

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, MAY 09, 2023, AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Pro Tem Jensen

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Chris Sorensen

Excused: Mayor Matt Packard, Jason Miller, Mike Snelson

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Deputy Recorder Jennifer Grigg, Community Development Director Josh Yost, Public Works Director Brad Stapley, Golf Pro Craig Norman, Police Chief Lance Haight, Library Director Dan Mickelson, Power Director Shawn Black, Administration Director Patrick Monney, Parks and Recreation Director Stacey Child and Museum of Art Director Emily Larsen.

CALL TO ORDER

Councilmember Jensen welcomed everyone and called the meeting to order at 5:32 p.m. When Councilmember Crandall arrived, Councilmember Sorensen moved to appoint Councilmember Jensen as Mayor Pro Tem. Councilmember Crandall seconded and all present voted aye.

COUNCIL BUSINESS

1. Calendar

- May 13 - Bike with the Mayor 10:00 a.m.
 - May 13 - Springville Museum Art Ball 6:00 p.m.
 - May 16 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
 - May 20 - Al Curtis Day at Memorial Park - All Day
 - May 29 - Memorial Day Observed (City Offices will be closed-Monday)
- Councilmember Sorensen asked for clarifications on donations for Al Curtis Day.

2. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

a) Library

Director Mickelson, accompanied by members of the Library Board, started his quarterly report on the library to the City Council by explaining direction from Administrator Fitzgerald. He explained the library's impact on the community included altering perspectives to serve Springville residents better. He said developing empathy to live in another's world is the highest form of knowledge, quoting (paraphrased) Plato. Demographics show our community is very young, about a quarter of our community has lived in Springville for five years or less and 20% of our community is non-white. He described some of the services offered to the Latino community, Statistics show that Springville is in the 85th percentile for visitors with an average of 9.4 visits per resident and 34 visits per household per year. Program

attendance is in the 95th percentile. He showed how the dip in circulation during the pandemic, but not as was curbed by curbside service and digital checkouts.

Director Mickelson announced that Springville City Library was awarded Utah Best of State Library for 2023. He concluded by pointing out the most important benchmark which is the library's rating on the citizen survey. He then turned the time over to Mike Johnson from the Library Board who described his family's participation in Summer Reading and visiting the library often. Councilmember Sorensen clarified the 85th percentile within the state compares Springville to every library, not just libraries our size. Director Mickelson said the percentile is based on per capita and small towns rank well. Doug Hamilton praised the library as a Library Board member and said his 50+ neighborhood supports the library.

b) Community Board Update - Mayor Packard/Ci. Crandall

Councilmember Crandall reported that the Community Board is reviewing the existing general plan and helping create the RFP (Request for Proposal) to hire a contractor to write a new general plan. The focus in creating the new general plan is to reach out to all groups and get feedback from all aspects of the community. Councilmember Sorensen reported Kay Heaps, a member of the Planning Commission needs to be replaced because he is retiring. Councilmember Jensen asked Director Yost about the RFP to write the general plan.

c) Public Safety

Chief Haight started his presentation by reviewing the positive impact of increased staffing which reduced reliance on mutual aid, usually answered by Mapleton. Administrator Fitzgerald clarified mutual aid is normal and called upon by all adjacent communities no matter what.

Chief Haight reviewed the contract with Utah County to provide ambulance service up the canyon and proposed asking the county to give Mapleton the contract. Councilmember Crandall clarified Springville would still participate in mutual aid in the canyon. Councilmember Jensen said it is a financial decision and the contract does not come close to covering expenses. Administrator Fitzgerald said with renegotiation, it might be \$50,000. Councilmember Sorensen clarified Springville would still be on call for mutual aid. Councilmember Jensen said we could be called to mutual aid in Mapleton while they are in the canyon. Administrator Fitzgerald agreed and asked the Council if they needed additional information before we alert the county to go out to bid. Councilmember Jensen agreed to go forward without further information. Councilmember Sorensen confirmed mutual aid again and serving the canyon cost Springville City more than \$50,000. Councilmember Crandall asked about staffing in Mapleton. Chief Haight said they have six paramedics on duty 24/7 with a much lower call volume so they have the bandwidth to cover the canyon. Councilmember Jensen suggested travel time is better from the Mapleton firehouse. Administrator Fitzgerald described revenue from nonemergency transports.

Chief Haight moved on to the Police Department reporting there were 2344 total calls for service, 816 written reports, 122 arrests, and 50 traffic collisions. Councilmember Sorensen asked about the license plate camera. Chief Haight said the camera helped solve the porch pirate case. Administrator Fitzgerald said arrests have not changed over the years but there is an uptick in DUI and drug arrests attributed to leadership. Chief Haight said it is his priority to get dangerous persons off the road and the state will sponsor two officers to attend a DUI conference in Boise. He reported Ambri Cunningham passed the motorcycle course with three perfect runs and the City Council congratulated her. Chief Haight described a pedestrian stroller accident. The baby is recovering and a firefighter who speaks Arabic assisted. He said the staff is also more proactive in traffic stops which increases safety. He described a drug supplier arrested outside of town, known to supply Springville drug dealers. Councilmember Sorensen asked about shoplifting. Chief Haight said some arrests are referred to peer court/youth court. Officer Cunningham reported ten shoplifting arrests in April.

d) Community Development -postponed



e) Finance

Director Riddle introduced training required by the state auditor every four years for municipal officers on fraud risk assessment including a self-assessment score. Councilmember Sorensen clarified that this council has already had this training. Director Riddle drilled down on the fraud risk assessment scoring. He said Springville City scores well in most categories including separation of duties and reported staff has an accountant who has passed the CPA but is not currently licensed in Utah. Councilmember Sorensen asked about our contracted auditor. Director Riddle clarified the state requires a licensed professional on staff, not an independent contractor. He said an annual ethics agreement will be added to the open enrollment annually and a fair number of part-time hours have been converted to an internal audit function which is being used as an opportunity to train each department in ethical procedures.

A citizen asked Councilmember Crandall to ask the City Council for a *Truth in Taxation* statement before candidate filing week. Councilmember Sorensen said he never thought about a *Truth in Taxation* statement tied to deciding to run in an election. Councilmember Jensen said this City Council makes decisions based on needs, not political agendas because the city is a business entity and property tax has not been raised in years and the slight increase is necessary because of crazy inflation. Councilmember Crandall agreed and stated it is the responsibility of the City Council to avoid mayhem. She wants to send out a *Truth in Taxation* statement before candidacy declaration week. Councilmember Sorensen asked if the requesting citizen knows how small the increase is and agreed this should be an agenda item. Administrator Fitzgerald clarified and Councilmember Jensen agreed it can be an item on the agenda. Councilmember Sorensen suggested additional advertising for the upcoming *Truth in Taxation* statement.

Councilmember Sorensen reported a traffic complaint to Director Stapley on 950 West south of 400 South. He also complimented Director Stapley for the response this last month of all city employees preventing flood damage and suggested the accolades be very public, detailing the hours and time spent serving the city. He asked that the City Council be invited to the employee appreciation event.

Administrator Fitzgerald reviewed the sandbag return policy and reported other towns are asking for the sandbags when we are finished. Director Stapley reported on the creek flooding and road damage in the canyon.

3. ADJOURNMENT

Motion: Councilmember Crandall moved to adjourn the meeting at 6:29 p.m. **Councilmember Sorensen seconded** the motion. **Voting Yes:** Councilmember Crandall, Councilmember Jensen, Councilmember Miller, Councilmember Snelson, and Councilmember Sorensen. The motion **Passed Unanimously; 5-0**

4. CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.

There was none.

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, May 09, 2023. I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, May 09, 2023.

DATE APPROVED: June 06, 2023

Jennifer Grigg
Deputy Recorder