

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, May 1, 2023**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*

Drew Quinn, *Holladay City*

Christopher Thomas, *Salt Lake City*

Jeff Silvestrini, *Millcreek*

Electronic

Randy Aton, *Springdale*

Holly Smith, *Holladay City*

Pamela Gibson, *Castle Valley*

Chris Cawley, *Alta*

Luke Cartin, *Park City*

Kalen Jones, *Moab*

Joe Frazier, *Oakley*

Patrick Schaeffer, *Kearns Metro Township*

Alexi Lamm, *Moab*

Roger Armstrong, *Summit County*

Emily Paskett, *Salt Lake County*

Samantha DeSeelhorst, *Cottonwood Heights*

David Brems, *Emigration Canyon Township*

Suzanne Harrison, *Salt Lake County*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Patrick Grecu, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Sara Montoya, *Salt Lake City staff*; Janene Eller-Smith, *Ogden City Staff*; Spencer Lawson, *Penna Powers*; Sam Owen, *Salt Lake City Staff*; Zack Darby, *Summit County staff*; Gordon Bennett, *Emigration Canyon Township staff*; Lorenzo Long, *Ogden City staff*; Laura Singer, *Fervo Energy*; Eliza Cowie, *O2 Utah*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:02 p.m.

- 1. Welcome, Introduction, and Preliminary Matters**
 - 1.1 Purpose and Overview of Meeting**
 - 1.2 Current Participation Percentages included in Board Packet**

2. Business Matters

2.1 Approval of April 3, 2023, Board Meeting Minutes

Board Member Quinn moved to approve the April 3, 2023, Board Meeting Minutes. Board Member Silvestrini seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

All revenue invoiced for has been collected. The only expenditures have been attorney fees, related to the program design process. The Board has expended \$183,000 for legal fees.

2.3 Reports From Committees (Communications, Low-Income Plan, Program Design)

Board Member Chris Cawley gave the update from the Communications Committee. The Agency and Penna Powers entered a contract in March 2023. The contract is included in the May Board Meeting Packet. Penna Powers joined the April 14th committee meeting. On May 12th Penna Powers will present a communication audit. The not-to-exceed cost is \$93,500. The hourly rate for public relations for Penna Powers is \$125 per hour. The Communications committee brought up how to engage the Agency Board in reviewing or approving Penna Powers work. Board Member Cawley said with larger communication events he would like to get Board approval but for smaller items committee approval. Penna Powers will begin work on the low-income assistance collateral and opt-out letter edits.

Board Member Samantha DeSeelhorst gave the update from the Low-Income Plan Committee. All 18 low-income plans are complete. These must include programmatic strategies, outreach strategies, and elective strategies. Focusing on the outreach strategies section, there are three main questions to talk about. Who is doing the outreach? How do we know who to contact? And what will outreach materials look like? Plans are community specific but there is significant overlap. 13 of the 18 communities included AARP on their outreach lists. 52% of organizations listed were listed by two communities, meaning there is nice overlap to coordinate efforts. The Committee will coordinate joint outreach efforts. Each of the 18 communities will get a personalized email from the Low-Income Plan Committee. In this email there will be a list of all the organizations that the community listed in its outreach strategies section. Each of these lists will have three sections, organizations the Low-Income Plan Committee is taking care of, organizations the community listed and other communities that listed that organization, and any organizations that only the community listed. There will be two types of outreach resources, informational posters and informational email templates.

Board Member Christopher Thomas gave the update from the Program Design Committee. The Program Application Dashboard shows all elements of the Program Application that need to be completed. The Program Design Committee met 3 times in April. The small group met four times. Expect to receive Rocky Mountain Power's (RMP's) next redline on the Utility Agreement very soon. The Committee now hopes the Board may be able to consider final language as soon as the June 5th meeting. Please figure out internally how your community plans to sign the utility agreement. A template

memo will be distributed to Board Members to help brief their council or commission. Ms. DeSeelhorst asked the group to please prepare to budget for opt-out noticing.

Board Member Thomas gave an update on termination fees. Proposed termination fee for residential customers is a \$30. The low-income lifeline program termination fee is \$0. The nonresidential termination fee for a general service distribution voltage small customer is suggested to be \$30 for smaller customers and for larger customers \$100. For large service over 1000 kW and over, a potential \$2 per kw average is suggested. For larger agencies like street lighting company owned systems their termination fee may be \$500. Mr. Thomas spoke about Program Approval and the Opt-Out Timeline. After approval municipalities have 90 days to sign Ordinance. Then there are 60 days of noticing within municipality boundaries. After customers receive their first bill, they have 90 days to opt out without a termination fee. If they leave after the first 90 days, they will have to pay towards the Program and pay a termination fee.

A draft has been filed with the Utah Public Service Commission of the PacifiCorp/RMP 20-year plan. They added additional renewable energy and storage. However, the percentage of system renewable energy and hydro applicable to the Program is about the same, 58% by 2030. Utah coal plant closures appear to be scheduled for 2032 but this decision will be re-visited at least 3 times between now and then. Two nuclear plants are suggested for Utah. Costs have not been disclosed yet. The Community Renewable Energy Program is still important to reduce emissions and give communities an affordable and fully commercialized pathway to meet clean energy goals. And it gives communities a way to control clean energy future, whereas the PacifiCorp plan is non-binding and could dramatically change by 2032.

Next steps include possibility that the Utility Agreement could be considered by the Board at the June 5th meeting. Please also plan to budget for noticing costs.

Chair Dugan asked about termination fees for large users. Has there been a discussion about making that a flat fee? Mr. Thomas said the Board needs more information from RMP. Perhaps a tiered flat fee would be best.

2.4 Public Comments

There were no public comments.

2.5 Board Officer Terms and Elections to Be Discussed at June Board Meeting

Chair Dugan said that two years ago Board Officers were elected, and their terms are now going to end in June. Board member Silvestrini asked that Chair Dugan review who the Board Officers are. Chair Dugan said he is the Chair, Angela Choberka is the Vice Chair. Board Member Silvestrini said he is the Financial Officer and Millcreek manages the money, but this could be transferred to another municipality. Emily Quinton is the Board Secretary. Chair Dugan said if any members of the Board would like to throw their hat in, they may. Roger Armstrong, Attorney for the Board suggested that the Board keep the current officers in place to keep consistency.

2.6 Board Member Comments

There were no comments.

2.7 Closed Session (If needed): The Board may convene in a closed session to discuss items as provided by Utah Code Ann. 52-4-205

3. Adjournment

Board Member Silvestrini moved to adjourn the meeting at 1:51 p.m. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED:  _____ Date **6-8-23**
Dan Dugan, Chair

ATTEST:



Emily Quinton, Secretary