



**MINUTES**  
**Springville City Council Work/Study Meeting - MAY 16, 2023**

---

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, MAY 16, 2023 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

**Presiding and Conducting:** Mayor Matt Packard

**Elected Officials in Attendance:** Liz Crandall  
Craig Jensen  
Jason Miller  
Mike Snelson  
Chris Sorensen

**City Staff in Attendance:** Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Administrative Services Director Patrick Monney, Community Development Director Josh Yost, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Public Safety Director Lance Haight, and Public Works Director Brad Stapley.

Excused: Troy Fitzgerald, City Administrator

**CALL TO ORDER** - Mayor Packard welcomed everyone and called the Work/Study meeting to order at 5:34 p.m.

**COUNCIL BUSINESS**

1. Calendar

- May 20 - Al Curtis Day at Memorial Park - All Day
- May 29 - Memorial Day Observed (City Offices will be closed-Monday)
- Jun 01-07 - Municipal Candidate Filing Period
- Jun 06 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

Mayor Packard asked Stacey to give some details on the May 20, 2023, Al Curtis Day at Memorial Park.

2. **DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS**

- a) Invocation - Councilmember Crandall
  - b) Pledge of Allegiance - Councilmember Snelson
  - c) Consent Agenda
5. Approval of the minutes for April 24, 2023, Budget Meeting and the May 02, 2023 Work Study and Regular meetings.
  6. Approval of a Resolution approving the Utah County Municipal Recreation Grant - Stacey Child, Parks and Recreation Director

7. Approval of the Firework Restrictions and Map for the wildland interface areas of Springville - Henry Clinton, Fire Chief
8. Approval of a Resolution authorizing the volunteers for Art City Days festivities - Stacey Child, Parks, and Recreation Director

Mayor Packard asked if there was any discussion on the consent agenda. Mayor asked Stacey to put together a letter to the county thanking them for the Recreation Grant.

### 3. DISCUSSIONS/PRESENTATIONS

#### a) **Power project finance options - Shawn Black, Power Director**

Shawn provided a summary of the budget allocations in the last two cycles. Funds had been allocated to purchase engines for the Whitehead Power Plant, as there were limitations due to emissions. These new engines were expected to operate without diesel and have a wider emission window. Additionally, power purchase prices had been high over the last three years. By installing the engines, there was a projected return of \$1.5 million, equivalent to 16.40% on the \$9,700,000 from reserves.

Bruce mentioned a \$2 million shortfall even after utilizing reserves. He suggested exploring finance options with private placement as a potential solution.

Shawn clarified that the engines were expected to be operational next year, and there would be no need to cover the shortage for another six to nine months.

During the discussion, Councilmember Sorensen inquired about the rate of return on reserves. Bruce responded by stating that it was slightly above 4%.

#### b) **Update on the status of current Planning Projects and Developments - Josh Yost, Community Development Director**

Josh provided an update on the council's list of planning priorities from the past year. There were ten remaining priorities, and the staff was working on determining how to allocate funds from the PAR (Parks, Arts, and Recreation) funds for some of these projects. Additionally, MAG (Mountainland Association of Governments) funds had been granted for the North Main Street Plan, and efforts were underway to handle the procurement process. The same team responsible for the general plan and zoning would also be handling the subdivision overhaul.

Councilmember Sorensen raised a question regarding the entities involved in the station area plan. Josh responded that the property owner, Springville City, and UTA (Utah Transit Authority) were involved. When asked about the completion timeframe, Josh mentioned that the plan was expected to be completed in the next quarter, but the development timeline was uncertain. The environmental process for transit had begun, and subsequent steps would involve engineering and securing funding. The overall process was progressing, and it was estimated to take approximately ten years.

Josh proceeded to provide an update on the current construction projects. Between March and April, there were 33 residential permits issued. The Lakeside Development project had submitted preliminary plans, and Westfields Central had contracted nineteen lots. The Allen's Block project was undergoing the second round of the Design Review Committee (DRC) review.

Councilmember Sorensen inquired about the project north of the CRC (Clyde Recreation Center). Josh confirmed that progress was being made, with half of the floor deck on the third floor already completed. The building was constructed using concrete-formed blocks, and there was no specific completion date available at this time.

c) **Discussion on Truth in Taxation process - Bruce Riddle, Assistant City Administrator/Finance Director**

Mayor Packard opened the floor for questions regarding Truth and Taxation. Councilmember Crandall inquired about the timing of the process. Attorney Penrod provided information on the requirements set by state law. He mentioned that on August 15, 2023, the council would vote on the certified tax rate and budget.

Following the discussion, Mayor Packard allowed for public comment. Craig Conover expressed concerns about the noticing process and stated that he would never vote in favor of it due to its alignment with the election cycle. Craig believed that the current system needed to be changed at all levels, including county, school, and city, as he perceived rate increases to be a significant burden on the community.

d) **Art City Days preparations - John Penrod, Assistant City Administrator/City Attorney**

Stacey reported on the activities for Art City Days and informed the council about the plans for this year's events. They were entering their second year with the 5K Color Run, and a concert featuring an 80's party band was scheduled. On Memorial Day, a flag ceremony would take place at the CRC (Clyde Recreation Center), along with The Murph event. Additionally, flags would be displayed at City Hall and cemeteries. Stacey mentioned that the recent "Bike with the Mayor" event had a good turnout.

In terms of infrastructure, Stacey reported that they had received a few high school bleachers that were to be installed at the Rodeo Grounds. The team was currently working on organizing the rodeo and ticket purchasing process, aiming to make it affordable for families. In conclusion, the upcoming concert series for this year was anticipated to be enjoyable.

## **MAYOR PACKARD, COUNCIL, AND ADMINISTRATIVE REPORTS**

Mayor Packard asked if there was any further discussion.

Bruce provided an update on the Fraud Risk Assessment, mentioning that it was now required by the city's insurance provider. The assessment would involve obtaining an ethical statement from all employees and the legislative body.

Councilmember Snelson expressed interest in putting a water conservancy incentive on the agenda for discussion. Brad responded by stating that the topic had been previously discussed, and the staff did not recommend it due to concerns that the associated standards could impose limitations on the city.

Mayor Packard took a moment to express gratitude to all the employees and volunteers who contributed to managing the spring runoff and flooding. He shared that he had received a call from the Lieutenant Governor inquiring about the situation, and he commented on how the city had been fortunate to receive dedicated service from the community and its employees.

## **ADJOURNMENT CLOSED SESSION IF NEEDED - TO BE ANNOUNCED IN MOTION**

*The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.*

There was none.

## **ADJOURN**

**Motion: Councilmember Miller moved to adjourn the meeting at 6:49 p.m. Councilmember Snelson seconded the motion. Voting Yes:** Councilmember Crandall, Councilmember Jensen, Councilmember Miller, Councilmember Snelson, and Councilmember Sorensen. The motion **Passed Unanimously; 5-0**

*This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, May 16, 2023. I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, May 16, 2023.*

DATE APPROVED: June 06, 2023

  
\_\_\_\_\_  
Kim Crane  
City Recorder