

Welcome and Roll Call:

The meeting begins at 7:30. Mayor Hall welcomes everybody. Councilmember Morrison leads everyone in the Pledge of Allegiance.

Those in attendance include Mayor Jeff Hall, Councilmember Jonna Westover, Councilmember Brooke Hyer, Councilmember Ned Simper, Councilmember John Morrison, Councilmember Fizz Bodily, Mary Simpson (Treasurer), Chris Barr (Recorder/Clerk), Abel Herrera (P&Z Administrator), Klair Kent, Miguel Sanchez, Steven Liechty, Stephannie Davis, Kevin Davis.

1. Review and approval of minutes from April 18, 2023. Mayor Hall asks the council if the minutes look correct for last month's meeting. Councilmember Hyer makes a motion to approve the minutes. Councilmember Simper seconds the motion. All in favor. Motion passes unanimously.

2. Steve Liechty – Rocky Mountain Power franchise agreement. Mayor Hall thanks Mr. Liechty for the donations that Rocky Mountain Power gives to Lewiston's 4th of July celebrations. Mr. Liechty explains that Rocky Mountain Power is seeking a renewal of the current franchise agreement which expires in April of 2024. Mr. Liechty explains that it is the same template that has been used for other municipalities, and the city's attorney has also reviewed it. The council agrees that a 15-year agreement would be best. Councilmember Bodily motions to approve the franchise agreement for a 15-year time frame. Councilmember Hyer seconds. All in favor. Motion carries unanimously.

3. Miguel Sanchez – request for seasonal beer license for rodeo on May 27. Mr. Sanchez explains that he is hosting a rodeo on May 27th and would like a license to sell beer. The date may change because the rodeo grounds are still wet. Councilmember Bodily motions to grant Mr. Sanchez a 30-day beer license. Councilmember Simper seconds. All in favor. Motion passes unanimously.

4. Cell tower agreement. Mayor Hall explains that there has been a request to expand the footprint of the cell tower so more equipment can be added. Abel Herrera explains that in 2012 Lewiston sold a 50-year easement to Unisom for the land the tower is on. The company name has changed. Crown Castle owns the tower, and they are requesting another 360 square feet to be added to the area of the easement. They would pay Lewiston \$3000 up front and \$300 monthly.

5. Councilmember Simper – new library board member. Councilmember Simper motions to have Josiah Marshall added to the library board for a 3-year term. Councilmember Bodily seconds. All in favor. Motion passes unanimously.

6. Ordinance 23-01 - Flood Control Amendments. Mayor Hall explains that Planning and Zoning has approved this FEMA document that we must approve to be eligible for any flood insurance. Councilmember Morrison motions to adopt ordinance 23-01. Councilmember Hyer seconds. All in favor. Motion passes unanimously.

Mayor Hall explains the County Executive David Zook has issued a proclamation declaring a local emergency in Cache County. This fulfills a state and federal requirement to have any funds issued due to flooding.

7. New Councilmember assignment for garbage collection. Mayor Hall reports that he has asked Councilmember Bodily to be over the garbage collection as we are now transitioning away from our contract with Logan City.

8. Mayor's Report.

Rocky Mountain Power Donation. This was covered earlier.

Sales Tax on Rocky Mountain Power utilities. Currently Lewiston is not charging or collecting sales tax on the services Rocky Mountain Power bills our residents. State Law allows cities to pass an ordinance and begin collecting tax on these services. Mr. Liechty estimates just less than 50% of cities are collecting sales tax. This is just something to be aware of.

Tank site material additional costs. Mayor Hall explains that the location for the new tank near the Cub River Sports Complex does not have the correct material to build on. This will require moving 3500 cubic yards of material and bringing in 3500 cubic yards of material that does meet specs. This was originally quoted as a quarter-million dollars. Paul Swainston has worked diligently and brought the cost of this down to \$180,000. This is covered under the contingency.

Bond renewal progress. We have been struggling to get USDA to send information to where it needs to be. This needs to be renewed by June 30th, so we are working towards that. Later this year we will be working with Altabank on renewing bonds for the sewer project.

Employee policy manual update. The current employee manual was done a very long time ago. Mayor Hall has asked Abel Herrera to start working on putting together a new manual that will cover our current needs.

Mayor Hall and Paul Swainston went to West Motor to look at the new truck that was discussed last month. It was not exactly what they were looking for. They have continued to shop and found a truck through the state purchasing contract at a significantly cheaper price.

We are expecting the updated plats to be ready soon so we can continue with the annexation process.

Mayor Hall has been talking with the state, and there is a stop sign available with flashing lights that we would like to have put on 800 West at the Center Street intersection for traffic coming in from the north. For this to happen, the new sign will need to be installed a bit further north of its current location, as the current sign has been repeatedly taken out by vehicles making right turns. We have had flashing lights on the sign in the past, but the solar equipment was stolen no less than three different times. The state is willing to install it again because there is now a camera covering that intersection.

The library hours are changing, and it will be open a few more hours a week than it currently is. The tax budget is looking great as we have brought in more than was budgeted for. Lewiston is in great shape as we are fiscally conservative.

9. Councilmember Departmental Reports.

Jonna Westover – Water, Sewer, Youth Council: Councilmember Westover reports that work on 2400 West is about done. They pressure tested the new pipe today. Work continues on 800 West.

Brooke Hyer – 4th of July, Arts Council, Cemetery: Councilmember Hyer reports that all departments for the 4th of July are on task. Parade and Vendor applications have been changed over to an online system. The Grand Marshall will be former Mayor Kelly Field. The Health and Safety Fair has been renamed the Lewiston Family Fair. It will be held on June 7th from 10:00 to 2:00. The Concert-in-the-Park series will be on June 15th. The city crew has done a wonderful job in the cemetery by keeping it open and available to the public.

Ned Simper – Roads, Library, Theatre: Councilmember Simper has nothing to report.

John Morrison – Planning & Zoning, Economic Development: Councilmember Morrison reports that Planning and Zoning approved the flood control ordinance, and had more discussion on the ag zone. That will continue for months. They continued working on the Master Plan. Public input continues to be welcomed as they discuss the ag zone.

Fizz Bodily – Parks & Rec, Fire Department, CERT/Emergency Preparedness: Councilmember Bodily reports The Utah Outdoor Recreation Plan Workshop will be happening on May 31st in Brigham City if anybody would like to attend.

10. Adjourn.

Councilmember Bodily motions to adjourn. Councilmember Simper seconds. All in favor. Motion carries. The meeting adjourned at 8:16 pm. Next regular meeting scheduled for June 20th, 2023.

Chris Barr

Lewiston City Recorder

