

# Lake Point Planning & Zoning Commission Agenda

Date: Monday, 05.08.2023

Place: Lake Point Fire Station (1528 Sunset Rd Lake Point, UT 84074)

Time: 7:00 PM

1. **Call to Order- 7:01PM**
2. **Prayer- Kirk Pearson**
3. **Pledge of Allegiance- Chaelea Allred**
4. **Presiding Officer- James Simko**
5. **Attendance Roll Call-**

| <b>Lake Point Planning and<br/>Zoning Commission &amp; Staff<br/>(PZ=Commission)</b> | <b>Public</b>      | <b>Public</b> |
|--------------------------------------------------------------------------------------|--------------------|---------------|
| James Simko (PZ Chair)                                                               | Elliot Peterson    |               |
| Hannah Caldwell (PZ Vice Chair)                                                      | Josh Carter        |               |
| Lori Chigbrow (PZ)                                                                   | Nycole Carter      |               |
| Rickey Lloyd (PZ)                                                                    | Ryan Zumwalt       |               |
| Kirk Pearson (PZ)                                                                    | Doyle Garrard      |               |
| Bryan Coulter (PZ)                                                                   | Kathleen VonHatten |               |
| Marylinn Sharp (PZ)                                                                  | Dan Crawford       |               |
| Chaelea Allred (PZ Secretary)                                                        | Jonathan Garrard   |               |
|                                                                                      |                    |               |
|                                                                                      |                    |               |

## 6. **Public Comment-**

- A. Motion- Hannah to open Public Comment, Bryan 2nd
- B. Vote was unanimous approved

### **PUBLIC COMMENT -**

**Josh Carter** - road from 36 to Cluff lane? speed bumps on canyon, sunset. Would fall under traffic code that is contracted with the county.

**Elliot Peterson - (TIMESTAMP 13 minutes)** heard we were going to start HOA & CCR's in Lake Point.

- C. Motion to close Public Comment - Bryan, 2nd by Lori
- D. Vote was unanimous approved

## 7. **Action/Business Items**

- A. Discussion with secretaries about minutes (TIMESTAMP 16 Minute)  
Motion - be clear, short, chair to repeat motion for the public/recording
- B. 04.03.2023  
Motion to approve the minutes Bryan 2nd Rickey  
Vote was unanimous approved
- C. 04.10.2023  
Motion to approve the minutes Bryan 2nd Hannah  
Vote was unanimous approved

D. Open Discussion with LPCC (TIMESTAMP minute 30)

i) RR1

ii) Master Plan- Ryan handed out Draft Work Plan 13th turn in docs to Lori, 15th whiteboard with Mike and City Council, 22nd Public Hearing on RR1 & Map

**8. Commission Updates**

A. James Simko -

i) other

B. Hannah Caldwell -

i) other

C. Lori Chigbrow -

i) other

D. Rickey Lloyd -

i) other

E. Kirk Pearson -

i) other

F. Bryan Coulter -

i) other

G. Marylin Sharp -

i) other

**9. Public Comment**

A. Motion - Bryan to open Public Comment, Rickey 2nd

B. Vote was unanimous approved

i) - Public Comment

C. Motion - Hannah to close Public Comment Lori 2nd

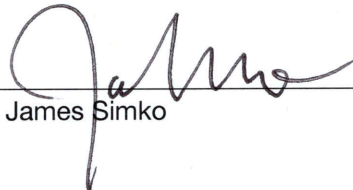
D. Vote was unanimous approved

**10. Adjournment- 10:01 PM**

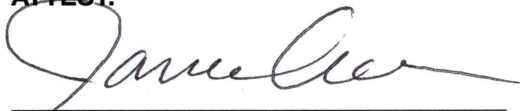
Note- The minutes may include a summary of what was discussed and are not intended to be verbatim. All public meetings have an audio recording, time stamps are included in the minutes to help the public find where certain topics were discussed. Please see the audio recording of this meeting for a full audio record of the meeting.

Note- Additional information concerning meetings including agendas, minutes, recordings, written/taped public comment, other distributed materials, ordinances, resolutions, public notices and how to sign up for notifications on the Public Notification Website, can be found at <https://lakepoint.gov> under Departments-Recorder.

**PASSED AND APPROVED** but the Commission this 5 day of June, 2023

  
Chair, James Simko

**ATTEST:**

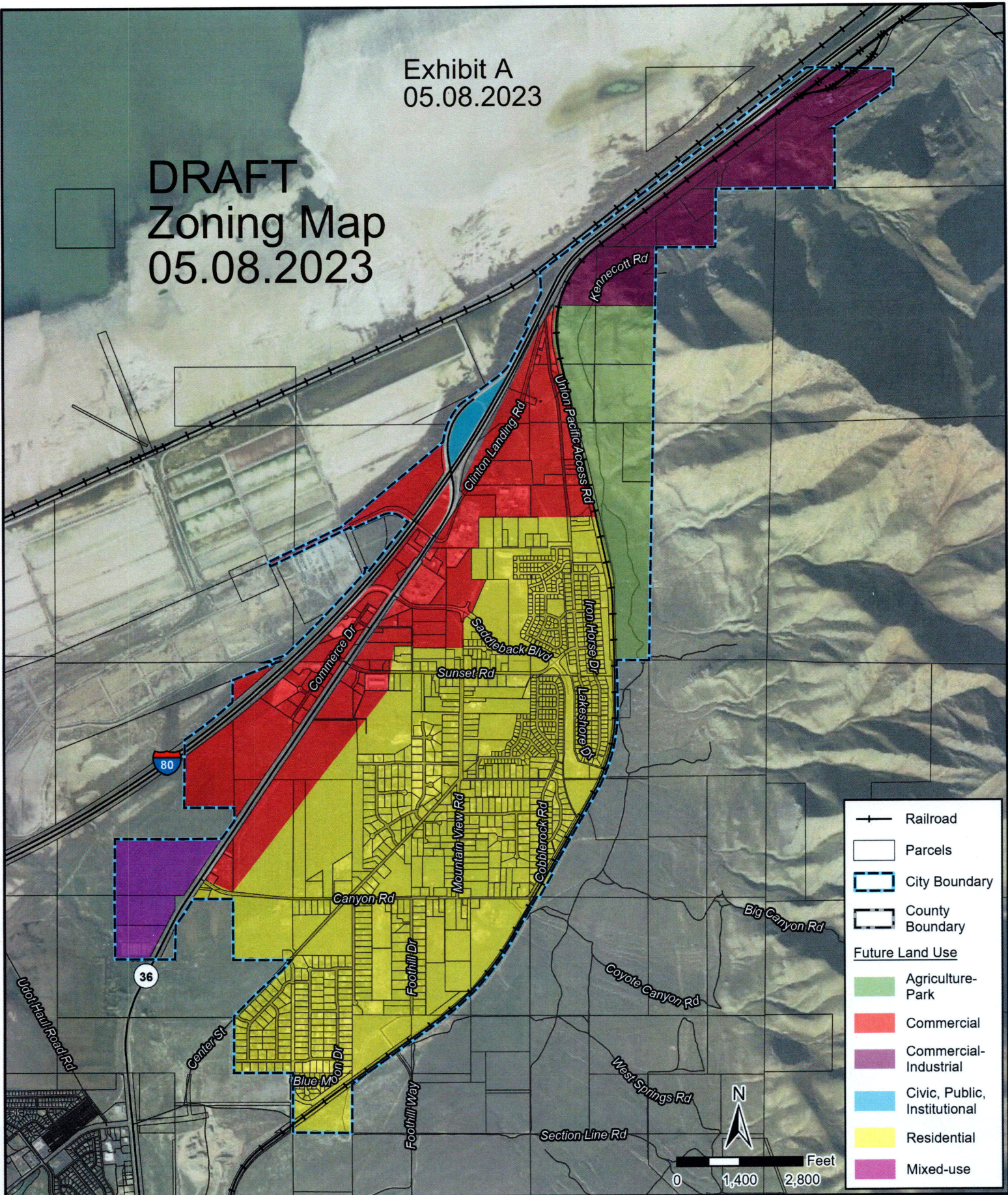


~~Chaelea Alfred, Planning and Zoning Commission Secretary~~

Jamie Olson - Recorder

Exhibit A  
05.08.2023

# DRAFT Zoning Map 05.08.2023





# 1.3: DRAFT WORK PLAN

Our understanding is that the City would like an updated General Plan and code based on a long-range vision, and that has policies that will guide future growth, preserve existing community character, and protect private property rights. The development trends Lake Point is experiencing will only increase, and now is the time to analyze strategies for land use management and development. The City's new General Plan will be multi-faceted, and implementation strategies will be a high priority.

The following work plan should be considered draft. **The following project management plan summary shows our approach to a typical general plan project.**

| PHASE                                          | TASKS                                                                     | ESTIMATED SCHEDULE |      |      |     |     |     |
|------------------------------------------------|---------------------------------------------------------------------------|--------------------|------|------|-----|-----|-----|
|                                                |                                                                           | May                | June | July | Aug | Sep | Oct |
| 1. ORGANIZATION and OUTREACH                   | 1-A City selects Consultant May3rd                                        | ■                  |      |      |     |     |     |
|                                                | 1-B City meets with Consultant to discuss expectations May 15th           | ■                  |      |      |     |     |     |
|                                                | 1-C Consultant develops public-input tools (website / survey)             | ■                  | ■    |      |     |     |     |
|                                                | 1-D Consultants and City develop vision statements (via survey)           | ■                  | ■    |      |     |     |     |
|                                                | 1-E City provides public notice of plan update process                    | ■                  | ■    |      |     |     |     |
|                                                | 1-F Data gathering for transportation model                               | ■                  | ■    |      |     |     |     |
| 2. COMMUNITY ASSESSMENT and GAP IDENTIFICATION | 2-A Consultants gather socio-economic data – exhibits                     |                    | ■    |      |     |     |     |
|                                                | 2-B Consultants review existing plans                                     |                    | ■    |      |     |     |     |
|                                                | 2-C Consultant synthesizes findings into draft assessment report          |                    | ■    | ■    |     |     |     |
|                                                | 2-D Consultant meets with subject matter experts and major stakeholders   |                    | ■    | ■    |     |     |     |
|                                                | 2-E Consultant prepares final assessment report (DRAFT #1)                |                    | ■    | ■    |     |     |     |
|                                                | 2-F Consultant hosts public kick-off events (EVENTS #1+2)                 |                    | ■    | ■    |     |     |     |
| 3. PLAN DRAFTING                               | 3-A Consultant formats plan template                                      |                    |      | ■    |     |     |     |
|                                                | 3-B Consultant prepares local economy element                             |                    |      | ■    |     |     |     |
|                                                | 3-C Consultant prepares landuse and community character element           |                    |      | ■    | ■   |     |     |
|                                                | 3-D Consultant prepares transportation element                            |                    |      | ■    | ■   |     |     |
|                                                | 3-E Consultant prepares public facilities element                         |                    |      | ■    | ■   |     |     |
|                                                | 3-F Consultant prepares moderate income housing element                   |                    |      | ■    | ■   |     |     |
|                                                | 3-G Consultant prepares annexation and incorporation element              |                    |      | ■    | ■   |     |     |
|                                                | 3-H Consultant prepares recreation + culture elements                     |                    |      | ■    | ■   |     |     |
|                                                | 3-I Consultant prepares risk + resiliency element                         |                    |      | ■    | ■   |     |     |
|                                                | 3-J Consultant prepares future land use map                               |                    |      | ■    | ■   |     |     |
|                                                | 3-K Consultant develops environmental element                             |                    |      | ■    | ■   |     |     |
|                                                | 3-L Consultant prepare code recommendations                               |                    |      | ■    | ■   |     |     |
|                                                | 3-M Consultant presents draft to staff and PC for review (DRAFT #2)       |                    |      | ■    | ■   |     |     |
|                                                | 3-N Working meeting with Planning Commission and City Commission          |                    |      | ■    | ■   |     |     |
| 4. PLAN ADOPTION                               | 3-O Consultant changes draft with City feedback (DRAFT #3)                |                    |      | ■    | ■   |     |     |
|                                                | 3-P Consultant hosts public open house (EVENTS #3+4)                      |                    |      | ■    | ■   |     |     |
|                                                | 4-A Consultant presents updated draft to City staff (DRAFT #4)            |                    |      |      |     | ■   |     |
|                                                | 4-B Planning Commission notices/ conducts hearing on draft (EVENT #5)     |                    |      |      |     | ■   |     |
| 5. IMPLEMENTATION                              | 4-C Planning Commission submits recommendation to Council                 |                    |      |      |     | ■   |     |
|                                                | 4-D Council notices/ conducts hearing on recommendation (EVENT #6)        |                    |      |      |     | ■   |     |
|                                                | 4-E City Council accepts final (DRAFT #5)                                 |                    |      |      |     | ■   |     |
|                                                | 5-A Consultant reviews ordinances against new plan – internal consistency |                    |      |      |     | ■   |     |
|                                                | 5-B Consultant compiles implementation report                             |                    |      |      |     | ■   |     |
|                                                | 5-C Consultant creates citizen and developer guides to the plan           |                    |      |      |     | ■   |     |
|                                                | 5-D Consultant and City close-out project (FINAL DRAFT)                   |                    |      |      |     | ■   |     |
|                                                | 5-E Bi-weekly coordination phone calls (updates on the website)           |                    |      |      |     | ■   |     |

One element that was not called for in the RFP is finding funding for future projects. The City will need these funds to establish a municipal code book, and our firm would be very interested in helping to secure these funds.

Exhibit B  
2023 05.08