Councilmember Saunders said that the beautification committee will be meeting this Monday at 5:30 PM.*

*Councilmember Dixon said she wanted to meet next week with the historic preservation committee member and talk about their ideas.*

*Mayor Vanderwood said that candidacy period ended today and let the public know that contact information for candidates is on our website.*

**\*\*\*AGENDA ACTION ITEMS\*\*\***

**6. ACTION ON CONSENT AGENDA**

- A. CITY COUNCIL MINUTES-MEETING HELD-MAY 17, 2023

**Kim Dixon made a motion** to approve. **Carrie Call** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	

**7. ACTION ON PLANNING COMMISSION MEETING RECOMMENDATION(S)**

- A. ACTION ON ORDINANCE 11-2023- REZONE FROM A-1 TO R-2.5-3580 S 2700 W-CHAD EVANS

*Mayor Vanderwood asked if this interferes with the 3300 S 3600 S planned corridor.*

*Matthew Jensen said that this property will be impacted by that but this will not impact the rezoning of the property.*

**Ryan Saunders made a motion** to adopt. **Kim Dixon** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	

**B. ACTION ON ORDINANCE 12-2023-AMENDING THE STANDARDS FOR SIGN REGULATION**

*Shari Phippen went over the updated ordinance.*

*Councilmember Saunders suggested 13 changes.*

*Shari Phippen asked that those changes be sent over to her so she could redraft the ordinance.*

*Mayor Vanderwood suggested making free standing pole used throughout to make it more uniform. He also suggested changing requires to require in section 157.760 A.*

*Councilmember Call asked about signs that are currently up not. She asked about neighborhood signs that are used at the subdivision entrances and if they would be allowed.*

*Shari Phippen said that any existing signs that were properly permitted before this ordinance will be allowed to continue. She said that could be added.*

**Carrie Call made a motion** Table. **Ryan Saunders** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	

**C. ACTION ON ORDINANCE 13-2023-AMENDING THE STANDARDS FOR MIXED USE/MEDIUM/LOW DENSITY RESIDENTIAL, COMMERCIAL ZONE**

*Mayor Vanderwood suggested changing to the order of elements in 157.310 A to match 157.310 B. He also asked what the definition of a plaza is.*

*Shari Phippen said it is the area around a splash pad.*

*Councilmember Dixon asked for definitions to be added.*

*Shari Phippen agreed to add them.*

*Shari Phippen asked if they wanted a policy statement about not having mixed use west of 1900 W.*

*City Council agreed that they would still like that as a policy.*

*Councilmember Call asked about the current rezone ordinance contradicting this ordinance.*

*Shari Phippen said that Planning Commission will be looking at that in a work session on the 28<sup>th</sup>.*

*Councilmember Call said she is not completely in favor of the menu of two types of housing. She said on 157.314 B she would like to take out the requirement of 4 homes for the buffering because she would like it applied for even one home.*

**Kim Dixon made a motion** Table. **Nina Morse** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	

8. **PUBLIC HEARING-FOR THE PURPOSE OF RECEIVING PUBLIC INPUT ON AN ORDINANCE ESTABLISHING A FEE FOR FAILED BUILDING INSPECTIONS AND SETTING A FINE FOR VIOLATION OF OCCUPANCY STANDARDS**

*Shari Phippen said that this is a request from building inspectors to incentivize builders to have everything ready for inspections.*

**Kim Dixon made a motion** Enter into Public Hearing. **Ryan Saunders** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	

*Mayor Vanderwood invited the public up for comment.*

*No one came up at this time.*

**Kim Dixon made a motion** Leave Public Hearing. **Ryan Saunders** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	

9. **ACTION PUBLIC HEARING-ADOPTION OF ORDINANCE 14-2023-ESTABLISHING A FEE FOR FAILED BUILDING INSPECTIONS AND SETTING A FINE FOR VIOLATION OF OCCUPANCY STANDARDS**

**Carrie Call made a motion** to adopt. **Kim Dixon** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	

10. **ACTION ON RESOLUTION 25-2023-AGREEMENT BETWEEN WEST HAVEN CITY AND NILSON LAND DEVELOPMENT, LLC REGARDING THE POULTER FAMILY OPEN SPACE PRESERVE MONUMENT**

*Councilmember Call asked that the sign dimensions be included in the attachment.*

**Ryan Saunders made a motion** to adopt. **Kim Dixon** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	

11. **ACTION ON RESOLUTION 26-2023-ESTABLISHING JUNETEENTH AS A CITY OBSERVED HOLIDAY**

**Kim Dixon made a motion** to adopt. **Ryan Saunders** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	

12. **DISCUSSION-PERSONNEL POLICY**

*Councilmember Saunders suggested reviewing the first five sections and submitting concerns to Matthew Jensen.*

*City Council agreed to review those sections.*

13. **DISCUSSION-REVIEW R-2 AND R-2.5 RESIDENTIAL ZONES-CARRIE CALL**

*Councilmember Call asked that the Planning Commission review the R-2 and R-2.5 zones specifically the minimum lot size.*

*City Council agreed that Planning Commission should review both zones.*

14. **EXECUTIVE SESSION-THE COUNCIL WILL ENTER INTO A CLOSED MEETING FOR THE PURPOSE OF A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION; TO BE HELD IN ACCORDANCE WITH THE PROVISIONS OF UTAH CODE 52-4-205**

**Nina Morse made a motion** Enter into Executive Session. **Ryan Saunders** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	Mayor Vanderwood

*Mayor Vanderwood said the session was used to discuss pending or reasonably imminent litigation.*

**Nina Morse made a motion** Leave Executive Session. **Ryan Saunders** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	Mayor Vanderwood

15. **ADJOURNMENT**

**Nina Morse made a motion** to adjourn at 7:40 PM. **Carrie Call** seconded the motion.

<b>AYES:</b>	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon
<b>NAYS:</b>	
<b>RECUSE:</b>	Mayor Vanderwood

*Emily Green*  
City Recorder

Date Approve: 6/21/23