



**EPHRAIM CITY COUNCIL
WORK MEETING AGENDA
Council Chambers – Ephraim City Hall
5 South Main, Ephraim, Utah
Wednesday, June 21, 2023
5:00 PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/83141504727?pwd=c0xoQjVCRCtqd2JZRnpiTVkrVDV4UT09>

CALL TO ORDER

ROLL CALL

- I. Bid Opening for Co-op**
- II. Department Reports**

ADJOURNMENT

In Accordance with the Americans with Disabilities Act (ADA) this facility is wheelchair accessible and handicap parking is available. Request for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the city office at 283-4631 for information or assistance.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder / Authorized Agent, does hereby certify that the above notice and agenda was posted this 20th day of June 2023. A copy was also provided to the local media and posted on the Utah State website.

CANDICE MAUDSLEY
EPHRAIM CITY RECORDER



**EPHRAIM CITY COUNCIL
REGULAR MEETING AGENDA**
Council Chambers – Ephraim City Hall
5 South Main, Ephraim, Utah
Wednesday, June 21, 2023
6:00 PM

Today's meeting will be held in person in the Council Chambers and is open to the public. Members of the press and public are also invited to view this meeting live with Zoom.

To participate in the public comment period or any scheduled public hearings, please email candicem@ephraimcity.org before 3:00 PM on the day of the meeting.

Join Zoom Meeting 6:00 P.M.

<https://us02web.zoom.us/j/83141504727?pwd=c0xoQjVCRCtqd2JZRnpiTVkrVDV4UT09>

CALL TO ORDER

OPENING CEREMONY

The Ephraim City Council invites any community organization, church, or individual resident to present a thought, reading, or invocation in the opening ceremony portion of the public meeting. Those wishing to participate in an Opening Ceremony should contact the City Recorder by the Friday morning preceding the meeting. City Council meetings are held the first and third Wednesdays of each month.

ROLL CALL

PUBLIC COMMENT

Members of the public may address the City Council on matters not listed on the agenda. Those interested should fill out a public comments form to be given to the Mayor prior to the meeting. Each individual will have five minutes to address the Council and may submit documents outlining their issue. The Council cannot take legal action on public comment at this time. At the conclusion of each public comment, the Council may respond to criticism made by those who have addressed them, may ask staff to review a matter or may ask that a matter be placed on a future agenda. All City Council meetings are recorded.

I. PUBLIC HEARING AND RELATED ACTION

A. Public Hearing for the purpose of receiving public comment regarding the budget amendment for the 2022-2023 fiscal year. (Jon Knudsen)

- 1. Ephraim City Resolution 23-10:** Approval of the Ephraim budget amendments for fiscal year ending June 30, 2023.

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II. MOTION AGENDA

A. Approval of the June 20, 2023, Warrant Register

PAGES 7-18

B. Approval of the June 7, 2023, Work and Regular City Council Meeting Minutes

PAGES 19-24

C. Co-op Request for Proposal Discussion and Possible Award (Shaun Kjar)

Discussion and possible action awarding the bid from an RFP applicant for the Ephraim Co-op Building

D. Ephraim City Resolution 23-11 Certified Tax Rate (Jon Knudsen)

Adoption of ECR 23-09, a resolution approving the 2023-2024 certified tax rate as designated by Sanpete County.

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E. Ephraim City Ordinance 23-06 Consolidated Fee Schedule Amendment (Candice Maudsley)

Discussion and possible action regarding ECO 23-05 an ordinance amending the fee schedule.

PAGES 26- 46

F. Ephraim City Resolution 23-12 Recreation, Arts, and Parks Tax Committee By-laws (Michael Patton)

Discussion and possible action regarding ECR 23-12 a resolution adopting by-laws for the RAP Tax Committee.

PAGES 47-49

G. Ephraim City Ordinance 23-07 Amendment of the Recreation Board By-laws (Michael Patton)

Discussion and possible action regarding ECO 23-06 an amendment to the Recreation Board By-laws ordinance.

PAGES 50-52

H. Discussion and Approval of the Recreation, Arts, and Parks Tax Fund Distribution as recommended by the Recreation, Arts, and Parks Committee: (Michael Patton)

Recommendation from the RAP Tax Committee is as follows: Ephraim City: \$87,295.87 for development of recreation space, Granary Arts: \$5,708.53 for programming, Ephraim City Library: \$2,315.00 for summer programming, Ability 1st: \$1,500.00 for summer programming. Total available: \$96,819.40; Total Distribution: \$96,819.40

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I. Memorandum of Understanding between South Sanpete School District and Ephraim City (Michael Patton)

PAGES 54-65

Discussion and Approval of the MOU between South Sanpete School District and Ephraim City regarding the Management and Scheduling of the Ephraim Elementary and Ephraim Middle School Recreation Facilities:

J. Approval of the contract amendment of the professional service agreement between Grindline Skateparks and Ephraim City: (Michael Patton)

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The amendment will include an increase of the original contract amount of \$580,000.00 to \$830,000.00 (\$250,000.00 Difference). The increase will include the construction of a concrete pump track, sidewalk to the facility, shade structure, and picnic tables. Funding is provided through a grant (\$200,000) and impact fees (\$50,000).

K. Discussion and possible approval of a proposed Final Plat for the Ephraim Flats Subdivision. (Sean Lewis)

PAGES 67-71

Discussion and possible approval of a proposed Final Plat for the Ephraim Flats Subdivision located at approximately 250 S. 300 W., Ephraim. *Clayton Holbrook, representing Muddy Boys Applicant. – Sean Lewis AICP, Planning and Zoning Administrator.*

L. Cancellation of the July 5th City Council Meeting.

III. Appointments and Council Reports

Discussion and possible action on the following items:

A. Appointments

B. Council Reports

1. City Council may report on meetings/events attended and issues discussed in meetings/events attended by a Councilmember in their official capacity as the City's representative.
2. City Council questions regarding the update must be limited solely for clarification purposes. If further discussion is warranted, the issue will be added to a future agenda for a detailed briefing.
3. City Council report of upcoming meetings.
4. City Council request for agenda items to be placed on future Council Meeting agendas.

IV. City Manager Report

This is the City Manager's opportunity to give notice to the City Council of current events impacting the City. Comments are intended to be informational only and no discussion, deliberation or decision will occur on this item.

V. CLOSED SESSION

The Council may vote to discuss matters in Closed Session pursuant to Utah Code annotated 52-4-5 and will determine if any action should be taken from items discussed during the Closed Session at that time.

ADJOURNMENT

From time to time, matters are discussed by the City Council that do not appear on the posted agenda. Items that require/request action taken by the City Council will appear in the posted agenda. Submitted Action Items for the Council

agenda must be received by the City Recorder's office by the Friday prior to the Council meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the recorder reserves the right to postpone the hearing of any item until such documentation has been submitted.

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Candice Maudsley,
EPHRAIM CITY RECORDER

RESOLUTION X
ECR 23-10

**A RESOLUTION AMENDING THE FISCAL YEAR 2022-2023 BUDGET FOR
EPHRAIM CITY, UTAH.**

WHEREAS, the Ephraim City Council has reviewed the 2022-2023 budget and discussed current budgetary needs; and,

WHEREAS, the Ephraim City Council has determined the need to open and amend the 2022-2023 budget; and

WHEREAS, the Ephraim City Council, in a regular meeting of which lawful notice had been given, finds that a public hearing was held on June 21, 2023, according to state statute for budget amendment; for fiscal year 2022-2023;

BE IT RESOLVED, by the Ephraim City Council, that the budget be amended.

APPROVED, PASSED, and ADOPTED this 21st day of June 2023. This resolution shall take effect upon its passage.

APPROVED, PASSED, and ADOPTED this 21st day of June 2023. This resolution shall take effect upon its passage.

EPHRAIM CITY

John Scott, Mayor

ATTEST:

Candice Maudsley, Recorder

COUNCIL VOTE:

Alma Lund	Aye	___	Nay	___
Lloyd Stevens	Aye	___	Nay	___
Tyler Alder	Aye	___	Nay	___
Margie Anderson	Aye	___	Nay	___
Richard Wheeler	Aye	___	Nay	___

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CENTRAL ELECTRIC SUPPLY CO.								
1415	CENTRAL ELECTRIC SUPPLY CO.	319565	53-40-480 ELECTRIC SUPPLIES	POWER-PLUGS, CONNECTORS	05/24/2023	406.20	.00	
1415	CENTRAL ELECTRIC SUPPLY CO.	319900	53-40-480 ELECTRIC SUPPLIES	POWER-AMP BREAKER-MIKE LARSON PIVOT	05/31/2023	50.45	.00	
1415	CENTRAL ELECTRIC SUPPLY CO.	320582	53-40-620 HYDRO MAINT	POWER-FUSES-HYDRO	06/12/2023	62.28	.00	
Total CENTRAL ELECTRIC SUPPLY CO.:						518.93	.00	
CENTRAL UTAH TITLE CO.								
1475	CENTRAL UTAH TITLE CO.	30747-SA	56-40-310 PROFESSIONAL SERVICES	ECHA-RECONVEYANCE-THOMSON 730X10	06/02/2023	40.00	.00	
Total CENTRAL UTAH TITLE CO.:						40.00	.00	
CHRISTENSEN READY MIX, INC.								
1590	CHRISTENSEN READY MIX, INC.	23-34014	10-60-480 DEPARTMENT SUPPLIES	STREETS-REJECT SAND	06/09/2023	128.05	.00	
Total CHRISTENSEN READY MIX, INC.:						128.05	.00	
CODALE ELECTRIC SUPPLY, INC								
1715	CODALE ELECTRIC SUPPLY, INC	S8132049.001	53-40-620 HYDRO MAINT	POWER-60 AMP POLE FUSED SAFETY SWITCH	06/08/2023	436.15	.00	
Total CODALE ELECTRIC SUPPLY, INC:						436.15	.00	
DAVID J. ANGERHOFER, P.C.								
14523	DAVID J. ANGERHOFER, P.C.	2305	10-42-310 PROFESSIONAL & TECHNICAL	COURT-PROF SERV-PUB DEF-MAY	06/03/2023	1,090.00	.00	
Total DAVID J. ANGERHOFER, P.C.:						1,090.00	.00	
DAVIES, TAYLOR								
15676	DAVIES, TAYLOR	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTIL DEP REFUND	06/09/2023	36.18	.00	
Total DAVIES, TAYLOR:						36.18	.00	
DELL MARKETING L.P.								
2194	DELL MARKETING L.P.	10676699708	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POLICE-LAPTOPS	06/06/2023	1,729.00	.00	
2194	DELL MARKETING L.P.	10676699708	10-51-482 COMPUTER HARDWARE	GEN GOVT-LAPTOPS	06/06/2023	1,729.00	.00	
2194	DELL MARKETING L.P.	106779625986	10-51-482 COMPUTER HARDWARE	GEN GOVT-HW-POWER-2 DESKTOP, 1 LAPTOP	06/12/2023	3,567.00	.00	
Total DELL MARKETING L.P.:						7,025.00	.00	
DURFEE, REBECCA								
16049	DURFEE, REBECCA	2306A	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTILITY DEPOSIT REFUND	06/09/2023	112.99	.00	
16049	DURFEE, REBECCA	2306B	53-21360 HEAT Assistance Liability	HEAT-REFUND	06/09/2023	130.93	.00	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total DURFEE, REBECCA:						243.92	.00	
ELLIS, BRYCE & RYLIE								
16053	ELLIS, BRYCE & RYLIE	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTILITY DEPOSIT REFUND	06/09/2023	37.54	.00	
Total ELLIS, BRYCE & RYLIE:						37.54	.00	
EPHRAIM AUTO PARTS-NAPA								
2660	EPHRAIM AUTO PARTS-NAPA	2306C	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POLICE-AUTO PARTS	06/20/2023	18.07	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2306C	10-60-250 EQUIP. SUPPLIES & MAINTENANCE	STREETS-AUTO PARTS	06/20/2023	442.91	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2306C	51-40-250 EQUIP SUPPLIES & MAINTENANCE	WATER-AUTO PARTS	06/20/2023	442.91	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2306C	52-40-250 EQUIP SUPPLIES & MAINTENANCE	SEWER-AUTO PARTS	06/20/2023	442.91	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2306C	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POWER-AUTO PARTS	06/20/2023	664.36	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2306C	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POLICE-AUTO PARTS	06/20/2023	221.45	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2306C	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POWER-AUTO PARTS	06/20/2023	12.99	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2306C	10-72-262 GROUNDS MAINTENANCE	PARKS-GLOVES	06/20/2023	29.98	.00	
2660	EPHRAIM AUTO PARTS-NAPA	2306C	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POWER-AUTO PARTS	06/20/2023	36.98	.00	
Total EPHRAIM AUTO PARTS-NAPA:						2,312.56	.00	
EPHRAIM LIONS CLUB								
11964	EPHRAIM LIONS CLUB	2306	10-59-407 MISC EXP	SCAN FEST-6 MEAL VOUCHERS	06/02/2023	84.00	.00	
Total EPHRAIM LIONS CLUB:						84.00	.00	
FOWLER, MOLLY & RILEY								
16058	FOWLER, MOLLY & RILEY	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTILITY DEPOSIT REFUND	06/20/2023	83.92	.00	
Total FOWLER, MOLLY & RILEY:						83.92	.00	
GRANITE CONSTRUCTION COMPANY								
16031	GRANITE CONSTRUCTION COMPANY	2485225	10-60-480 DEPARTMENT SUPPLIES	STREETS-EZ STREET MATERIAL	06/02/2023	261.00	.00	
Total GRANITE CONSTRUCTION COMPANY:						261.00	.00	
GRINDLINE SKATEPARKS, INC.								
16019	GRINDLINE SKATEPARKS, INC.	6135	44-40-738 CO - SKATE PARK	SKATE PARK-PAYMENT APP #2-EUT_2023	06/09/2023	41,764.00	.00	
Total GRINDLINE SKATEPARKS, INC.:						41,764.00	.00	
HAZEL, ARIZONA & KADEN								
16051	HAZEL, ARIZONA & KADEN	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTILITY DEPOSIT REFUND	06/09/2023	39.61	.00	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total HAZEL, ARIZONA & KADEN:						39.61	.00	
HERMANSEN'S EQUIPMENT, INC.								
3545	HERMANSEN'S EQUIPMENT, INC.	IH12198	10-60-250 EQUIP. SUPPLIES & MAINTENANCE	STREETS-PARTS	05/11/2023	166.56	.00	
3545	HERMANSEN'S EQUIPMENT, INC.	RH01959	10-50-730 FLOOD CONTIGENCY	FLOOD MITIGATION-TRACKHOE RENTAL	05/11/2023	937.50	.00	
3545	HERMANSEN'S EQUIPMENT, INC.	RH01960	10-50-730 FLOOD CONTIGENCY	FLOOD MITIGATION-TRACKHOE RENTAL	05/11/2023	750.00	.00	
Total HERMANSEN'S EQUIPMENT, INC.:						1,854.06	.00	
HOUSE OF SUDS CAR WASH II, LLC								
3697	HOUSE OF SUDS CAR WASH II, LLC	36	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POLICE-CAR WASH TOKENS	06/02/2023	200.00	.00	
Total HOUSE OF SUDS CAR WASH II, LLC:						200.00	.00	
I-FOUR MEDIA LLC								
3810	I-FOUR MEDIA LLC	25690	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POLICE-DECALS-ROAD MESSAGE BOARD	06/08/2023	51.28	.00	
3810	I-FOUR MEDIA LLC	25706	10-60-160 CLOTHING ALLOWANCE	STREETS-UNIFORM SHIRTS	06/12/2023	234.95	.00	
3810	I-FOUR MEDIA LLC	25706	51-40-160 CLOTHING ALLOWANCE	WATER-UNIFORM SHIRTS	06/12/2023	234.96	.00	
3810	I-FOUR MEDIA LLC	25706	52-40-160 CLOTHING ALLOWANCE	SEWER-UNIFORM SHIRTS	06/12/2023	234.96	.00	
Total I-FOUR MEDIA LLC:						756.15	.00	
INTERMOUNTAIN FARMERS ASSOC								
3910	INTERMOUNTAIN FARMERS ASSOC	1018884047	52-40-160 CLOTHING ALLOWANCE	SEWER-UNIFORM SWEATSHIRT-D. HAYES	04/27/2023	74.99	.00	
3910	INTERMOUNTAIN FARMERS ASSOC	1019216971	51-40-160 CLOTHING ALLOWANCE	WATER-UNIFORM BOOTS-JENSEN	06/09/2023	64.00	.00	
3910	INTERMOUNTAIN FARMERS ASSOC	1019216971	52-40-160 CLOTHING ALLOWANCE	SEWER-UNIFORM BOOTS-JENSEN	06/09/2023	64.00	.00	
3910	INTERMOUNTAIN FARMERS ASSOC	1019216971	10-60-160 CLOTHING ALLOWANCE	STREETS-UNIFORM BOOTS, JENSEN	06/09/2023	64.00	.00	
3910	INTERMOUNTAIN FARMERS ASSOC	1019232783	51-40-250 EQUIP SUPPLIES & MAINTENANCE	WATER-BACKPACK SPRAYER	06/12/2023	29.99	.00	
3910	INTERMOUNTAIN FARMERS ASSOC	1019232783	52-40-250 EQUIP SUPPLIES & MAINTENANCE	SEWER-BACKPACK SPRAYER	06/12/2023	30.00	.00	
3910	INTERMOUNTAIN FARMERS ASSOC	1019232783	10-60-250 EQUIP. SUPPLIES & MAINTENANCE	STREETS-BACKPACK SPRAYER	06/12/2023	30.00	.00	
3910	INTERMOUNTAIN FARMERS ASSOC	1019239527	10-54-630 ANIMAL CONTROL	POLICE-ANIMAL CONTROL-DOG COLLARS	06/13/2023	65.94	.00	
Total INTERMOUNTAIN FARMERS ASSOC:						422.92	.00	
JONES & DEMILLE ENGINEERING								
4275	JONES & DEMILLE ENGINEERING	0130716	10-60-764 CO - SIDEWALK UP CANYON RD	STREETS-CANYON RD IMPROVEMENTS	04/20/2023	36,161.00	.00	
4275	JONES & DEMILLE ENGINEERING	0131097	10-45-310 PROFESSIONAL & TECHNICAL	COMM DEVT-GIS WORK-ZONING MAP	06/06/2023	787.75	.00	
4275	JONES & DEMILLE ENGINEERING	0131231	10-60-764 CO - SIDEWALK UP CANYON RD	STREETS-CANYON RD IMPROVEMENTS	06/16/2023	7,113.94	.00	
Total JONES & DEMILLE ENGINEERING:						44,062.69	.00	
KAN, CHIH HSUN								
16048	KAN, CHIH HSUN	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTIL DEP REFUND	06/07/2023	11.48	1000	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total KAN, CHIH HSUN:						11.48	.00	
L N CURTIS & SONS								
4560	L N CURTIS & SONS	INV712585	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POLICE-BLACK OREGON CITY CARRIER	06/07/2023	276.00	.00	
4560	L N CURTIS & SONS	INV715125	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POLICE-PATCHES	06/15/2023	15.00	.00	
4560	L N CURTIS & SONS	PINV816932	10-57-160 CLOTHING	FIRE-UNIFORM-PANTS,BELT,BOOTS, GOGGLES	06/15/2023	529.19	.00	
Total L N CURTIS & SONS:						820.19	.00	
LEFEVRE, BRANDON								
15921	LEFEVRE, BRANDON	2306	10-70-495 LEAGUE EXPENSES	REC-ART CAMP SUPPLIES-REIMBURSE	06/13/2023	217.82	.00	
Total LEFEVRE, BRANDON:						217.82	.00	
LES OLSON COMPANY								
4800	LES OLSON COMPANY	EA1284772	10-43-250 EQUIP. SUPPLIES & MAINTENANCE	ADMIN-EQUIP SUPP & MAINT-COPIES	06/13/2023	5.26	.00	
4800	LES OLSON COMPANY	EA1284772	10-45-250 EQUIP. SUPPLIES & MAINTENANCE	COMM DEVT-EQUIP SUPP & MAINT-COPIES	06/13/2023	.03	.00	
4800	LES OLSON COMPANY	EA1284772	10-42-250 EQUIP. SUPPLIES & MAINTENANCE	COURT-EQUIP SUPP & MAINT-COPIES	06/13/2023	10.07	.00	
4800	LES OLSON COMPANY	EA1284772	10-44-250 EQUIP. SUPPLIES & MAINTENANCE	FINANCE-EQUIP SUPP & MAINT-COPIES	06/13/2023	25.44	.00	
4800	LES OLSON COMPANY	EA1284772	10-51-250 EQUIP. SUPPLIES & MAINTENANCE	GEN GOVT-EQUIP SUPP & MAINT-COPIES	06/13/2023	201.25	.00	
4800	LES OLSON COMPANY	EA1284772	10-75-250 EQUIP SUPPLIES & MAINTENANCE	LIBRARY-EQUIP SUPP & MAINT-COPIES	06/13/2023	1.76	.00	
4800	LES OLSON COMPANY	EA1284772	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POLICE-EQUIP SUPP & MAINT-COPIES	06/13/2023	82.28	.00	
Total LES OLSON COMPANY:						326.09	.00	
LUND, TALON & CHELSIE								
11328	LUND, TALON & CHELSIE	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTILITY DEPOSIT REFUND	06/09/2023	45.88	.00	
Total LUND, TALON & CHELSIE:						45.88	.00	
MICROMARKETING LLC								
5450	MICROMARKETING LLC	924525	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBRARY-BOOKS	06/08/2023	11.99	.00	
Total MICROMARKETING LLC:						11.99	.00	
MOTOROLA SOLUTIONS, INC								
5620	MOTOROLA SOLUTIONS, INC	1411017123	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POL-DATA STORAGE BODY CAMS-MAR,APR,2023	06/10/2023	311.58	.00	
Total MOTOROLA SOLUTIONS, INC:						311.58	.00	
NELSON, JODY								
16052	NELSON, JODY	2306	10-34-750 SPORTS CAMPS	REC-MUSIC CAMP-INSTRUCTOR PORTION	06/14/2023	168.00	.00	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total NELSON, JODY:						168.00	.00	
NORTH SANPETE DISPOSAL								
5945	NORTH SANPETE DISPOSAL	85168	10-51-250 EQUIP. SUPPLIES & MAINTENANCE	CITY HALL DUMPST SERV-MAY	06/09/2023	69.02	.00	
5945	NORTH SANPETE DISPOSAL	85168	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POWER-DUMPSTER-MAY	06/09/2023	34.51	.00	
5945	NORTH SANPETE DISPOSAL	85168	10-60-250 EQUIP. SUPPLIES & MAINTENANCE	STREETS-DUMPSTER-MAY	06/09/2023	34.51	.00	
Total NORTH SANPETE DISPOSAL:						138.04	.00	
OFFICE DEPOT								
5990	OFFICE DEPOT	315485724001	10-43-240 OFFICE SUPPLIES AND EXPENSE	ADMIN-STAMPS, POST-ITS, PAPER	06/02/2023	119.01	.00	
5990	OFFICE DEPOT	315485724001	10-44-240 OFFICE SUPPLIES AND EXPENSE	FINANCE-FILE FOLDERS	06/02/2023	24.28	.00	
5990	OFFICE DEPOT	315911604001	10-43-240 OFFICE SUPPLIES AND EXPENSE	ADMIN-MANILA ENVELOPES	06/02/2023	34.11	.00	
Total OFFICE DEPOT:						177.40	.00	
ON THE GO SERVICES								
6085	ON THE GO SERVICES	35126	10-59-406 EQUIPMENT	SCAN FEST-EQUIP-PORT RESTROOMS	06/05/2023	3,835.00	.00	
Total ON THE GO SERVICES:						3,835.00	.00	
PARRY, RYLAND								
14920	PARRY, RYLAND	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTIL DEP REFUND	06/20/2023	120.00	.00	
14920	PARRY, RYLAND	2306	51-21350 CUSTOMER DEPOSITS	WATER-UTIL DEP REFUND	06/20/2023	5.50	.00	
Total PARRY, RYLAND:						125.50	.00	
PITNEY BOWES-PURCHASE POWER								
6495	PITNEY BOWES-PURCHASE POWER	1023214617	10-43-250 EQUIP. SUPPLIES & MAINTENANCE	ADMIN-POSTAGE RED INK	05/31/2023	132.79	.00	
Total PITNEY BOWES-PURCHASE POWER:						132.79	.00	
PORTER, MICHAEL S								
16055	PORTER, MICHAEL S	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTILITY DEPOSIT REFUND	06/09/2023	27.14	.00	
Total PORTER, MICHAEL S:						27.14	.00	
RELIABLENETWORKS								
15162	RELIABLENETWORKS	22121	10-51-483 COMPUTER SOFTWARE	GEN GOVT-BACKUP SYSTEM-JUN	06/10/2023	128.00	.00	
Total RELIABLENETWORKS:						128.00	.00	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANPETE COUNTY BROADCASTING								
4495	SANPETE COUNTY BROADCASTING	30295-4	10-59-401 ADVERTISING	SCAN FEST-ADVERTISING	05/31/2023	2,500.00	.00	
4495	SANPETE COUNTY BROADCASTING	30296-1	10-59-401 ADVERTISING	SCAN FEST-ADVERTISING	05/31/2023	500.00	.00	
Total SANPETE COUNTY BROADCASTING:						3,000.00	.00	
SANPETE MESSENGER								
7415	SANPETE MESSENGER	6010283	10-43-220 PUBLIC NOTICES & PROMOTIONS	ADMIN-PUB NOT-RFP CO-OP	06/08/2023	100.00	.00	
7415	SANPETE MESSENGER	6010295	10-41-220 PUBLIC NOTICES & PROMOTIONS	LEGISLATIVE-PUBLIC NOT-CANDIDATES	06/13/2023	80.00	.00	
Total SANPETE MESSENGER:						180.00	.00	
SCHOLZEN PRODUCTS CO INC								
7505	SCHOLZEN PRODUCTS CO INC	1026182-00	51-40-265 WATER QUALITY TESTS & CHLORINE	WATER-CHLORINE	06/09/2023	638.00	.00	
7505	SCHOLZEN PRODUCTS CO INC	6748552-00	51-40-480 DEPARTMENT SUPPLIES	WATER-FLUOR BLUE MARKING PAINT	06/05/2023	286.08	.00	
7505	SCHOLZEN PRODUCTS CO INC	6748552-00	52-40-480 DEPARTMENT SUPPLIES	SEWER-FLUOR GREEN MARKING PAINT	06/05/2023	71.52	.00	
7505	SCHOLZEN PRODUCTS CO INC	6748811-00	51-40-480 DEPARTMENT SUPPLIES	WATER-HYDRANT TRENCH, VALVES, BOX, LID	06/06/2023	4,495.73	.00	
7505	SCHOLZEN PRODUCTS CO INC	6748970-00	51-40-480 DEPARTMENT SUPPLIES	WATER-10"XL MACRO HP	06/13/2023	2,069.97	.00	
7505	SCHOLZEN PRODUCTS CO INC	6750314-00	51-40-480 DEPARTMENT SUPPLIES	WATER-HYDRANT TRENCH, VALVES, BOX, LID	06/12/2023	16,771.66	.00	
Total SCHOLZEN PRODUCTS CO INC:						24,332.96	.00	
SEVIER OFFICE SUPPLY								
7575	SEVIER OFFICE SUPPLY	1023289-0	10-43-240 OFFICE SUPPLIES AND EXPENSE	ADMIN-EPHRAIM WINDOW ENVELOPES	06/15/2023	340.00	.00	
Total SEVIER OFFICE SUPPLY:						340.00	.00	
SKYLINE BUILDERS SUPPLY								
7745	SKYLINE BUILDERS SUPPLY	170873	10-60-480 DEPARTMENT SUPPLIES	STREETS-BOLTS	06/12/2023	1.24	.00	
7745	SKYLINE BUILDERS SUPPLY	170874	10-60-250 EQUIP. SUPPLIES & MAINTENANCE	STREETS-ROTALEVELER BRACKET	06/12/2023	120.06	.00	
Total SKYLINE BUILDERS SUPPLY:						121.30	.00	
SMITH HARTVIGSEN, PLLC								
13611	SMITH HARTVIGSEN, PLLC	59081	51-40-310 PROFESSIONAL SERVICES	WATER-PROF SERV	05/31/2023	59.00	.00	
13611	SMITH HARTVIGSEN, PLLC	59082	51-40-310 PROFESSIONAL SERVICES	WATER-GRASER WATER & LAND PURCHASE	05/31/2023	147.50	.00	
Total SMITH HARTVIGSEN, PLLC:						206.50	.00	
SOUTHWEST PLUMBING SUPPLY								
7990	SOUTHWEST PLUMBING SUPPLY	S4488870.001	10-72-262 GROUNDS MAINTENANCE	PARKS-GROUNDS-PIONEER PARK	06/06/2023	6.77	.00	
7990	SOUTHWEST PLUMBING SUPPLY	S4489552	10-72-262 GROUNDS MAINTENANCE	PARKS-GROUNDS-SENIOR CENTER	06/07/2023	37.03	.00	
7990	SOUTHWEST PLUMBING SUPPLY	S4489552.001	10-72-262 GROUNDS MAINTENANCE	PARKS-GROUNDS-SENIOR CENTER	06/09/2023	119.68	.00	
7990	SOUTHWEST PLUMBING SUPPLY	S4490362.001	10-72-262 GROUNDS MAINTENANCE	PARKS-GROUNDS-CANYON VIEW	06/08/2023	102.97	.00	

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7990	SOUTHWEST PLUMBING SUPPLY	S4491066.001	10-72-262 GROUNDS MAINTENANCE	PARKS-GROUNDS-CANYON VIEW	06/09/2023	80.46-	.00	
7990	SOUTHWEST PLUMBING SUPPLY	S4491188	10-72-262 GROUNDS MAINTENANCE	PARKS-GROUNDS-CANYON VIEW	06/09/2023	42.17	.00	
7990	SOUTHWEST PLUMBING SUPPLY	S4491188.001	10-72-262 GROUNDS MAINTENANCE	PARKS-GROUNDS-PIONEER PARK	06/12/2023	80.46	.00	
7990	SOUTHWEST PLUMBING SUPPLY	S4492664	10-72-262 GROUNDS MAINTENANCE	PARKS-GROUNDS-CANYON VIEW	06/12/2023	36.46	.00	
7990	SOUTHWEST PLUMBING SUPPLY	S4493515.001	10-72-262 GROUNDS MAINTENANCE	PARKS-GROUNDS-CO-OP	06/13/2023	22.60	.00	
Total SOUTHWEST PLUMBING SUPPLY:						367.68	.00	
STATE OF UTAH-FUEL NETWORK								
15479	STATE OF UTAH-FUEL NETWORK	F2311E00867	10-54-290 FUEL	POLICE-FUEL	06/05/2023	2,654.31	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2311E00867	10-57-290 FUEL	FIRE-FUEL	06/05/2023	291.55	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2311E00867	53-40-290 FUEL	POWER-FUEL	06/05/2023	992.37	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2311E00867	10-43-290 FUEL	ADMIN-FUEL	06/05/2023	80.01	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2311E00867	10-60-290 FUEL	STREETS-FUEL	06/05/2023	769.55	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2311E00867	51-40-290 FUEL	WATER-FUEL	06/05/2023	769.55	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2311E00867	52-40-290 FUEL	SEWER-FUEL	06/05/2023	769.54	.00	
15479	STATE OF UTAH-FUEL NETWORK	F2311E00867	10-70-290 FUEL	REC-FUEL	06/05/2023	97.50	.00	
Total STATE OF UTAH-FUEL NETWORK:						6,424.38	.00	
STUART C IRBY CO								
14712	STUART C IRBY CO	S013539910.00	53-40-480 ELECTRIC SUPPLIES	POWER-STOCK	06/08/2023	190.00	.00	
14712	STUART C IRBY CO	S013539992.00	53-40-480 ELECTRIC SUPPLIES	POWER-STOCK-1/0 ELBOWS	06/08/2023	1,800.00	.00	
14712	STUART C IRBY CO	S013577791.00	53-40-480 ELECTRIC SUPPLIES	POWER-TEMPLE SPLICES FOR CABLE	06/05/2023	1,068.00	.00	
Total STUART C IRBY CO:						3,058.00	.00	
STUBBS, KAYDON								
11483	STUBBS, KAYDON	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTIL DEPOSIT REFUND	06/09/2023	120.00	.00	
11483	STUBBS, KAYDON	2306	51-21350 CUSTOMER DEPOSITS	WATER-UTIL DEPOSIT REFUND	06/09/2023	21.86	.00	
Total STUBBS, KAYDON:						141.86	.00	
THISTLE & HONEY								
16015	THISTLE & HONEY	32	10-45-240 OFFICE SUPPLIES AND EXPENSE	COMM DEVT-BOARD APPRECIATION-MATHESON	06/14/2023	70.00	.00	
Total THISTLE & HONEY:						70.00	.00	
TOP NOTCH HEATING & AIR								
15987	TOP NOTCH HEATING & AIR	438	10-51-260 BLDGS SUPPLIES & MAINTENANCE	GEN GOVT BLDGS-AC CHANGE OUT-CITY HALL	06/06/2023	5,264.00	.00	
Total TOP NOTCH HEATING & AIR:						5,264.00	.00	

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TREVIZO, CARLOS								
16054	TREVIZO, CARLOS	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTLITY DEPOSIT REFUND	06/09/2023	85.22	.00	
Total TREVIZO, CARLOS:						85.22	.00	
UTAH LOCAL GOVERNMENTS TRUST								
9235	UTAH LOCAL GOVERNMENTS TRUST	1606746	10-22250 WORKERS COMPENSATION PAYABLE	WORKERS COMP-MONTHLY FEE-7-10-23	06/13/2023	3,167.02	.00	
Total UTAH LOCAL GOVERNMENTS TRUST:						3,167.02	.00	
V DOT MEATS								
15557	V DOT MEATS	9230-22	10-57-200 EMPLOYEE MEETING	FIRE-HAMBURGER PATTIES-EMP MTG	06/16/2023	90.26	.00	
Total V DOT MEATS:						90.26	.00	
VERIZON WIRELESS								
9480	VERIZON WIRELESS	9936702217	10-60-280 TELEPHONE	STREETS-PHONES	06/07/2023	96.29	.00	
9480	VERIZON WIRELESS	9936702217	51-40-280 TELEPHONE	WATER-PHONES	06/07/2023	116.33	.00	
9480	VERIZON WIRELESS	9936702217	52-40-280 TELEPHONE	SEWER-PHONES	06/07/2023	96.29	.00	
9480	VERIZON WIRELESS	9936702217	10-42-280 TELEPHONE	COURT-PHONES	06/07/2023	42.21	.00	
9480	VERIZON WIRELESS	9936702217	10-43-280 TELEPHONE	ADMIN-PHONE	06/07/2023	42.21	.00	
9480	VERIZON WIRELESS	9936702217	10-45-280 TELEPHONE	COMM DEVT-PHONES	06/07/2023	124.45	.00	
9480	VERIZON WIRELESS	9936702217	10-54-280 TELEPHONE	POLICE-PHONES	06/07/2023	442.61	.00	
9480	VERIZON WIRELESS	9936702217	10-57-280 TELEPHONE	FIRE-PHONES	06/07/2023	40.01	.00	
9480	VERIZON WIRELESS	9936702217	10-70-280 TELEPHONE	REC- PHONES	06/07/2023	42.21	.00	
9480	VERIZON WIRELESS	9936702217	53-40-280 TELEPHONE	POWER- PHONE	06/07/2023	144.48	.00	
Total VERIZON WIRELESS:						1,187.09	.00	
WALMART ASSET PROTECTION RECOVERY								
15940	WALMART ASSET PROTECTION RECOVER	2306	10-42-650 RESTITUTION PAYMENTS	COURT-RESTITUTION-Q JOHNSON-221500248	06/07/2023	277.56	.00	
Total WALMART ASSET PROTECTION RECOVERY:						277.56	.00	
WAXIE SANITARY SUPPLY								
9615	WAXIE SANITARY SUPPLY	81749277	10-51-260 BLDGS SUPPLIES & MAINTENANCE	GEN GOVT-BLDG SUPP & MAINT-SUPPLIES	06/01/2023	326.70	.00	
9615	WAXIE SANITARY SUPPLY	81782078	10-57-265 CLEANING	FIRE-CLEANING SUPPLIES	06/15/2023	359.20	.00	
Total WAXIE SANITARY SUPPLY:						685.90	.00	
WILLIS, KATELYN, & ROUSKA, GAVIN								
16057	WILLIS, KATELYN, & ROUSKA, GAVIN	2306	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTILITY DEPOSIT REFUND	06/20/2023	42.34	.00	

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Total WILLIS, KATELYN, & ROUSKA, GAVIN:						42.34	.00	
ZIONS BANK - BANKCARD CENTER								
9942	ZIONS BANK - BANKCARD CENTER	2301	10-45-210 TRAINING & MEMBERSHIP	COMM-APA-MEMBERSHIP-LEWIS	01/31/2023	600.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-SCHOLASTIC-BOOKS	01/31/2023	716.70	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-45-480 DEPARTMENT SUPPLIES	COMM-AMS FEE-RECORDING	01/31/2023	2.55	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-45-480 DEPARTMENT SUPPLIES	COMM-SANPETE CTY-RECORD FEES	01/31/2023	98.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-45-230 TRAVEL	COMM-MICROTEL-APA CONF	01/31/2023	219.76	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-45-230 TRAVEL	COMM-MICROTEL-APA CONF	01/31/2023	256.77	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-45-210 TRAINING & MEMBERSHIP	COMM-APA-MEMB-KIMBALL	01/31/2023	618.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-43-310 PROFESSIONAL & TECHNICAL	ADMN-SHRED IT-REFUND	01/31/2023	646.11-	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-59-401 ADVERTISING	SCANFEST-FACEBOOK-SCAN FEST ADV	01/31/2023	600.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-59-401 ADVERTISING	SCANFEST-FACEBOOK-SCAN FEST ADV	01/31/2023	117.02	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-70-483 SOFTBALL/BASEBALL EXPENSES	REC-NEWSTRIPE-BASEBALL SUPP	01/31/2023	246.26	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-70-483 SOFTBALL/BASEBALL EXPENSES	REC-BEACON-BOX, CHALK	01/31/2023	948.11	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-79-260 BLDGS SUPPLIES & MAINTENANCE	SENCIT-SIMPLISAFE-SR CTR-SECURITY	01/31/2023	27.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-70-483 SOFTBALL/BASEBALL EXPENSES	REC-BEACON-PORTABLE FENCE	01/31/2023	948.10	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-70-483 SOFTBALL/BASEBALL EXPENSES	REC-EPIC SPORTS-GROUND SPIKES	01/31/2023	25.29	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-70-483 SOFTBALL/BASEBALL EXPENSES	REC-BEACON-BASEBALL CREDIT	01/31/2023	51.30-	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-70-486 TRACK & FIELD EXPENSES	REC-IFA-GIFT CARD-TRACK	01/31/2023	50.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-70-486 TRACK & FIELD EXPENSES	REC-LITTLE CAESARS-TRACK MTG	01/31/2023	135.57	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-59-405 ENTERTAINMENT	SCANFEST-AZ-SCAN FEST SUPPLIES	01/31/2023	287.04	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	59-40-250 EQUIP SUPPLIES & MAINTENANCE	GENGOVT-AZ-AIRPORT LOCKBOX	01/31/2023	170.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-490 DEVELOPMENT GRANT EXP.	LIBR-AZ-FTN-CLEF GRANT	01/31/2023	1,449.81	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-54-240 OFFICE SUPPLIES	POL-AZ-FOLDERS, PLATES	01/31/2023	45.03	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-59-405 ENTERTAINMENT	SCANFEST-AZ-FLAG TAPES	01/31/2023	16.29	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	70.11	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-59-407 MISC EXP	SCANFEST-AZ-CHALK	01/31/2023	166.74	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-43-250 EQUIP. SUPPLIES & MAINTENANCE	ADMN-AZ-WEBCAM	01/31/2023	69.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOK-PRICE DROP	01/31/2023	.61-	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-45-250 EQUIP. SUPPLIES & MAINTENANCE	COMM-AZ-HP 729 PRINT HEAD	01/31/2023	474.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	16.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	44.24	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-79-260 BLDGS SUPPLIES & MAINTENANCE	SENCIT-AZ-SR CTR-ANT KILLER	01/31/2023	7.98	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	16.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-490 DEVELOPMENT GRANT EXP.	LIBR-AZ-CHNG TABLE-CLEF GR	01/31/2023	97.23	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-240 OFFICE SUPPLIES AND EXPENSE	LIBR-AZ-LABEL TAPE	01/31/2023	11.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-240 OFFICE SUPPLIES AND EXPENSE	LIBR-AZ-ENV, STICKERS	01/31/2023	31.66	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-260 BLDGS SUPPLIES & MAINTENANCE	SENCIT-AZ-MOP HEADS	01/31/2023	107.96	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	11.59	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-79-260 BLDGS SUPPLIES & MAINTENANCE	SENCIT-AZ-SHELVES	01/31/2023	104.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	4.78	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	30.60	.00	

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9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	231.12	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-DVD	01/31/2023	19.96	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	17.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	221.91	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	30.60	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS-PRICE DROP	01/31/2023	1.41-	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS-PRICE DROP	01/31/2023	2.58-	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	391.90	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	35.80	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	144.41	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	19.96	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	19.58	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-54-160 UNIFORM ALLOWANCE	POL-AZ-SHOES-JONES	01/31/2023	134.90	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-59-405 ENTERTAINMENT	SCANFEST-AZ-FOODS, COLORING SUPP	01/31/2023	202.21	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-59-405 ENTERTAINMENT	SCANFEST-AZ-SWEDISH CANDY	01/31/2023	9.98	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POL-AZ-FLASH DRIVES	01/31/2023	59.84	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-59-405 ENTERTAINMENT	SCANFEST-AZ-SCAN FEST-PICKLEBALLS	01/31/2023	39.16	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	20.19	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	39.95	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	01/31/2023	21.60	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-59-407 MISC EXP	SCANFEST-4IMPRINT-SCAN FEST-STEINS	01/31/2023	355.48	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-54-240 OFFICE SUPPLIES	POL-BLACK RIFLE-COFFEE	01/31/2023	59.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-54-160 UNIFORM ALLOWANCE	POL-FRESH TEES-UNIFORM-GARFF	01/31/2023	116.30	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-54-160 UNIFORM ALLOWANCE	POL-SAFE-LINE-BODY ARMOR	01/31/2023	2,109.82	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	53-40-230 TRAVEL	POW-PARKWHIZ-PKG-UAMPS	01/31/2023	8.35	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	53-40-230 TRAVEL	POW-PARKWHIZ-PKG-UAMPS	01/31/2023	8.35	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	51-40-250 EQUIP SUPPLIES & MAINTENANCE	WAT-HARBOR FREIGHT-JACK	01/31/2023	57.49	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	52-40-250 EQUIP SUPPLIES & MAINTENANCE	SEW-HARBOR FREIGHT-JACK	01/31/2023	57.50	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-60-250 EQUIP. SUPPLIES & MAINTENANCE	STS-HARBOR FREIGHT-JACK	01/31/2023	57.50	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POW-HARBOR FREIGHT-JACK	01/31/2023	57.50	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-75-490 DEVELOPMENT GRANT EXP.	LIBR-TRUSTED TECH-LIB SW-GRANT	01/31/2023	689.94	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-43-615 EMPLOYEE WELLNESS PROGRAM	WELL-COSTCO-WELLNESS	01/31/2023	205.88	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-51-482 COMPUTER HARDWARE	GENGOVT-AMAZON-SPEAKERS	01/31/2023	14.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-42-230 TRAVEL	COURT-MARRIOTT-JCCC-REFUND	01/31/2023	111.05-	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-42-230 TRAVEL	COURT-MARRIOTT-JCCC-REFUND	01/31/2023	96.32-	.00	
9942	ZIONS BANK - BANKCARD CENTER	2301	10-44-230 TRAVEL	FIN-BW ABBEY-TREAS CONF	01/31/2023	431.32	.00	
Total ZIONS BANK - BANKCARD CENTER:						13,829.21	.00	
Grand Totals:						179,340.30	.00	



Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

WORK MEETING MINUTES CITY COUNCIL

CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
JUNE 7, 2023
5:30 PM

CALL TO ORDER

The Ephraim City Council convened in a work meeting on Wednesday, June 7, 2023, in the City Council Room. Mayor Pro Tem Alder called the meeting to order at 5:30 p.m.

ROLL CALL

MEMBERS PRESENT

Tyler Alder,
Mayor Pro Tem
Margie Anderson
Lloyd Stevens

STAFF PRESENT

Shaun Kjar, City Manager
Daniel Van Beuge, City
Attorney
Candice Maudsley,
City Recorder
Bryan Kimball,
Community Development

Sean Lewis, Planner
Jon Knudsen, Finance Dir.
Jeff Jensen, Public Works
Cory Daniels, Power Dir.
Aaron Broomhead, Police
Jeff Hermansen, Fire Chief

MEMBERS EXCUSED

Richard Wheeler
John Scott, Mayor
Alma Lund

DEPARTMENT REPORTS

Bryan Kimball, Community Development Director

- The North Fields Annexation has been recorded with the County last Friday.
- The final completion has been pushed back until July 1st. The project is going well. It is an artesian well and has been set up for the overflow.
- The water earmark for three million dollars required a 20% match. A match waiver was given equivalent to \$600,000.
- A review of the B&C road fund is being done.

Cory Daniels, Power Director

- More power was generated in May 2022 than May 2023. It is believed that it is because water has been flowing so slowly off the mountain.

Jeff Hermansen, Fire Chief

- There are three new firemen that have passed their Fire I and Fire II

Jon Knudsen, Finance Director

- The budget is on the agenda to pass tonight.

WARRANT REGISTER INQUIRIES

- Pioneer Cemetery plaque \$12,000
- Jones and Demille invoices for sidewalk project.
- Rex Nielson annual payment
- Scandinavian Festival Payments
- Yoppify- Transparent billing grant.

ADJOURN

There being no further discussion, Councilmember Anderson moved the work meeting adjourn. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Candice Maudsley, City Recorder

Date

X

MINUTES
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
JUNE 7, 2023
6:00 PM

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, June 7, 2023, in the City Council Room. Mayor Scott called the meeting to order at 6:00 p.m.

OPENING CEREMONY

At the invitation of the Mayor Pro tem, Shaun Kjar offered an invocation. Sean Lewis led the audience in the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT

Tyler Alder,
Mayor Pro Tem
Margie Anderson
Lloyd Stevens

Shaun Kjar, City Manager
Daniel Van Beuge, City
Attorney
Candice Maudsley,
City Recorder
Bryan Kimball,
Community Development

Sean Lewis, Planner
Jon Knudsen, Finance Dir.
Jeff Jensen, Public Works
Cory Daniels, Power Dir.
Aaron Broomhead, Police
Jeff Hermansen, Fire Chief
Michael Patton, Rec Dir.

STAFF PRESENT

MEMBERS EXCUSED

Richard Wheeler
Alma Lund
John Scott, Mayor

PUBLIC COMMENT

No public comment presented.

PUBLIC HEARING AND RELATED ACTION

**PUBLIC HEARING FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT REGARDING THE
PROPOSED BUDGET FOR THE 2023-2024 FISCAL YEAR**

Jon Knudsen provided slides showing details about the proposed budget. The slides will be available in the office of the City Recorder and on the Public Notice Website.

With the absence of public comment, the hearing was closed.

Councilmember Anderson moved to close the public hearing. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

- 1) **Ephraim City Resolution 23-08:** Approval of the Ephraim budget for fiscal year ending June 30, 2024.

Councilmember Anderson moved to approve ECR 23-08 the Ephraim City budget for fiscal year 2024. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

PRESENTATIONS

MPower Presentation - Greg Calcari

Greg Calcari from MPower presented their system to the council. MPower is a company that specializes in GIS and outage management. Their primary focus is providing flexible, affordable, and easy to use software to small and mid-sized utilities. The slides will be available in the office of the City Recorder and on the Public Notice Website.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of June 6, 2023.

Councilmember Stevens moved to approve the June 6, 2023 Warrant Register as presented. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the May 17, 2023 Work Meeting and Regular City Council Meetings.

Councilmember Anderson moved to approve the May 17, 2023 Council Work Meeting and Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

EPHRAIM CITY ORDINANCE 23-04 AMENDING THE DISPOSITION OF PROPERTY ORDINANCE

ECO 23-04 amends the Disposition of Property Ordinance changing the noticing requirements to align with state code. The previous version required noticing in the paper. The new requirement is a class A notice, which requires posting notice to the Public Notice Website, the Ephraim City Website, and one other public option that will provide the best notice to the public.

Councilmember Stevens moved to approve ECO 23-04 amending the Disposition of Property Ordinance. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

EPHRAIM CITY ORDINANCE 23-05 REVISED ANIMAL CONTROL ORDINANCE (COLBY ZEEMAN)

The Council reviewed ECO 23-05. Significant changes are:

- More in depth definitions
- Foundation for interlocal agreement

- Definition for loud and offensive animals, not just limited to dogs.
- Cats were added.

Councilmember Stevens moved to adopt ECO 23-05 a revised animal control ordinance. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

EPHRAIM CITY RESOLUTION 23-09 RETIREMENT BENEFITS FOR ELECTED AND APPOINTED OFFICIALS.

The Council reviewed ECR 23-09. This resolution establishes a policy in writing that formalizes the current way the city certifies employees that are elected or appointed. URS requirements for eligibility will be followed. This resolution will be provided to the URS auditors later this year to fulfill that requirement.

Councilmember Anderson moved to approve ECR 23-09 classifying elected officials as part-time ineligible for retirement benefits and appointed officials eligible if URS eligibility requirements are met. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

APPOINTMENTS AND COUNCIL REPORTS

Councilmember Stevens moved to appoint Jennifer Harris and Marissa May to three-year Library Board terms. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

Councilmember Stevens moved to appoint Chad Dewey to a three-year Rap Tax Committee Chair term. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

Tyler Alder

RAP Tax Committee will meet next week.

Lloyd Stevens

Scandinavian Festival – Feed back from the Scandinavian Festival has been excellent. Hannah Larson did a remarkable job. The most revenue produced to date. The event evaluation is next Wednesday at 5:30 PM.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Alder moved the Regular Council Meeting adjourn at 6:59 p.m. The motion was seconded by Councilmember . The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, June 21, 2023, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Candice Maudsley, City Recorder

Date

Draft

RESOLUTION
ECR 22-11

X

**A RESOLUTION ADOPTING THE 2023-2024 EPHRAIM CITY
CERTIFIED TAX RATE**

WHEREAS, the state mandated deadline for adopting a Certified Tax Rate is June 22nd; and,

WHEREAS, the Ephraim City Council, in a regular meeting of which lawful notice had been given, met to adopt the certified tax rate according to state statute, for fiscal year 2023-2024,

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EPHRAIM CITY, STATE OF UTAH, that the Ephraim City Certified Tax Rate for the fiscal year 2023-2024, be .001208, and includes the following:

1. General Operations
2. Library Bond
3. Flood Control

APPROVED, PASSED, and ADOPTED this 21st day of June 2023. This resolution shall take effect upon its passage.

EPHRAIM CITY

John Scott, Mayor

ATTEST:

Candice Maudsley, City Recorder

COUNCIL VOTE

Lloyd Stevens	Aye	___	Nay	___
Tyler Alder	Aye	___	Nay	___
Alma Lund	Aye	___	Nay	___
Margie Anderson	Aye	___	Nay	___
Richard Wheeler	Aye	___	Nay	___

**EPHRAIM CITY
ORDINANCE ECO 23-06**

AN ORDINANCE AMENDING THE CONSOLIDATED FEE SCHEDULE

WHEREAS, Ephraim City currently imposes fees for a variety of essential municipal services; and,

WHEREAS, recognizing the need for a streamlined and consolidated approach, it is desirable to compile all fees into a single document for clarity and ease of reference; and,

WHEREAS, in order to ensure accuracy and reflect changing circumstances, it is necessary to conduct an annual review and adjustment of the fees; and,

WHEREAS, additional adjustments to the fees may be required on an as-needed basis to accommodate evolving municipal requirements and costs;

NOW THEREFORE, be it ordained by the Council of Ephraim City, in the State of Utah, that the Consolidated Fee Schedule, subject to annual review and necessary adjustments, shall be as follows:

SECTION 1: AMENDMENT “12.08.010 Consolidated Fee Schedule” of the Ephraim City Municipal Code is hereby *amended* as follows:

AMENDMENT

12.08.010 Consolidated Fee Schedule

The fees as contained herein are officially presented and adopted by Ephraim City. All fees may be subject to an automatic increase up to a maximum of 2% annually, based on current cost of living analysis, subject to review by the City Council.

A. GENERAL FEES

1. Copies/Fax

- a. Black and White Photocopies Single Page \$ 0.10
- b. Color Photocopies Single Page \$ 1.00
- c. FAX Single Page \$ 1.00
- d. Large Format Copies (Black & White) Single Page \$ 15.00
- e. Large Format Copies (Color) Single Page \$ 25.00

2. Miscellaneous

- a. Business License Address List \$ 5.00
- b. Return Check Fee \$ 20.00

3. Records Request*

- a. Copies Same as A.1 Above

- b. Compilation First Quarter Hour \$ 0.00 Each Hour Thereafter will be billed at the hourly rate of lowest paid employee qualified to fill request. *Fee waivers may be approved for circumstances outlined in the Government Records Access Management Act (GRAMA).

B. AIRPORT FEES

- 1. Fuel Flowage Fee \$ 0.10 / gallon

C. BUSINESS LICENSE FEES

- 1. All Businesses are subject to Fire Safety Inspection Fees in addition to Business License Fees. A Late fee of 1/2 the amount due is added to the Business License fee after January 15 of each year. * Conditional Use Permit Fees may apply in some zones.

Yearly	1st & 2nd Quarter	Pro-rated fee 3rd Quarter	Pro-rated fee 3rd ^{4th} Quarter	<u>Renewal</u>
Commercial/Industrial *	\$ 50.00 <u>175.00</u>	\$ 45.00 <u>170.00</u>	\$ 40.00 <u>165.00</u>	<u>\$65.00</u>
Apartments, Commercial Rentals & Home Rentals – 3 or more units	\$ 50.00 <u>175.00</u>	\$ 45.00 <u>170.00</u>	\$ 40.00 <u>165.00</u>	<u>\$65.00</u>
Home Rentals—2 or less units	\$ 25.00 <u>100.00</u>	\$ 20.00 <u>95.00</u>	\$ 15.00 <u>90.00</u>	<u>\$40.00</u>
Commercial Beer License *	\$ 50.00 + \$ 1,000 Bond	No pro-rated fee	No pro-rated fee	
Home Based Business - Exempt	No Charge			
Home Based Business – Not Exempt * <u>Requesting</u> <u>License</u>	\$ 25.00	\$ 20.00	\$ 15.00	<u>\$25</u>
Business License Processing <u>Reprint</u> Fee	\$ 10.00			

Temporary	3-6 Months	Less than 3 Months
Seasonal Vendor	\$ 25 50.00	\$ 10 per month
Transient Vendor (Door-to-door Background Check)		\$ 50 a day (Requires Utah State BCI check for employee)
Temporary/Special Events 1-3 Days (Craft Fairs, Firework Stands, etc.)	<u>\$ 50.00 + \$35.00 Fire Inspection</u>	

D. ADJUSTMENT OF STANDARD FEES

1. The City Manager may adjust any fee in the Consolidated Fee Schedule to be lower than the listed cost at the time the fee is charged to respond to unusual circumstances in specific cases. The Manager has full discretion to determine if a specific case warrants a fee adjustment, and may use any evidence they deem necessary to render a decision.
2. The City Manager may also adjust the calculation of the amount of an impact to be imposed on a particular development based upon studies and data submitted by the developer.
3. Any request for a reduction in fees must be submitted in writing to the City Manager prior to payment of said fee. The City Manager shall issue a written decision of approval or denial of a fee adjustment within 15 business days.

E. CEMETERY FEES

Service Type	Resident	Non-Resident
Burial Plot Purchase	\$ 100.00 <u>150.00</u>	\$ 500.00 <u>800.00</u>
Burial Plot Perpetual Care	\$ 200.00 <u>250.00</u>	\$ 800.00 <u>1200.00</u>
Interment- Weekdays	\$ 325.00 <u>400.00</u>	\$ 550.00 <u>800.00</u>
Interment-Saturdays, Holidays, or Weekdays after 3:30 PM	\$ 450.00 <u>500.00</u>	\$ 650.00 <u>900.00</u>
Disinterment	\$ 1000.00	\$ 1000.00
Cremation Interment/Disinterment	One half of above	One half of above
Miscellaneous Fees		
Monument Locating Fee	\$ 10.00	\$ 10.00
Certificate of Burial Rights/Deed Transfer	\$ 25.00	\$ 25.00

F. DOG LICENSE AND ANIMAL CONTROL FEES

Annual LicensingRegistration Fees		
Spayed/Neutered Dogs	\$ 10.00	
Female	\$ 25.00	<u>If Spayed fee is only \$10.00</u>
Male	\$ 20.00 <u>25.00</u>	<u>If Neutered fee is only \$10.00</u>
Pick-UpCats (Domestic Only)		
-Female	\$ <u>20.00</u>	<u>If Spayed fee is only \$10.00</u>
<u>Male</u>	\$ <u>20.00</u>	<u>If Neutered fee is only \$10.00</u>

<u>Ferrets</u>		
<u>Female</u>	<u>\$ 20.00</u>	<u>If Spayed fee is only \$10.00</u>
<u>Male</u>	<u>\$ 20.00</u>	<u>If Neutered fee is only \$10.00</u>
<u>Kennel Permits</u>		
<u>Permit Fee</u>	<u>\$ 100.00</u>	<u>(Covers initial site inspection costs)</u>
<u>Yearly Renewal</u>	<u>\$ 50.00</u>	<u>(Annual Inspection costs for permit)</u>
<u>Animal Control Fees</u>		
First Pick-up with Dog License <u>Picked up (1st registered)</u>	\$ 0.00	<u>Kennel fee \$ 0.00 1st two days</u>
Second Pick-Up <u>Picked Up (1st) (2nd if registered)</u>	\$ 25.00	<u>Kennel fee \$ 10.00 per day</u>
Third Pick-Up <u>Picked up (2nd)(3rd if registered)</u>	\$ 50.00	<u>Kennel fee \$ 10.00 per day</u>
Every Pick-up Thereafter <u>Picked UP(3rd) (4th if registered)</u>	\$ 100.00	<u>Kennel fee \$ 10.00 per day</u>
Daily Pound Charge <u>Picked Up(4th)(5th if registered)</u>	\$ 200.00	<u>Kennel fee \$ 10.00 per day</u>
-	\$10.00	
<u>Kennel Permits(Any dog labeled as nuisance will not be returned to the owner unless court ordered)</u>		
Permit Fee <u>Picked Up (Nuisance Dog)</u>	\$100.00	<u>Animal is not released to owner without court order</u>
Yearly Renewal	\$0.00	

G. ELECTION FEES

1. Declaration of Candidacy \$25.00 *Candidates who file and withdraw, may

receive a refund of the filing fee if done before the deadline.

H. FIRE SAFETY INSPECTION FEE

1. Each separate location will be charged regular inspection fees.

Businesses (except for Residential Rentals, Apartment Complexes/Commercial Rentals, and Home-Based businesses not requiring a Conditional Use Permit)	
Initial inspection (to include one follow-up inspection if required)	\$ 35.00
Each follow-up inspection after the second inspection	\$ 35.00
Residential Rentals (2 or fewer units)	
Initial inspection (to include one follow-up inspection if required)	\$ 35.00
Each follow-up inspection after the second inspection	\$ 35.00
Apartment Complexes/Commercial Rentals (3 or more units)	
Initial inspection for 3-10 units (to include one follow-up inspection if required)	\$ 35.00
Each additional unit (to include one follow-up if required)	\$ 3.50/\$300 Maximum
Follow-up inspection for 3-10 units after the second inspection	\$ 35.00
Follow-up inspection, for additional units, after the second inspection	\$ 3.50/\$300 Maximum

I. IMPACT FEES

1. All impact fees are subject to a 3% fee if paid by credit card.

MINIMUM RESIDENTIAL	PER EQUIVALENT RESIDENTIAL UNIT
Wastewater Impact Fee	\$ 1,490.00
Culinary Water	\$ 6,056.79
Roads and Street Facilities	\$ 2,393.00
Parks and Recreational Facilities	\$ 4,500.00
Emergency Services	\$ 162.41
Residential Total	\$14,602.20

MINIMUM COMMERCIAL	FIRST EQUIVALENT RESIDENTIAL UNIT (ERU)
Wastewater Impact Fee	\$ 1,490.00
Culinary Water	\$ 6,056.79
Roads and Street Facilities	\$ 2,393.00
Parks and Recreational Facilities	N/A
Emergency Services	\$ 162.41
Commercial Total	\$ 10,102.20

2. *Amounts as per adopted impact fee studies.

J. LIBRARY FEES

Library Cards		
Ephraim, Manti, and Mt. Pleasant Residents		\$ 1.00
Resident Yearly Renewal		\$ 0.00
All other Non-Residents	Yearly	\$ 10.00
College Students	Yearly	\$ 5.00
Replacement Card		\$ 1.00
Late Fees		
Books/Audio Books/Educational Videos	Daily	\$ 0.10
DVD Movies/Music CD's	Daily	\$ 1.00
Miscellaneous		
CD Cleaning	Each Item	\$ 1.50
Inter-Library Loan	Each Item	\$ 3.50
Lamination	Per Foot	\$ 0.75
Lost Items	Replacement cost + \$5.00 Processing Fee	
Photocopies <u>(black & white)</u>	Single page	\$ 0.10
<u>Photocopies (color)</u>	<u>Single page</u>	<u>\$ 1.00</u>

K. PARKS AND RECREATION FEE

Pavilion Rentals	Hourly	\$ 7.00
Sports Programs	Established Seasonally	
For Profit Park Use Fee	Daily	\$ 5.00
Amphitheater Rental	Hourly (up to 4 hours)	\$ 25.00
Amphitheater Rental	Daily	\$ 150.00
Field Reservation	Hourly	\$ 10.00
Field Preparation	Per Field Preparation	\$ 45.00
Lights	Hourly	\$ 25.00
Scoreboard	Hourly Per Field	\$ 10.00
Pitching Mounds	Hourly Per Field	\$ 10.00
Community Fees		
Special Event Permit	Per Application	\$ 75.00

L. PLANNING AND ZONING FEES

ZONING PERMITS		
Accessory Building	Less than 200 sq. ft	\$ 0.00
Accessory Building	200 sq. ft. or Larger	\$ 0.00
Commercial		\$ 150.00
House		\$ 100.00
Multi-Unit Residential Dwellings		\$ 100.00 + \$15/unit
Remodel		\$ 25.00
Sign Permit - Permanent		\$ 25.00
Sign Permit - Temporary		\$ 15.00

APPLICATIONS	*All applications are subject to a pass-through cost	
3rd Party Technical Review		\$ 150.00
Annexation		\$ 150.00
Appeal to Appeal Authority		\$ 50.00
Conditional Use Permit		\$ 0.00
Home Occupation (No Hard Copy License Desired)	Processing Fee	\$ 10.00
Home Occupation (Hard Copy License Desired)		\$ 150.00
Subdivision		\$ 50.00/sheet + \$2/lot
Variance		\$ 150.00
Zone Change		\$ 150.00

OTHER DEVELOPMENT RELATED FEES		
Demolition Permit		\$ 0.00
Excavation Permit		\$ 0.00
General Inspection Fees for City Infrastructure	sewer, water, roads	7% or actual cost
Road Cut Application Fee		\$ 200.00/cut + asphalt

M. POLICE DEPARTMENT FEES

Background Check	\$ 0.00
Fingerprint Cards	\$ 5.00 /card
Letters of Good Conduct	\$ 0.00
<u>Pictures</u>	<u>\$ 1.00 per page</u>
Papers Served	\$ 25.00 <u>22.50</u>
<u>Video Footage</u>	<u>\$ 10.00 due at time of request, will be credited against final fee</u>
*DVD/Disc	\$ 25.00 each
<u>Thumb Drives</u>	<u>2g- \$10, 8- \$15, 16g- \$20, 32g- \$30, 64g- \$50</u>
Pictures	\$ 00/picture
Traffic Accident Reports (DI-9)	\$ 5.00
*Police Report (up to ten pages)	\$ 5.00
Additional Pages	\$ 0.10/page
Sex Offender Registration (Utah Code Annotated 77-41-111(1)(b))	\$ 25.00
*Research and redaction associated with audio/video including, but not limited to vehicle mounted and officer worn body cameras.	\$ 16.00 <u>18.00</u> /per hour <u>and \$4.50 per additional 15 minutes</u>
Uniformed Officers for Security Purposes	\$ 75.00/hour per officer

- * You may be billed for additional charges should the case/research required be extensive. In accordance with Utah Code Annotated 63G-2-203 Ephraim City Police Department will provide the first ¼ hour free of charge. Thereafter employee time will be at a cost of \$4.00 per 15 minutes or \$16.00 per hour. Items that are not readily available, items that require extensive review and/or redacting of information and other non-standard releases may be billed by the hour as well.

N. SENIOR CITIZENS CENTER FEES

Reservation Fee for Residents	\$ 125.00 for Entire Day
Security Deposit for Residents	\$ 200.00 for Entire Day
Reservation Fee for Nonresidents	\$ 150.00 for Entire Day
Security Deposit for Nonresidents	\$ 250.00 for Entire Day
Reservation Fee for Hourly Reservations	At discretion of Ephraim City Recreation Department due to scheduling.

O. ELECTRICAL FEES

ELECTRICAL CONNECTION FEES	
Single Family Residential Connections <200 Amp	\$ 1,450.00
Residential Connections >=200 Amp	Actual Cost
Temporary Residential New Construction Hookup (first 3 months)	\$ 100.00
Temporary Residential New Construction per month thereafter	\$ 25.00
Commercial Single Phase	Actual Cost
Small 3-phase Commercial <45 KVA	Actual Cost
Large 3-phase Commercial =>45 KVA	Actual Cost
Temporary Commercial New Construction Hookup	\$ 0.00 500.00

P. ELECTRICAL RATES

~~*An addition one cent per kWh increase is optional July 1, 2023 at the discretion of City Council.~~

SCHEDULE A	RESIDENTIAL SERVICE (RATE TABLE 101)	
Energy Charge	First 50 KWH (ea)	\$ 0.1 7 <u>8</u> 50 /KWH
	Next 150 KWH (ea)	\$ 0.1 3 <u>4</u> 05 /KWH
	Over 200 KWH (ea)	\$ 0.1 1 <u>2</u> 90 /KWH
Minimum Charge	Monthly	\$ 8.75<u>9</u>.25

SCHEDULE B	Commercial Service(Rate Tables 111 & 112)	
Demand Charge	Every KW of demand over 15 KW	\$ 5.78
Energy Charge	First <u>500</u> KWH (ea)	\$ 0.1 7 <u>8</u> 12/KW H
	Next 500 KWH (ea)	\$ 0.1 3 <u>4</u> 52/KW H
	Next <u>5000</u> KWH (ea)	\$ 0.1 2 <u>3</u> 10/KW H
	Over 6000 KWH (ea)	\$ 0.1 1 <u>2</u> 21/KW H
Minimum Charge		
Single Phase	Monthly	\$ +0.00 <u>15.00</u>
Poly-Phase	Monthly	\$ 30.00
**The sum of the Demand and Energy charges will be billed monthly		

SCHEDULE C	Pumping Service (Rate Table 113)	
Demand Charge	Per KW	\$ 5.78
Energy Charge	First 1000 KWH (ea)	\$ 0.1 1 ² 21/KW H
	Over 1000 KWH (ea)	\$ 0.1 0 ¹ 63/KW H
Minimum Charge	Monthly	\$ 10.00
**The sum of the Demand and Energy charges will be billed monthly		

OTHER ELECTRICAL CHARGES		
Additional Meter		Actual Cost
Franchise Fee	Monthly	6% of electric charges

Q. SOLAR (NET-METERING) ELECTRICAL RATES

SCHEDULE D	Solar Residential Service (Rate Table 102)	
Energy Charge	First 50 KWH (ea)	\$ 0.17850/KW H
	Next 150 KWH (ea)	\$ 0.13405/KW H
	Over 200 KWH (ea)	\$ 0.1290/KW H
Solar Interconnection Fee	Monthly	\$ 13.00
Solar Production Rate	Monthly	\$ 0.041
Meter Re-programming Fee	Once	\$ 25.00
Solar License Application Fee	Once	\$ 250.00

SCHEDULE E	Solar Commercial Service (Rate Table 114)	
Demand Charge	Every KW of demand over 15 KW	\$ 5.78
Energy Charge	First <u>500</u> KWH (ea)	\$ 0.1 7 <u>8</u> 12/KW H
	Next 500 KWH (ea)	\$ 0.1 3 <u>4</u> 52/KW H
	Next <u>5000</u> KWH (ea)	\$ 0.1 2 <u>3</u> 10/KW H
	Over 6000 KWH (ea)	\$ 0.1 4 <u>2</u> 21/KW H
Solar Interconnection Fee	Monthly	\$ 27.00
Solar Production Rate	Monthly	\$ 0.041
Meter Re-programming Fee	Once	\$ 25.00
Solar License Application Fee	Once	\$ 250.00
**The sum of the Demand and Energy charges will be billed monthly		

R. FIRE PROTECTION SERVICES

Residential	Monthly	\$ 8.00 per <u>meter</u>
Commercial Up to 10,000 Sq. Ft.	Monthly	\$ 12.00
Commercial Over 10,000 Sq. Ft.	Monthly	\$ 0.00149
*Fire protection will be charged on all electric meters.		

S. GARBAGE FEES

First Garbage Can	\$ 50 .00
Each Additional Garbage Can (one time rental fee)	\$ 75.00
Monthly Pickup Fee for One Garbage Can	\$ 11.30
Monthly Pickup Fee for Each Additional Garbage Can	\$ 00

T. SEWER FEES

SEWER CONNECTION FEES		
Cost Per Connection		Actual Cost
Sewer Inspection		\$ 25.00
SEWER CAMERA		
First Hour	Minimum Rate	\$ 100.00
Each Additional Hour		\$ 50.00
OTHER SEWER CHANGES		
Sewer Cleanout Lid (Required by State Code)		Actual Cost

SEWER RATES		
Monthly Minimum Base Rate	First 10,000 Gallons of Culinary Water	\$ 33.00
	Each additional 1,000 Gallons	\$ 2.00
*Based on the average from October through March of the preceding year.		

U. UTILITY HOOK UP FEES

Utility Deposit – Residential	(refundable)	\$ 150.00 <u>200.00</u>
Utility Deposit – Residential <u>Commercial</u>	(refundable)	\$ 300.00 <u>325.00</u>
Utility Deposit – Pump	(refundable)	\$ 300.00 <u>325.00</u>
Utility Processing Fee	(non-refundable)	\$ 20.00
Utility Re-connection Fee	(after shut-off due to delinquency)	\$ 40.00
Multiple Card Processing Fee	(multiple cards used for one transaction)	\$ 3.50

V. WATER FEES

WATER CONNECTION FEES	
Temporary Water Use Fee – Residential	\$ 50.00
Temporary Water Use Fee – Commercial	\$ 100.00
Single Family Connection (1”)	Actual Cost
All Other Meters/Sizes	Actual Cost
Water Inspection fees	\$ 0.00

WATER RATE WITHIN CITY LIMITS	
Minimum for first 7,000 gallons	\$ 30.00
7,001 – 30,000 gallons	\$ 1.87/ 1,000 gallons
30,001 – 60,000 gallons	\$ 2.14/ 1,000 gallons
60,001 – 90,000 gallons	\$ 2.41/ 1,000 gallons
90,001 gallons and over	\$ 2.67/ 1,000 gallons

X

WATER RATES OUTSIDE CITY LIMITS	
Minimum for first 7,000 gallons	\$ 45.00
7,001 – 30,000 gallons	\$ 2.82/ 1000 gallons
30,001 – 60,000 gallons	\$ 3.21/ 1,000 gallons
60,001 – 90,000 gallons	\$ 3.62/ 1,000 gallons
90,001 gallons and over	\$ 4.01/ 1,000 gallons

NON-CONNECTED DAILY BULK WATER PURCHASES **SUBJECT TO AVAILABILITY		
TRUCK LOAD	FEE TO BE PAID IN ADVANCE	
Inside City Limits	Up to 2,000 gallons	\$ 0.00/load
Outside City Limits	Up to 2,000 gallons	\$ 100.00/load
Refundable Bulk Meter Deposit	(Refund Subject to Equipment being Returned Intact)	\$ 1,000.00
Bulk water taken by the truck load is not potable drinking water		
All metered bulk water will be charged at the outside city water rate (see above)		

METER FEES **SUBJECT TO AVAILABILITY	
Meter Connection Fee	\$ 35.00
Additional Water Meter	\$ 300.00
City Water Purchased by Well Owners	\$ /gallon

SECTION 2: REPEALER CLAUSE All ordinances or resolutions^X or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4: EFFECTIVE DATE This Ordinance shall be in full force and effect from June 21, 2023, and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE EPHRAIM CITY COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Alder	_____	_____	_____	_____
Councilmember Wheeler	_____	_____	_____	_____
Councilmember Lund	_____	_____	_____	_____
Councilmember Anderson	_____	_____	_____	_____
Councilmember Stevens	_____	_____	_____	_____

Presiding Officer

Attest

John Scott, Mayor, Ephraim City

Candice Maudsley, Recorder,
Ephraim City

**EPHRAIM CITY RESOLUTION
ECR 23-12**

X

A RESOLUTION ADOPTING RAP TAX COMMITTEE BY-LAWS

WHEREAS, the establishment of the RAP Tax Committee marks a significant milestone in our community's commitment to supporting and promoting recreational, arts, and parks initiatives, and adopting comprehensive by-laws is essential to provide a clear framework for the committee's operations, decision-making processes, and accountability; and

WHEREAS, the RAP Tax Committee has been formed with the purpose of effectively and responsibly allocating tax revenues towards projects and programs that enhance the quality of life, foster cultural enrichment, and encourage healthy lifestyles within our community, and enacting well-defined bylaws will ensure the fair and equitable distribution of funds and transparent decision-making; and

WHEREAS, the RAP Tax Committee values community engagement and seeks to foster inclusivity by adopting bylaws that incorporate mechanisms for public input and transparent communication, thereby promoting collaboration, consensus-building, and community support for committee initiatives.

THEREFORE BE IT RESOLVED, the City Council of Ephraim does hereby adopt the proposed by-laws for the RAP Tax Committee, aiming to improve decision-making, transparency, and community engagement. These by-laws will serve as the guiding framework for fund allocation and operations, enabling the committee to enhance recreational, arts, and parks initiatives within our community.

APPROVED, PASSED, and ADOPTED this 21st day of June 2023.

EPHRAIM CITY

John Scott, Mayor

ATTEST

Candice Maudsley, Recorder

COUNCIL VOTE

Richard Wheeler	Aye	___	Nay	___
Margie Anderson	Aye	___	Nay	___
Alma Lund	Aye	___	Nay	___
Lloyd Stevens	Aye	___	Nay	___
Tyler Alder	Aye	___	Nay	___

Bylaws for Ephraim City Recreation, Arts, and Parks Tax Committee

Article I: Name

The name of this committee shall be the Ephraim City Recreation, Arts, and Parks Tax Committee (RAPTC).

Article II: Purpose

The purpose of the RAPTC is to oversee the use of the revenue generated by the Ephraim City Recreation, Arts, and Parks Tax, and to make recommendations to the City Council regarding expenditures from the tax fund. The RAPTC shall ensure that the funds are used to support the development, maintenance, and improvement of recreation, arts, and parks facilities within Ephraim City.

Article III: Membership

1. The RAPTC shall consist of no fewer than three (3) and no more than five (5) voting members. The RAPTC shall have two (2) ex officio members being: 1) The Ephraim City Recreation Director and 2) A representative from the Ephraim City Council. The ex officio members are non-voting.
2. Voting members of the RAPTC shall not be eligible to submit applications for funding from the Ephraim City Recreation, Arts, and Parks Tax fund during their term on the committee to avoid conflict of interest.
3. The members of the RAPTC shall be appointed by the Mayor with the advice and consent of the City Council.
4. The term of each member shall be three (3) years.
5. Members may be reappointed for up to two (2) additional terms.
6. The Mayor shall appoint one member to serve as Chair and one member to serve as Vice Chair.
7. A quorum of the RAPTC shall consist of a majority of its voting members being three (3).

Article IV: Meetings

1. The RAPTC shall meet at least once every six (6) months or more frequently if deemed necessary by the Chair.
2. The RAPTC shall provide notice of its meetings to the City Council and the public and shall keep minutes of its meetings.
3. Meetings will be open to the public to attend.
4. The RAPTC may enter into a Closed Session to discuss matters as long the matters are pursuant to Utah Code annotated 52-4-5.
3. The RAPTC may establish subcommittees as necessary to carry out its work.

Article V: Duties and Responsibilities

The RAPTC shall have the following duties and responsibilities:

1. Develop and recommend to the City Council an annual budget for the expenditure of the tax funds.
2. Monitor the use of tax funds to ensure that they are used for the purposes specified in Article II.
3. Evaluate proposals for the use of tax funds and make recommendations to the City Council.
4. Provide input to the City Council on matters related to recreation, arts, and parks facilities and programs.
5. Conduct public outreach and engagement related to recreation, arts, and parks in Ephraim City.

Article VI: Amendments

These bylaws may be amended by a two-thirds (2/3) vote of the RAPTC membership, provided that notice of the proposed amendment(s) has been given at least thirty (30) days prior to the vote. Any amendments to these bylaws must be approved by the City Council.

**EPHRAIM CITY
ORDINANCE ECO 23-07**

AMENDMENT TO THE RECREATION BOARD BY-LAWS

WHEREAS, the Recreation Board bylaws require amendment to clarify the purpose of meetings, ensuring alignment with the Board's mission of promoting recreational activities, facilitating effective decision-making, and enhancing community engagement.

WHEREAS, an amendment is necessary for the powers and duties section to include all recreational activities, enabling the Board to oversee a wider range of programs, events, activities, and facilities and establish strong governance practices.

WHEREAS, a comprehensive amendment is needed to the funds section of the Recreation Board bylaws to ensure transparent and accountable financial management, including the allocation of city budgeted funds for all recreation programs, events, activities, and facilities based on recommendations approved by the city council

NOW THEREFORE, be it ordained by the Council of Ephraim City, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “2.16.040 Meetings; Purpose” of the Ephraim City Municipal Code is hereby *amended* as follows:

A M E N D M E N T

2.16.040 Meetings; Purpose

The board shall meet monthly or as often as necessary. ~~The board shall operate and administer recreation sports programs for the citizens of Ephraim City and other qualified participants and to recommend to the city council the establishment of policies, budget and program authority necessary to the accomplishment of a citywide recreation sports program for the youth and adults of Ephraim City.~~ The board shall recommend to the city council the establishment of policies, budget and program authority necessary to the accomplishment of a citywide recreation programs, events, activities, and facilities for Ephraim City residents.
(Ord. 10-06, 12-1-2010)

SECTION 2: **AMENDMENT** “2.16.050 Powers And Duties” of the Ephraim City Municipal Code is hereby *amended* as follows:

A M E N D M E N T

2.16.050 Powers And Duties

~~Members of the board shall define the recreation sports programs to be offered by the city, propose a budget to the city council for each sport deemed appropriate by the board, recruit volunteer program supervisors, coaches, and other personnel necessary to the operation of the sports programs and encourage financial sponsorship and donations from private organizations to assist in the operation of the sports programs. (Ord. 10-06, 12-1-2010)~~
Members of the board shall define the recreation programs, events, activities, and facilities to be offered by the city, propose a budget to the city council for each program, event, and activity deemed appropriate by the board, recruit volunteer program supervisors, coaches, and other personnel necessary to the operation of all programs, events, and activities and encourage financial sponsorship and donations from private organizations to assist in the operation of the recreation department.

SECTION 3: AMENDMENT “2.16.060 Funds” of the Ephraim City Municipal Code is hereby *amended* as follows:

AMENDMENT

2.16.060 Funds

Funds budgeted by the city for the recreation ~~sports programs shall be expended in accordance with the program recommendations after approval by the city council. All funds raised by the sports program operations shall be used exclusively for the operation of the recreation department.~~
programs, events, activities, and facilities shall be expended in accordance with the recommendations after approval by the city council.
(Ord. 10-06, 12-1-2010)

X

PASSED AND ADOPTED BY THE EPHRAIM CITY COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Alder	_____	_____	_____	_____
Councilmember Wheeler	_____	_____	_____	_____
Councilmember Lund	_____	_____	_____	_____
Councilmember Anderson	_____	_____	_____	_____
Councilmember Stevens	_____	_____	_____	_____

Presiding Officer

Attest

John Scott, Mayor, Ephraim City

Candice Maudsley, Recorder,
Ephraim City

RAP Tax Committee Recommendation ^X

The following is the Recreation, Arts, and Parks Tax Committee's recommendation for the city council to disperse the funding received via RAP Tax:

Ephraim City Recreation Department: \$87,295.87 for recreation space development.

Granary Arts: \$5,708.53 for art programming.

Ephraim City Public Library: \$2,315.00 for summer programming.

Ability 1st: \$1,500.00 for summer programming.

Total Received from RAP Tax: \$96,819.40

Total Recommended Expenditure: \$96,819.40

Total Remaining in RAP Tax Fund: \$0.00

X

**PROPOSAL FOR:
PILOT PROGRAM FOR
EPHRAIM MIDDLE &
ELEMENTARY SCHOOL
GYMNASIUM MANAGEMENT**

SOUTH SANPETE SCHOOL DISTRICT



PREPARED BY:

EPHRAIM CITY RECREATION

Dear Mr. Squire and Mr. Moon,

Thank you for your interest in wanting to further collaborate with the Ephraim City Recreation Department about the management and operations of the recreation facilities at Ephraim Elementary and Ephraim Middle Schools. As users of the facility for our programs, we enjoy our working relationship with the schools and the South Sanpete School District. We are excited about the potential opportunity to continue working together and further expand our scope of operations that will be mutually beneficial.

The Ephraim City Recreation Department has created a proposal to Ephraim Middle School, Ephraim Elementary, and the South Sanpete School District in regards to the management and operations of the middle school's two gymnasiums, overflow for grade school teams at Ephraim Elementary School, and the school's sports fields. We are interested in this proposal as it allows the recreation department to improve the quality of its current programs that are offered and allows the department to grow and expand its program offerings to better the lives of those that reside in Ephraim.

In this proposal, we have outlined a potential scope of work for the Ephraim City Recreation Department, Ephraim Middle School, Ephraim Elementary, and South Sanpete School District. We have also outlined how the Ephraim City Recreation Department would utilize the proposed spaces, created projections of revenue generated through this partnership for the school district, and an estimated timeline of the life of this proposal.

Again, we would like to express our appreciation for your willingness to work with us to fulfill our mission to "enhance the quality of life of Ephraim City residents." If you have any questions about this proposal, please feel free to reach out.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Patton", with a long horizontal flourish extending to the right.

Michael Patton
Ephraim City Recreation Director

Recreation Department Current Usage

The Ephraim City Recreation Department currently uses the Ephraim Middle and Elementary School gymnasiums for two of its youth programs which are Girls Volleyball and Youth Basketball. Girl's Volleyball typically begins in the month of September and ends by the beginning of November. Youth Basketball begins in December and the season typically ends by the last week of February/ first week of March. For the two programs, the recreation department has received permission to use the gymnasiums two days during the week for practices and games.

The recreation department has also assisted the middle and elementary schools with improvements to the gymnasiums. Some of the recent improvements have been providing funding for the new scoreboard, wall padding, and volleyball nets.



Proposed Scope of Works

The following is the proposed scope of work for the Ephraim City Recreation Department and the Ephraim Middle School, Ephraim Elementary School, and South Sanpete School District:

Ephraim Recreation Department

- Perform the management and operations of the two gymnasiums at Ephraim Middle School, the gymnasium at the Ephraim Elementary School, and the sports fields owned by the schools from 6:00 AM to 7:29 AM and 3:30 PM to 9:00 PM Monday through Friday throughout the calendar year (January- December) and 7:00 AM to 9:00 PM on Saturday throughout the calendar year. Duties include but aren't limited to: scheduling with local groups to use the facility, performing customer service to local groups using the facilities, etc.
- Provide facility reservation software for user groups to reserve the facility.
- Accept payment for programs and usage of the facility.
- Develop policies and procedures in accordance with Ephraim Middle School, Ephraim Elementary, and South Sanpete School District for groups to use the facility.
- Provide insurance for those utilizing the school facilities that register with Ephraim City.
- Provide scheduling access to the schools and South Sanpete School District

Ephraim Middle School, Ephraim Elementary School, and South Sanpete School District

- Perform the management and operations of the two gymnasiums at the Ephraim Middle School, the gymnasium at Ephraim Elementary School from 7:30 AM to 3:29 PM and 9:01 PM to 5:59 AM Monday through Friday, 9:01 PM to 11:59 PM on Saturday, and all day Sunday throughout the calendar year (January- December)
- Provide insurance for the facility.
- Provide cleaning supplies for the gymnasiums.
- Provide ongoing maintenance and upkeep of the gymnasiums and the green space in between the schools.
- Provide facility access to the Ephraim City Recreation Department, including access to cleaning supplies.
- Provide supervision of the facility for non-Ephraim City Recreation programs and events.

Usage Breakdown

For usage of the two gymnasiums at Ephraim Middle School, the gymnasium at Ephraim Elementary, and the sports fields owned by the schools, the Ephraim City Recreation Department has identified ways how they would utilize the space. The following is the priority for usage of the facility:

1. Ephraim Middle School & South Sanpete School District
2. Ephraim City & Ephraim City Recreation Department
3. Other Users

Ephraim Middle School, Ephraim Elementary and the South Sanpete School District will have first priority to schedule the facilities during the time blocks in which the Ephraim City Recreation Department manages the facility. For the management of the facility to operate efficiently, the recreation department proposes the following:

- Prior to the beginning of each new school year, the Ephraim City Recreation Department will meet with the administration of each school to review the shared calendar for the facility for the upcoming school year. The two schools and the South Sanpete School District are then able to reserve dates in which they intend to use the facilities (i.e. parent teacher conferences, fundraisers, etc.).
- Once the schools and South Sanpete School District have reserved their dates, Ephraim City Recreation Department will then reserve the dates they intend to use the facility for its programming.
- All groups that use the facility must have registered through Ephraim City or have received written approval from the South Sanpete School District.
- Ephraim Middle School, Ephraim Elementary School, and South Sanpete School District are able to request changes to reserved dates with a minimum seven day written notice to the Ephraim City Recreation Department. This will allow the recreation department time to make needed adjustments and contact those impacted by these changes.



Usage Breakdown (Cont.)

Ephraim City Recreation would intend to utilize the facility to grow and expand its program offerings. The following is how the Ephraim City Recreation Department plans to utilize the gymnasium space in 2023-2024:

- Create more facility time for the recreation department's youth basketball and volleyball programs to practice (one additional day).
- Create new programs and events:
 - Outdoor Soccer
 - Flag Football
 - Basketball Camps
 - Volleyball Camps
 - Tournaments
 - Community Events

The recreation department will not charge to rent the facility unless the schools and the South Sanpete School District provide approval. All facility users will need to sign agreements explaining and agreeing to facility policies and procedures. All facility users that intend to be under Ephraim City's insurance policy must register through the Ephraim Recreation Department and adhere to the department's rules, policies, procedures, etc. Groups that don't register under Ephraim City Recreation, must provide proof of liability insurance that lists Ephraim City, Ephraim Middle School, Ephraim Elementary School, and South Sanpete School District as additional insured. Policies and coverage must comply with Ephraim City standards. Ephraim City will provide a minimum of one staff member to present onsite at all times during facility use for Ephraim City sponsored activities. All other activities and uses at the facilities will be monitored and maintained by the schools, the school district, or by those responsible for the groups using the facility.

Facility users will pay fees to Ephraim City to offset the costs associated with the management, scheduling, and insurance to use the facilities. Facility users will pay a \$10.00 fee per team member to cover the costs of scheduling, management, and facilitation. The Ephraim City Recreation Department also requires a background check on all of its adult coaches. Facility users with adult supervisors will be required to complete a background check through the National Center for Safety Initiatives and will be required to pay the fee associated with the background check (\$18.50 per background check) or provide proof of a recent background check. Ephraim City will also provide one staff member to inspect the building after use and lock up the building. Ephraim City will determine the cost to have this performed and have the expense covered by the facility users. Any other expenses that derive from Ephraim City managing and operating the facilities will be discussed with the South Sanpete School District to determine ways to offset those costs.

Revenue Share Projections

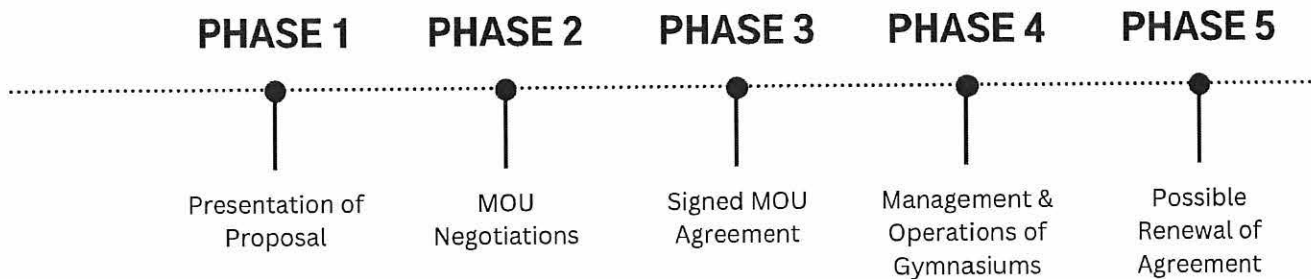
Proposed Program/ Activities	Proposed Percentage to SSSD	Projected Revenue for SSSD in Year 1
Ephraim Recreation Youth Programs During Fall, Winter, and Spring	0%	\$0.00
Ephraim Recreation Events Year Round	25%	\$250.00
Ephraim Recreation Summer Programs	25%	\$500.00
Outside User Groups During Summer	30%	\$300.00
	Total	\$1,050.00

With the increase of usage and program expansion, the Ephraim City Recreation Department plans to generate revenue for the use of the school district facilities. The recreation department proposes the following to compensate the school district for the use of their facility:

- Ephraim Recreation youth programs during the Fall, Winter, and Spring: No Charge
- Year round Events: 25% of gross revenue generated
- Ephraim Recreation Summer programs: 25% of gross revenue generated
- Outside User Groups during the Summer: 30% of gross revenue generated.

The Ephraim City Recreation Department will issue a check to the South Sanpete School District once registration closes for each program, event, and activity. The recreation department will provide registration records to promote transparency. The South Sanpete School District, Ephraim Middle School, and Ephraim Elementary School will be able to have access to view program and event participation.

Proposed Timeline



The Ephraim City Recreation Department's projected timeline of this proposal, if accepted, would begin in September 2023. The recreation department would request an agreement or a memorandum of understanding agreed upon prior to September 2023. The proposed term of agreement will be year by year, with the term ending August 2024. Ephraim City and the South Sanpete School District may both agree to an extension that will be for one year.

Miscellaneous Items and What's Next?

Long-term Maintenance and Capital Improvement Projects:

Ephraim Middle School is responsible for long-term maintenance and capital improvements for the two gymnasiums. Ephraim Elementary School is responsible for the long-term maintenance and capital improvements for its gymnasium. Ephraim City Recreation is able and willing to financially assist with maintenance and capital projects. A written agreement between Ephraim City and the schools will need to be executed prior to the start of long-term maintenance and capital projects.

What's Next?

If the Ephraim Middle School, Ephraim Elementary School and the South Sanpete School District are interested in further exploring this proposal, the following step will be to contact Ephraim City and the Ephraim Recreation Department to schedule a meeting to discuss the proposal and potential MOU. Ephraim City is also willing to present the proposal and participate in negotiations with those representing Ephraim Middle School, Ephraim Elementary School, and the South Sanpete School District.

Contact Information

Michael Patton

Ephraim City Recreation Director
Phone: (435) 283-4631
Email: michael.patton@ephraimcity.org

Shaun Kjar

Ephraim City Manager
Phone: (435) 283-4631
Email: shaun.kjar@ephraimcity.org

Brandon LeFevre

Ephraim City Asst. Recreation Director
Phone: (435) 283-4631
Email: brandon.lefevre@ephraimcity.org



X

Signature Page

By signing below, the undersigned parties acknowledge their agreement to the terms and conditions outlined in the above-mentioned contract:

South Sanpete School District

Name: _____

Title/Position: _____

Date: _____

Witness

Name: _____

Title/Position: _____

Date: _____

Ephraim City

Name: _____

Title/Position: _____

Date: _____

Witness

Name: _____

Title/Position: _____

Date: _____

By signing above, the parties confirm that they have read and understood the contents of the MOU, agree to be bound by its terms, and acknowledge the execution of the MOU.

EXHIBIT 1:

Building Use Agreement and Expectations South Sanpete School District Recreation Facilities

This Building Use Agreement outlines the terms and expectations for individuals or organizations using recreation facilities owned by the South Sanpete School District and managed/ scheduled by Ephraim City. It is important to adhere to these guidelines to ensure the safety and proper maintenance of the facilities. Please read and agree to the following terms:

Reservation and Scheduling

- All requests to use recreation facilities must be submitted and approved in writing by Ephraim City and the South Sanpete School District prior to use.
- First priority for recreation facility usage will be given to school and district-related activities, such as school district-sponsored events, etc. Second priority will be given to Ephraim City and all organizations and groups that register through Ephraim City. Usage of the facilities will be determined for groups and organizations will be determined by the demand and availability of facilities.

Insurance and Liability

- Groups and organizations not affiliated with the South Sanpete School District will be under Ephraim City's liability insurance. The South Sanpete School District and Ephraim City are not responsible for additional insurances that are required for other organizations and groups to operate.
- The South Sanpete School District or Ephraim City will not be responsible for any injuries, damages, or losses incurred during the use of the facilities.
- Each coach is required to have a current background check. Ephraim City uses the National Center for Safety Initiatives and each coach is responsible to pay the fee associated with the background check (\$18.50 per background check) or provide proof of a recent live scan background check.

Facility Usage and Care

- The gymnasiums must be left in the same condition as they were found. Any damage or issues must be reported to the South Sanpete School District and Ephraim City immediately.
- All facility users are expected to clean the facility after use. Cleaning includes picking up trash, picking up personal items, cleaning spills, etc.
- Supervision for those using the facilities must remain in the gymnasiums and with the participants at all times during use. Participants may not be in the hallways unless to use the restrooms or to use the drinking fountain.
- Participants must adhere to all posted rules and regulations, including those related to safety, equipment usage, and conduct.
- Only authorized personnel are allowed to operate or adjust any gymnasium equipment.
- All trash must be properly disposed of in designated receptacles.

- Violation of Facility Usage and Care policies may result in the loss of recreation facility usage.

Security and Access

- The gymnasiums can only be accessed during approved reservation times.
- Participants must enter and exit the premises through designated entrances and follow any security protocols outlined by the South Sanpete School District

Fees and Charges

- Organizations and groups registering with Ephraim City to use the facilities must pay a \$10 fee per participant. The fee will be used to cover the costs associated with the management and administration of the recreation facilities.

Compliance with Policies

- All recreation facility users must comply with the South Sanpete School District and Ephraim City policies, procedures, and guidelines, including those related to safety, anti-discrimination, and code of conduct.
- Failure to adhere to the agreed-upon terms and expectations may result in the termination of usage privileges.

By signing below, you acknowledge that you have read, understood, and agreed to abide by the terms and expectations outlined in this Building Use Agreement. Failure to comply with these guidelines may result in the cancellation of your reservation or other necessary actions as determined by the school administration.

Signature: _____

Printed Name: _____

Date: _____

**AMENDMENT OF PROFESSIONAL SERVICE AGREEMENT BETWEEN
GRINDLINE SKATEPARKS (CONTRACTOR) AND CLIENT:**

Grindline Skateparks, Inc.
(Hereinafter referred to as “Contractor”)
Attn: Matt Fluegge, Chief Executive Officer
4619 14th Ave SW
Seattle, WA 98106
Phone: (206).932.6414
micah@grindline.com

Ephraim City
(Hereinafter referred to as “Owner”)
Attn: Michael Patton, Recreation Director
5 South Main St
Ephraim, UT 84627
Phone: (435) 283-4631
michael.patton@ephraimcity.org

**NAME OF THE PROJECT: CONCRETE SKATEPARK SOLUTIONS WITH RELATED EQUIPMENT, ACCESSORIES,
AND SERVICES**

Contractor and Client mutually agree as follows:

- 1. An original Agreement was made and entered into on February 16th, 2023 between Ephraim City, UT (Client) and Grindline Skateparks, Inc. (Contractor) to engage Contractor to provide skatepark design build services for the Client as described in original contract.
- 2. To provide the additional work as follows for a lump sum fee of **\$250,000.00**:
 - a. Add concrete pump track per conceptual design for a lump sum total of \$200,000.00.
 - b. Add connection sidewalk, shade structure, and picnic table for a lump sum total of \$50,000.00

In Witness hereof, Contractor and Client have caused this Agreement to be executed and accepted by their duly authorized officials:

CONTRACTOR

By: _____
(name type of print)

(title)

(signature)

(date)

CLIENT

By: _____
(name type of print)

(title)

(signature)

(date)



X

STAFF REPORT

To: Ephraim City Council
From: Sean Lewis, Planning and Zoning Administrator
Date of Meeting: June 21, 2023
Type of Item: Subdivision
Process: Administrative Review

RECOMMENDATION: The Ephraim City Planning and Zoning Commission and Staff have reviewed the application for compliance with all standards in the Ephraim City Municipal Code and found that it meets the minimum required for approval. Accordingly, the Planning and Zoning Commission has voted unanimously to recommend that the Ephraim City Council review the proposed Ephraim Flats Subdivision Final Plat and vote to approve the Final Plat.

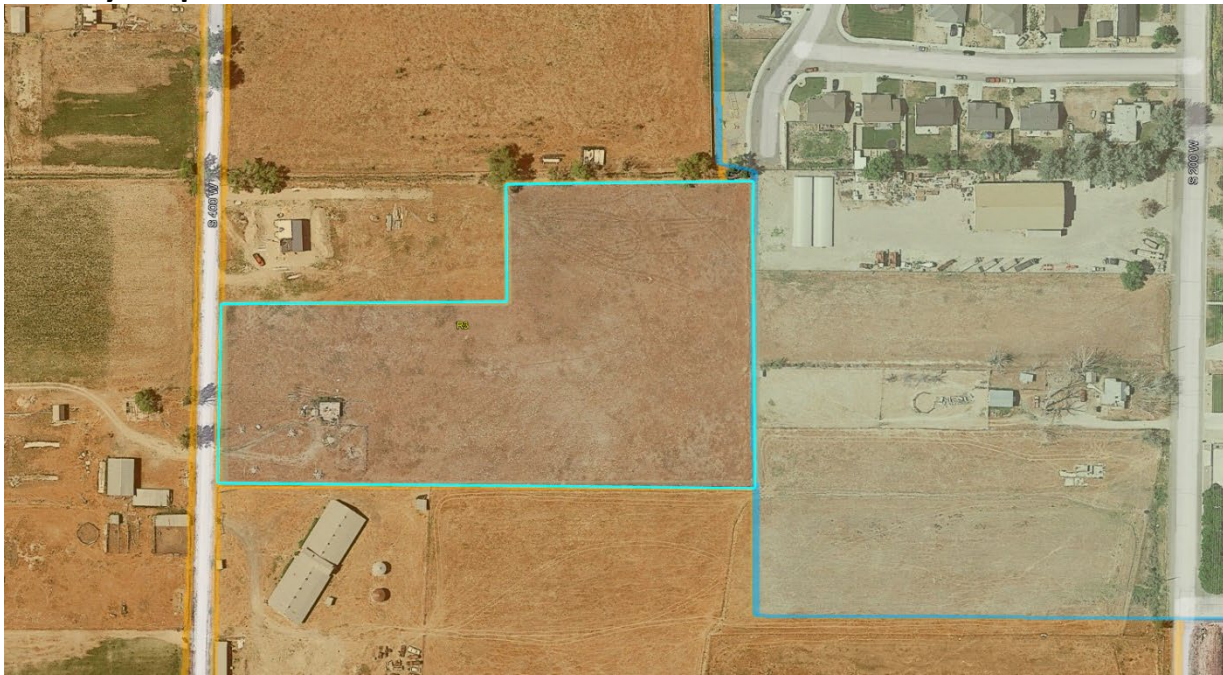
Project Description

Project Name: Ephraim Flats Final Plat
Applicant(s): Clayton Holbrook
Property Owner(s): 422 West LLC
Location: Approximately 250 S. 300 W.
Zone District: Medium Density Residential (R3)
Parcel Number and Size: S-776, 5.48 Acres
S-776x1, 0.86 Acres
(6.34 total acres)
Type of Process: Administrative
Final Land Use Authority: City Council

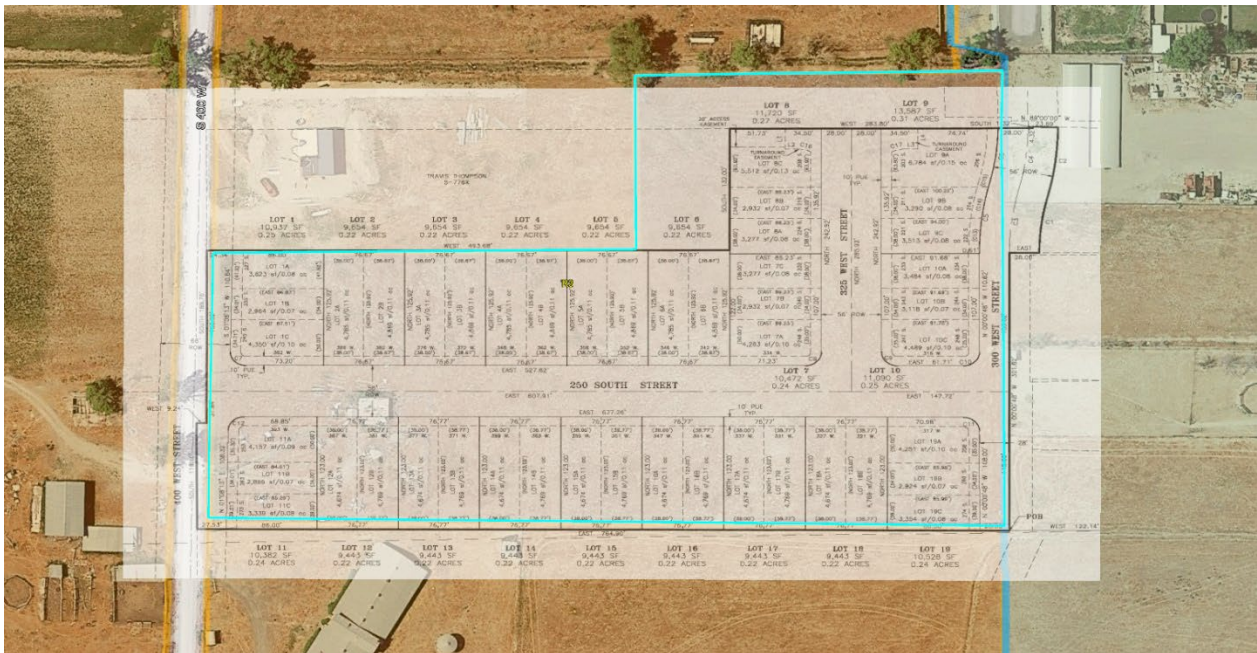
Proposal

The Applicant is proposing to divide Assessor's Parcels S-776 and S-776x1 into nineteen (19) separate properties each with 2-3 building sites measuring between 0.22 acres and 0.31 acres. Each of the lots would front onto new roads 250 South, 325 West, and extending 300 West. Secondary access would be across 400 West that will need to be upgraded to comply with current fire standards.

Vicinity Map



Proposed Configuration



Analysis and Findings

The City Council may approval, approve with conditions, or deny the proposed Final Plat.

Title 11 of the Ephraim City Code provides the standards which should be met to divide property within the city. Section 11.24.030 of the Code provides standards for the approval of the Final Plat by the City Council. Staff has verified that the proposed Final Plat complies with the Standards.

Secondary Access:

Due to the number of new units and the length of the new 250, a secondary access point will be required for this subdivision. The proposed secondary access will be the existing 400 W which is currently not improved to City Standards. While the applicant will be improving 400 W along their frontage with asphalt, curb, gutter, and sidewalk, Staff is requesting a Condition of Approval that the applicant work with surrounding property owners and Ephraim City to ensure that areas outside of the applicant's frontage that may need to be graded or brought up to minimum standards are addressed prior to occupancy of any structures within the proposed subdivision.

The applicant has agreed to use their grader to smooth the existing road surface. This should satisfy the needs of Ephraim City for access.

Recommendation

Staff recommends that the Council consider the issues outlined in this report regarding the proposed Preliminary Plat and vote to follow the recommendation of the Planning and Zoning Commission and approve the Ephraim Flats Subdivision Preliminary Plat based upon the following Findings of Fact and Conclusions of Law:

Findings of Fact

1. 422 West LLC is the fee title owner of record for Parcels S-776 and S-776x1.
2. Parcel S-776 is 5.48 acres in size.
3. Parcel S-776x1 is 0.86 acres in size.
4. Parcels S-776 and S-776x1 are located at Approximately 250 S 300 W
5. Parcels S-776 and S-776x1 are currently zoned Medium Density Residential (R3)
6. The applicant is proposing to subdivide Assessor's Parcels S-776 and S-776x1 consisting of a total of 6.34 acres, into nineteen (19) separate properties each with 2-3 building sites measuring between 0.22 acres and 0.31acres.
7. The Ephraim City Development Review Committee has met and recommended approval of the Preliminary Plat to the Ephraim City Planning and Zoning Commission.

8. The Ephraim City Council voted to follow the recommendation of the Ephraim City Planning and Zoning Commission and voted to approve the Preliminary Plat on May 3, 2023.
9. The Ephraim City Planning and Zoning Commission voted unanimously to forward a recommendation to the City Council that the Council approve the Final Plat at the Commission meeting held on June 14, 2023.

X

Conclusions of Law

1. Based upon the findings of fact listed above, the proposed Ephraim Flats Preliminary Plat is compliant with the standards as described in the Ephraim City Municipal Code.

Conditions of Approval

1. The applicant shall work with surrounding property owners and Ephraim City to ensure that areas outside of the applicant's frontage that may need to be graded or brought up to minimum standards are addressed prior to occupancy of any structures within the proposed subdivision.

Attachments

Exhibit A - Proposed Preliminary Plat

