



Board of Trustees
05/11/2023 03:00 PM
Anchor Location: 1353 W 760 N
Orem, Utah 84057

This meeting will be held via teleconference.

MEETING MINUTES

[CLICK HERE TO WATCH THE LIVE BROADCAST.](#)

Attendees

Voting Members

Ms. Andrea Urban, President
Ms. Rachel Skinner, Vice President
Ms. Karen Aston, Secretary
Ms. Amber Wright, Treasurer
Ms. Nicole de la Vega, Board Member
Ms. Nancy Willison, Board Member

Others in Attendance:

Kristy Gordon, Chief Administrative Officer
Amy Hart, Director Grades K-8
Jonathan Seal, Director Grades 9-12
Michelle Leonard
Dawn Benke
Kara Finley
Platte Nielson
Janey Stoddard
Krystal Taylor

1. Board Meeting Welcome and Roll Call

Karen Aston called the Board of Trustees meeting to order at 3:07 PM.

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Consent Calendar

Motion: I move to approve the consent calendar, consisting of the April 20, 2023 Board Meeting Minutes.

Motion made by: Ms. Nicole de la Vega

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Andrea Urban - Not Present

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

a. April 20, 2023 Board Meeting Minutes

5. Reports

a. Administrative Report

The administrative team reported on the current state of the school, including today being the last day of live classes, the end of state assessments, and preparations for next year.

i. Positive Behaviors Plan Report

The written positive behaviors plan report was provided to the board and outlines how programs have been implemented. Michelle Leonard reported on the successes and areas of focus for next year, including teacher office hours, relationship building, and social activities. The school has a great student to teacher ratio and all juniors and seniors were able to meet with a counselor.

Andrea Urban joined the meeting at 3:20 PM.

The school is celebrating teacher appreciation week and is so grateful for the incredible staff. Teacher Tara Hoffman was recognized for the incredible academic achievement her students attained this year.

b. Finance Report

Dawn Benke reviewed the current financial statements for this point in the school year in relation to the income and expenses. The board was reminded of the impact of the lease on the financial position.

6. Voting Items

a. Continuous School Improvement (CSI) Plan

The school is in the process of meeting with the state to develop the CSI plan and will bring it to an upcoming board meeting.

Voting tabled.

b. Teacher and Student Success Act (TSSA) Plan

The TSSA plan has been updated for the 2023-2024 school year and the budget updates were outlined.

Motion: I move to approve the Teacher and Student Success Act (TSSA) Plan.

Motion made by: Ms. Amber Wright

Motion seconded by: Ms. Andrea Urban

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

The board clarified the interventionists are teachers under the TSSA Plan. The goals align with the School LAND Trust Plan.

Motion passed.

c. Mental Health Screening Determination

A recent bill requires the board to determine annually whether the LEA will participate in administering a USBE-approved mental health screening program.

Platte Nielson joined the meeting at 3:49 PM.

Motion: I move to participate in the mental health screening program for the 2023-2024 school year.

Motion made by: Ms. Nicole de la Vega

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Andrea Urban - No

Ms. Rachel Skinner - No

Ms. Karen Aston - No

Ms. Amber Wright - No

Ms. Nicole de la Vega - No

Ms. Nancy Willison - No

The board discussed potential liability on the school and providing services appropriate at a school level. The administrative team has considered the workload and implementation and doesn't believe it would be appropriate to participate at this time.

Motion failed.

d. Policy 0235: Technology and Network Protection and Internet Safety Renewal

The board is required to review and renew the policy annually and no changes are recommended.

Motion: I move to renew Policy 0235: Technology and Network Protection and Internet Safety.

Motion made by: Ms. Rachel Skinner

Motion seconded by: Ms. Amber Wright

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

Platte Nielson left the meeting at 3:48 PM.

7. Board Business

a. Training: Budgeting Basics

Dawn Benke provided training to the board on the compliance requirements of a budget, including how a tentative budget is prepared and what must be included. Factors considered in the creation of a budget include enrollment, attrition, allocations, expenses, priorities and goals, MOE, and program restrictions.

b. Calendaring

The board reviewed the 2023-2024 meeting schedule and will move forward with it as scheduled.

The next board meeting is scheduled for June 15, 2023 at 3 PM.

Graduation will be held on May 18, 2023.

8. Closed Session in Accordance with the Utah Open and Public Meetings Act

Motion: I move to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a) with an anchor location at Lumen Scholar Institute.

Motion made by: Ms. Karen Aston

Motion seconded by: Ms. Rachel Skinner

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Motion passed.

Entered closed session at 3:58 PM.

Motion: I move to adjourn the closed session.

Motion made by: Ms. Karen Aston

Motion seconded by: Ms. Rachel Skinner

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Closed session adjourned at 4:23 PM.

9. School LAND Trust Council

The School LAND Trust reports and plan have been submitted.

10. Adjourn

Motion: I move to adjourn the board meeting.

Motion made by: Ms. Rachel Skinner

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nicole de la Vega - Yes

Ms. Nancy Willison - Yes

Board meeting adjourned at 4:24 PM.