

Approved Meeting Minutes
Cemetery Board Meeting
January 3, 2023

Minutes

Date: Tuesday, January 03, 2023

Location: Fairfield Town Office, Fairfield, Utah

Time: 7:00 P.M.

Minutes By: Holly Panek

Agenda Item #1

Open The Cemetery Work Session Meeting

Holly Panek Opened The Cemetery Board Meeting At 7:04 P.M.

Agenda Item #2

Roll Call

Cemetery Board Members Present:

Holly Panek, Vern Carson, Chans Carson, David Hansen

Others Present:

Mayor Brad Gurney

Agenda Item #3

Vote To Approve The Minutes For November 1, 2022

Tabled

Agenda Item #4

Discussion On Finalizing Burial Sale Open House

The Board Discussed The Necessary Items To Finalize For The Burial Sale Open House. Mayor Gurney Stated That The Town Was Working With A Company To Possibly Purchase A Town Website. The Board Unanimously Agreed That Any Further Discussion In Detail On The Open House Should Be Tabled Until The Next Meeting Due To That Possibility.

Board Member David Hansen Suggested That We See If Our Cemetery Map Fit Into Google Maps For A Reference On The Website.

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The Board Did Agree That If More Than One Person Wanted To Purchase The Same Grave, A Coin Would Be Flipped To See Who Would Get To Purchase The Grave.

Agenda Item #4

Review Open Assignments

The Board Reviewed Open Assignments. Assignments Updated As Follows:

Brad:

Website: Work With the Website Company To Get Cemetery Website Functions Going.

Pam Carson - Get Measurement Between John Carson And Wives' Graves. Tabled.

David:

Polaris – Record “Unavailable” Plots In Polaris.

David Was Unable To Reach Polaris, So Brad Will Follow Up With Them.

Multiple Plots –David Needs To Verify Certificates For Graves That Have Been Paid For, But Not Buried Yet.

Agenda Item #5

Adjourn Cemetery Board Meeting

Board Member Vern Carson Made A Motion To Adjourn The Cemetery Board Meeting. Board Member Chans Carson Seconded The Motion. The Motion Passed Unanimously.

The Fairfield Town Cemetery Board Meeting Adjourned At 7:37 pm.

March 7, 2023

Stephanie Shelley

Minutes Approval Date

Town Recorder Stephanie Shelley