



HEBER VALLEY SPECIAL SERVICE DISTRICT

BOARD MEETING

May 11, 2023

4:00 P.M.

Administration Building
1000 E Main Midway, UT 84049

AGENDA ITEMS

CONDUCTING: Board Chair, Celeste Johnson

Those in Attendance: Celeste Johnson, Clair Provost, Steve Farrell-- excused, Yvonne Barney, Heidi Franco, Mike Johnston- Excused, Wes Johston, David Nuttall, Tina Rodriguez

Remote attendance- Taylor Gordon with Streamline

PUBLIC COMMENT: *This is the public's opportunity to comment on items not on the agenda.*

ENTITY UPDATES:

COMMITTEE UPDATES:

1. Consent Agenda Approval
 - A. April 13, 2023, Board Meeting Minutes
 - B. April 2023, Profit & Loss
 - C. April 2023, Reconciliation
 - D. Warrants

With no questions or concerns a motion was made by Clair Provost to approve the consent agenda as presented. The motion was seconded by Brenda Christensen and the chair asked for a vote:

Celeste Johnson- Yes

Clair Provost- Yes

Steve Farrell- Excused

Mike Johnston- Excused

Yvonne Barney- Excused

Heidi Franco- Yes

Brenda Christensen- Yes

2. Streamline Website design proposal. Taylor Gordon, Streamline

Celeste Johnson turned the time over to Taylor Gordon for a presentation from Streamline. Taylor Gordon stated that part of what they do is to make sure that districts follow all ADA requirements. They have checklists to follow and also help with communication and social media. They provide access for online payments and training is included for all staff. They work as district consultants if you are doing events or processes to help you.

Wes Johnson asked about the ADA compliance.

Taylor Gordon stated that there are requirements with websites protecting those with issues with hearing and vision impairment when using the website. He opened on the screen a demo site to show what they can do then asked the board for questions.

Heidi Franco asked what the cost would be and the contract length.

Taylor Gordon stated that the cost is based on annual operating revenue. He stated that they would migrate from the old website to the new site and the training on using the site for an annual fee of \$2700.00.

Heidi Franco asked if the cost would include legal fees for ADA compliance lawsuits.

Taylor Gordon stated that this is included in the cost.

Heidi Franco asked about the ADA status of the current website.

Taylor Gordon stated that it is a 66, which is a low score. The current site may not be compliant with software readers because the links and alternate attributes are not there.

Celeste Johnson stated that it is unlikely that someone from the community would sue the district, but there are groups who look for these types of sites just to sue them. The current site was set up by a CAPS student for a very low cost.

Heidi Franco stated that she has just gone through the process with her work website and would be able to help the district.

Celeste Johnson stated from her stand she is concerned with the cost for the service.

Dennis Gunn stated that the district's customers are Heber and MSD. Typically, customer service is handled by them. The current website does not get many hits.

Celeste Johnson stated that their website is ADA compliant.

Heidi Franco stated that she will check to make sure they are in compliance. She stated that HVSSD had some fonts that blend in and red and blue are not colors that work. She stated that aerial is the best font for ADA.

Taylor Gordon stated that they can go to checkmydistrict.org to determine the compliance.

Celeste Johnson stated that she will have the staff do a little more digging and have Dennis get back to him with any questions.

Yvonne Barney arrived at the meeting.

3. [RESOLUTION 2023-1 Municipal Wastewater Planning Program](#) – Dennis Gunn

Dennis Gunn stated that this is something that they do every year. It is an evaluation of the system. It is for small entities, and they go through the process to let the board know what is going on with the system. They are not using funds from the State Revolving Fund, so it is just an exercise they go through.

Celeste Johnson stated it is self-evaluating.

A motion was made by Heidi Franco to pass Resolution 2023-1. The motion was seconded by Clair Provost and the chair asked the board member for a vote:

Celeste Johnson- Yes

Clair Provost- Yes

Steve Farrell- Excused

Mike Johnston- Excused

Yvonne Barney- Yes

Heidi Franco- Yes

Brenda Christensen- Yes

Heidi Franco asked if the district has a cyber security policy.

Dennis Gunn stated that they do have this through Utah Local Governments Trust.

Heidi Franco asked Dennis to check to make sure it covers ADA liability.

4. Odor mitigation.

Dennis Gunn stated that so far there have been no complaints of odor.

Yvonne Barney stated that when there are cold nights, she can smell it in Heber.

Dennis Gunn asked if that is what she is smelling or is it something else like the dairy. He asked the board if they have complaints called into them to please not answer their questions. Send them directly to him. There are many things out there that cause odors and they are sometimes blamed for something else. Let hm go out and investigate and report back so they don't get blamed. Dave has gone around and changed some things that manage the air, and they are not getting the anaerobic issues they have had in the past.

5. Manager's Updates. – Dennis Gunn

Heidi Franco asked if they could talk about Brad's proposal.

Dennis Gunn stated that the proposal just came in last night and he has not had a chance to review it yet. He just passed it on to them. He did ask for the board's approval to move forward.

Celeste Johnson asked that they review it, and they can discuss it next month.

Dennis Gunn stated that they will take a trip to look at another system to see if what they have will work for them.

Wes Johson stated that every other Monday they have a meeting to see where they stand. He asked about what the first step would be. What is the process and what is the cost.

Heidi Franco asked about Ensign and their proposal.

Wes Johnson stated that they are an engineering company. They are using them for the survey. He received a phone call from Roger Pierson. He is the local CUP. They can do clear imaging and contouring.

Celeste Johnson asked Wes to follow up on this and report back to the board.

Dennis Gunn stated that what they are spending for the project is reimbursable from the CIB loan.

Heidi Franco stated that the lead time with HL&P has been delayed.

Celeste Johnson stated that they have to do it this way because of the lead time and there are phases. They have discussed the process and the supply chain issues.

Clair asked about the time for design review.

Wes Johnson stated that they do a 30% and 60% review.

Dennis Gunn stated that this is why they are going to Hyrum to look at their screens to make sure this is what they want.

Celeste Johnson stated that the project has been approved except the lab and farm.

Wes Johnson wasn't concerned with the approval; he was wondering about the process.

Dennis Gunn stated that they meet two times a month. Brad can give the board a monthly update.

Celeste Johnson stated that it was approved, and they just want to know that things are moving forward with the timeline.

6. Other Business

Dennis Gunn stated that they are investigating a possible leak on cell 5. Dave is looking into it. He has contacted the company that helped with cell 4.

Dave Nuttle stated that on the exterior toe of the cell you can see water running out and down the side of the dam. You can see that it has washed material out. He said that years ago there was a leak near that, and he suggested that they go beyond and overlap the previous repair with RB&G. They will watch to see if it increases or decreases.

Wes Johnson used the overhead map to show the board members where this is at. They will scratch the rock off.

Dennis Gunn stated that right now they do have the siphon and are pumping the cell to the farm.

Wes Johnson stated that when you drive down 189 you will see the pivots working.

Dave Nuttle stated that it is subbing from the bottom of the lagoon. They know there are leaks but they both need to be addressed.

Celeste Johnson asked that they have an update on this at the next meeting.

Heidi Franco asked that they have a weekly update on this.

Dennis Gunn stated that this leak is water that is going onto the farm. It is clean water. The water will be going down each day so pretty soon they will be able to get a better answer by the next meeting. They can manage this while it is low.

Heidi Franco asked if they would need approval for a repair before next month.

Dennis stated that they are currently over budget on maintenance for this year. They anticipate going way over.

David Nuttle stated that what they are doing will be expensive. This is much cheaper than a treatment plant.

Dennis Gunn stated that he will have a report soon that Sheila has helped him with. He stated that he is proud of his accounting staff. Sheila stated that they will tweak a couple of things, but they are on top

of things. He is waiting for the auditors to finish a couple of things then they will use those numbers for the reports.

Clair Provost asked about the chairs at the conference table.

Celeste Johnson stated that she has chairs in Midway they they could buy that are in much better shape.

7. Adjourn

With no other business to address a motion was made by Heidi Franco to adjourn the meeting. The motion was seconded by Yvonne Barney and the chair asked for a vote:

Celeste Johnson- Yes
Clair Provost- Yes
Steve Farrell- Excused
Mike Johnston- Excused
Yvonne Barney- Yes
Heidi Franco- Yes
Brenda Christensen- Yes

Approved: 6-8-23

Board Chair: 

Secretary: 

