



PUBLIC HEALTH BOARD MEETING
735 S 200 W, Blanding, Utah 84511. Conference Room
April 20, 2023 at 12:00 PM

MINUTES

You may join this meeting via Google Meet at the
Video call link: <https://meet.google.com/aaj-mzqz-ira>
Or dial: (US) +1 218-288-2632 PIN: 242 877 072#

CALL TO ORDER

The meeting was called to order by Chair Herring at 12:15pm.

PRESENT

Chair Trent Herring
Vice- Chair Lois Young
Board Member Suzette Morris
County Commissioner Jamie Harvey
Board Member Sylvia Zhonnie
Board Member Ron Skinner

ABSENT

Board Member Revina Talker

APPROVAL OF MINUTES & AGENDA

Motion to approve the agenda made by Vice- Chair Young, Seconded by Board Member Skinner.

Voting Yea: Chair Herring, Vice- Chair Young, Board Member Morris, County Commissioner Harvey,
Board Member Zhonnie, Board Member Skinner

PUBLIC COMMENT

BUDGET UPDATE

1. Presentation of Budget Update by Tyler Ketron, Business Manager

Tyler discussed the annual audit that is currently taking place and his working with the auditors to improve financial reporting for the department.

He also discussed the concern for the department's high admin cost rate per program and explained that a contributing factor to the high rates is the positions that have remained open due to the department's struggle to hire employees.

INFORMATIONAL/RECOGNITION ITEMS

2. Notice of Upcoming Meetings and Trainings:

- April 26-27, 2023: Utah Association of Local Boards of Health Symposium in Midway, Utah
- May 11-12, 2023: Regional Health Equity Conference in Cedar City, Utah

DIRECTOR'S REPORT

3. Presentation of San Juan Public Health Annual Report Content

- A more complete and polished version will be presented to the Board in person

Grant presented the 2022 Annual Report.

BUSINESS ACTION ITEMS

4. Consideration and Ratification of Reappointment of Lois Young to Represent the Town of Bluff on the San Juan County Board of Health

- The Town of Bluff has re-appointed Lois Young to the San Juan County Board of Health
- The Board can vote to submit this to the County Commission for ratification

Motion made by Board Member Skinner, Seconded by Board Member Zhonnie.

Voting Yea: Chair Herring, Board Member Morris, County Commissioner Harvey, Board Member Zhonnie, Board Member Skinner

Voting Abstaining: Vice- Chair Young

5. Nomination and Approval of Vice Chair

Vice- Chair Young nominated Board Member Ron Skinner to be Vice- Chair of the San Juan County Board of Health. No other nominations were made.

Motion to approve Ron Skinner as Vice- Chair made by Board Member Zhonnie, Seconded by Vice- Chair Young.

Voting Yea: Chair Herring, Vice- Chair Young, Board Member Morris, County Commissioner Harvey, Board Member Zhonnie

Voting Abstaining: Board Member Skinner

6. Discussion and Approval of Contract Signing Process

- Contract amendments with minimal changes are sent to Commission directly for signature to expedite process. Summary of amendments are provided to the Board at the following meeting.
- New contracts are presented to the Board for discussion and approval prior to sending to the Commission for signature.

Chair Herring led a discussion about the Department's contract approval process and the Board's role in that process.

Any minimal changes made to existing contracts will be emailed to the Board as an FYI and will go straight to the county commission. Any new contracts will go through the Board for approval before going to the county commission.

Motion to approve the process made by Board Member Young, Seconded by Vice- Chair Skinner.

Voting Yea: Chair Herring, Vice- Chair Skinner, Board Member Morris, County Commissioner Harvey, Board Member Zhonnie, Board Member Young

7. Consideration and Approval of San Juan County Health Department Environmental Service Delivery Plan FY2024 by Grant Sunada, Public Health Director

Motion made by Board Member Zhonnie, Seconded by Board Member Young.

Voting Yea: Chair Herring, Vice- Chair Skinner, Board Member Morris, County Commissioner Harvey, Board Member Zhonnie, Board Member Young

8. Discussion and Approval of San Juan County Health Department Public Health Infrastructure - 2023 Contract by Grant Sunada, Public Health Director

Motion made by Vice- Chair Skinner, Seconded by Board Member Young.

Voting Yea: Chair Herring, Vice- Chair Skinner, Board Member Morris, County Commissioner Harvey, Board Member Zhonnie, Board Member Young

9. Discussion and Approval of Budget and Supporting Positions for Monticello Cancer Screening Program

Grant laid out the plan for the Cancer Screening Program.

Motion to approve the made by Vice- Chair Skinner, Seconded by Board Member Young.

Voting Yea: Chair Herring, Vice- Chair Skinner, Board Member Morris, County Commissioner Harvey, Board Member Zhonnie, Board Member Young

10. Confirm Time and Location for Next Board Meeting

ADJOURNMENT

Motion to adjourn made by Board Member Zhonnie, Seconded by Board Member Young.
Voting Yea: Chair Herring, Vice- Chair Skinner, Board Member Morris, County Commissioner Harvey,
Board Member Zhonnie, Board Member Young

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice

APPROVED: _____
San Juan County Public Health Board

DATE: _____