

# HighMark Charter School Board of Directors Meeting

June 7, 2023

**Location:** 2467 E South Weber Drive, South Weber, UT 84405

**In Attendance:** Richard Bigler, Lori Drake, Blake Petersen, Rory Ukena

**Others In Attendance:** Shawn Miehke, Krystal Taylor, Ryan Smith, Janey Stoddard



## Minutes

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### CALL TO ORDER

Richard Bigler called the meeting to order at 5:31PM.

### VOTING ITEMS AND DISCUSSION ITEMS

- Lawn Care Agreement

Shawn Miehke discussed issues that have occurred with the current lawn care provider. Due to challenges with the provider Shawn is recommending that a change in provider be made.

*Richard Bigler made a motion to approve a 1-year agreement with Groundsmen. Blake Petersen seconded the motion. The motion passed unanimously. Votes were as follows: Lori Drake, Aye; Rory Ukena, Aye; Richard Bigler, Aye; Blake Petersen, Aye.*

- Asphalt Invoice

Shawn Miehke reviewed bids from several companies. He recommended moving forward with Andersen Asphalt to complete the work.

*Lori Drake made a motion to approve up to \$25,000 to Andersen Asphalt. Rory Ukena seconded the motion. Motion passed unanimously. Votes were as follows: Lori Drake, Aye; Blake Petersen, Aye; Richard Bigler, Aye; Rory Ukena, Aye.*

**CLOSED SESSION-** to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

*At 5:45PM Richard Bigler made a motion to move into closed session located at Highmark Charter School. Rory Ukena seconded the motion. Votes were as follows: Lori Drake, Aye; Blake Petersen, Aye; Richard Bigler, Aye; Rory Ukena, Aye. Motion passed unanimously.*

*At 6:37 PM Richard Bigler made a motion to come out of closed session. Lori Drake seconded the motion. Motion passed unanimously. Votes were as follows: Lori Drake, Aye; Blake Petersen, Aye; Richard Bigler, Aye; Rory Ukena, Aye.*

### VOTING ITEMS AND DISCUSSION ITEMS

- Director Employment Agreement  
There was no further discussion.

Rory Ukena made a motion to approve the director employment agreement as discussed in closed session. Blake Petersen seconded the motion. Motion passed unanimously. Votes were as follows: Lori Drake, Aye; Blake Petersen, Aye; Richard Bigler, Aye; Rory Ukena, Aye.

**ADJOURN**

At 6:30pm Richard Bigler made a motion to adjourn. Lori Drake seconded the motion. Motion passed unanimously. Votes were as follows: Lori Drake, Aye; Blake Petersen, Aye; Richard Bigler, Aye; Rory Ukena, Aye.

DRAFT