

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF LOCAL BUILDING AUTHORITY OF EMERY COUNTY

MAY 16, 2023

Present at the meeting was Board member Keven Jensen, Board member Jordan Leonard, Board member Lynn Sitterud, Attorney Mike Olsen, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

(1)

DISCUSS/APPROVE/DENY MEETING MINUTES FROM THE JANUARY 10, 2023 LBA MEETING.

Board member Jordan Leonard made a motion to approve the minutes of the January 10, 2023 LBA meeting. The motion was seconded by Board member Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

Lynn Sitterud

NAY: none

(2)

RATIFICATION OF CONTRACT BETWEEN WESTERN STATES MECHANICAL AND EMERY COUNTY LOCAL BUILDING AUTHORITY REGARDING WATER TREATMENT SYSTEM VALVE/REGULATOR UPGRADES.

Lynn Sitterud explained that after the cooling tower at the Research Center was fired up and they did the first testing they realized that they needed to redo some valves and regulators and do some upgrades to the system. We put it out for bid and got a quote from Western States, but it dragged on to the point that Western States had other jobs to go to and if we didn't turn them loose they were going to turn down the job. So, they were allowed to do the job and have it ratified today. The paperwork has been approved by Attorney Mike Olsen. Board member Jordan Leonard made a motion to ratify a contract between Western States Mechanical and Emery County Local Building Authority regarding water treatment system valve/regulator upgrades. The motion was seconded by Board member Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

Lynn Sitterud

NAY:

(3)

DISCUSS/APPROVE/DENY AWARDING RFP FOR HUNTINGTON SENIOR CITIZEN CENTER PRE CONSTRUCTION ENGINEERING TO JONES AND DEMILLE ENGINEERING.

This was advertised and opened in the LBA meeting in January. Jones and Demille were the only bid for this project. This is just for Pre-Construction Engineering. If CIB funding is awarded then we will start the process for the construction. Council had no objection. Board member Jordan Leonard made a motion to approve awarding the bid to Jones and Demille for Pre Construction Engineering on the Huntington Senior Citizen Center. The motion was seconded by Board member Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

Lynn Sitterud

NAY: none

(4)

DISCUSS/APPROVE/DENY CONTRACT BETWEEN EMERY COUNTY LOCAL BUILDING AUTHORITY AND JONES AND DEMILLE ENGINEERING FOR PROFESSIONAL ENGINEERING SERVICES.

This was advertised and opened in the January Meeting. Johansen and Tuttle Engineering are part of the team for Jones and Demille on this project. Attorney Mike Olsen has reviewed the documents and recommends approval. Board member Keven Jensen made a motion to approve a contract between Emery County Local Building Authority and Jones and Demille Engineering for professional Engineering services at the San Rafael Energy Research Center. The motion was seconded by Board member Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

Lynn Sitterud

NAY: none

(5)

DISCUSS/APPROVE/DENY CONTRACT BETWEEN EMERY COUNTY LOCAL BUILDING AUTHORITY AND BYU FOR GASIFICATION ADVISOR SERVICES.

This was advertised and BYU quoted on the project. Attorney Mike Olsen has reviewed the contract and recommends approval. Board member Jordan Leonard made a motion to approve a contract between Emery County Local Building Authority and BYU for Gasification Advisor Services. The motion was seconded by Board member Keven Jensen. The motion passed

AYE: Jordan Leonard

Keven Jensen

Lynn Sitterud

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NAY: none

(6)

DISCUSS/APPROVE/DENY AGREEMENT BETWEEN EMERY COUNTY LOCAL BUILDING AUTHORITY AND MORLEY & McCONKIE, LC FOR COMMERCIAL APPRAISALS.

LBA is looking into doing a land trade with Huntington City to trade the old Senior Center for a piece of property on main street for the purpose of construction of a new Senior Center in Huntington. This had to be done by a commercial appraisal. Board member Keven Jensen made a motion to approve an agreement between Emery County Local Building Authority and Morley & McConkie, LC for commercial appraisals. The motion was seconded by Board member Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

Lynn Sitterud

NAY: none

(7)

APPROVAL OF ANY BILLS TO BE PAID THROUGH THE LOCAL BUILDING AUTHORITY.

(8)

ANY OTHER BUSINESS WHICH MAY REGULARLY COME BEFORE THE BOARD.

Keven Jensen wanted to explain the funding path for projects at the San Rafael Energy Research Center.

Clarification was presented for the Pre-Construction Engineering on the Huntington Senior Center. In January when proposals were supposed to be submitted for that project there was some confusion as to whether any RFQ's were submitted to the C/A Office. Jones and Demille had submitted a proposal on time but it was not opened at the January meeting. This is the first meeting for LBA since January. To keep the record straight the proposal was reviewed and the motion stood to award Pre-Construction Engineering to Jones and DeMille for the Huntington Senior Citizen Center. Attorney Mike Olsen will review and make sure the qualifications match up with the requirements. The action will be ratified in the next meeting.

(9)

ADJOURN

Board member Keven Jensen made a motion to adjourn the meeting. The motion was seconded by Board member Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

Lynn Sitterud

NAY: none

