

APPROVED
MAY 24, 2023

APPROVED

MINUTES OF THE **ANNUAL BOARD MEETING** OF THE BOARD OF TRUSTEES OF THE CENTRAL UTAH WATER CONSERVANCY DISTRICT HELD MAY 24, 2023, 1:00 PM AT DISTRICT HEADQUARTERS, OREM, UTAH.

BOARD MEMBERS PRESENT

L. Alma Mansell, Chair
Shelley Brennan, Vice Chair
Wayne Andersen
Jon Bronson (electronic)
Kirk Christensen (electronic)
Steve Farrell

Wade E. Garner
Steve Hanberg
Max Haslem
Marvin Kenison
Kathy Wood Loveless
Greg McPhie

Jim Riding
Jennifer Scott
Edwin Sunderland
Randy Vincent
Brad Wells

BOARD MEMBERS EXCUSED

Eldon Neves

STAFF MEMBERS PRESENT

Gene Shawcroft, General Manager
Lisa Anderson, Board Executive Assistant
Kirk Beecher, Lands Manager
Jim Brooks, Human Resources Manager
Brent Chase, Computer Systems Specialist
Heath Clark, Asset Management Manager
Jared Hansen, CUP Manager
Shaun Hilton, Project Engineer
Bart Leeftang, Colorado River Program Manager
Rick Maloy, Water Conservation Manager
Caitlyn Mayfield, Project Engineer
Mandy McClellan, Records Manager
Devin McKrola, Bonneville O&M Manager
Rachel Musil, Water Rights Manager
Roger Pearson, CUPCA/Special Programs Manager
Dave Pitcher, Assistant General Manager
Mike Rau, Water Quality Manager
Zack Seipert, Conservation Coordinator
KC Shaw, Deputy General Manager

Bronson Stewart, Controller
Sarah Sutherland, Environmental Program Manager
Mike Whimpey, Chief Engineer
Cindy Willard, Records Assistant
Gerard Yates, Deputy General Manager
Steve Clyde, District Legal Counsel

GUESTS PRESENT

Rick Baxter, Bureau of Reclamation
Gordon Cook, MWDSL
Jason Luettinger, Bowen Collins & Associates
Adam Murdock, Jacobs
Robert Moore, Legal Counsel (as of May 30th)
Reed Murray, Department of Interior
Marie Owens, AE2S
David Robertson, LYRB
Nate Robertson, LYRB
Wade Tuft, JVWCD
Joseph Zalla, Jacobs

Al Mansell, Board Chair, called the meeting to order at 1:07 p.m. and introduced Robert Moore who will begin as District Legal Counsel as staff within the next few weeks.

MINUTES

Al asked for a motion to approve the Work Session Minutes from April 26, 2023.

Motion that the Board Approve minutes from the April 26, 2023, Work Session made by Shelley Brennan and seconded by Marvin Kenison.

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Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Al asked for a motion to approve the Board Meeting Minutes from April 26, 2023.

Motion that the Board Approve minutes from the April 26, 2023 Board Meeting made by Steve Farrell and seconded by Jim Riding.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

PUBLIC COMMENT
N/A

GENERAL MANAGER'S REPORT

Gene Shawcroft, General Manager, introduced and welcomed guests. He then turned the time over to Mike Rau, Water Quality Treatment Manager, to report on current runoff issues affecting the District's treatment plants. Mike stated that there are many challenges for operations staff related to water quality beginning within the past 24 hours, the AVWTP was requested to help a partner facility that was unable to treat their water due to quality issues and the District sent water to their system and if not for that, they would not have had water to deliver today. He then related that the Duchesne River had breached and flooded the property vault of the Duchesne aqueduct and was about to flood homes, but treatment & O&M staff cut channels to allow water to head back to the river instead of into homes. He applauded staff for going above and beyond their job duties to help. Mike next reported that at the DACRWTP, there have been unprecedented levels of turbidity and the water is not as clear as normal with the high runoff and it is a challenge to treat the water but the staff has been able to still provide the highest quality drinking water in the world. He said that the District has reliable facilities in the right places and that just in the past week, District operators showed their excellent operations skills.

Gene shared that over the past 10 days there has been some movement on Colorado River issues with the seven basin states providing comments on the SEIS with an option for the federal government to analyze. He stated that the Feds could allocate water usage either according to priority, which would have more water cuts in Arizona or distribute on basis of use with most of the cuts in California. Gene said that the next step is to move into negotiations on the post 2026 issues immediately. He then reported that Lake Powell water levels are up 30 feet so far, with another 40 feet increase expected this year, though it would still be down 110 feet.

Gene then introduced Dave Hardy, who is retiring after 26 years, beginning as an operator at the DACRWTP and now as the District's Finsihed Water Manager. Gene mentioned that Dave has also been involved in water humanitarian work through AWWA and other organizations. Gene then expressed appreciation to Keith Denos, who is retiring from PRWUA as their General Manager.

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Gene stated that this meeting is the final meeting for District General Counsel, Steve Clyde, to be a part of the District. He thanked him for the 32 years of work he has given to the District as General Counsel. Gene read Resolution 2023-05-05, A Resolution of Appreciation to Steven E. Clyde.

Motion that the Board Adopt Resolution 2023-05-05, A Resolution of Appreciation for Steven E. Clyde made by Shelley Brennan and seconded by Greg McPhie.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Gene then stated that Resolution 2023-05-06, Appointing a Representative to serve as the District's appointee on the governing board of the Mt. Nebo Water Agency is necessary, to replace him on the agency with Dave Pitcher, Assistant General Manager and CUPCA Program Manager as the Director and Gerard Yates, Deputy General Manager as the alternate. Al asked for a motion to adopt Resolution 2023-05-06.

Motion that the Board Adopt adopt Resolution 2023-05-06, Appointing a Representative to Serve as Central Utah Water Conservancy District's Appointee on the Governing Board of the Mt. Nebo Water Agency made by Steve Farrell and seconded by Jennifer Scott.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

ENGINEERING & OPERATIONS COMMITTEE - Wayne Andersen, Chair

Jared Hansen, CUP Manager, presented the purchase agreement for SCADA (Supervisory Control and Data Acquisition) software. He explained that this software is necessary to connect all the elements that make up the SCADA system including radio communications, fiber optics, satellite communications, controllers, sensors, and automated controls which allows the District to operate facilities remotely. Jared stated that the current software is over 20 years old is becoming more difficult to work with and is not meeting District needs. He explained that a process was established that created criteria that would meet the District's current and future needs and the District used that criteria to evaluate potential software vendors. Three software vendors were invited to participate in providing information to the District for evaluation, this included our current provider, which, after evaluation, was unable to meet the criteria.

Motion that the Board Award the Purchase Agreement for SCADA software to VT Scada in the amount of \$267,861.00 and authorize District officers to sign the agreement subject to District legal counsel review made by Wayne Andersen and seconded by Steve Hanberg.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

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Devin McKrola, Bonneville O&M Manager, presented the 2023 Central Utah Project Water Allotments. He explained that through various contracts, the District delivers approximately 300,000 AF of water for municipal, irrigation, and environmental fish flow purposes and that annually the Board must evaluate the District's water supply to determine if a full allocation of contract deliveries can be met. Devin stated that staff believes there is enough water to make full allocations this year.

Motion that the Board Approve the 2023 Central Utah Project water allotments as indicated in the Board packet made by Wayne Andersen and seconded by Wade E. Garner.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Rachel Musil, Water Rights Manager, presented Task Order No. 9 with Precision Water Resources Engineering for Operations and Water Accounting Modeling. She shared that she manages the water operations and water accounting sides of the contract. Rachel stated that there are three current models that have been developed that need ongoing support and that the goal is to have water accounting models for all District operations.

Motion that the Board Approve Task Order No. 9, Operations and Water Accounting Modeling of the multi-year modeling services contract between Central Utah Water Conservancy District and Precision Water Resources Engineering, LLC, in an amount not to exceed \$625,000.00, and authorize District officers to sign the agreement subject to District legal counsel review made by Wayne Andersen and seconded by Shelley Brennan.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Brad Perkins, Engineering Manager, presented Change Order No. 1 to the Construction Contract with W.W. Clyde for Emergency Repairs on the Bridal Veil Falls Flow Restoration Project. He gave a brief history of the project and the work previously completed and then reported on the status and damage caused by the avalanche that occurred on January 10, 2023. Brad stated that as District staff looked at the SCADA system, they were able to see real-time data to pinpoint to the exact minute when the water flow was cut off and when the flow made its way through the debris. He shared that significant debris is still covering the area, so a full assessment of damage is not possible yet. However, emergency work to repair the river embankment and prevent further damage to District facilities was required to be completed in a timely manner prior to high runoff flows in the river. The emergency embankment repair work was completed with a cost-share negotiated with Utah County due to the risk posed to county-owned facilities. Brad said since the full scope of damage is unknown, an estimate was prepared based on an assessment of current site conditions and that he is optimistic the estimated costs is for the worse-case scenario and that actual repair costs will be much less.

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Motion that the Board Approve change orders to the construction contract with W.W. Clyde Company for the Bridal Veil Falls Flow Restoration Project, up to an amount not to exceed \$900,000.00, and authorize District officers to sign those change orders, subject to District legal counsel review made by Wayne Andersen and seconded by Jim Riding.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Shaun Hilton, Project Engineer, presented the Engineering and Remediation Services Agreement with AECOM for the Well 16 Site Improvement Project. Shaun gave a brief history of the overall CWP including the fact that the water rights were purchased from Geneva Steel. Geotechnical investigations completed as part of the pump house design for Well 16 revealed that the top three feet of soil must be removed and replaced with structural backfill to support the new construction. Analysis on the existing surface material indicate that it contains compounds resulting from previous steel-making activities at the site that are regulated for handling, removal, and disposal. Shaun shared that AECOM has performed all the site remediation work at the old Geneva Steel property for the past 25 years and has the necessary licensing, historical test data, and environmental contacts to be considered the most qualified firm to perform this work. In response to a question, Shaun stated that the cost for the material disposal process was anticipated, but until geotechnical sampling and testing was complete in association with pump house design, the extent and total volume of soil removal was undefined.

Motion that the Board Approve an engineering and remediation services agreement with AECOM for the Well 16 Site Improvement Project in the amount of \$236,717.28 and authorize District officers to sign the agreement subject to District legal counsel review made by Wayne Andersen and seconded by Greg McPhie.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Caitlyn Mayfield, Project Engineer, presented the award of a construction contract to Alder Construction for the CWP Groundwater Polishing Plant. She stated that various aspects of this project have been presented previously for related work and provided a brief history of the project. The project facilities will be located near Wells 14 & 15 and the purpose is to polish groundwater from wells that contain elevated levels of naturally occurring iron and manganese. Caitlyn said that the areas to be served by this facility include Eagle Mountain, JWCD, Lehi City, Saratoga Springs, and Vineyard City with the total anticipated water supplied by the CWP project being approximately 53,300 AF/year with groundwater comprising 43,000 AF/year of the total and the balance comprised of treated surface water from the Don A. Christiansen Regional Water Treatment Plant. She then highlighted current facilities and the new needed facilities and the overall project schedule. Caitlyn reminded the Board that Alder was competitively selected as the CM/GC for the project last August and that they have provided constructability design review and suggestions, early coordination with subcontractors and suppliers, and cost estimating. The overall projected completion date is October 2025.

Caitlyn then explained that the CM/GC project delivery method provides open book pricing where every subcontractor and supplier bid is reviewed by District staff and that this process resulted in a competitively bid guaranteed maximum price of \$82,624,611.71 which is 2% less than the engineer's estimate of \$84,279,393.00. Caitlyn explained that while this is a very large, expensive project, it is critical to the overall successful operation of the CWP system and that the project cost is accounted for within CWP and District financial models.

In response to a question regarding why the bid result was not included in the Board packet, Caitlyn explained that bids were still being received and reviewed up until Board Meeting and therefore was not available at the time the Board packet was printed. In response to another question about the magnitude of the project, Caitlyn indicated that early on the scope of the project was unknown and some early projections of cost may have been based on an assumed project size much smaller in scope and complexity. However, the current pricing has been consistent since the approximate 60% design phase when the piloting and engineering evaluation was complete, and the project size and scope was identified.

In response to another question regarding the need for an accelerated project schedule, Caitlyn stated that the deliveries from the polishing facility must be ready by summer 2026 and that the 30-month construction timeframe barely accommodates construction activities and projected lead times for critical equipment and materials needed to meet the completion deadline.

Motion that the Board Award the construction contract to Alder Construction for the CWP Groundwater Polishing Plant in the amount of \$82,624,611.71 and authorize District officers to sign the agreement subject to District legal counsel review made by Wayne Andersen and seconded by Max Haslem.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Caitlyn next presented Amendment No. 1 to the consulting agreement with Jacobs Engineers for the CWP Groundwater Polishing Plant. She stated that Jacobs is the design engineer for this project and performed the original scope tasks including preliminary design, piloting, basis of design reports, design drawings, specifications, cost estimates, bidding services, and geotechnical investigations. Caitlyn said that due to the many unknowns of the scope, the original contract did not include support services by the designer during construction and that this amendment includes project tasks that include support and coordination, finalizing design engineering services, review of submittals, RFIs, DCMs, change orders, full-time on-site inspection, record drawings, commissioning & startup support, project closeout services, special inspection services, and geotechnical review services. She said that the scope and fees were reviewed and negotiated, and that reimbursement for these tasks will be based on actual time spent. The proposed amount for all the tasks included in Amendment No. 1 is \$7,546,000.00. In response to a question, Caitlyn stated that the District will not need to bond for the polishing plant project as it fits within the CWP budget and cash flow projections.

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Motion that the Board Approve Amendment No. 1 to the consulting agreement with Jacobs Engineers for the CWP Groundwater Polishing Plant in the amount of \$7,546,000.00 and authorize District officers to sign the agreement subject to District legal counsel review made by Wayne Andersen and seconded by Kathy Wood Loveless.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Motion that the Board Approve Engineering and Construction payments for April 2023 in the amount of \$3,299,202.48 made by Wayne Andersen and seconded by Shelley Brennan.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

CUP COMPLETION COMMITTEE - Kirk L. Christensen, Chair

Motion that the Board Approve Engineering and Construction payments for April 2023 in the amount of \$3,325,089.14 made by Kirk Christensen and seconded by Shelley Brennan.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

LEGAL & LEGISLATIVE COMMITTEE - Steve Farrell, Chair

Motion that the Board Adopt the Retention Schedule Policy updates, subject to District legal counsel review made by Steve Farrell and seconded by Shelley Brennan.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

ENVIRONMENTAL & CONSERVATION COMMITTEE - Jennifer Scott, Chair

Rick Maloy, Water Conservation Manager, presented the 2022 ULS Per-Capital Water Use Annual Report reporting that JVWCD, MWDSLS, and SUVMWA have exceeded their year 2050 goals for water conservation, sharing their drop in gallons per capita per day usage. He then shared an update on the District's landscape incentive programs and a video of the latest "grass doesn't belong everywhere" marketing campaign. Rick stated that since May 1, over 6,800 new accounts have been created on the Utah Water Savers website with 207 new applications. He said that the turf incentive programs are only available in cities where water-saving landscaping ordinances are adopted. Rick mentioned that the State of Utah is providing \$5M one-time and \$3M ongoing funding for these programs.

FINANCE, AUDIT, & BUDGET COMMITTEE - Greg McPhie, Chair

Motion that the Board Approve the Financial Reports, as certified by the Chief Financial Officer, for the period ending April 2023, and the Expenditure Report for the same period totalling \$15,439,937.30 made by Greg McPhie and seconded by Jim Riding.

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Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Motion that the Board Adopt the tentative 2023-2024 fiscal-year budget totalling \$318,987,679.00 made by Greg McPhie and seconded by Steve Farrell.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Motion that the Board Approve scheduling a public hearing at the June 21, 2023, Board Meeting, to receive public comment regarding proposed changes to the fiscal year 2022-2023 budget and directs staff to post the required notice of the public hearing at least seven days prior to the Board Meeting made by Greg McPhie and seconded by Jim Riding.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Motion that the Board Approve scheduling a public hearing at the June 21, 2023, Board Meeting, to receive public comment regarding the District's fiscal year 2023-2024 budget and directs staff to post the required notice of the public hearing at least seven days prior to the Board Meeting made by Greg McPhie and seconded by Jim Riding.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

COLORADO RIVER

Bart LeeFlang, Colorado River Program Manager, presented Task Order No. 8 with Precision Water Resources Engineering, LLC for Colorado River Modeling. He gave a brief overview of the modeling work associated with the Colorado River, stating that this modeling work helps the District and Utah ensure access to the Colorado River supply which supports the District's efforts to analyze impacts of operating policies that may replace the 2007 Interim Guidelines when they expire in 2026 and this task order is for funding the 2024 Fiscal Year work.

Motion that the Board Approve that the Board approve Task Order No. 8, "Colorado River Modeling" of the Multi-Year Modeling Services Contract between Central Utah Water Conservancy District and Precision Water Resources Engineering, LLC, in an amount not to exceed \$812,000.00, and authorize District officers to sign the task order, subject to District legal counsel review made by Shelley Brennan and seconded by Jim Riding.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

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ANNUAL MEETING OF THE BOARD OF TRUSTEES

Board Chair, Al Mansell, reported on District activities and accomplishments in 2022. He began by stating that it started in a drought and ended with a surplus and shared that approximately 20 billion gallons of water were treated and delivered through the CWP and the District's treatment plants. Al then shared that expansion on the DVWTP expansion is complete which kept water flowing in that area and also the District was able to provide 19,000 AF of water to Weber Basin Water Conservancy District to help them out last year. He next explained that the polishing plant was on the Board agenda several times over the past year and though it is a significant cost, it is a great thing to help provide water for northern and western Utah County and plan for future needs is a great accomplishment of District staff.

Al next mentioned the conservation work by the District is already ahead of required goals and that people and cities are positively responding and that the outreach efforts of the District have provided better education through libraries and teachers. He expressed appreciation to staff and the Board to complete the tasks at hand.

Al reported that we started out in a drought and ended up with surplus water. Delivered 13 Billion gallons water through treatment plants and 7 through CWP.

Al then stated that as it is the Annual Meeting, the Board is required to elect District officers. He said that he has completed four years as chair and a new chair needs to be elected. Al then opened the floor for nominations.

Motion that the Board Approve Shelley Brennan as Chair of the Board by acclamation made by Kirk Christensen and seconded by Jim Riding.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Motion that the Board Approve Wayne Andersen as Vice Chair by acclamation made by Greg McPhie and seconded by Jim Riding.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

Motion that the Board Approve Gene Shawcroft, General Manager, as Secretary of the Board and Secretary/Treasurer of the District and Shawn Lambert, Chief Financial Officer, as Board Clerk made by Shelley Brennan and seconded by Greg McPhie.

Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

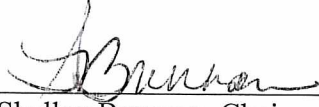
Motion that the Board Adjourn made by Greg McPhie.

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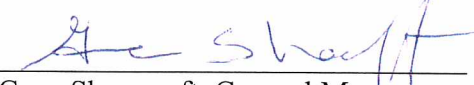
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Trustees For: Mansell, Brennan, Andersen, Bronson, Christensen, Farrell, Garner, Hanberg, Haslem, Kenison, Loveless, McPhie, Riding, Scott, Sunderland, Vincent, Wells. For: 17; *Motion Passes.*

The meeting adjourned at 2:44 p.m.



Shelley Brennan, Chair



Gene Shawcroft, General Manager