

ICC MISSION STATEMENT

"The mission of the Utah Interagency Coordinating Council for Infants and Toddlers with Special Needs and Their Families (ICC) is to assure that each infant and young child with special needs will have the opportunity to achieve optimal health and development within the context of the family."



**MINUTES OF THE UTAH INTERAGENCY COORDINATING COUNCIL (ICC)
FOR INFANTS AND TODDLERS WITH SPECIAL NEEDS AND THEIR FAMILIES**

Utah Department of Health, Division of Family Health and Preparedness

4431 S. 2700 W., Taylorsville, UT, Main Conference Rooms

January 22, 2014 // 9:30 a.m. – 12:00 p.m.

Attendance: Present: Debbie Ballard, Lisa Davenport, Joyce Dolcourt, Barbara Fiechl, Charlene Frail-McGeever, Debbie Justice, Paula Pittman, Helen Post, Harper Randall, Stephanie Roach, Kristina Shock, Betsy Sutherland, Eric Tadehara, Carolyn Taylor-Christensen, Heidi Valdez, Janet Wade, Michelle White, Teresa Whiting

Via Telephone: Linda DeGroff, Lori Ginter, Kelly Warner

Excused: Max Lang, Ginger West, Karen Borg, Tim Eicher, Kevin Morris, Orvil Stokes, Susan Ord

Absent: Rep. Ronda Menlove, Gina Pola-Money

BWEI/Health Department Staff: Catherine Hoelscher, Danny Schoenfeld, Lorna Roberts

- I. Welcome and Introductions** – The meeting commenced at 9:36. Stephanie Roach conducted the meeting. Members and guests introduced and welcomed.
- II. Minutes** – On the minutes the time for today's meeting is incorrect, the ending time should be 12:00 not 2:00. Motion to approve minutes, as corrected, by Debbie Justice, motion seconded by Helen Post, motion passed unanimously.
- III. Public Comment Period** – Carolyn Taylor-Christensen handed out a flyer giving instructions on how to sign up for the Utah Early Childhood Conference held on March 22, 2014.
<http://www.utahearlychildhoodconference.com/>
- IV. Parent/Provider Spotlight** – Debbie Justice discussed the evolution of The Learning Center for Families (TLC). TLC opened their doors in 1993. In 2001, Early Head Start grant awarded to TLC.
- V. Membership** – Lisa Davenport, a parent representative, has agreed to be a member of the Tri-Chair. Unanimous vote in favor of having Lisa Davenport serve on the Tri-Chair.
- VI. Baby Watch Report** – See handout *Data Review*. Catherine reviewed the APR for the July 2012 – June 2013 fiscal year; due to the BTOTS Web database deployment in May 2013 Baby Watch is submitting data for compliance indicators 1, 7, and 8 for the ten month period of 7/1/2012 – 4/30/12. Indicator 5, the percent of infants served, was highlighted for improvement statewide due to the work of the ICC Baby Find subcommittee.
- VII. Committee Reports and Recruitment** - Baby Find Committee: The committee will continue working on the outreach program to both new and existing doctors; the belief being that a continued focus on Baby Watch Early Intervention will educate the new doctors and remind established doctors of the Early

Intervention Program.

CSPD committee: See handout *Baby Watch EI Credentialing Needs Assessment Project*. A needs assessment plan will be distributed to early intervention providers and trainers. CCPDI is working on creating an online database and repository for all early childhood providers and trainers, who work with children 0-5, for transcripts and online portfolios to support their own professional development

Family Advocacy – the plans are to review the BWEIP website to strengthen family resources and supports. Looking at all the information the early intervention programs disseminate to families and make suggestions to the providers about including things families find helpful. Identify, for families, ways to look to the future during transition from early intervention so they can continue to get support for their family.

- VIII. Cost Study** - Linda Goetze discussed the Early Intervention Cost Study. See handout *Utah Part C Early Intervention Program Cost Study*. Suggestion made to make a phone app in combination with paper/computer input for time diaries.
- IX. Next ICC Meeting** – The next ICC meeting will be March 26, 2014, it will be an extended meeting ending at 2:00 pm and include lunch at the State Lab 4431 S 2700 W., Taylorsville, UT 84119.
- X. Adjournment**- The meeting adjourned at 11:15 pm

APPROVED AS TO FORM:

MINUTES SUBMITTED BY:

Stephanie Roach, for the ICC Tri-Chair

Lorna Roberts, ICC State Contact