

Exam Mailing List

Jurisdiction	Client ID	Exam Name
Utah DR	CN00428789	Construction & Evaluation 5.0
Utah DR	CN00424712	Construction & Evaluation 5.0
Utah DR	CN00426937	Construction & Evaluation 5.0
Utah DR	CN00420036	Construction & Evaluation 5.0
Utah DR	CN00409556	Practice Management 5.0
Utah DR	CN00419020	Practice Management 5.0
Utah DR	CN00323182	Programming & Analysis 5.0
Utah DR	CN00416348	Programming & Analysis 5.0
Utah DR	CN00415822	Programming & Analysis 5.0
Utah DR	CN00323182	Project Development & Documentation 5.0
Utah DR	CN00423938	Project Development & Documentation 5.0
Utah DR	CN00396775	Project Development & Documentation 5.0
Utah DR	CN00414270	Project Development & Documentation 5.0
Utah DR	CN00426335	Project Management 5.0
Utah DR	CN00428929	Project Management 5.0
Utah DR	CN00360988	Project Management 5.0
Utah DR	CN00425945	Project Management 5.0
Utah DR	CN00416924	Project Planning & Design 5.0
Utah DR	CN00423938	Project Planning & Design 5.0
Utah DR	CN00404963	Project Planning & Design 5.0

Exam Date	Exam Grade	
5/24/2023 2:56:56 PM	Pass	
5/4/2023 2:05:23 PM	Pass	
5/11/2023 1:58:43 PM	Pass	
5/10/2023 3:27:53 AM	Pass	
		<u>100%</u>
5/2/2023 1:55:08 PM	Pass	
5/31/2023 3:01:48 PM	Fail	
		<u>50%</u>
5/30/2023 1:54:27 PM	Pass	
5/12/2023 1:57:44 PM	Pass	
5/8/2023 2:04:07 PM	Pass	
		<u>100%</u>
5/17/2023 3:32:40 PM	Pass	
5/22/2023 2:02:59 PM	Pass	
5/18/2023 2:00:42 PM	Pass	
5/30/2023 1:57:34 PM	Pass	
		<u>100%</u>
5/20/2023 6:56:09 PM	Pass	
5/23/2023 1:59:20 PM	Pass	
5/13/2023 3:45:51 PM	Pass	
5/23/2023 1:59:31 PM	Fail	
		<u>75%</u>
5/19/2023 1:55:23 PM	Pass	
5/3/2023 1:54:51 PM	Pass	
5/10/2023 2:55:11 PM	Fail	
		<u>66%</u>

Parameters
Jurisdiction(s)
Credential Status(es)
Exam Group(s)
Exam(s)
Exam Language(s)
Exam Form(s)
Exam Grade(s)
Provider(s)
Test Center
Exam Type(s)
Exam State(s)
Date Range
Start Date
End Date

Region(s)
Country(ies)
State
Company Name
Candidate State(s)
Include Bad Addresses
Only Valid Emails
Include Restricted Emails

Canada,Other,United States

None,AFG,ALA,ALB,DZA,ASM,AND,AGO,AIA,ATA,ATG,ARG,ARM,ABW,AUS,AUT,AZE,BHS,BHR,BGD,BRB,BL
R,BEL,BLZ,BEN,BMU,BTN,BOL,BIH,BWA,BVT,BRA,IOT,BRN,BGR,BFA,BDI,KHM,CMR,CAN,CPV,CYM,CAF,TC
D,CHL,CHN,CXR,CCK,COL,COM,COG,COD,COK,CRI,CIV,HRV,CUB,CYP,CZE,DNK,DJI,DMA,DOM,TLS,ECU,E
GY,SLV,GNQ,ERI,EST,SWZ,ETH,FLK,FRO,FJI,FIN,FRA,GUF,PYF,ATF,GAB,GMB,GEO,DEU,GHA,GIB,GRC,GR
L,GRD,GLP,GUM,GTM,GGY,GIN,GNB,GUY,HTI,HMD,VAT,HND,HKG,HUN,ISL,IND,IDN,IRN,IRQ,IRL,IMN,IS
R,ITA,JAM,JPN,JEY,JOR,KAZ,KEN,KIR,PRK,KOR,KWT,KGZ,LAO,LVA,LBN,LSO,LBR,LBY,LIE,LTU,LUX,MAC,M
KD,MDG,MWI,MYS,MDV,MLI,MLT,MHL,MTQ,MRT,MUS,MYT,MEX,FSM,MDA,MCO,MNG,MNE,MSR,MAR,MO
Z,MMR,NAM,NRU,NPL,NLD,NCL,NZL,NIC,NER,NGA,NIU,NFK,MNP,NOR,OMN,PAK,PLW,PSE,PAN,PNG,PRY,
PER,PHL,PCN,POL,PRT,PRI,QAT,REU,ROU,RUS,RWA,BLM,SHN,KNA,LCA,MAF,SPM,VCT,WSM,SMR,STP,SA
U,SEN,SRB,SYC,SLE,SGP,SVK,SVN,SLB,SOM,ZAF,SGS,ESP,LKA,SDN,SUR,SJM,SWE,CHE,SYR,TWN,TJK,TZA
TUA,TGO,TKL,TON,TTC,TUN,TUR,TKM,TCA,TUV,LCA,LKB,ARE,CBB,LCA,UMI,URY,UZB,VUT,VEN,VNM,V

[None],Banned,Watched

TRUE

FALSE

TRUE

Exam Mailing List

Jurisdiction	Client ID	Exam Name	Exam Date
Utah DR	CN00426251	Construction & Evaluation 5.0	4/19/2023 3:27:54 PM
Utah DR	CN00425550	Construction & Evaluation 5.0	4/7/2023 3:49:36 PM
Utah DR	CN00425693	Construction & Evaluation 5.0	4/18/2023 1:57:16 PM
Utah DR	CN00424712	Practice Management 5.0	4/7/2023 1:55:21 PM
Utah DR	CN00418774	Practice Management 5.0	4/10/2023 1:52:02 PM
Utah DR	CN00414728	Practice Management 5.0	4/13/2023 1:53:57 PM
Utah DR	CN00429333	Practice Management 5.0	4/27/2023 2:02:23 PM
Utah DR	CN00412082	Practice Management 5.0	4/21/2023 1:58:16 PM
Utah DR	CN00426937	Programming & Analysis 5.0	4/17/2023 1:53:32 PM
Utah DR	CN00420036	Programming & Analysis 5.0	4/6/2023 3:29:15 AM
Utah DR	CN00410252	Project Development & Documentation 5.0	4/3/2023 1:56:50 PM
Utah DR	CN00425949	Project Development & Documentation 5.0	4/3/2023 5:49:23 PM
Utah DR	CN00404114	Project Development & Documentation 5.0	4/19/2023 2:07:00 PM
Utah DR	CN00398446	Project Development & Documentation 5.0	4/7/2023 4:02:26 PM
Utah DR	CN00426937	Project Development & Documentation 5.0	4/5/2023 2:01:41 PM
Utah DR	CN00392309	Project Development & Documentation 5.0	4/15/2023 2:31:42 PM
Utah DR	CN00420036	Project Development & Documentation 5.0	4/17/2023 2:52:08 AM
Utah DR	CN00424712	Project Management 5.0	4/14/2023 2:01:04 PM
Utah DR	CN00426434	Project Management 5.0	4/24/2023 2:09:49 PM
Utah DR	CN00425473	Project Management 5.0	4/6/2023 2:03:37 PM
Utah DR	CN00424328	Project Management 5.0	4/6/2023 1:59:19 PM
Utah DR	CN00422877	Project Management 5.0	4/27/2023 3:44:32 PM
Utah DR	CN00392309	Project Planning & Design 5.0	4/11/2023 1:43:44 PM
Utah DR	CN00414980	Project Planning & Design 5.0	4/3/2023 5:48:37 PM

Exam Grade	
Pass	
Pass	
Fail	
66%	
Pass	
Fail	
Fail	
Fail	
Fail	
20%	
Pass	
Pass	
100%	
Pass	
Pass	
Pass	
Pass	
Fail	
Fail	
Fail	
57%	
Pass	
Pass	
Pass	
Pass	
Fail	
80%	
Pass	
Pass	
100%	

Parameters
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Test Center
Exam Type(s)
Exam State(s)
Date Range
Start Date
End Date

Region(s)
Country(ies)
State
Company Name
Candidate State(s)
Include Bad Addresses
Only Valid Emails
Include Restricted Emails

Canada,Other,United States

None,AFG,ALA,ALB,DZA,ASM,AND,AGO,AIA,ATA,ATG,ARG,ARM,ABW,AUS,AUT,AZE,BHS,BHR,BGD,BRB,BL
R,BEL,BLZ,BEN,BMU,BTN,BOL,BIH,BWA,BVT,BRA,IOT,BRN,BGR,BFA,BDI,KHM,CMR,CAN,CPV,CYM,CAF,TC
D,CHL,CHN,CXR,CCK,COL,COM,COG,COD,COK,CRI,CIV,HRV,CUB,CYP,CZE,DNK,DJI,DMA,DOM,TLS,ECU,E
GY,SLV,GNQ,ERI,EST,SWZ,ETH,FLK,FRO,FJI,FIN,FRA,GUF,PYF,ATF,GAB,GMB,GEO,DEU,GHA,GIB,GRC,GR
L,GRD,GLP,GUM,GTM,GGY,GIN,GNB,GUY,HTI,HMD,VAT,HND,HKG,HUN,ISL,IND,IDN,IRN,IRQ,IRL,IMN,IS
R,ITA,JAM,JPN,JEY,JOR,KAZ,KEN,KIR,PRK,KOR,KWT,KGZ,LAO,LVA,LBN,LSO,LBR,LBY,LIE,LTU,LUX,MAC,M
KD,MDG,MWI,MYS,MDV,MLI,MLT,MHL,MTQ,MRT,MUS,MYT,MEX,FSM,MDA,MCO,MNG,MNE,MSR,MAR,MO
Z,MMR,NAM,NRU,NPL,NLD,NCL,NZL,NIC,NER,NGA,NIU,NFK,MNP,NOR,OMN,PAK,PLW,PSE,PAN,PNG,PRY,
PER,PHL,PCN,POL,PRT,PRI,QAT,REU,ROU,RUS,RWA,BLM,SHN,KNA,LCA,MAF,SPM,VCT,WSM,SMR,STP,SA
U,SEN,SRB,SYC,SLE,SGP,SVK,SVN,SLB,SOM,ZAF,SGS,ESP,LKA,SDN,SUR,SJM,SWE,CHE,SYR,TWN,TJK,TZA
TUA,TGO,TKL,TON,TTC,TUN,TUR,TKM,TCA,TUV,LCA,LKB,ARE,CBB,LCA,UMI,URY,UZB,VUT,VEN,VNM,V

[None],Banned,Watched

TRUE

FALSE

TRUE



STATE OF UTAH
DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING

160 East 300 South, P.O. Box 146741
Salt Lake City, Utah 84114-6741
Telephone (801) 530-6628
www.dopl.utah.gov

APPLICATION FOR FUNDING FROM EDUCATION AND ENFORCEMENT FUND

APPLICATION INSTRUCTIONS AND INFORMATION

- I. All applications for funding must be made by completing and submitting the Division's "Application for Funding from Education and Enforcement Fund" form. The form is included in this packet. Applicants may submit their application via email to: doplureau5@utah.gov, or via regular mail to:

DOPL Bureau 5
PO Box 146741
Salt Lake City UT 84114
- II. Upon receipt of the application, the request for funding will be placed on the agenda for review by the respective Board. Applicants will be notified of the meeting and attendance is encouraged to present the training plan.
- III. If the reviewed application is recommended for approval, the funding request must then be approved by the Bureau Manager, Division Director, and Department Director. *The application is not officially approved until it has been signed by all parties.* A letter of approval will be mailed to you after all signatures have been obtained.
- IV. It is *strongly* recommended that applications be submitted **at least 60 days** in advance of the event. If it is not received **15 days** prior to the next scheduled Board meeting, the request will not be placed on the agenda for consideration. Keep in mind, some Boards only meet a few times a year and may require you to submit your application sooner than recommended. **Any request not considered by the Board and approved prior to the event will not be approved for funding.**

*Professional Licensing Boards meet in the Heber M. Wells Building. Meeting dates, times, and agendas can be accessed at www.dopl.utah.gov.

The following items may be considered by the Board in making a determination for funding:

- a. Previous experience in providing training; including cost per-attendee and current cost estimates.
- b. How the education fits with the Board's education objectives for the applicable year.
- c. How the text relates to the course objectives.
- d. Target audience.
- e. Target region.
- f. The number of students, hours of instruction, and the ratio of students per dollar to be spent for the education.
- g. The percentage of the training being paid for by the student, and by the Education and Enforcement Fund.
- h. Anticipated revenue received.

ITEMS QUALIFYING FOR STATE FUNDING:

Reimbursement will **only** be for educational expenses that qualify for state funding. Note: **Code Books** or any **Referenced Standards do not** qualify for funding. **Sponsors' staffing or personnel costs do not** qualify for funding. Break items **do not** qualify for funding (e.g. food, drink, promotional items, awards, and prizes).

The following is a list of items which may qualify for funding:

- Instructor Fees: Will not be reimbursed for excess of \$3,000 per day, *including* travel and meals. Any Instructor fees in excess of \$150.00 per hour will be subject to further review and approval by the Board, the Division and the Department. (*State or local government employees should be aware of prohibition of*

paying instructor fees if the instructor is also being paid wages for the same time period. Contact DOPL with questions.)

- Instructor Travel and Meals: Meals, mileage, and lodging must not exceed current State of Utah rates.
- Code Analysis and Code Update Books
- Workbooks, Study Guides, or Textbooks
- Meeting Rooms or Facilities
- Audio/Visual Equipment Costs
- Printing Costs (*including copies for workbooks, study guides, or textbooks*)
- Brochures (*for advertising, mailing, etc.*)
- Mailing, Postage & Handling Costs

Please note: Any items that do not qualify for state funding must be included as part of the registration fee paid by the participant, or paid by the sponsor of the program.

V. Applicants will be notified in writing if the application has been approved or denied. Advertising and agenda or training material for the training program shall include the following statement, ***“Partial funding for this educational opportunity has been provided by the Division of Occupational & Professional Licensing and the Education and Enforcement Fund.”***

VI. It is the responsibility of the sponsoring organization to assure that the training is provided by instructors who are qualified to teach the program demonstrated with adequate education and experience. Furthermore, the sponsoring organization is responsible to assure that instructors are prepared to teach the class, including making an appropriate outline of the program, making appropriate audio or visual aids, preparing or arranging for handouts or study guides, arranging for any needed equipment and assuring that the training is held for the time period specified in your request for funding. Please be aware that funding grants are based upon the sponsoring organizations’ assurance that a quality training program will be provided.

If the training is deficient in quality of presentation or preparation as outlined above, it could jeopardize your grant of funding. We recommend the contract you enter into with instructors completely and accurately specify the responsibilities of the instructors and any consequences as a result of failing to hold the training, and/or lack of adequate preparation.

VII. It is the responsibility of the sponsoring organization to engage in good faith negotiations to ensure the best reasonable value for eligible reimbursement costs.

VIII. After completion of each course the sponsoring organization must complete and submit the following to the Division in order to obtain reimbursement for the training provided:

- a. Request for Reimbursement Form
- b. Itemized Invoice: Provided on the sponsoring organization’s letterhead with attached original receipts, invoices, and other documentation to support the requested reimbursement.
- c. Roster of Attendees
- d. Advertising: Copy of the advertising announcement, agenda, and training material, which includes the acknowledgement of funding as specified above.



STATE OF UTAH
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 Salt Lake City, Utah 84114-6741
 Telephone (801) 530-6628
www.dopl.utah.gov

APPLICATION FOR FUNDING FROM EDUCATION AND ENFORCEMENT FUND

<input checked="" type="checkbox"/> ARCHITECT <input type="checkbox"/> ENGINEER <input type="checkbox"/> LAND SURVEYOR <input type="checkbox"/> LANDSCAPE ARCHITECT <input type="checkbox"/> GEOLOGIST	<input checked="" type="checkbox"/> New Funding Request - Requests should be submitted 60 days in advance of the program date. <input type="checkbox"/> Additional Funding Request - Requests should be submitted 60 days in advance of the program date.
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(Note: Microsoft Word users can fill in the blanks, print the form and save it for their records)

Requesting Organization: AIA Utah		Federal I.D. Number: 87-6123199	
Contact Person: Angie Harris Roberts		Phone #: 801-532-1727	
Mailing Address: 280 S 400 W Ste 150		Email: ahroberts@aiautah.org	
City: Salt Lake City		State: UT	Zip: 84101
Title of Event: AIA Utah Annual Conference		Amount Requested: \$ \$14,950	
Dates of Training - From: Sept 14	To: Sept 15	Location: Hyatt Hotel, SLC	
Number of Classroom Hours: 8	Level of Curriculum: <input type="checkbox"/> Beginner <input type="checkbox"/> Novice <input checked="" type="checkbox"/> Mid level		
Expected Number of Attendees:	<input checked="" type="checkbox"/> Professional <input type="checkbox"/> Expert Type text here		
Summary of Training Objectives: The intent of this conference is to provide continuing education sessions to architects and architects in training. Sessions are designed to meet continuing education required by the department of professional licensing and AIA. This event is hosted by AIA Utah, a local chapter. Sessions include required learning objectives that are reviewed by AIA for approval to meeting continuing education criteria. Sessions vary in topic and include technical trainings, tours, panel discussions and workshops. Courses are required to focus on health, safety and wellness, professional development, and technical proficiency in the architecture field.			
Please provide information for each course being taught in the training. (Attach additional pages if necessary.)			
Course Description: There will be two tours of projects under construction as part of this conference. Two sessions are primers to the tours explaining the design and constructions challenges specific to the projects. One session focuses on designing spaces for health and cognitive development One sessions focuses on the benefits of a digital "twin " of a building to improve building performance One sessions focuses on designer's roles in research and development of sustainable spaces of the future on earth and for non Earth spaces (moon/mars) One sessions focuses on the challenges of our labor market, and how to help foreign students educated in Utah schools of architecture find partner employers in Utah.			
Describe how the training relates to the education goals of the Professional Board for the current year:			
Text(s) or other materials to be used: Each session will include presentation slides provided by the presenter. Presenters may offer additional text as a reference.			
Lead Instructor: Keynote speaker, but no lead instructor		Phone #:	
Street Address:		Email:	
City:		State:	Zip:

BOARD ACTION		
Date:	<input type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable	Amount Recommended: \$
Reason:		
DEPARTMENT OF COMMERCE ACTION		
Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	Amount Approved: \$
Bureau Manager:		Date:
Limited Purchasing Delegate:		Date:
Division Director:		Date:
Department Director:		Date:



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APPLICATION FOR FUNDING WORKSHEET

Title of Event: AIA Utah Fall Conference 2023	
Dates of Training - From: Sept 14, 2023	To: Sept 15, 2023

PROJECTED TRAINING REVENUE	
Funding Participants (<i>excluding DOPL</i>)	
Jurisdiction:	\$
Organization/Association:	\$
Individual:	\$
Other: AIA Utah Sponsors-estimate goal	\$ \$10,000
Other:	\$
Other:	\$
Other:	\$
Other:	\$
Registration Fee: \$ 150	Number of Attendees: 100
Total	
	\$ 15,000
Total Training Revenue Anticipated	
	\$ 25,000
Portion of Registration fees for Non-Reimbursable Expenses (<i>Code books, Breaks, etc.</i>)	
	(\$ 2500)
Portion of Registration to be Applied Against Education Costs	
	(\$ 7500)
Balance of Anticipated Revenue	
	\$ 0

PROJECTED TRAINING EXPENSES	
Meeting Room:	\$ 10,000
Instructor Fees:	\$ 10,000
Instructor Travel:	\$ 2,000
Audio/Visual Equipment:	\$ 5,000
Workbooks, Text Books, Study Guides:	\$ 0
Printing:	\$ 2500
Brochures, Advertising:	\$ 1,000
Postage, Mailing:	\$ 0
Other qualified items:	\$
Total Reimbursable Expenses	
	\$ 29,500
Portion of Registration to be Applied to Educational Cost	
	(\$ 15,000)
Total Anticipated Reimbursement Request	
	\$ 14,500

I hereby verify under penalty of perjury, that any funds requested from the State of Utah are not being reimbursed from any other source.

Angela H Roberts
 Name Authorized Representative (*please print*)

Executive Director
 Title

ANGELA H ROBERTS
 Signature

4.5.2023
 Date



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REQUEST FOR REIMBURSEMENT FORM

Requesting Organization:		Federal I.D. Number:		
Contact Person:		Phone #:		
Mailing Address:		Email:		
City:		State:		Zip:
Title of Event:			Amount Requested: \$	
Dates of Training - From:		To:	Location:	
I hereby verify that I/we provided the educational program for which we obtained pre-approval from the Division and that we provided the program as outlined in our original submittal except for the following changes: <i>(Please identify below any changes that have been made in subjects, dates, locations or instructors, if applicable.)</i>				
Please identify the information required below. (Attach additional pages if needed.)				
Title/Subject	Date(s)	Location(s)	# Hours of Session	# Attendees

We are requesting reimbursement for the following costs incurred and for which we have attached the original receipts.	
Meeting Room; Name and Location:	\$
Instructor Fees:	\$
Instructor Travel/Meals:	\$
Instructor Name(s):	
Audio Visual Equipment:	\$
Workbooks, Textbooks, Study Guides:	\$
Title(s):	
Printing:	\$
Brochures, Advertising:	\$
Postage, Mailing:	\$
Other – Describe:	\$
Total Educational Expenditures	\$
Deduct the portion of registration fees that have been applied to educational costs	(\$)
Balance/Total Reimbursement Request:	\$



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REMITTANCE FORM

I hereby verify under penalty of perjury, that these expenses have been paid by our organization and that we have received no other reimbursement for these expenses from any other source.

Remit To:

Organization Name

Federal I.D. Number

Date Signed

Authorized Representative *(Please Print)*

Title

Signature

DEPARTMENT OF COMMERCE USE ONLY							
PURPOSE:		DEPT:	670	FUND:		UNIT	
Board Secretary:						Date:	
Bureau Manager:						Date:	
Limited Purchasing Delegate:						Date:	
Division Director:						Date:	
Department Director:						Date:	



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APPLICATION FOR FUNDING FROM EDUCATION AND ENFORCEMENT FUND

<input checked="" type="checkbox"/> ARCHITECT	<input checked="" type="checkbox"/> New Funding Request - Requests should be submitted 60 days in advance of the program date.
<input type="checkbox"/> ENGINEER	
<input type="checkbox"/> LAND SURVEYOR	
<input type="checkbox"/> LANDSCAPE ARCHITECT	
<input type="checkbox"/> GEOLOGIST	
<input type="checkbox"/> Additional Funding Request - Requests should be submitted 60 days in advance of the program date.	

(Note: Microsoft Word users can fill in the blanks, print the form and save it for their records)

Requesting Organization: ASLA UTAH CHAPTER		Federal I.D. Number: 23-736769B	
Contact Person: JENNIFER SONASTIG		Phone #: 801-971-5007	
Mailing Address: 270 S. 400 W. #150		Email: uaslaexecutivedirector@gmail.com	
City: SLC		State: UT	Zip: 84001
Title of Event: 2023 ASLA UTAH ANNUAL CONFERENCE		Amount Requested: \$ 5,964	
Dates of Training - From: 5/18	To: 5/19	Location: UCCC	
Number of Classroom Hours: 8.5	Level of Curriculum: <input type="checkbox"/> Beginner <input type="checkbox"/> Novice <input checked="" type="checkbox"/> Professional <input type="checkbox"/> Expert		
Expected Number of Attendees:			
Summary of Training Objectives: SEE ATTACHED LETTER FROM A ADDRESSOR			
Please provide information for each course being taught in the training. (Attach additional pages if necessary.)			
Course Description: MANY SEE ATTACHED PROGRAM SCHEDULE AND PROGRAM BROCHURE			
Describe how the training relates to the education goals of the Professional Board for the current year: 2023 BOARD GOAL IS TO "BRIDGE THE GAP" BETWEEN ALLIED PROFESSIONAL FIELDS - START TO CONVERSE LEARN FROM AND WORK BETTER TOGETHER TO HAVE A MORE EFFICIENT & GREATER IMPACT ON WORK			
Text(s) or other materials to be used: COLLEGE BOARD DESIGN. ESPECIALLY DESIGN THAT IMPROVES THE ENVIRONMENT			
Lead Instructor: ADAM CASTOR ASLA UT PAST PRESIDENT		Phone #: 801-362-2339	
Street Address: 270 S. 400 W. #150		Email: adamcastor87@gmail.com	
City: SLC, UT 84001		State: UT	Zip: 84001



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APPLICATION FOR FUNDING WORKSHEET

Title of Event: 2023 ASLA UT ANNUAL CONFERENCE
 Dates of Training - From: MAY 18, 2023 To: MAY 19, 2023

PROJECTED TRAINING REVENUE		
Funding Participants (excluding DOPL)		
Jurisdiction:		\$
Organization/Association:		\$
Individual:		\$
Other:	<u>CONFERENCE SPONSORSHIPS</u>	\$ <u>3,750</u>
Other:		\$
Other:		\$
Other:		\$
Other:	<u>40 (STUDENTS @ \$ 275 NON MEMBERS)</u>	\$
Registration Fee: \$ <u>VARIES</u>	Number of Attendees: <u>93 (PROB 130+)</u>	Total \$ <u>13,904</u>
Total Training Revenue Anticipated		\$ <u>17,854</u>
Portion of Registration fees for Non-Reimbursable Expenses (Code books, Breaks, etc.)		(\$ <u>13,504</u>)
Portion of Registration to be Applied Against Education Costs		(\$ <u>400</u>)
Balance of Anticipated Revenue		\$ <u>3,950</u>

PROJECTED TRAINING EXPENSES		
Meeting Room:	\$ <u>3,700</u>	
Instructor Fees:	\$	
Instructor Travel:	\$	
Audio/Visual Equipment:	\$ <u>3,664.72</u>	
Workbooks, Text Books, Study Guides:	\$	
Printing:	\$	
Brochures, Advertising:	\$	
Postage, Mailing:	\$	
Other qualified items:	\$	
Total Reimbursable Expenses		\$ <u>6,364.72</u>
Portion of Registration to be Applied to Educational Cost		(\$ <u>400</u>)
Total Anticipated Reimbursement Request		\$ <u>5,964</u>

I hereby verify under penalty of perjury, that any funds requested from the State of Utah are not being reimbursed from any other source.

Jennifer Sonntag
 Name Authorized Representative (please print)

ASLA UT EXEC. DIRECTOR
 Title

[Signature]
 Signature

5-1-2023
 Date

2023 ASLA Utah Annual Conference on Landscape Architecture.

“Bridging The Gap”

The coming together of like-minded design professionals – landscape architects, architects, civil engineers, environmental specialists, landscape contractors – to begin dialogue about some of the issues that we collectively face as design professionals, about the design process and how we can make our design work more streamlined across disciplines and more comprehensive for contractors, about notable projects in Utah that involved multiple design disciplines and what made them successful (or not), about licensure and professional regulation in our state, and about collectively addressing state-wide growth and resource issues with climate-positive design.

Hello ASLA Utah members! Hello Sponsor Vendors! Hello Allied Design Professionals! If you are reading this right now, that means that you are here for the 2023 ASLA Utah annual conference on Landscape Architecture and I express my sincere gratitude for your attendance. I would like to welcome you to the next two days of presentations and discussions, vendor expo time, site tour, and educational breakout sessions. It seems like this year’s conference is right on the heels of the 2022 conference in, but I am exciting about carrying on the enthusiasm and momentum created by last year’s in-person conference and the opportunity to engage with our allied design professionals and our sponsor vendors. I am also super excited that my long-time friend (more like my brother, actually) Rob Harrington and his band mates will be performing at the Conference Social on Thursday evening. It will be a fun opportunity to unwind after day one and enjoy some good, live music outside.

Over the course of my career, I have had the good fortune of working for several multi-disciplinary design firms and with a wide variety of design professionals and specialists. Working with these firms provided opportunities for me to lead the site design and landscape architecture on some very notable projects. The most memorable of these are not necessarily the ones that had the biggest budget or the coolest design, they are the ones that had the most meaningful collaboration amongst the client, the design team, the approving and permitting agencies, and the contractor’s team. The design process and coordination were managed well and the communication during construction was very fluid.

These career experiences in the design office, as well as the long hours that I have put in at the nursery and on the job site, had a heavy influence on the development of this year’s conference theme, content, and lineup of speakers and panelists. It is my hope that this coming together of like-minded design professionals will start generating dialogue about a collaborative and multi-disciplinary approach to identifying and addressing state-wide issues that affect us as design professionals and the communities that benefit from the work that we do. I also hope that at the end of this conference you have met someone that you didn’t know before and that you have learned something new that can be used in your daily practice of landscape architecture.

Cheers!

Adam Castor, ASLA
Utah Chapter Past-President

ASLA Utah Annual Conference – May 18th and 19th, 2023
Utah Cultural Celebration Center, West Valley City

“BRIDGING THE GAP”(Conference Theme)

Thursday, May 18, 2023

9:15am Welcome and Introduction

Adam Castor, RLA, ASLA Utah Past President

9:30am Keynote Speaker

Laura Hanson, State Planning Coordinator

Topics: Professional collaboration opportunities, working together to identify and solve state and regional issues beyond the projects we're working on, long-term growth projections and planning, transportation planning, the integration of growth and transportation, the value of design professional alliances, advocacy and education, challenges and opportunities of working in Utah—environment, economy, and culture.

10:30am Break

10:45am Landscape Architect Presentation

Cory Shupe, Landscape Architect - Blu Line Designs

Topic: Highlight of a notable Utah project that included all or most of the design disciplines, with the landscape architect as the prime consultant.

11:45am Lunch and Vendor Expo

Unstructured social time to catch up with other design professionals, meet our new sponsor vendors and chat with our long-time vendor sponsors, and enjoy lunch in the lobby.

1:00pm ASLA Climate Action Plan Presentation

Emily O'Mahoney, ASLA President

In-Person Presentation

2:00pm Break

2:15pm Panel Discussion with Allied Professionals

Josh Sundloff - Moderator

- Scott Peters - Landscape Architect
- Dave Abraham - Architect
- Amanda Risano - Civil Engineer
- Pat Putt - Planner
- Contractor - TBD

Topics: Common issues faced as professional consultants, defending professional licensure and regulation, (what are the collective concerns, how are we growing our professions (student engagement, emerging professionals, professional growth, advancements), collaboration methods, multi-disciplinary successes and challenges.

3:45pm Break

4:00pm President's Address: Jake Powell, ASLA Utah Chapter President

4:15pm Day 1 Wrap Up

Adam Castor, RLA, ASLA Utah Chapter Past-President

6:00pm-8:00pm Conference Social

Rob Harrington Band

Live music and drinks at the UCCC amphitheater. ASLA Members, Significant Others, Vendor Sponsors, Conference Speakers, Allied Professionals - all are welcome to come and enjoy a couple of hours of socializing and grooving after a full day of conference fun.

Friday, May 19, 2023

9:00am-10:00am Site Tour

Site Tour Location: Landscape Lab at the Williams Building, University of Utah

Site Tour Presenters: Sarah Hinnners, University of Utah; and Mark Morris, Voda Landscape + Planning

10:30am Breakout Session 1

- **Living Building Certification** – Kenner Kingston
- **Landscape Construction Update** - Perry Bratt

11:30am Lunch On The Patio

Lunch Sponsor: Miller Companies

President-Elect Address

Paul Stead, ASLA Utah Chapter President-Elect

12:30pm Breakout Session 2

- **Playground Surfaces and Fall Protection** - Rhetta McIlff
- **Ecology and Stormwater Management** - Sarah Hinnners
- **Landscape Architecture Forum** - LA Board Members
Scott Peters, Josh Sundloff, Jay Bollwinkel

1:30pm Break

1:45pm Breakout Session 3

- **Utah Water Conditions Update** - Candice Hasenyager & Stephanie Duer
- **Principal LA at Arch Firm** - Abram Nielson

2:45pm Closing Address

Adam Castor, RLA, ASLA Utah Past President

3:00pm Conference Adjourned

CONFERENCE ON LANDSCAPE ARCHITECTURE:



BRIDGING THE GAP

MAY 18-19, 2023

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2023 ASLA UTAH ANNUAL CONFERENCE

‘BRIDGING THE GAP’

THE COMING TOGETHER OF LIKE-MINDED DESIGN PROFESSIONALS; LANDSCAPE ARCHITECTS, ARCHITECTS, CIVIL ENGINEERS, ENVIRONMENTAL SPECIALISTS & LANDSCAPE CONTRACTORS.

This conference is intended to begin dialogue about some of the issues that we collectively face as design professionals, about the design process and how we can make our design work more streamlined across disciplines and more comprehensive for contractors, about notable projects in Utah that involved multiple design disciplines and what made them successful (or not), about licensure and professional regulation in our state, and about collectively addressing state-wide growth and resource issues with climate-positive design.

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CONFERENCE SCHEDULE

THURSDAY, MAY 18, 2023

Location: Utah Cultural Celebration Center (UCCC)

8:00 AM CHECK-IN

Lanyard Sponsor: Rain Bird

8:00 AM BREAKFAST & VENDOR EXPO

Breakfast Sponsor: Belgard

9:00 AM CONFERENCE KICK-OFF

Title Sponsor: BioGrass

9:15 AM WELCOME & INTRODUCTION

Adam Castor, PLA, GRP, ASLA Utah Past President

9:30 AM KEYNOTE: DESIGNER & ENTREPRENEUR 1 PDH

Laura Hanson, State Planning Coordinator

10:30 AM BREAK

Centerpiece Sponsor: LuckyDog

10:45 AM LANDSCAPE ARCHITECT PRESENTATION 1 PDH

Cory Shupe, Landscape Architect, Blu Line Designs

11:45 PM LOBBY LUNCH & VENDOR EXPO

Lunch Sponsor: GPH Irrigation

1:00 PM ASLA CLIMATE ACTION PLAN PRESENTATION 1 PDH

Emily O'Mahoney, ASLA President

Speaker Sponsor: Victor Stanley

2:00 PM BREAK

Break Sponsor: Calsense

2:15 - 3:45 PM PANEL DISCUSSION 1.5 PDH

Scott Peters - Landscape Architect

Dave Abraham - Architect

Amanda Risano - Civil Engineer

Pat Putt - Planner

TBD - General Contractor

4:30 PM VENDOR EXPO

6:00 - 8:00 PM CONFERENCE SCHEDULE

Live music featuring
drinks, and so

FRIDAY, MAY 19, 2023

9:00 - 10:00 AM SITE TOUR

Landscape Lab

Sarah Hinner

Mark Morris,

10:30 AM BREAKOUT SESSION

1. Living Buildings

2. Landscape

11:30 PM LUNCH ON THE

Lunch Sponsor

ASLA Utah P

Paul Stead, AS

12:30 PM BREAKOUT SESSION

1. Playground

2. Ecology and

3. Principal L

1:30 AM BREAK

1:45 PM BREAKOUT SESSION

1. Utah Water

Candice Ha

2. Landscape

LA Board M

UNION STA



ONLY



KEYNOTE SPEAKER

LAURA HANSON

State Planning Coordinator



Prior to joining GOPB, Laura served as the Planning Director for the Utah Transit Authority. In this role, she assisted in the development of a strategic plan to guide the future direction of the agency, defined a new approach service planning policy, helped to guide the development of long-range, regional visions and transportation plans, and contributed to the development and presentation of major policy decisions. Laura also served as the first Executive Director of the Jordan River Commission (JRC). Under her leadership, the JRC raised over \$30 million in investments in the Jordan River Parkway trail and river. Laura has also worked as a planning consultant specializing in long-range comprehensive planning, strategic planning, and small area/

downtown revitalization projects, and environmental planning. She holds bachelor degrees in urban planning and environmental studies, and a master degree in urban planning from the University of Utah. Post graduate certificates include public involvement, leadership, conflict resolution, and visual resource management. Her work has been recognized with numerous awards from the Quality Growth Commission, and the Utah Chapters of the American Planning Association and American Society for Landscape Architects. Laura enjoys spending her free time at her family's ranch in Woodland, Utah, camping in southern Utah, enjoying live music, and skiing with her husband Derrek and children, Anna and Leo.

EMILY O'MAHONEY, FAS

ASLA National President



SCOTT PETE

VP of Planning + Landscape Architecture
Arete' College



SPEAKERS

CORY SHUPE, ASLA, PLA

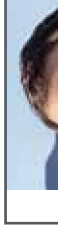
President | blū line designs



Cory has a B.L.A. from Utah State University (class of 1998). His professional experience includes working for award winning firms in Utah and California. His work experience has been both domestic and international. In 2008, he founded blū line designs in Utah. For example, blū is design), Municipal design (including parks, main streets, and specialty designs) and Urban Design. Over the past 14 years, Cory has grown blū into an award-winning firm and is currently working on some of the largest projects in Utah.

DAVE ABRAHAM, AIA, LEED

Senior Principal, ArchNe



AMANDA RISANO

Associate at Kimley-Horn



Amanda has led the civil engineering scope for projects that benefitted the commercial office space, urban mixed-use, and multifamily market sectors locally and nationally. She led the civil engineer and LA teams that won the 2022 Most Outstanding Project in the Commercial/Office category by Utah Design & Construction (650 Main,

SLC). From office buildings to multifamily to nationally recognized urban mixed-use developments, Amanda brings over 17 years of expertise and commitment to responsible and sustainable engineering in her civil practice.

MARK MORRIS, PLA, LEED™ AP, AIA
Founding Partner of V



PAT PUTT

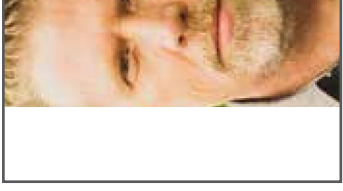
Summit County Community Development Director



Pat Putt is the current Summit County Community Development Director and University of Utah Adjunct Instructor, City & Metropolitan Planning. Former Park City Planning Director and Talisker Corp. Consultant. “The best decisions are made

with the most input involved...It is exciting to create opportunities to give more people a chance to show up, and be able to be part of the decisions that will affect them and their neighborhood”.

KENNER KIN
Place Colla



SARAH JACK HINNERS, PHD

Director, Center for Ecological Planning and Design



Sarah is an urban and landscape ecologist in the Department of City and Metropolitan Planning at the UofU and a practicing consultant in ecological and regenerative design. As a scientist inhabiting the world of the built environment professions, her work

interdisciplinary Center for Ecological Planning and Design at the U in 2017 and is Assoc. Director of the Global Change and Sustainability Center. Sarah is the lead researcher at the Landscape Lab at Research Park's Williams Building. Recently, she has

PERRY
President Bratt Landscaping an



RHETTA MCCLIFF, CPSI



Rhetta has a unique perspective on play with a background in construction, student injury data collection, neighborhood revitalization, park building, and most recently designing and building playgrounds throughout Utah. She brings her knowledge and enthusiasm to all aspects of playground design and safety,

making the process fun and enlightening. Rhetta is married to her high school sweetheart, Brett, with 2 grown kids and a massive cat. She loves to be with family, traveling to new places, and creating a life that she doesn't need a vacation from.

STEPHANIE DU
Utah Division of Water
Resources Manager



ABRAM NIELSON PLA, AICP, ASLA, LEED AP

Principal FFKR Architects



Abe is a Principal Landscape Architect and Planner and joined FFKR in 2014. Abe has designed landscapes and communities worldwide. Evident in his body of work, he has a passion for planning vibrant spaces, with notable projects including Hillcrest High School, Wavetronix, Talking Stick Resort, and

multiple Temples for The Church of Jesus Christ of Latter-day Saints. At FFKR, Abe maintains a reputation for managing complex projects and his ability to create consensus amongst the design team and successfully meet budget and project deadlines.

JOSH SUNDLOFF, JD, LEED AP
Kirrton & McCo



CANDICE HASENYAGER

Utah Division of Water
Resources Director



Candice Hasenyager serves as the Utah Division of Water Resources Director. Candice has worked on water resources and planning projects since 2007. She has

Candice feels strongly about helping find balanced solutions to ensure Utah families have a reliable water supply, that agriculture and businesses can be

JAY BOLLWINKEL, ASLA, PLA, A
LEED ND, Principal MG

ASLA UTAH EXECUTIVE COMMITTEE MEMBERS

JAKE POWELL
President



Jake Powell is an Extension Specialist and Assistant Professor in the LAEP Department at Utah State University. Jake earned a BLA from USU's LAEP program, and an MSLA from Penn State University. His education focused on the intersection of water, people, and land. Jake's professional career focused on uniting communities to their surrounding landscapes through collaborative planning and design efforts. He has worked throughout the intermountain west to envision and implement watershed planning and stream restoration projects, natural resource conservation

initiatives, and recreation infrastructure planning, design, and construction. Jake's teaching and extension efforts focus on understanding and improving how the planning and design of communities, sites, infrastructure, and natural areas affect the quality of the environment and the human experience. Jake serves as a co-director of USU's Gateway and Natural Amenity Region (GNAR) Initiative, member of the Utah Trails Forum Committee, co-creator and leader for USU's Western Night Skies Council and is also a fellow of the Institute of Outdoor Recreation and Tourism.

ADAM CASTOR
Past-President



Adam Castor currently works for Langvardt Design Group. After graduating from the USU LAEP program, he has spent the past 20 years collaborating with planners, architects, engineers, contractors, clients, and governing agencies in multi-disciplinary firms in Utah and Colorado. Adam also has considerable experience in landscape maintenance/construction, and wholesale nursery operations/management. An ASLA member since 2003, Adam has served as the Chapter Activities Committee Chair and President. Collaborating

with a wide variety of design professionals, showed him the value of LA's in the design and construction process, and also in helping shape policies and design solutions that impact the environment and the safety, health, and welfare of the public. Adam recognizes the importance of ASLA organization and the Utah Chapter as advocates and defenders of the profession and as leaders in climate positive design.

PAUL STEAD
President Elect



Paul Stead has a diverse background in construction, sales, and decorative log work. He graduated from USU with a B+MLA and has used his unique background to approach

helping to grow the awareness of landscape architecture, and advance the profession through education, advocacy, and collaboration. As a Landscape Architect in the Park Planning

BRYCE WARD
Trustee



LADD SCHIESS
Secretary



JENNIFER SONNTAG
Executive Director



ASLA UTAH EXECUTIVE COMMITTEE MEMBERS

THOMAS EDDINGTON

Vice President of Advocacy



Thomas is a landscape architect and city planner who strongly believes that the two professions should be more seamlessly integrated in our daily work. He received his degrees from the University of Illinois at Urbana-Champaign and the University of Pennsylvania. Pursuing a passion for eastern design practices, he was fortunate to spend a few years in Japan where he gained a greater appreciation for the details

of quality urban design.

Thomas moved from New Jersey to the great state of Utah 15 years ago to serve as the Planning Director for Park City, a position he held until 2015 when he started his own planning and design firm. He teaches part-time in the College of Architecture and Planning at the University of Utah.

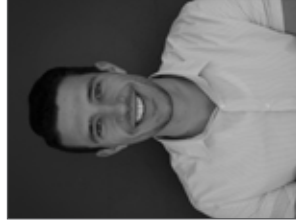
AARON JOHNSON

Vice President of Visibility and Public Affairs



CAMERON BLAKLEY

Vice President
Professional Development



Cameron received his Bachelors of Landscape Architecture from Utah State University in 2019 and served as an active member of the student ASLA, participated in the Undergraduate Research Program, and worked as a committee member on the Create 2020 program. He also participated in the Undergraduate Research Program, After graduating, he began working at LOCI

and has been there for over two years. He has worked on a variety of projects ranging from park design, planning efforts, and urban revitalization. Cameron is passionate about walkability, public transit, and healthy urban spaces. Cameron enjoys mountain biking, hiking, videography, fussing over his plants, and good old-fashioned craft sessions.

JOHN GOTTFREDSON

Treasurer



TYLER SMITHSON

Vice President
Membership &
Member Services

Tyler Smithson, has over ten years of experience as a landscape architect with experience working with design-build, multi-disciplinary, and independent landscape

in 2013, Tyler has been an active volunteer advocate of the profession, which has provided opportunities to shine a light on the profession at both the local and state level. For him, this

ASLA UTAH





STRON





CONFERENCE MUSIC & MINGLE

ROB HARRINGTON BAND

Utah Cultural Celebrations Center

Thursday, May 18, 2023 from 6 -8pm.

Everyone is invited to come and bring a guest to this complimentary social event. Live music, beer, wine and soda bar provided.

Rob Harrington is a singer, songwriter and guitarist from Salt Lake City, UT. Integrating rock, funk and some jazzy blues with his soulful vocals & thought driven lyrics. Creating music & writing stories you can feel & move to. His passion for music came from listening to the 60's, 70's & 80's rock & roll that his family would play on their record, 8 track & cassette players. His mother and sisters were all active piano players during Rob's childhood, giving him an appreciation for a house full of music. Rob loves live-music shows because he views it as an opportunity to learn and be inspired. Inspiration from others, pushing us to create and be creative. He is currently the lead singer and rhythm guitarist for the funk-rock creation known as Rob Harrington Band. An eclectic group of musicians from around Salt Lake City.



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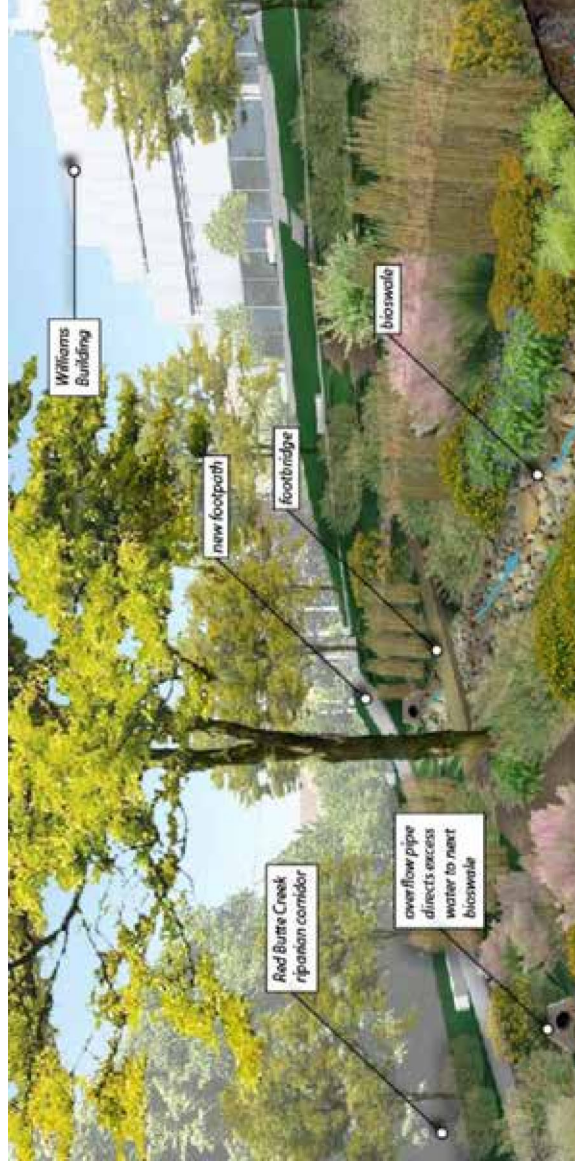
Landscape Lab: collaborative re-design of the Williams Building landscape

Site tour presenters: Sarah Hinners, University of Utah; and Mark Morris, Voda Landscape + Planning

Friday, May 19, 9 - 10 am

The Williams Building property in the University of Utah's Research Park offers a unique opportunity to host a demonstration project for the Red Butte Creek Strategic Vision. In partnership with the Office of Sustainability, the Global Change and Sustainability Center, campus facilities and planning, and the Real Estate Administration, the Center for Ecological Planning + Design (CEPD) has convened a collaborative design process to recreate the landscape of the Williams Building property. Led by a landscape architect, the research design team has worked to weave ecological and

social-impact research questions into the new landscaping process so that the University can benefit from an ongoing investigative and learning relationship with this piece of land. The project will restore native ecological diversity and function to this portion of the Red Butte Creek watershed; increase access to recreational space for occupants of the building, the campus community, and the public; and test research questions about urban stream restoration, urban runoff management, hydrology, use of public space, and more.



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Confluence Products is an independent company that focuses on the commercial and residential irrigation industries. We proudly represent some of the best products in the industry and have a strong presence in Colorado, Utah, Idaho, Montana and Wyoming. Confluence Products was founded in 2018 by Justin Hamula, a 25 years experience as both a landscape contractor and manufacturer sales representative.

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Garrett Parks and Play started in 1989 as Garrett & Company as a small playground distributor and has since grown into a full-service parks and recreation equipment contractor. Over the last 30 years, we have partnered with municipalities, educational institutions and private developers across the Intermountain West to complete more than 2,500 projects, supplying everything from custom-designed destination playgrounds and surfacing, to drinking fountains and steel shelters. Our Plan to Play approach has helped hundreds of clients identify key recreation objectives and plan effectively by providing fundraising assistance, design guidance and installation services. It emphasizes transparency and accountability because we understand that everything—from designing inclusive and imaginative features to making sure milestones are met and budgets are protected—is critical to our clients' success.

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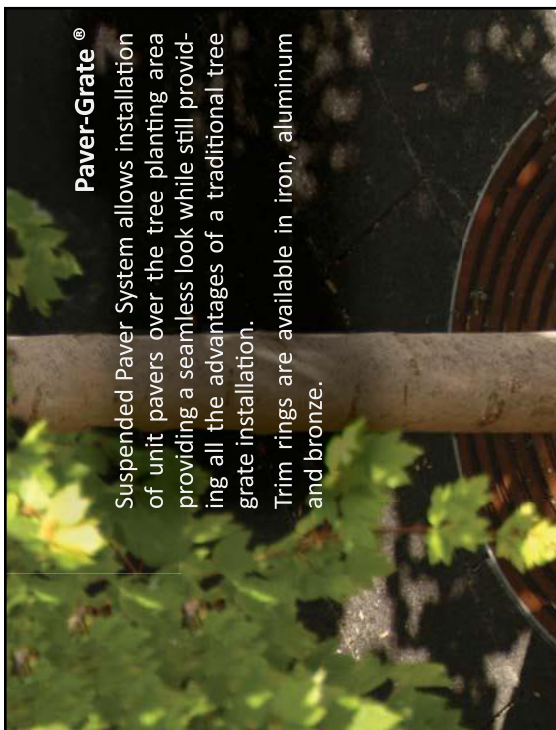
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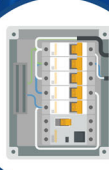
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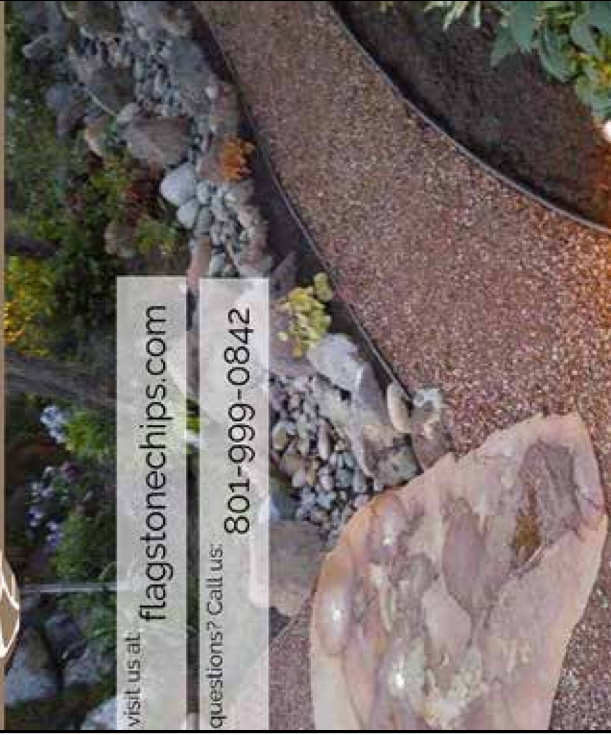


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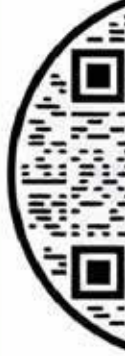




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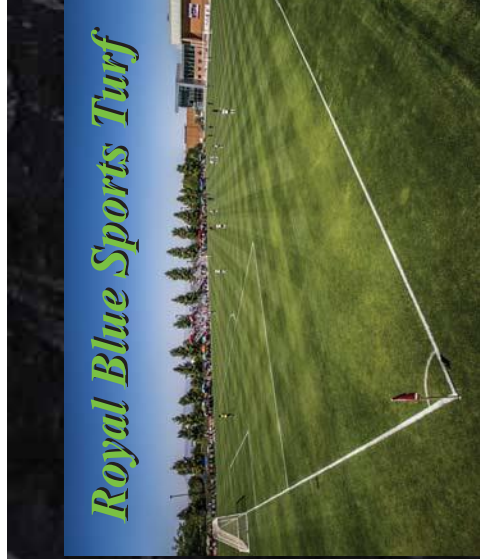
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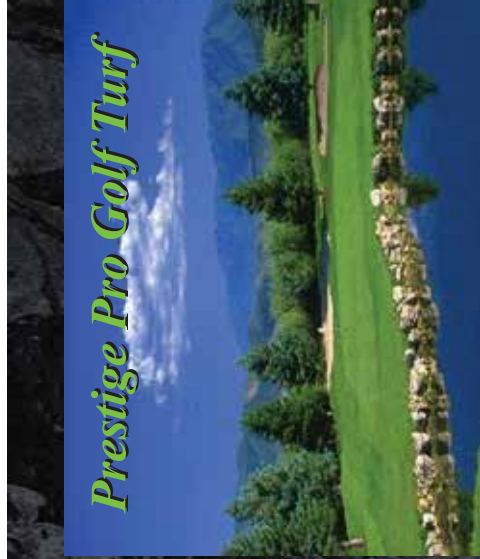
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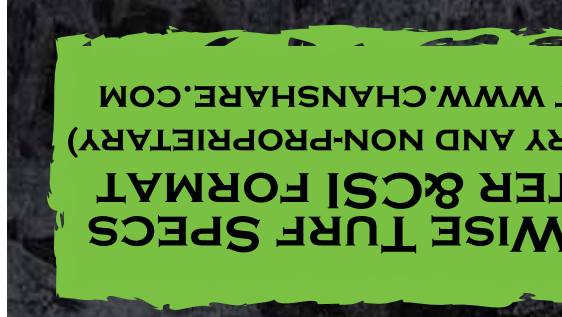
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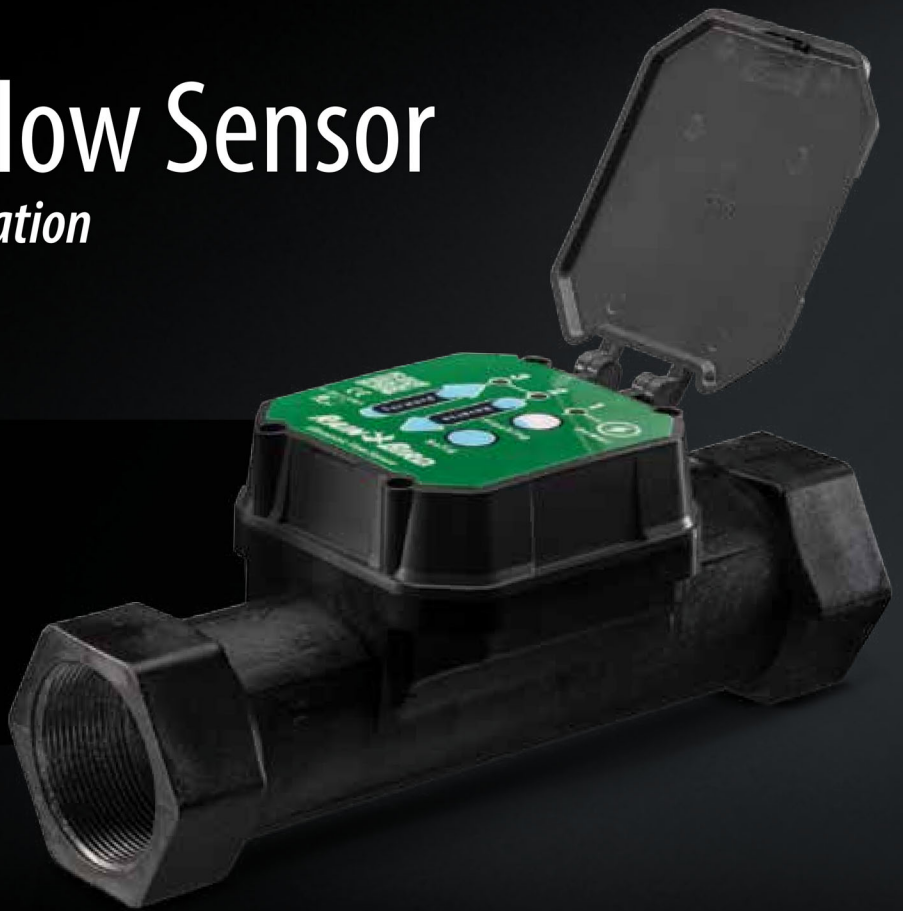
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DATE: May 31, 2023

TO: NCARB Members

FROM: FY23 Diversity, Equity, and Inclusion Committee

SUBJECT: Support for Governance Resolution 2023-05

Hello NCARB Members,

The Diversity, Equity, and Inclusion (DEI) Committee is pleased to provide support to Resolution 2023-05 to be voted on at the upcoming Annual Business Meeting in June. The DEI committee commends the work completed over the course of this fiscal year by the Governance Work Group, who continually and thoughtfully sought feedback from our committee and member board members throughout the year.

In 2021, the Diversity Collaborative (now the DEI Committee) put forth two resolutions proposing modifications to NCARB's governance structure. Specifically, this collaborative was charged with identifying and addressing any impediments within the governance framework. Two resolutions were put forward to the Board of Directors to consider moving forward to membership. One resolution moved forward and passed that year, reducing the number of one-year terms a regional director is eligible to serve from three to two which accelerated the path to leadership. The second proposed resolution was tabled, and the Board requested additional research and outreach to membership.

The DEI committee was pleased to see that the current resolution, 2023-05, includes similar recommendations initially proposed by the Collaborative in 2021, such as reducing the number of officer positions and adding two at-large positions. The DEI Committee commends both the Governance Work Group and the Board of Directors in going further by including leadership opportunities for NCARB volunteers.

While we applaud the efforts made thus far, the work to modernize the governance structure is not yet completed. We were disappointed to see the removal of the nominating committee and a competence-based structure for the Board of Directors. As demonstrated by consultants and industry best practices, we know this is a model successfully adopted by other non-profit organizations and the committee believes NCARB should continue conversations to further evolve our governance structure.

As the resolution is currently drafted, there is no guarantee that the at-large members would create any sustainable change to the demographics of the Board of Directors. This does not erode our support for the resolution, but should it pass, this committee and the broader NCARB community should monitor the impact to ensure there is sustainable change in the diversity of candidates for the Board of Directors.

We know that, historically, the culture of NCARB leadership is to begin at the regional level, and work through a path that could take between 8 – 10 years. We also know that NCARB volunteers who serve on committees are talented, service oriented, and have demonstrated a commitment of NCARB's mission. Additionally, NCARB volunteers often provide a more diverse pool of candidates, and the pathway proposed via the at-large positions would remove potential barriers to participating at the Board level. By opening the door to these individuals, NCARB would be demonstrating a commitment to the diversity goal of creating a diverse, inclusive, and equitable organization.

We believe this resolution is an important step, with many still to follow, in addressing diversity, equity and inclusion at NCARB. In the coming weeks as your Member Board discusses the resolutions, the DEI committee hopes your board will support these changes and vote to approve resolution 2023-05.

FY23 Diversity Committee

Celestia Carson, Chair MBM UT

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Tian Feng, MBM CA

Nolanda Hatcher, MBM AL

Latoya Kamdang, MBM NY

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Ed Tucker, Region 2 Chair, MBM WV

Overview Regarding Proposed Governance Resolution:

All six Regional Director positions retained with no adjustments to the regional map; two at-large director positions added; two officer positions eliminated (merge Secretary/Treasurer and eliminate Second Vice President). Member Board experience required for all Board positions except At-Large Directors; At-Large Directors qualify either with experience as a Member Board Member or NCARB Volunteer for at least two years. There will be no Nominating Committee; candidates will self-nominate for all positions, with volunteer leaders encouraged to recruit eligible individuals from a variety of backgrounds. The Secretary-Treasurer must serve at least two years on the Board and will automatically move up to Vice President, President, and Immediate Past President. A transition plan will calibrate moving to the new model over three years commencing with the 2024 Annual Business Meeting (ABM). These changes will increase the pool of qualified applicants, streamline the leadership timeline, and enable greater flexibility and diversity.

Proposed Governance Changes

For the past several years, NCARB's members have been discussing potential changes to the makeup of NCARB's Board of Directors. In April, NCARB's Board of Directors finalized a draft resolution that, if passed, would update the *NCARB Bylaws*.

Benefits:

- Increase the pool of qualified applicants by removing the one-year window for Member Board service and add a path to the Board separate from regional nomination.
- Streamline the leadership timeline by removing two officer positions.
- Enable greater flexibility and diversity.

Timeline for Changes to Board Positions:

- Add two At-Large Director positions, elected at 2024 ABM.
- Merge Secretary and Treasurer positions, effective at the close of the 2024 ABM, with incumbent Secretary to continue as new Secretary-Treasurer.
- Eliminate Second Vice President position, effective at the close of the 2026 ABM.
- All other existing positions would remain as-is (i.e. six Regional Directors, Public Director, MBE Director).

At-Large Directors:

- Must have served two years on a Member Board or as an NCARB volunteer (at any point in time).
- Do not need to be architects.
- Would self-nominate.

Changes to Elections:

- Merged Secretary/Treasurer would automatically succeed to the First Vice President/President-elect position.
- Membership would elect two at-large directors from the available candidates.
 - Election for at-large director positions will use plurality voting—meaning the person(s) with the most votes will win, even if they do not have 50 percent of the vote. This voting method will minimize the need for additional rounds of voting.
- All other elections remain as-is.

Other Changes:

- Clarification that all officers must have Member Board experience.
- Removal of requirement that Member Board service for Regional, MBE, and Public Directors must have been within one year of nomination. Now candidates must have at least two years of experience on a Member Board, but there is no time limit on when that service occurs.
- Secretary/Treasurer position will require two years of experience on the Board of Directors in the most recent five years, effective 2027.
- **NO** Nominating Committee—Credentials Committee will review qualifications for all available candidates; others within the organization will recruit potential candidates for At-Large Director positions.
- Changes would go into effect through a multi-year transition plan, detailed in the resolution appendices. The transition is expected to be completed at the 2026 Annual Business meeting.

What's Staying the Same:

- Regional Directors
- Requirement for all architect Board members (Directors and Officers) to have an NCARB Certificate (will be reviewed in FY24)
- Regional (and At-Large) Directors will be eligible to serve a maximum of two consecutive one-year terms, with the option to return to the Board later.
- Candidates for Secretary/Treasurer, Public Director, and At-Large Directors will be able to declare at the Annual Business meeting by the deadline determined by the Credentials Committee (current practice is to file no later than the close of the first business session during ABM)

Based on feedback from the Board of Directors, First Vice President/President-elect Jon Baker indicated his commitment to continue discussion regarding the feasibility of more governance adjustments in the coming years.

Added text

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R156-3a-303. Qualifications for Licensure - Examination Requirements.

(1) In accordance with Subsections 58-3a-302(1)(f) and 58-3a-302(2)(e), an applicant for licensure as an architect (whether by education and experience or by endorsement) shall submit documentation establishing:

(a) current NCARB Certification; or

(b) passing scores on all divisions of the ARE as established by NCARB.

(2) Prior to registering [An applicant for licensure may apply] directly [to] with NCARB to sit for any part of the ARE examination, an applicant shall:

(a) be enrolled in an accredited program; or [anytime after having]

(b) complete[d] the education requirements specified in Section R156-3a-301.

R156-3a-303. Qualifications for Licensure - Examination Requirements.

(1) In accordance with Subsections 58-3a-302(1)(f) and 58-3a-302(2)(e), an applicant for licensure as an architect (whether by education and experience or by endorsement) shall submit documentation establishing:

(a) current NCARB Certification; or

(b) passing scores on all divisions of the ARE as established by NCARB.

(2) An applicant for licensure may [apply]register directly [to]with NCARB to sit for any part of the ARE examination anytime while enrolled in an accredited program or after having completed the education requirements specified in Section R156-3a-301.

R156-3a-303. Qualifications for Licensure - Examination Requirements.

(1) In accordance with Subsections 58-3a-302(1)(f) and 58-3a-302(2)(e), an applicant for licensure as an architect (whether by education and experience or by endorsement) shall submit documentation establishing:

(a) current NCARB Certification; or

(b) passing scores on all divisions of the ARE as established by NCARB.

(2) An applicant for licensure may [apply]register directly [to]with NCARB to sit for any part of the ARE examination: [anytime]

(a) while enrolled in an accredited program; or

(b) after having completed the education requirements specified in Section R156-3a-301.