Administrative Offices
4600 So. Weber River Drive
Riverdale, Utah 84405

Minutes of the **Strategic Planning Meeting** of the **Riverdale City Council** held Saturday, **February 22, 2014** at 8:00 a.m. at the Riverdale Senior Center, Riverdale Utah.

Members Present: Norm Searle, Mayor
Don Hunt, Councilor
Braden Mitchell, Councilor
Michael Staten, Councilor
Brent Ellis, Councilor
Gary Griffiths, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney; Michael Eggett, Community Development Director; Shawn Douglas, Public Works Director; Dave Hansen, Police Chief; Lynn Fortie, Business Administrator; Roger Bodily, Fire Chief; Ember Herrick, City Recorder and two members of the public Doug Peterson and Cody Hansen.

Welcome
Mayor Searle welcomed all those present and noted that all Council members and required staff are in attendance along with Riverdale resident Doug Peterson.

Session Objectives
Consensus Priorities for drafting FY 2015 Budget:
City Administrator Larry Hansen said the purpose of the February Strategic Planning Meeting is for the Council to reach consensus in prioritizing city projects so that staff can proceed in drafting their department budgets for fiscal year 2015. He said the May meeting will give the Council an opportunity to review and scrutinize each line item of the proposed budget. Mr. Hansen talked about the sustainability of Riverdale City since the 2005 Action Plan was put into effect, the purpose of the staffing authorization report, and the services the city provides to the community. According to Mr. Hansen, the plan has been successful for the last nine years because department heads and staff have rallied around the vision, committed to making their departments sustainable, and to providing a high level of core services and enhancing existing amenities.

Mr. Hansen said the city successfully lobbied during the 2012 legislative session to secure the 0.02% sales tax revenue distribution for Riverdale and South Salt Lake through 2030 which will continue to help the city bridge the sales tax gap created by redistribution legislation and the most recent recession. He said because 40% of the city's sales tax is redistributed to the surrounding communities, Riverdale's is permitted to have a sales tax rate of 7.05%, just slightly higher than the surrounding communities 6.85%. Mr. Hansen said because Riverdale has not recovered to pre-recession numbers, the city will continue receiving three more years of sales tax subsidy from 2014 to 2016, which should equate to a couple hundred thousand dollars. He said

the new city administrator and elected officials will need to lobby legislators in the future to secure the 0.02% sales tax revenue distribution in perpetuity.

Mr. Hansen said the key to the success of the 2005 Action Plan is containing full time staffing authorization, health care and retirement costs with a soft hiring freeze, and periodically reviewing and reaffirming wise policies and procedures like discontinuing out of state trainings. He said municipalities have a responsibility to provide core services for a community like police, fire, medical, and public works and he said Riverdale has unique public safety commitments because of the city's large commercial district and daytime population. Mr. Hansen said as amenities are added staffing needs increase and whenever possible department heads should try and use part-time employees. He referred to the city's benchmarks and trend lines and discussed the rising costs of police and fire and the importance of sustainable management. Mr. Hansen said administrative support staff and initiatives, sports and recreation, and senior programs are not core services but may be added when they make sense for Riverdale's 8,500 residents. He said community development can help the city's commercial district flourish and contribute to Riverdale's sustainability, but this department is typically controversial because land owners don't want to be told what they can or cannot do with their property.

Mr. Hansen discussed the Senior Center which is owned and operated by Riverdale's Redevelopment Agency (RDA) and reimburses Riverdale City's general fund for some operating costs. He said court fines, police tickets and community development permit fees generate some revenue for the city but Riverdale is not required to have a justice or drug court. Mr. Hansen discussed his philosophy of doing the right thing for the right reason and he encouraged staff and elected officials to continue looking for ways to run the city more efficiently. He shared an anecdote about how over time men's basketball leagues monopolized the gym at the Community Center that was originally built to provide a place for local children to practice and play basketball. Mr. Hansen said the use of the center was modified to ensure city residents have priority in scheduling the facility as an example of doing the right thing for the right reasons. He said this philosophy has been institutionalized and department heads have an understanding of these principles with the effectiveness measured by trend lines and benchmarks. Mr. Hansen said Riverdale's compensation and benefits policy has worked well to incentivize efficiency and reward employees for their strong job performance. According to Mr. Hansen, surveys mailed to residents every four years report the majority of the respondents feel Riverdale is doing a good or exceptional job of delivering core services. He said elected officials will need to support staff to ensure this philosophy continues and he reviewed Riverdale's mission statement and service expectations and said any new programs should have their costs weighed against the potential benefits to Riverdale's 8,500 residents.

Fiscal Review

FYTD 2014 Financial Review

Mr. Hansen said there will be a fiscal review by Business Administrator Lynn Fortie to determine what funds are available to help create a budget and see what priorities there are for the 2015 tentative budget.

Budget vs. Actual (thru Dec 31, 2013)
Yr to Yr Comparative (Dec 2013 vs Dec 2012)

FY 2014
Mr. Fortie gave a fiscal review for the year-to-date for the different departments and sources of revenue for the city and said actual revenues are slightly above budgeted projections although revenues from fees, permits, fines and forfeitures are down. He said Class C road funds should come in at the budgeted amount but ambulance service revenues are down over the previous year. Councilor Griffiths asked why fine revenues have decreased and City Attorney Steve Brooks said the State of Utah takes a larger percentage of Riverdale's court fees annually. Police Chief Dave Hansen said Utah Highway Patrol and Riverdale City citation numbers are down and he said officers have less time to write citations when their case loads increase. According to Chief Hansen, as the economy recovers people are also more likely to license their vehicles, carry insurance, and comply with local and state laws.

Mr. Fortie said business administration expenditures reflect the city's insurance payment for 2014, the budgeted retirement of Randy Daily, and the unexpected retirement of Mickie Layton. He said the fiscal year to date comparison shows tax revenues are up over the previous year and a sizeable rebate from Rocky Mountain Power because all the city buildings upgraded their lighting in the last fiscal year. According to Mr. Fortie, Riverdale property tax revenue, licensing, permits, development fees and grant revenues have all decreased in the last fiscal year. Mr. Fortie said an audit alerted the city to the fact retirement benefits must be paid to the Mayor to comply with the Utah Retirement Systems, unless the Mayor opts out and Mayor Searle said he hasn't made a determination about whether or not to opt out yet. Mr. Fortie said the city will not have election related expenses in 2014 and the Riverdale Substance Abuse Court received a grant which will help fund their program during the current fiscal year. According to Mr. Fortie, legal expenditures, motor pool payments, and fire department wages have increased in the last fiscal year. He reminded the Council Riverdale went several months before hiring a new fire chief in 2013. Mr. Fortie said street expenses are down, wages to maintain Riverdale's parks are up, and the city's annual payment to Roy City to reserve the aquatic center for Riverdale residents has remained constant for 2014.

Consensus Priorities for drafting FY 2015 Budget
Council Projects and Initiatives
Mr. Hansen asked for any Council projects and initiatives that aren't already on the agenda to be discussed today and none were noted.

Department Projects and Initiatives
Mr. Hansen said he would like to see the 2005 Action Plan sustained after his retirement and he reviewed his top 10 strategic plan action issues:

1	Resident's / Citizen's Concerns	Quality of Life Issues; Feedback (survey and other) and Representation of needs.
2	Action Plan	Sufficiency of current status? Continued sustained team effort, elected, appointed, and staff

3	Sales Tax Revenue	Sustained improvement in revenues.
4	Capital Projects Plan	Reassess and defer as appropriate and necessary.
5	HR & Staffing & Organization	Capacity Utilization & Coverage Issues. Follow existing policy for Compensation, Retirement & Health Care.
6	Community Development	Retail vacancies occupied successfully. Seek & Attract "Destination Retail" to distinguish and differentiate our marketplace demographics from "cookie-cutter suburb retail".
7	Public Works: Streets & Roads	Priority plan to recover from previous FY Class C funding shortfalls.
8	Public Works: Parks, Trails, & Playfields	River trail amenities. Additional PT Public Works hours.
9	Public Works: Utility Management	Water supply and storage issues. Utility bill fee schedule increases.
10	Commercial Development – West Bench and 550 West	New/or desirable action?

According to Mr. Hansen, Riverdale is currently thriving because different city departments are able to work well together across organizational lines and there is mutual respect and professionalism among the staff. He encouraged the Council to continue their support of current staffing policies so that employees will be motivated to continue providing a high level of service and he affirmed the current staffing authorization is sustainable. Mr. Hansen said the objective for the Community Development Department should be to fill commercial vacancies and facilitate the development of the 550 West and West Bench RDA project areas. He said a shortfall in Class C Road Project funding will need to be addressed if the legislature doesn't resolve the issue. Mr. Hansen encouraged the Council to take land acquisition opportunities as they become available to create new parks, ball fields and amenities using money in the capital projects fund or bonds to secure valuable open space. He said previous Riverdale City Council's surrendered ownership of Rohmer Park and a portion of the land that is currently Ogden City Mall's parking lot and also missed out on an opportunity to purchase a four acre parcel of land near the north trailhead that would now be cost prohibitive to acquire. Mr. Hansen said the 70 acres south of the city civic center could have purchased by Riverdale City for a fraction of today's value but there was no political will for the purchase at the time. He said families enjoy parks and trails and they make the community a good place to live in and he complimented the public works department for maintaining Riverdale's green spaces. **Mr. Hansen asked for**

consensus to place $500,000 for possible land acquisition in 2015 and it the Council voted unanimously in favor of the proposal.

Mr. Hansen discussed a proposal to construct a new addition to the current civic center built in 1985 and last remodeled over a decade ago. He said some design issues like leaks in the roof and security in the courtroom compelled staff to meet with an architect to discuss the possibility of building an annex and he distributed pictures of other courtroom and Council chambers the architect had provided.

Mr. Brooks said Riverdale is currently a Class 3 Court but if it expands in the future statute mandates the city build a dedicated courtroom and hire a full-time judge. Mr. Hansen said Riverdale City is not obligated to have a justice court or a drug court and he said before these expansions are considered the Council should seriously evaluate if expansion is the right thing to do for the city. According to Mr. Hansen, Riverdale handles cases from many other jurisdictions that do not incur the expense of a justice or drug court and he said if Riverdale were to discontinue their drug court the cases would be heard by Weber County. Councilor Griffiths said Clearfield Judge John Sandburg is upset that city discontinued their drug court for budgetary reasons and he asked about the state taking over control of local courts and Mr. Brooks said that is unlikely at this time but the state does impose many expensive requirements on cities and takes a percentage of the fees collected through fines and penalties.

Mr. Hansen said if Riverdale were a private corporation divesting the organization of its justice and drug courts because they are costly and not required should be a serious consideration and he advised the Council to investigate the possibility of contracting out these services in the future. Mr. Brooks said if Riverdale continues to operate a court the safety of the judge and Council against the possibility of an armed gunman should be addressed in a new building. Mayor Searle suggested the use of the court's metal detector for council meetings and Mr. Brooks said an officer would need to man the detector. Councilor Hunt said North Ogden's Council area is lined with Kevlar and Mr. Hansen encouraged the Council to have a rational argument to present to the public to gain their support for the construction of a new building with additional safety features. Councilors Staten, Hunt and Mitchell said safety concerns are a reasonable justification for the annex and Mr. Hansen said the new structure should be a functional, a well built structure that will age well and not appear ostentatious like other city civic centers in Utah. Mr. Hansen said the approximate cost of the annex will be one to two million dollars and building a new civic center will cost between five and six million dollars and he recommended $200,000 be budget annually through 2017. **He asked for consensus to create a placeholder on the capital projects plan to build a new annex courtroom and Council chambers with additional conference rooms and safety features and support was unanimous in favor of the proposal.**

Emergency Preparedness Initiative

City Recorder Ember Herrick gave the Mayor and Council a brief overview of the progress staff has made in Riverdale's Emergency Preparedness Initiative and outlined the tentative goals for the year. She asked for input on the draft of the City Council Guide to Disaster Operations included in the packet and several Council members discussed the usefulness of the document. Mayor Searle talked about Riverdale's risk for liquefaction in an earthquake and flooding and Public Works Director Shawn Douglas talked about rafts purchased by Weber County's. Mayor

Searle said he has completed one NIMS training and he encouraged all of the Council members to familiarize themselves with emergency protocol and procedures before an emergency. Ms. Herrick said all Council members are required to complete NIMS IS-100 and IS-700 and are encouraged to complete IS-200 and IS-800 and Councilor Griffiths said the trainings are available online. Councilor Mitchell said when the flooding occurred in the Spring of 2011 he was out sandbagging with his neighbors and remembers questioning why city staff wasn't working alongside them and Mr. Douglas said public works and Community Emergency Response Team (CERT) volunteers were concentrated along the river banks and not in the subdivisions during that event. Mr. Hansen said municipal government's role is to help the community prepare and respond together in a disaster and as Riverdale continues its emergency preparedness initiatives and community outreach through CERT, all the stakeholders should be better equipped to mobilize in an emergency. Mr. Hansen discussed the importance of sustaining Riverdale's emergency preparedness initiative and building community involvement designed to benefit the city's 8,500 residents and 40,000 to 50,000 commercial district daytime population. He said the emergency preparations budget should continue into the next fiscal year's budget.

Citizen Survey

Mr. Hansen said if the Council chooses to move forward with another citizen survey it should be mailed out in the fall of 2014 because the last survey was in 2010. According to Mr. Hansen, all 3,300 households are mailed a survey, every survey returned is tallied, every comment is recorded and every request for contact is followed up by staff. He said in 2010 93% of all respondents said they consider their quality of life is Riverdale to be good or excellent, which is slightly higher than 2006. Mr. Hansen reminded the Council although Riverdale's daytime population swells between 40,000 and 50,000 people, Riverdale has 8,500 residents and decisions should be made in consideration of the will of the majority. He said Riverdale's Communications Specialist Chris Stone prepares the city survey and if there is consensus from the Council to include a particular question designed to get citizen feedback they should let staff know. Mr. Hansen said 700 surveys were returned in 2010 which is a good rate of 20 percent and the area receiving the highest satisfaction was garbage collection, which Mr. Hansen said is a compliment to Robinson Waste Services. He said Riverdale's court services received the lowest satisfaction ranking which is to be expected and building and zoning property issues continue to be hot topics for residents.

Mr. Hansen said the monthly newsletter is a popular source of information for residents and the city has added a Facebook page and twitter account since 2010, which should be evaluated in the 2014 survey. He said residents who attend city meetings and public hearings report a positive impression of the way meetings are conducted and how elected officials conduct themselves. Mr. Hansen said residents are asked how they want their tax dollars spent on the survey and Riverdale added a full time code enforcement officer in the last four years in response to survey feedback and implemented a recycling program. He said consistency is important in addressing code violations and well kept neighborhoods have a positive impact on a community so if the city isn't able to resolve code issues, violations are handled through the courts. Councilor Griffiths said he is glad to see Riverdale's Code Enforcement Officer Randy Koger ticketing handicap parking violators and Mr. Hansen complimented Mr. Koger for his vigilance in this aspect of his job.

Mr. Hansen told the Council they will have until August to recommend to staff questions they would like included in the 2014 survey. He said there is a link on Riverdale's website to the 2010 survey responses including all comments received which the Council and city staff should be using to gauge how the city is doing.

The meeting recessed for a break at 10:10 a.m.
The meeting reconvened at 10:20 a.m.

Capital Improvement Projects Plan (FY 2014—FY 2018)
Park & Trail Benches, Picnic Tables, Etc.
Mr. Douglas said Riverdale's recycling program has helped the city avoid garbage fee rate increases and Councilor Hunt asked about the contamination rate of garbage in recycling bins and Mr. Douglas said fortunately it has not been an issue in Riverdale. Councilor Mitchell asked if a survey question should attempt to gauge interest in increasing recycling pickup from bi-weekly to weekly and he said his family is forced to throw recyclable materials into their trash bin when their recycling can is full. Councilor Hunt said weekly pickup will increase recycling fees and Mr. Douglas said if residents were requesting a second blue can this would indicate the need for weekly recycling pick up. Councilor Mitchell said he won't order a second blue can and he isn't sure this is an accurate way to gauge whether or not residents would support weekly recycling pickup and Councilor Staten said he would also like to see recycling picked up weekly. Mr. Douglas said recycling participation is now mandatory for new residents and the numbers of participants continues to increase steadily. He said the recycling fee rate could increase because of fuel and travels costs if blue cans aren't full with weekly pickup and Councilor Hunt said there will be public outcry if rates go up. Mr. Hansen said rates should increase for residents who refuse to participate in the recycling program and Mr. Douglas said he will get prices for the Council about the cost of weekly recycling pickup. Councilor Griffiths said weekly pickup is not an ecologically sound proposal and he asked about the possibility of adding a green waste can. Mayor Searle said he talked to Steve Robinson owner or Robinson Waste Services and no cities in Weber County have green waste cans and his recommendation is that green waste disposal is not a good idea for Riverdale at this time. Mr. Douglas said the city does sponsor two city wide clean up days a year where residents can dispose of tree limbs.

Mr. Hansen said the survey results indicate a relatively high satisfaction rate with the city's parks, trails, and recreation programs and there was a brief discussion about using electronic surveys to get public feedback from the community. He said survey respondents are typically in the older demographic over 60 years old and tend to be more conservative when answering questions about how they would like their tax dollars spent. Mr. Hansen said there is continual demand for additional parks and amenities like restrooms and benches and the Council should look for opportunities to acquire parcels of land that could be developed into green space and help take some of the strain off Riverdale Park, which has been impacted since the splash pad opened. Mr. Hansen said improvements to sidewalks and the addition of bike lanes to many Riverdale streets have been added in the last four years and Councilor Staten said the older demographic that responds to the survey may not share his vision for complete streets. Mr. Hansen said in his opinion city sidewalks and street lights should be a higher priority than striping city streets with bike lanes. He said the city has worked to install sidewalks on undeveloped properties to connect walkways and help pedestrians to avoid walking in the road

by placing a lien on the property that requires the developer to repay the city when the land finally develops. Mr. Hansen said Riverdale's nuisance lien program has been very successful and the city has been able to collect reimbursement money on every parcel of land the city has cleaned up to date. Councilor Staten said additional sidewalk is needed to allow pedestrians and runners a safe path to reach the trail from River Park Drive and Parker Drive so they can avoid walking or running in the street. Councilor Griffiths asked about a 50/50 program where the federal government pays half the cost of replacing degrading sidewalks and the homeowner pays the other half and Mr. Douglas said he is not aware of this program but will investigate it. Mr. Douglas said every three years his department does a comprehensive survey of all the city walkways and his staff also replaces portions of sidewalks every year when residents report trip hazards.

Mr. Fortie discussed a redundancy phone system for the city and the $35,000 cost of upgrading the phone and wireless system between the different city buildings and having a second server in the fire department which serves as Riverdale's Emergency Operations Center (EOC). He talked about the possibility of the city's communications link going down in an earthquake situation and what information will still be available on the back up system at the EOC. Councilor Griffiths suggested the city invest in satellite phones and said he would rather see the EOC at Riverdale's Senior Center than the Fire Department and Fire Chief Bodily said the risk of structural collapse at the Fire Department is low and it was selected as Riverdale's EOC for practical reasons. Chief Bodily said the Riverdale Police Department is designated as Riverdale's secondary EOC and staff could set up at the Senior Center if the other selected buildings sustained serious structural damage. Councilor Griffiths said staff should select a location in consideration of all possible hazards and Chief Bodily said the Civic Center and Police Department are near the river and railroad and the Recreation Center and Fire Department are in close proximity to the freeway and airport. He said one location should work depending on the type of emergency and he pointed out the Senior Center also has complications as a two story building the houses 20 senior citizens. Mr. Hansen said an EOC can be convened anywhere and Mr. Fortie said a communications redundancy system can also be established in any of the city buildings. **Mr. Hansen recommended a placeholder for a communications redundancy system be placed in the 2015 budget to be discussed further at the next Strategic Planning budget meeting in May 2014. Mayor Searle asked for consensus and it was unanimous in favor.**

Mr. Fortie said the civic center is scheduled to be recarpeted and repainted in 2015 and public works has received a bid for $9,000 to repaint the building and is waiting for an estimate on carpet and will also need to get a bid to replace the doors and glass in the front of the building. Mr. Brooks said his department has budgeted to replace the chairs in the court/council room in the current fiscal year and plans to recarpet the basement in fiscal year 2016.

Mr. Fortie said the Fire Department has budgeted for an emergency generator and a new engine truck in fiscal year 2015. Fire Chief Bodily said Engine 41 was purchased in 1998 and has required major repairs in the last year and he said he would like to put out an RFP before July 1, 2014 for the new engine with a budget estimate of $450,000. Councilor Mitchell asked how much the current engine can be sold for and Chief Bodily said $25,000 to $30,000 and Councilor Hunt asked about the life of an engine truck and Chief Bodily typically they are in service for 15

years. Councilor Griffiths asked about extrication equipment and Chief Bodily said the truck has one set of extrication equipment and he said Riverdale's heavy rescue equipment services the entire area through mutual aid agreements. Mr. Hansen explained how the motor pool fund works and how each department finances their own vehicles making lease payments into the motor pool fund annually until the fund is repaid. Councilor Ellis asked about the fire truck's specifications and Chief Bodily said the RFP will list the equipment and features so that the manufacturer with the lowest bid can make the modifications to the vehicle while it is being built on the assembly line.

Chief Bodily said the proposed remodel to the fire station built in 1999 is necessary now that Riverdale has a full-time fire department and ambulance service because of the heating, ventilation and air conditioning (HVAC) issues associated with the five small bedrooms and the potential health hazards associated with the exercise room in the truck bay. He explained the proposed exhaust removal system and how the remodel will address fire code violations associated with the spiral staircase and lockers in the hallway and he showed the Council pictures from Ogden City's recent building remodel. Councilors Griffiths said conditions are deplorable for Riverdale's fire fighters and Councilor Hunt asked about the proposed layout. Chief Bodily said the new addition will be on the east side and will include six bedrooms and an exercise room along with a remodel of the current kitchen. Councilor Mitchell said this expense in the same year as the truck replacement is hard to swallow but he said he recently toured the fire station and he acknowledged the dormitories are very small. Councilor Mitchell said he supports a functional remodel and modest expansion of the fire building. Mr. Hansen asked if there is consensus so Chief Bodily can put out an RFP to get bids on the project. He said if the Council decides to move forward the cost will be deducted from Riverdale's capital projects fund. Chief Bodily said the proposed expansion will be 1,688 sq. ft. and cost an estimated $400,000. Councilor Staten said he will support this proposal if the new addition is modest and Councilor Hunt agreed the bedrooms should be basic and Chief Bodily said he will be fiscally conservative. **Mr. Hansen asked for consensus to put the station remodel on the 2015 proposed projects list and the Council was unanimous in favor of the proposal.**

The meeting recessed at 12:05 p.m. for a lunch break
The meeting reconvened at 12:30 p.m.

Parks and Trails
Mr. Douglas said FEMA won't help fund the replacement of Riverdale's Kayak Park damaged during the flooding event in spring 2011 and he said the bank behind the woods area is budgeted for replacement in 2015, even if FEMA funding can't be secured. Mr. Douglas said to recreate the kayak park water feature would cost the city $400,000 to $500,000 and he said he isn't sure how many Riverdale residents would use it and Councilor Staten said there is another kayak park just a short way down the Weber River near Fort Buenaventura. Community Development Director Michael Eggett said residents that live near the kayak park have complained to members of the Planning Commission about traffic and noise concerns associated with this water feature. Mr. Douglas said Central Weber Sewer is evaluating solutions to fill the hole by their sewer line which crosses the river that was created during the spring 2011 flooding event but they have no intent of recreating the kayak park.

Mr. Douglas said staff is still evaluating the public interest in Pickleball before putting in additional courts so this budgeted item is currently on hold. Council Staten asked how often the two dual courts in Riverdale Park are used and Mr. Douglas said staff observes Pickleball players on the courts during the day and tennis players using them in the evenings and Mayor Searle said he is aware of individuals that travel from the surrounding communities to play in Riverdale. Councilor Mitchell said the Riverdale Recreation Center has also invested in Pickleball equipment and five indoor courts and Councilor Mitchell said some residents who live in the community have also put in private courts.

Mr. Douglas said the upper playground at Riverdale Elementary is scheduled for replacement in 2015 and will be partially funded by RAMP grant monies because Riverdale Elementary students also utilize it.

Councilor Mitchell said he visited East Park recently to evaluate a resident's request for playground equipment in this small neighborhood park with limited parking. Mr. Hansen said it would be a political gesture of goodwill to Riverdale residents that live on the East Bench to add a couple of new pieces of playground equipment and Councilor Staten said he would consider it if Mr. Douglas were to request some bids.

Councilor Mitchell said he was contacted recently by a Riverdale resident who is also Bonneville High School's swim coach and would like to see Riverdale partner with the local school district to put in a pool so that the swim team can train locally. Councilor Staten said a pool would also be used by athletes training for triathlons. Mr. Hansen said school districts are closing pools and not building new ones because they are so costly to maintain. Mr. Hansen said Roy has a pool within five minutes of Riverdale that is convenient for residents to use. He said many athletes like hockey players drive to practice facilities outside of their communities and local swimmers may also need to continue doing this because the city survey doesn't indicate that there is political will from Riverdale's 8,500 residents to build a community pool.

Police Chief Dave Hansen said his fleet purchase of $480,000 with 10 Dodge Chargers, three Chevy Tahoes and one Ford truck is complete and reported to the Council that the surplused Chargers had an excellent resale value compared to the previous fleet of Ford Crown Victorias. Chief Hansen said his department may not purchase an emergency generator although it is in the 2015 budget but he said replacing the police fleet's video system is a priority because after six years the warranty has expired and many of the replacement parts are obsolete. Chief Hansen said the new cameras are high definition and provide a live feed and Mr. Hansen said from a risk management perspective the police cameras are both a safety feature and a tool to mitigate the city's liability.

Riverdale resident Cody Hansen joined the meeting in progress.

Mr. Hansen said the police cameras come out of the IT budget and Councilor Griffiths asked if they will be equipped with GPS and license plate recognition software and Chief Hansen said this expenditure is not in his current budget but could be a useful tool in the future as the cost of the software decreases. Chief Hansen said his officers' computers are equipped with GPS. He thanked the Council for approving the completion of the police basement in 2014 and said he

would also like to get bids to replace the carpet in the upstairs of the police station and the formica in the kitchen as they are 20 years old. Mr. Hansen recommended the police consider installing tile because it outlasts carpet and is easier to maintain. Councilor Mitchell said all of these remodeling projects are costly and he said the maintenance delayed during the recession is catching up with the current Council. Mr. Hansen said there is no rush to complete all of the proposed remodel projects in 2015 and he encouraged the Council members to tour the buildings and understand the requests so that they will be able to answer any questions the public may have. He said his office hasn't been recarpeted in 30 years and these cosmetic projects are not high priorities.

Mr. Douglas reviewed the proposed Sewer liner replacement projects for 2015 and said the fund is in good shape and more projects may be proposed to save costs in cases where it makes sense. Councilor Griffiths asked about state mandated sewer line maintenance and Mr. Douglas said he is not aware of any statute requirements but Riverdale's lines are on a regular maintenance schedule every three years and there haven't been any incidents in two years.

Mr. Douglas talked about storm water projects planned for 2015 and the possible impact on Riverdale streets of dwindling Road C funds and Mr. Hansen asked about 700 West and Mr. Douglas said it and a portion of 4400 South are scheduled for street maintenance in 2015. Councilor Griffiths said residents complain about chip and seal pieces on their lawn to him and Mr. Douglas said his department uses a new porous chip and oil seal that binds the chips and should reduce resident complaints. Mr. Douglas said chip and seal lengthens the lifespan of a street and only needs to be done once every five years. Councilor Staten said he attended a work conference where chip and seal was discussed and the statistical research indicated more resident complaint about roads that break up if they aren't treated and he said he believes chip and seal is a wise cost effective process to extend the life of Riverdale's streets.

Mr. Douglas said for 2015 he is recommending bike lanes be striped from the city offices to River Park Drive to connect existing bike paths to the city's trail system. He said he is also proposing way finding signs on the trail consistent with Weber County signs showing where entrances to the trail can be accessed, park locations, and the civic center along Riverdale's 1 ¼ miles of bike lanes. Mr. Douglas also recommended speed limit signs for cyclists who use the trail to reduce complaints from pedestrians. He said staff would also like to see missing pieces of sidewalk on Parker Drive completed so that pedestrians can access the trail without walking out in the road and sidewalks completed on 4400 South. Mr. Douglas said these are his recommendations for 2015 and most of his proposals won't require annual maintenance or striping and he said if there is Council consensus he will budget for additional projects. Councilor Staten said he is glad to see city staff implementing the recommendations included in Riverdale's Bike and Pedestrian Transportation Plan and he talked about the statistics for cyclist and pedestrian safety nationwide and advocated that more money be allocated to health and safety measures for cyclists instead of new amenities like more Pickleball courts. Mr. Hansen said he appreciates Councilor Staten's passion about cycling but in his opinion there are other health safety issues which affect more Riverdale residents like the city's street lighting policy and its potential impact on pedestrians. Mr. Hansen said his wife has complained to him about children in the street on 700 West waiting for the school bus and he said in the winter months it is difficult to see pedestrians who are walking to school or for exercise. He said he would like to

see street lighting at school bus stops especially on 700 West where children wait for buses at several different locations. Mr. Hansen said there are more pedestrians than cyclists and he would like to see more funding for street lights in Riverdale than just requiring developers to put in street lights at intersections and T-crossings. He said residents should be encouraged to put motion sensors on their garages too. Councilor Griffiths said many auto-pedestrian accidents occur where there are no street lights. Mr. Douglas talked about the electrical OSHA requirements and costs of replacing street lights and said not all residents will be happy to see street lights in front of their properties. Councilor Griffiths said lights are often discontinued to require municipalities to buy new equipment. Mr. Hansen asked about the possibility of purchasing a bucket so Public Works can replace lights and Mr. Douglas said the equipment and training is costly but if Rocky Mountain Power stops maintaining the city's street lights, this is something his department may need to invest in the future. Mayor Searle asked about a phased in approach and Mr. Douglas said the city's policy needs to be amended first to ensure consistency. Councilor Griffiths said the city could justify lighting at crosswalks and in area where staff identifies safety concerns.

Councilor Staten asked what portion of the streets budget should be allocated towards bike amenities and sidewalks and streetlights. Mr. Douglas said budgeting a certain amount for each type of project would be different than how his department has been functioning and he said he would prefer bringing projects to the Council as they are identified to see if there is consensus to fund them. Councilor Staten said he would like more bike lanes on the South side of Riverdale on 1050 West from River Park Drive to Ritter Drive where the width already exists to connect existing lanes to neighborhoods on the south side of the city. Councilor Staten said UDOT has had a paradigm shift about complete streets and Mr. Douglas said staff can approach them about striping 1050 West but this item wouldn't be in Riverdale's budget because is a UDOT owned road and they would need to stripe it for bike lanes. Councilor Griffiths said this could also be a traffic calming measure.

Mr. Hansen distributed an email and diagram from Chris Peterson at UDOT with cost engineering estimates to get the retention slopes under I-84 vertical and sidewalks put in and Mr. Hansen said Mayor Searle has reached out to Roy and Ogden's Mayors to see if they will partner with Riverdale to fund this project at an estimated cost of $300,000 and Mayor Searle said there is also WACOG transportation money available. Mr. Hansen encouraged the Council to take advantage of this opportunity and to worry about a bridge over I-15 at a later date and Mr. Douglas said if Riverdale fixes the underpass they will have bargaining power with UDOT for the I-15 pedestrian bridge.

Mr. Douglas said the city's water tanks project is a little behind schedule because it rained more than it snowed this winter and wet conditions are not ideal for tank painting. Mr. Hansen asked for any additional Council initiatives and none were noted.

Other Funds (General, Internal Service, & RDA)
RDA Project Area and Program Review
Mr. Hansen said staff has had discussions with a concept developer about the RDA West Bench Project Area and a proposal for a Cozydale International Business Center in close proximity to the Ogden Airport, Falcon Hill Development, and Ogden intermodal hub with proposed mass

transit and a light rail line development through Riverdale. Mr. Hansen said the conceptual site plan involves a bank building on the North end for the China Development Bank, which plans to partner with another US bank which has not been announced to date. According to Mr. Hansen, the plan is to form an LLC which has billions of dollars earmarked for this and other developments. He said the proposed development of this area includes the Cozydale Conference Center, a three story hotel called the Cozydale Inn, a Windam Hotel, and a Johnny Rocket's restaurant proposed for the south end at Riverdale Road. Mr. Hansen said he has encouraged American First Credit Union to be involved in these discussions because they are one of the major land owners on the west bench. He said a Cozydale shuttle and station are also being proposed from the intermodal hub in downtown Ogden to Falcon Hill in Clearfield. He said the international business and convention center is several stories high and would be funded by the China Development Bank. Mr. Hansen said the concept designer knows this proposal is being discussed in an open meeting and although development partners will not be named at this point, Mr. Hansen said they are professionals with experience assembling parcels for development. According to Mr. Hansen, once an LLC is formed the existing homeowners will be relocated and the west bench could start to develop. He said in preliminary discussions the concept developer hasn't shown any interest in utilizing the RDA West Bench Project Area's budget to relocate the power lines. Mr. Hansen said the south end of this development proposes boutique retail establishments and a multiplex theater and he said he will keep the Council updated as additional information becomes available.

Councilor Hunt asked about the significance of Northrop Grumman moving from Falcon Hill to the industrial park near the Ogden Airport and Mr. Hansen said it is not a big deal and the Falcon Hill developer is aggressive and will find a new tenant. Mr. Eggett said the MIDA Board is bureaucratic and that could have led to Northrop Grumman's decision to relocate. Mr. Hansen said Mel Kemp has invested money in the Rickenbacker and Doolittles restaurants and Bryce Gibby is also active in the development of the west bench because his family owns a large piece of the property. Mr. Hansen said this is a long term development but it could be an exciting possibility for Riverdale City and Mr. Eggett said Station Park took 10 years to build. Chief Bodily asked about the impact on local services and Mr. Hansen said Riverdale must rely on interlocal agreements and may need to levy impact fees for the West Bench.

Mr. Hansen said four properties are under contract in the 550 West RDA Project Area and the RDA has more contiguous properties now to incentivize a developer to come in and develop this land in the future.

Discretionary Items

Mayor Searle said 1150 West currently ends in a dead end on the south, but it was formerly attached to 5600 West in Roy and he asked about the possibility of UDOT reopening this road to alleviate some congestion on Ritter Drive. He said staff will provide additional information to UDOT if there are no objections from the Council and Councilor Ellis said former Community Development Director Randy Daily advocated the state reopening this road as an important alternate route for Riverdale residents to access Roy and he said he is in support of the proposal. Councilor Hunt said the current residents on 1150 West will be opposed to this proposal and Councilor Griffiths said accessibility and safety could be increased with this proposal and bike lanes and the trail could also be continued. Councilor Mitchell asked where this road would exit

in Roy and Mr. Hansen demonstrated on the map a possible route and Mr. Eggett said Falcon Hill also has possible roads that this could tie into.

Councilor Searle asked for any additional discretionary items and Councilor Staten asked if now that the Riverdale Bike Pedestrian Transportation Plan is complete there is consensus to adopt it into Riverdale's General Plan and Mr. Eggett said other sections of the General Plan are priorities to update before the Planning Commission looks at the Transportation Section again.

Councilor Staten asked for permission to put some of his bicycle maps and resources online and Mr. Hansen said no Council consensus necessary and Councilor Staten already has authorization to create a page on Riverdale City's website.

Councilor Staten said UDOT is reviewing their complete streets policy and he asked Riverdale to adopt a similar plan and Councilor Griffiths asked for legal counsel and Mr. Brooks said this is not a legal question but a question of political will for this type of initiative. Mr. Eggett said the city should be cautious because UDOT's plan is new and hasn't been tested and Councilor Hunt asked if adopting a plan would bind the Council. Mr. Eggett recommended staff and the Council wait and see how UDOT's plan plays out before considering adopting one of their own.

Councilor Staten said he would like to apply for bicycle friendly designation for the city of Riverdale. He said he applied last year and was denied and he said he would like to try again because Ogden City received this recognition as one of the first cities in Utah and it is a good opportunity for the city to get feedback on how bicycle friendly our community is. **Mr. Hansen asked for Council consensus for Councilor Staten to apply on behalf of Riverdale City and the Council was unanimous in favor of the proposal.**

Councilor Staten talked about what he would like to do for National Bike Week in connection with Live Fit Riverdale including a bike rodeo, workshop and bike rides for different levels of cyclists. He said he would like to hold additional workshops and Councilor Griffiths suggested a Riverdale Cyclist Facebook page and Councilor Staten said he has already started one for mountain biking enthusiasts. Councilor Staten suggested a Council bike ride and bike maintenance workshop and asked if he could schedule a room at the Community Center or a bowery at the park without paying the rental fees and Mr. Hansen encouraged him to coordinate with community services.

Councilor Staten asked if the Riverdale Bike Pedestrian Transportation Plan could be adopted by resolution what the legal implications would be and Mr. Brooks said there would be none and Mr. Hansen suggested instead that it be listed as a consent item on a future agenda. Councilor Staten said the plan will be good public relations tool for Riverdale as the first city in Weber County to have this type of advisory document.

Councilor Griffiths said he is impressed with Riverdale City's emergency preparedness initiative and updated emergency plans and he said he would like the city to plan a city wide exercise on earthquake response for the Great Shake Out 2015. Ms. Herrick said staff will be happy to work with the city's Emergency Manager Roger Bodily to coordinate CERT trainings and work up to a city wide drill at some future date. Councilor Hunt said he did his CERT training through

Weber County not Riverdale City and Ms. Herrick said she will contact the county for a list of any Riverdale residents not on the current CERT roster for Riverdale.

Adjournment

With no further business to come before the Council at this time Councilor Mitchell moved to adjourn the meeting and the motion was seconded by Councilor Hunt. The meeting adjourned at approximately 2:45 p.m.

Approved: April 1, 2014

Attest:

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Norm Searle, Mayor Ember Herrick, City Recorder