

DRAFT

MAG Budget FY24

July 1, 2023– June 30, 2024



MAG

Expert Resources. Enriching Lives.

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MAG | Strategic Goals & Area Map

OUR MISSION

To empower communities to achieve their vision in Summit, Utah and Wasatch counties.

OUR GOALS

Regional Collaboration

Helping counties, cities, towns and communities work together to improve the region.

Facilitate Solutions

Bringing together partners to solve problems as unbiased facilitators.

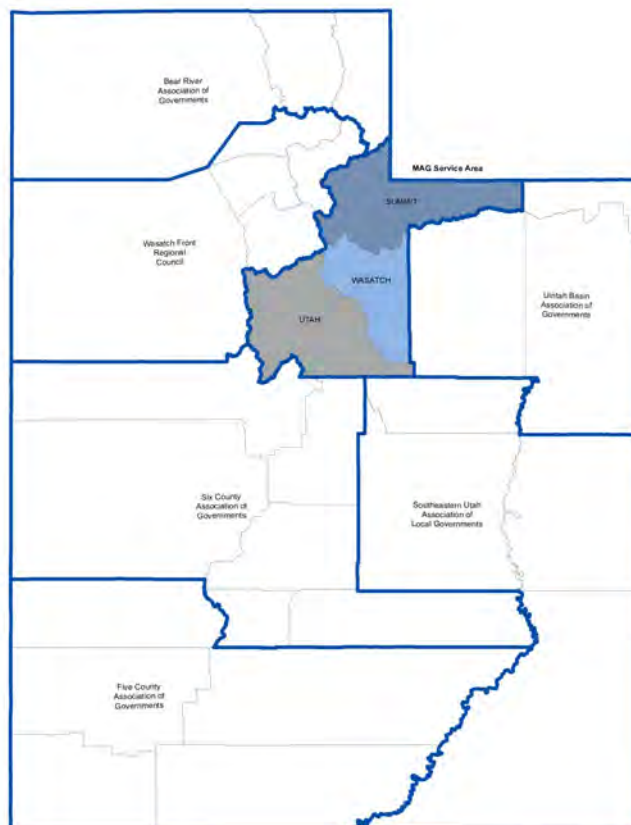
Access Funding and Services

Connecting individuals, groups and communities with essential services and funding opportunities.

Advocate for Local Issues

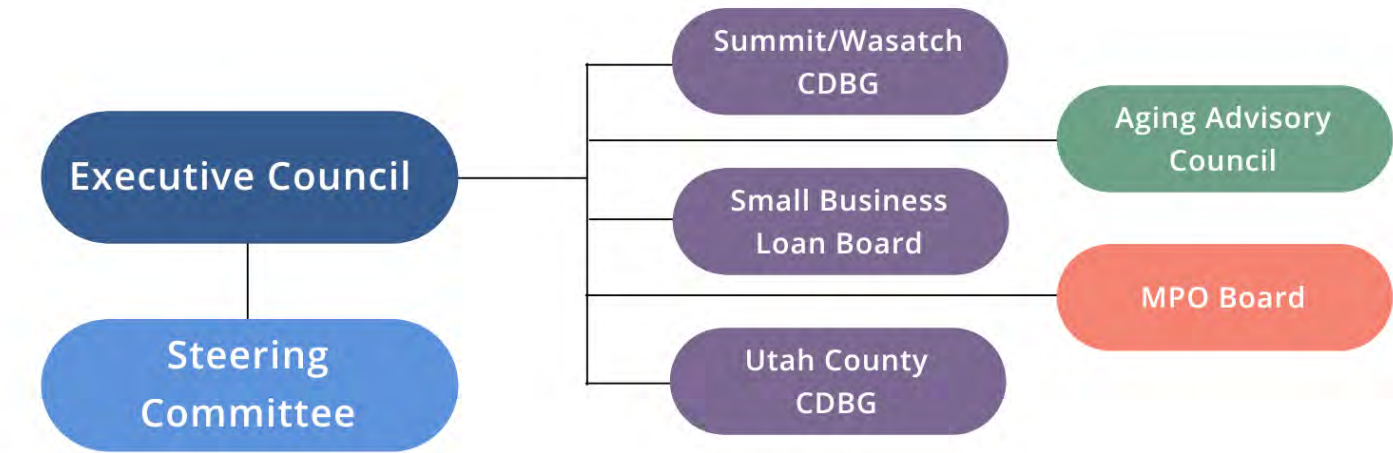
Make local concerns regionally relevant.

OUR SERVICE AREA



MAG | Organizational Chart

GOVERNING BODIES



Michelle Carroll
Executive Director



Mary Lucero
Director of Aging & Family Services

In-home & Community Based-Programs
Meals on Wheels
Caregiver Support Program
AmeriCorps RSVP
LTC Ombudsman



Jessica DeLora
Director of Community & Economic Development

Economic Development District
Small Business Loan Program
CDBG
Single-Family Rehab
HEAT
Weatherization



LaNiece Davenport
Director of Planning & Policy

Transportation Division
Community Planning Division
Analytics Division



April Crane
Director of Finance & Operations

Finance
Information Technology
Operations
Purchasing & Procurement



Caleb Dinsdale
Human Resources Manager

MAG | Overall Revenue & Expenses

Revenue Type	FY22 Actual	FY23 Budget	FY24 Budget
Federal	\$6,731,109	\$9,028,647	\$9,399,544
State	\$16,827,624	\$11,366,744	\$24,140,080
Exchange Fund		\$734,356	\$1,261,634
Local	\$787,774	\$854,640	\$870,945
Donation	\$400,000	\$380,000	\$300,000
TOTAL REVENUES	\$24,746,507	\$22,364,387	\$35,972,202

Expense Type	FY22 Actual	FY23 Budget	FY24 Budget
Salary	\$4,226,803	\$4,075,109	\$4,431,733
Benefits	\$2,308,131	\$2,300,702	\$2,078,534
Indirect Expense	\$902,222	\$938,444	\$994,259
Communications	\$49,856	\$63,604	\$58,600
Contracted Services	\$11,385,285	\$4,528,039	\$2,761,217
IT Expense	\$72,336	\$271,799	\$220,249
Travel	\$42,875	\$162,787	\$123,526
Office Expense	\$101,618	\$109,002	\$107,893
Operating Expense	\$266,810	\$484,376	\$385,363
Employee/Volunteer Expenses	\$15,225	\$31,501	\$29,000
Pass Through	\$5,375,346	\$9,399,024	\$24,781,828
TOTAL EXPENSES	\$24,746,507	\$22,364,387	\$35,972,202



Aging and Family Services

MAG | Aging and Family Services

Department Revenues & Expenses

Revenues	FY22 Actual	FY23 Budget	FY24 Budget
Federal	\$2,787,863	\$2,917,049	\$2,931,548
State	\$1,457,400	\$1,736,100	\$1,736,100
Local	\$450,000	\$500,000	\$500,000
Donation	\$400,000	\$380,000	\$300,000
TOTAL	\$5,095,263	\$5,533,149	\$5,467,648

Expenses	FY22 Actual	FY23 Budget	FY24 Budget
Salary	\$1,653,274	\$1,682,113	\$1,806,241
Benefits	\$890,016	\$924,908	\$830,316
Indirect Expense	\$358,216	\$370,065	\$416,651
Communications	\$14,807	\$26,512	\$25,634
Contracted Services	\$1,915,096	\$1,993,000	\$2,038,170
IT Expense	\$18,933	\$179,000	\$49,825
Employee/Volunteer Expenses	\$15,225	\$31,501	\$29,000
Office Expense	\$23,246	\$24,550	\$26,541
Operating Expense	\$195,400	\$256,500	\$205,000
Travel	\$11,050	\$45,000	\$40,271
TOTAL	\$5,095,263	\$5,533,149	\$5,467,648

MAG | Aging and Family Services

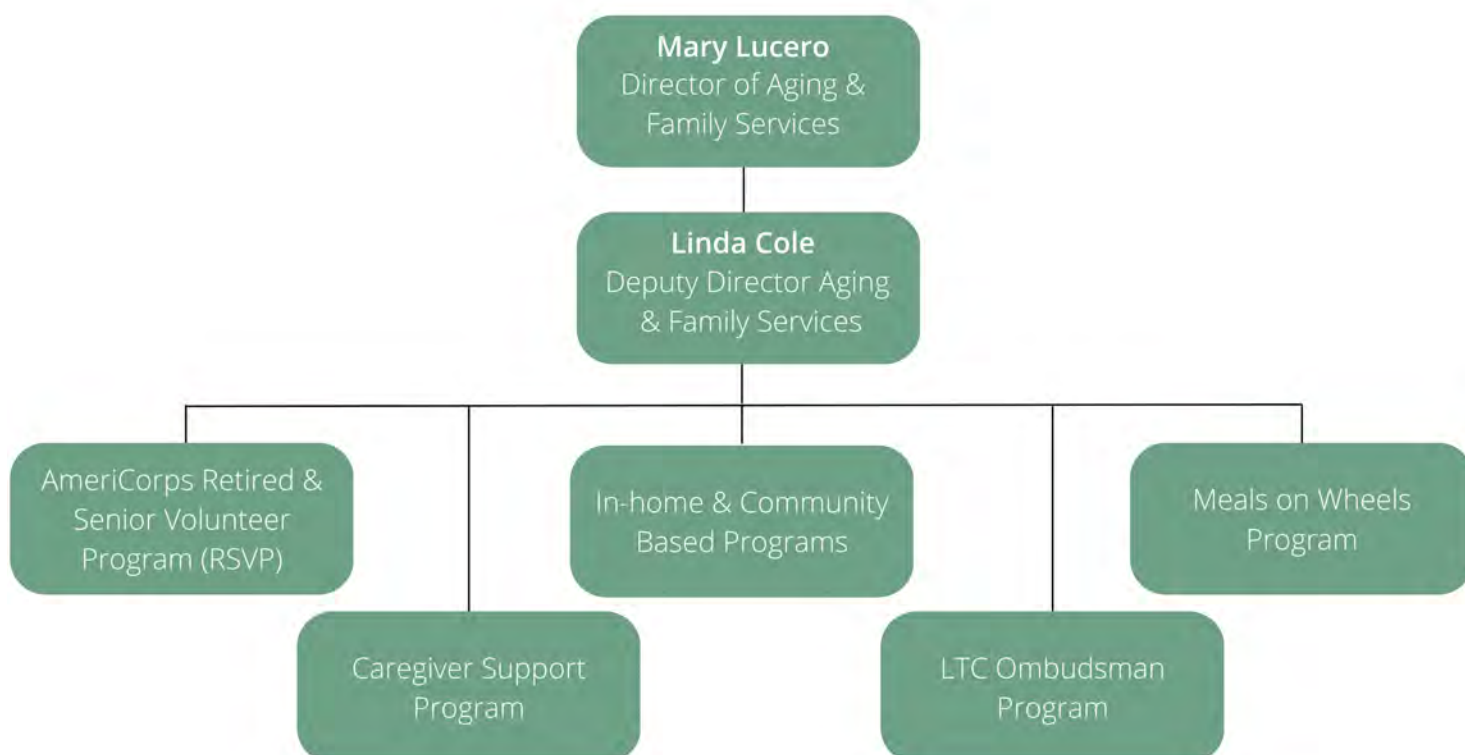
MAG Department of Aging and Family Services is the designated Area on Aging for Summit, Utah and Wasatch counties. The program promotes the well-being of aging adults by providing services and programs designed to empower vulnerable older adults to live with independence and dignity in their homes and communities. Aging services provided by the department are divided into three categories which include everyday living, transition planning and community connections.



Mary Lucero
Director of Aging &
Family Services

DEPARTMENT GOALS

- Maximize the independence, well-being, and health of older adults, individuals with disabilities, and their families and caregivers.
- Continue to increase the capacity of the MAG service region through the development of new community, regional, and statewide partnerships.
- Deliver client friendly access to resources and services by minimizing complicated multi-agency system navigation.
- Lower long-term care service delivery system costs by providing quality client service support.



MAG | Aging and Family Services

In-Home and Community-Based Services

In-Home and Community-Based Services Program addresses the needs of low-income aging adults who need individualized services to live with independence and dignity at home. These programs are designed to provide assistance with everyday activities such as dressing or bathing, which enable seniors to stay in their homes, rather than moving to an institutional setting for care.

PROGRAM GOALS

- Transition back to in-person client contact as required by pre-COVID program policies.
- Increase all in-home programs by 15% to allow aging adults to live as independently as possible.
- Communicate regularly with the In-Home and Community-Based Services waitlist to ensure need of services is kept current.



Keri Lloyd-Burton
In-Home & Community-
Based Services
Program Manager

HCBA PROGRAM REVENUES & EXPENSES

Revenues	
Federal	\$122,500
State	\$350,100
TOTAL	\$472,600

Expenses	
Salary	\$139,849
Benefits	\$76,744
Indirect Cost	\$30,767
Shared Aging Cost	\$45,240
Contracted Services	\$180,000
TOTAL	\$472,600

MAG | Aging and Family Services

In-home & Community Based Services cont.

AGING ADMIN/SUPPORT SERVICES PROGRAM REVENUES & EXPENSES

Revenues

Federal	\$614,050
State	\$367,650
TOTAL	\$981,700

Expenses

Salary	\$370,528
Benefits	\$190,723
Indirect Expense	\$227,951
Contracted Services	\$139,682
Shared Aging Cost	\$52,817
TOTAL	\$981,700



MAG | Aging and Family Services

Meals on Wheels & Senior Nutrition Program

The Meals on Wheels & Senior Nutrition Program offers healthy meals, social engagement, access to community resources, and lastly, supports independence while delaying the onset of adverse health conditions.

Due to the COVID pandemic this program continues to experience a substantially increased demand in Utah County for both meals at senior centers and home delivered meals. This additional expense will be addressed with Utah County American Rescue Plan Act (ARPA) funding.



Heather Dorius
Meals on Wheels &
Senior Nutrition
Program Manager

PROGRAM GOALS

- Increase program volunteer participation by partnering with community partners and local businesses who encourage their employees to give back over their lunch hour.
- Implement best program practices to serve as many eligible community members as possible within responsible fiscal parameters as the aging population continues to grow in the MAG service region.
- Work in collaboration with Meals on Wheels Summit, Utah & Wasatch Board of Directors to develop funding for projected expansion of program services in FY25.

PROGRAM REVENUES & EXPENSES

Revenues	
Federal	\$971,850
State	\$550,450
Local	\$500,000
Donation	\$300,000
TOTAL	\$2,322,300

MAG | Aging and Family Services

Meals on Wheels cont.

PROGRAM REVENUES & EXPENSES, CONT.

Expenses	
Salary	\$517,875
Benefits	\$186,551
Shared Aging Cost	\$100,000
Contracted Services	\$1,392,874
Employee/Volunteer Expenses	\$25,000
Operating expense	\$100,000
TOTAL	\$2,322,300



MAG | Aging and Family Services

National Caregiver Support Program

The National Caregiver Support Program (NCSP) provides access to both resources and services for caregivers of older adults, individuals with dementia of any age, individuals with disabilities, and older adults caring for minor children. Program resources and services include counseling, education, support group access, respite care, and assistive supplies. There is no low-income program participant requirement.



Geri Lehnardt
Caregiver Support
Program Manager

PROGRAM GOALS

- Increase the number of caregiver support groups to pre-COVID pandemic levels.
- Increase MAG annual caregiver conference community partnerships.
- Increase the number of community members who access available services and resources for caregivers.
- Increase program outreach efforts to clinicians working with the aging population throughout the MAG service region to advocate for caregivers and available services and resources.

PROGRAM REVENUES & EXPENSES

Revenues

Federal	\$282,800
State	\$92,400
TOTAL	\$375,200

Expenses

Salary	\$95,072
Benefits	\$49,162
Indirect Cost	\$20,916
Shared Aging Cost	\$30,049
Contracted Services	\$180,000
TOTAL	\$375,200

MAG | Aging and Family Services

AmeriCorps Retired Senior Volunteer Program

The AmeriCorps Retired Senior Volunteer Program (RSVP) program pairs community members aged 55 and older with local organizations effecting change through service. AmeriCorps RSVP volunteers report better health and longevity as a result of providing service in their local communities.

PROGRAM GOALS

- Increase outreach and recruitment of older adults age 55 and older so they can remain involved in the community by utilizing the skills and talents they have developed; or develop new ones, and increase their socialization and feeling of purpose.
- Increase program outreach and assistance to eligible Medicare beneficiaries applying for benefit programs that help to lower the costs of their Medicare premiums and deductibles.
- Increase senior program interactions by 15%.



Bonnie Lewis
RSVP Program
Manager

PROGRAM REVENUES & EXPENSES

Revenues	
Federal	\$105,818
TOTAL	\$105,818

Expenses	
Salary	\$60,867
Benefits	\$23,966
Indirect Cost	\$13,391
Employee/Volunteer Expenses	\$4,000
Travel	\$3,593
TOTAL	\$105,818

MAG | Aging and Family Services

Long-Term Care Ombudsman

The Long-Term Care (LTC) Ombudsman Program advocates for the rights of individuals living in nursing homes and assisted living facilities. Ombudsmen are certified by the state and are trained to investigate complaints and resolve problems, as well as provide information to the public about long-term care options. Their services are free and confidential.



Ann Humpherys
Lead LTC
Ombudsman

PROGRAM GOALS

- Prioritize data collection to provide systematic feedback that results in continuous program process improvement.
- Prioritize timely investigation of complaints to ensure quality care for aging adult residents.
- Work to prevent wrongful discharges from long-term care facilities by educating residents, families, and facility staff about discharge regulations.
- Increase resident's rights training during resident council meetings and for facility staff by 10%.

PROGRAM REVENUES & EXPENSES

Revenues

Federal	\$101,700
State	\$88,700
TOTAL	\$190,400

Expenses

Salary	\$123,553
Benefits	\$59,359
Shared Aging Cost	\$7,488
TOTAL	\$190,400



Community and Economic Development (CED)

Type	2022 Actual	2023 Budget	2024 Budget
Federal	\$2,686,324	\$4,637,806	\$4,091,791
State	\$981,340	\$1,325,000	\$2,827,826
Local			\$70,000
TOTAL	\$3,667,664	\$5,962,806	\$6,989,617

Type	2022 Actual	2023 Budget	2024 Budget
Salary	\$1,296,059	\$1,184,631	\$1,377,433
Benefits	\$732,141	\$689,811	\$663,153
Indirect Expense	\$277,894	\$278,371	\$303,035
Communications	\$21,398	\$24,387	\$27,165
Contracted Services	\$146,006	\$395,242	\$418,778
IT Expense	\$29,481	\$22,751	\$51,695
Travel	\$27,702	\$59,087	\$75,015
Office Expense	\$45,542	\$51,000	\$46,401
Operating Expense	\$45,435	\$158,502	\$147,751
Pass Through	\$1,046,006	\$3,099,024	\$3,879,191
TOTAL	\$3,667,664	\$5,962,806	\$6,989,617

The Community and Economic Development (CED) Department works with member jurisdictions, non-profit organizations, and citizens to build strong and sustainable communities.

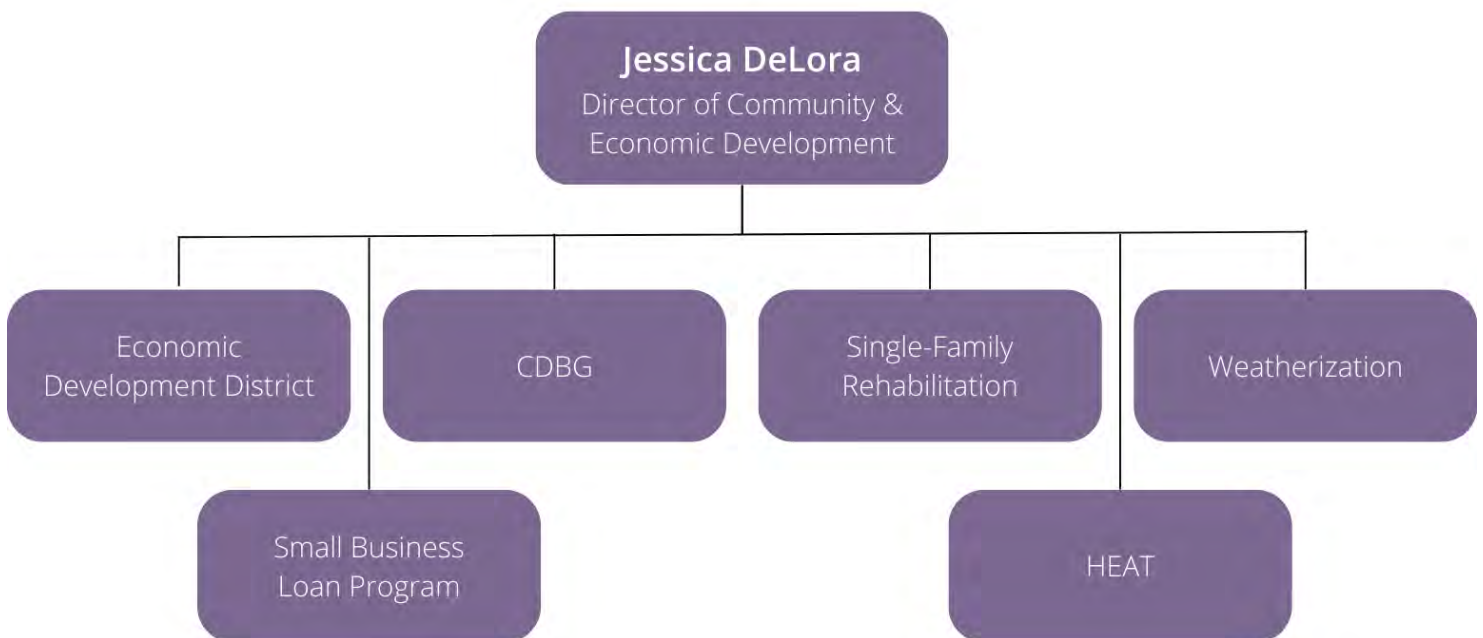
CED programs include a small business loan fund, home programs, Community Development Block Grant (CDBG) programs, and economic development planning and coordination. As we continue our work to address service gaps in housing affordability, infrastructure development, and local small business support, our goals this year will be focused on ensuring highest-quality program delivery to our communities.



Jessica DeLora
Director of Community & Economic Development

DEPARTMENT GOALS

- Collecting and analyzing program performance data
- Surveying community partners and engaging with stakeholders
- Increasing staff capacity and expertise
- Executing strategic outreach efforts throughout the region



MAG | CED

Economic Development District

The Mountainland Economic Development District advances economic growth and opportunity by fostering regional collaboration, preparing regional plans, and facilitating federal investments in our communities.

PROGRAM GOALS

- Complete the five-year Comprehensive Economic Development Strategy.
- Begin implementation of strategy goals and objectives.



Debby Lauret
CED Program Manager

PROGRAM REVENUES & EXPENSES

Revenue	
Federal	\$70,000
State	\$25,000
Local	\$70,000
TOTAL	\$165,000

Expenses	
Salary	\$88,403
Benefits	\$46,068
Indirect Cost	\$19,449
Communications	\$1,200
IT Cost	\$2,268
Travel	\$5,212
Office Expense	\$1,350
Operating expense	\$1,050
TOTAL	\$165,000

MAG | CED

Small Business Loan Program

The Small Business Loan Program supports small businesses, expands economic opportunity, and creates permanent, long-term jobs within the region by providing gap and start-up financing to small businesses that are unable to obtain adequate bank funding.

PROGRAM GOALS

- Partner with the Small Business Administration (SBA) and local banks on outreach activities.
- Recruit one new board member with accounting experience.
- Make five new loans to small businesses in the region.



Karol Patterson
Small Business Loan
Program Specialist

PROGRAM REVENUES & EXPENSES

Revenue	
Federal	\$875,760
Local	\$500,000
TOTAL	\$1,375,760

Expenses	
Salary	\$23,839
Benefits	\$16,367
Indirect Cost	\$5,244
Pass Through	\$1,310,760
Contracted Services	\$4,250
IT Cost	\$1,500
Travel	\$5,200
Office Expense	\$5,800
Operating Expense	\$2,800
TOTAL	\$1,375,760

MAG | CED

Community Development Block Grant

The Community Development Block Grant (CDBG) program builds viable communities by providing critical funding to support neighborhood and community improvements and services, as well as projects that create and maintain affordable housing and jobs for low- and moderate-income residents. Funded projects range from food banks to water and sewer line replacements to senior center renovations to ADA improvements and more.



Debby Lauret
CED Program Manager

PROGRAM GOALS

- Fully train new CDBG staff to administer impactful and timely projects.
- Begin administration of the Orem City CDBG Program.

PROGRAM REVENUES & EXPENSES

Revenue	
Federal	\$2,590,430
TOTAL	\$2,590,430

Expenses	
Salary	\$302,623
Benefits	\$112,069
Indirect Cost	\$66,577
Pass Through	\$2,038,430
Communications	\$9,400
IT Cost	\$12,331
Travel	\$24,000
Office Expense	\$7,500
Operating Expense	\$17,500
TOTAL	\$2,590,430

The Single-Family Housing Rehabilitation Program offers financial assistance to low-income homeowners whose homes are in need of rehabilitation or replacement. The program targets rural communities in the region and aims to maintain the viability of the affordable housing stock.

PROGRAM GOALS

- Perform outreach to every rural community within the MAG region via city/town newsletters, social media, utility billing inserts, etc. This will be completed in coordination with the HEAT and Weatherization Programs as part of a comprehensive outreach strategy.
- Rehab 27 homes in the MAG region.



Katie Mitchell
Home Programs
Specialist

PROGRAM REVENUES & EXPENSES

Revenue	
Federal	\$555,601
State	\$50,000
TOTAL	\$605,601

Expenses	
Salary	\$29,777
Benefits	\$19,244
Indirect Cost	\$6,551
Pass Through	\$530,001
Communications	\$2,000
IT Cost	\$5,000
Travel	\$3,248
Office Expense	\$3,900
Operating Expense	\$5,880
TOTAL	\$605,601

The HEAT Program provides year-round energy utility assistance, as well as energy crisis assistance for eligible low-income households throughout Summit, Utah and Wasatch counties.

PROGRAM GOALS

- Improve data collection regarding program outreach efforts, including:
 - Tracking the number of clients served in each county compared to low and moderate income population numbers.
 - Collecting data on how clients learn about the program to better target our outreach efforts.
- Create a region-wide outreach strategy in collaboration with the Weatherization and Single-Family Housing Rehab Programs.



Joan Stradling
HEAT Program Manager

PROGRAM REVENUES & EXPENSES

Revenue	
State	\$709,367
TOTAL	\$709,367

Expenses	
Salary	\$396,502
Benefits	\$155,270
Indirect Cost	\$87,230
Communications	\$9,565
IT Cost	\$22,970
Travel	\$7,864
Office Expense	\$12,411
Operating expense	\$17,555
TOTAL	\$709,367

MAG | CED

Weatherization

The Weatherization Assistance Program helps low-income individuals and families reduce energy costs and increase comfort and safety in their homes. Individuals, families, the elderly and the disabled who are making no more than 200% of the current federal poverty income level are eligible for help.

PROGRAM GOALS

- Track quality metrics that will allow us to compare year-to-year performance of client energy savings and efficiency, production timeliness, and average job costs.
- Increase monthly production by two jobs to meet new Infrastructure Bill contract requirements.



Jake Leifson
Weatherization Program
Manager

PROGRAM REVENUES & EXPENSES

Revenues

State	\$1,543,459
TOTAL	\$1,543,459

Expenses

Salary	\$536,290
Benefits	\$314,135
Indirect Cost	\$117,984
Communications	\$5,000
Contracted Services	\$414,528
IT Cost	\$7,625
Travel	\$29,491
Office Expense	\$15,440
Operating Expense	\$102,966
TOTAL	\$1,543,459



Planning

MAG | Planning

Department Revenues and Expenses

Revenues	FY22 Actual	FY23 Budget	FY24 Budget
Federal	\$1,256,922	\$1,473,792	\$2,376,205
State	\$14,388,884	\$8,305,644	\$19,576,153
Exchange Fund		\$734,356	\$1,261,634
Local	\$337,773	\$354,640	\$300,945
TOTAL	\$15,983,579	\$10,868,432	\$23,514,937

Expenses	FY22 Actual	FY23 Budget	FY24 Budget
Salary	\$1,277,470	\$1,208,365	\$1,248,058
Benefits	\$685,974	\$685,983	\$585,065
Indirect Cost	\$266,112	\$290,008	\$274,573
Contracted Services	\$9,324,182	\$2,139,797	\$314,269
Communications	\$13,652	\$12,705	\$5,801
Office Expense	\$32,830	\$33,452	\$24,951
Operating Expense	\$25,975	\$69,374	\$32,613
IT expense	\$23,922	\$70,048	\$118,729
Pass Through	\$4,329,340	\$6,300,000	\$20,902,638
Travel	\$4,123	\$58,700	\$8,240
TOTAL	\$15,983,579	\$10,868,432	\$23,514,937

MAG | Planning

MAG's Planning Department oversees transportation planning and programming, policy, mapping, modeling and analytics, demographics, and air quality conformance. The Planning Department also oversees community requested plans and studies for the MAG region. Department staff work to ensure that our efforts are data driven and collaborative. We provide a forum for discussion and cooperation among local government representatives concerning region-wide issues, primarily focused on transportation and land use planning.



LaNiece Davenport
Director of Planning &
Public Policy

DEPARTMENT GOALS

- Accomplish activities effectively and efficiently, and with an innovative mindset.
- Communicate frequently with our members and partners.
- Promulgate the Wasatch Choice 2050 Vision with our members and partners.



MAG | Planning

Transportation Division

The Transportation Division oversees the three-county region's short- and long-range transportation planning and programming. The Mountainland Metropolitan Planning Organization (MPO) is the federally designated MPO for the urbanized areas of Utah County. Division staff administer the Wasatch Back Rural Planning Organization (RPO) for Summit and Wasatch counties.

Two main products are developed through the transportation planning process which addresses all modes of transportation including road, transit, and active transportation. These are:

1. The long-range Regional Transportation Plan (RTP), TransPlan50. The RTP is developed every four years and identifies transportation projects needed over the next 20-30 years.
2. The Transportation Improvement Program (TIP). The TIP provides funding for prioritized regional roadway, transit, bicycle, and pedestrian improvement projects over the next six years.

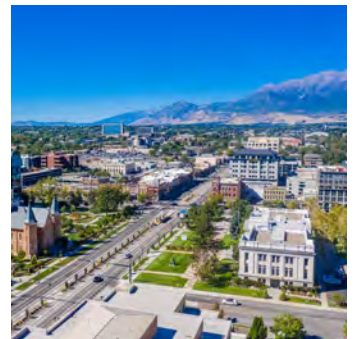
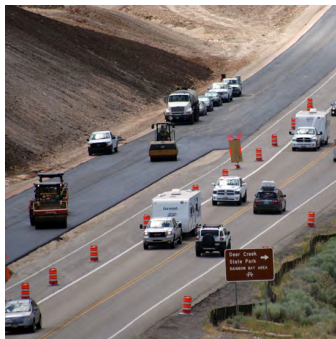
Additional division activities include project management and technical assistance for transportation projects and air quality conformity analysis for the RTP and the TIP.



Shawn Eliot
Director of
Transportation

PROGRAM GOALS

- Effectively administer and communicate regional plans and programs.
- Promote the goals and projects of the newly adopted RTP, 2023 TransPlan50.
- Continue organization and development of the newly created Wasatch Back RPO.
- Update and adopt the 2024 TIP.



MAG | Planning

Community Planning Division

The Community Planning Division facilitates coordinated transportation and land use planning efforts across the three-county MAG region, consistent with the Wasatch Choice Vision and TransPlan50 Regional Transportation Plan. This is primarily accomplished through the following programs, which fund individual projects led by local governments:

1. Technical Assistance to Governments (TAG) Program provides technical consultant services to local governments in Utah, Wasatch, and Summit counties to proactively address growth-related challenges.
2. Station Area Plan (SAP) Program provides technical assistance to local governments to plan transit-oriented development around qualifying fixed-guideway stations.

In addition to these core assistance programs, the Community Planning Division engages with partners at all levels to maximize the benefits and minimize the adverse impacts of regional growth as they relate to mobility, public health, safety, environmental quality, prosperity, equity, and other factors that collectively define regional quality of life.

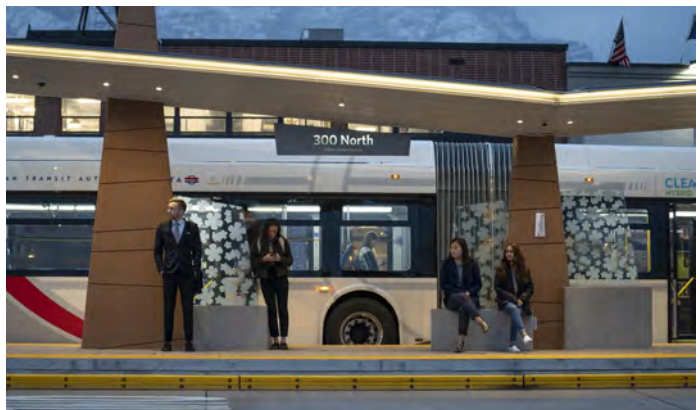
Lastly, the Community Planning Division supports region-wide planning efforts such as the Pre-Disaster Mitigation Plan.



Dan Wayne
Director of Community
Planning

PROGRAM GOALS

- Facilitate collaboration, coordination, and information exchange among local, regional, state, and federal partners to more effectively achieve shared goals.
- Effectively administer regional technical assistance programs to meet growth-related challenges and opportunities.
- Support the implementation of state- and regionally-sponsored activities.



MAG | Planning

Analytics Division

The Analytics Division oversees and promotes the innovation, access, and use of the organization's data, analytics, modeling, and mapping. Staff use sophisticated models to analyze and forecast current and future population, employment, land use, traffic, transit ridership, and active transportation data to better inform planning for our region.

The models include but are not limited to:

- Travel Demand Model (TDM)
- Real Estate Market Model (REMM)
- Socio-Economic (SE) Forecasting Spreadsheet model
- Micromobility Toolset

Staff provide GIS resources to support the Regional Transportation Plan (RTP), Transportation Improvement Program (TIP), Technical Assistance to Governments (TAG) program, Station Area Plan (SAP) program, website messaging, and other planning and mapping activities at MAG.



Time Hereth
Director of Analytics

PROGRAM GOALS

- Enhance the capabilities of our models and tools to promote innovation.
- Create up-to-date and innovative data, maps, and applications to support MAG and our member local governments.
- Improve access and usability of MAG's products, including data, maps, and models.
- Improve interagency coordination and trust.



MAG | Planning Budget

MPO REVENUES & EXPENSES

Revenue

Federal	\$2,376,205
State	\$18,038,153
Exchange Fund	\$1,261,634
Local	\$157,077
TOTAL	\$21,833,069

Expenses

Salary	\$967,906
Benefits	\$474,929
Indirect Cost	\$212,939
Contracted Services	\$6,269
Communications	\$3,500
Office Expense	\$20,700
Operating Expense	\$26,970
Pass Through	\$19,999,906
IT Expense	\$115,850
Travel	\$4,100
TOTAL	\$21,833,069

MAG | Planning Budget

RPO REVENUES & EXPENSES

Revenues

State	\$20,000
Local	\$76,276
TOTAL	\$96,276

Expenses

Salary	\$59,621
Benefits	\$16,896
Indirect Cost	\$13,117
Communications	\$751
Office Expense	\$1,351
Operating Expense	\$1,611
IT Expense	\$1,629
Travel	\$1,300
TOTAL	\$96,276

TECHNICAL PLANNING ASSISTANCE (TPA) REVENUES & EXPENSES

Revenues

State	\$1,518,000
Local	\$67,591
TOTAL	\$1,585,591

Expenses

Salary	\$220,531
Benefits	\$93,240
Indirect Expense	\$48,517
Contracted Services	\$308,000
Communications	\$1,550
Office Expense	\$2,900
Operating Expense	\$4,032
Pass Through	\$902,731
IT Expense	\$1,250
Travel	\$2,840
TOTAL	\$1,585,591



Administrative Services

MAG | Administrative Services

The MAG Department of Administrative Services provides Finance, Human Resource, and Information Technology services to all MAG departments. Administrative Services staff support the mission, vision, and values held by MAG by providing trustworthy, responsive, efficient, and knowledgeable services to MAG's internal and external stakeholders.

DEPARTMENT GOALS

Finance/Purchasing & Procurement

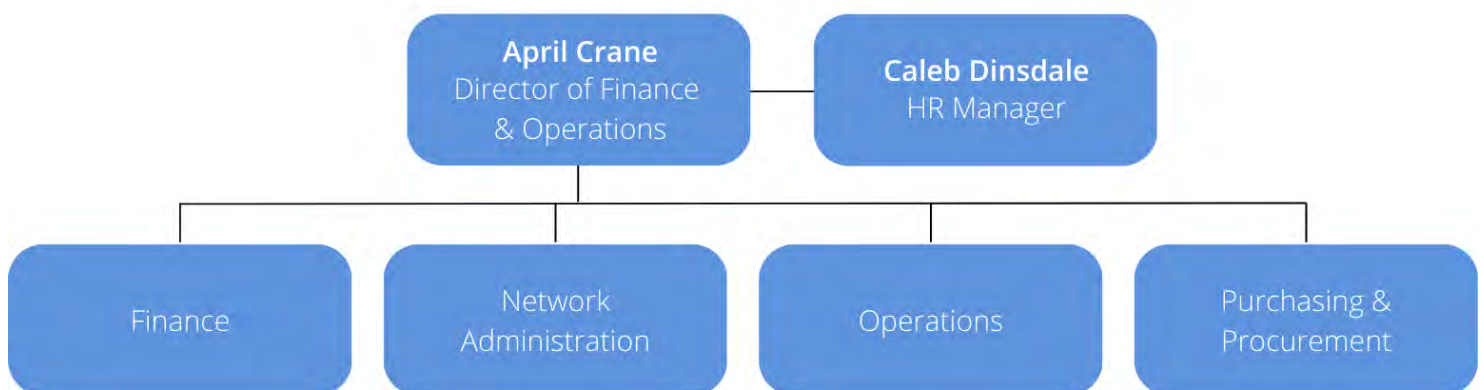
- Continued implementation of NetSuite accounting software to increase efficiency, accuracy, and transparency of financial management and reporting.
- Develop and implement new purchasing and procurement policies.
- Shift all MAG vendors from paper check payments to Automated Clearing House (ACH) deposit.
- Implement all recommendations established in the FY 22 and 23 financial audits.

Network Administration

- Conduct privacy and security system audits to ensure compliance with best practices in information technology.
- Ensure adherence to Health Information and Portability and Accountability Act (HIPAA) regulation in MAG information technology systems as required.



April Sandberg
Director of Finance & Operations



MAG | Administrative Services

DEPARTMENT GOALS

Human Resources

- Review and revise current MAG personnel policies & procedures
- Update and maintain job descriptions for all MAG employees/positions
- Develop & implement performance management policy and process for MAG staff
- Analyze and modify compensation policies to match & be competitive with market value
- Develop & implement ongoing management training for Managers/Supervisors



Caleb Dinsdale
Human Resources
Manager

ADMINISTRATIVE EXPENSES

Expenses	2024
Salary	\$659,927
Benefits	\$293,491
Communications	\$1,220
IT Cost	\$13,000
Office Expense	\$3,350
Operating expense	\$6,271
Travel	\$17,000
TOTAL	\$994,259



Appendices

MAG | Historic COLA/MERIT Chart

FY24 COLA/Merit and 10 Year Historical

MAG's COLA is determined by taking the average of the following indices:

Social Security COLA

National Consumer Price Index (CPI)

Mountainland-Plains Consumer Price Index – Urban (CPI-U)

COLA						Merit
YEAR	Social Security	CPI	Mountainland-Plains CPI	Average of Indices	MAG COLA	MAG Merit
2023	8.7	5*	5**	6.23	TBD	TBD
2022	5.9	8.5	7.9	7.43%	5	2
2021	1.3	4.2	3.9	3.1	5.1	2
2020	1.6	1.8	2.7	2	0***	0
2019	2.8	2.4	3.3	2.8	2.8	2.5
2018	2	2.1	2.8	2.3	3	2
2017	0.3	1.3	1.9	1.2	2	2
2016	0	0.1	1.2	0.4	1	2
2015	1.7	1.6	1.9	1.7	1	1
2014	1.5	1.5	1.5	1.5	1	1
2013	1.7	2.1	2.2	2	1	0
TOTAL	18.8	25.6	29.3	73.7	21.9	14.5
Average	1.88	2.56	29.3	7.37	2.19	1.45

* As of March 2023 <https://www.bls.gov/news.release/cpi.nr0.htm>

** As of March 2023 <https://www.bls.gov/regions/mountain-plains/cpi-summary/ro7xg01a.htm>

***Budgeted for 2.8 in 2020, was not implemented due to COVID

MAG | PEHP Rate Sheet

LOCAL GOVERNMENTS RISK POOL- RATE RENEWAL FY24

Current Medical Plan

Advantage & Summit LGRP Traditional

	Single	Double	Family
Current	\$799.60	\$1,655.16	\$2,238.86
New	\$830.78	\$1,719.70	\$2,326.16

Renewal: 3.7%

Preferred Dental Care (No Waiting Period)

	Single	Double	Family
Current	\$49.06	\$67.08	\$101.52
New	\$49.06	\$67.08	\$101.52

Renewal: 0%

Premium Dental Care (No Waiting Period)

	Single	Double	Family
Current	\$56.16	\$76.78	\$116.22
New	\$56.16	\$76.78	\$116.22

Renewal: 0%



MAG | Budget Category Definitions

Revenue Type	Definition/Examples
Federal	Any fund that comes yearly or a new contract that is from the Federal Government.
State	Any fund that comes yearly or a new contract is from the State Government.
Exchange Fund	Exchange Funds that will be used in the upcoming year.
Local	Jurisdictional Cash, Local Matching Funds, Local City, County Funds.
Donation	Project Income, Corporate Donation, Private Donations.
Expense Type	Expense Definition
Salary	50101 - Salaries and Wages, 50108 - Medicare Contributions, 50112 - Workers' Compensation, 51821 - Garnishment, 51832 - Medicare Contributions Employee, 51833 - Medicare Contributions Employer, 51852 - Salaries
Benefits	50105 - Employee Benefits, 50109 - Retirement Contributions, 51819 - Fringe Benefits, 51879 - URS Roth, 51880 - 401k/Roth
Indirect Expense	51102 - Indirect Expense Allocations (MAG Admin Cost)
Communications	51810 - Communications, Cell phone reimbursement, Desk Phone Cost
Contracted Services	50200 - General and Contracted Services, 50510 - Construction Material, 51807 - Client Supplies, 51808 - Client Services, 51829 - Legal Services, 51831 - Materials & Supplies, 51844 - Professional & Technical Services, 51845 - Project Reimbursement, 51855 - Shared Costs Reimbursement
IT Expense	50205 - Information Technology, 51802 - Audiovisual Equipment, 51811 - IT & Computer Equipment
Employee/Volunteer Expenses	50506 - Uniforms, 51803 - Background Check Fees, 51816 - Employee Reimbursement, Training
Office Expense	50209 - Security, 50213 - Printing and Binding, 50501 - Office Supplies, 51818 - Food & Drinks, 51828 - Janitorial Service & Supplies, 51837 - Office Equipment & Furniture, 51841 - Postage & Shipping, 51842 - Prepaid Postage Supplies & Maintenance, 51843 - Printing & Publications
Operating Expense	50504 - Conference, 50522 - Signage, 51703 - Fees, 51801 - Shared Aging Expense, 51809 - Meals, 51815 - Dues & Memberships, 51820 - Fuel, 51822 - General Liability Insurance, 51834 - Meeting Expense, 51848 - Rental of Buildings & Vehicles, 51849 - Rental of Equipment & Vehicles, 51850 - Repair & Maintenance of Buildings, 51851 - Repair & Maintenance of Vehicles, 51857 - Small Tools & Minor Equipment, 51865 - Utilities & Utility Services, 51881 - MOW Drivers

MAG | Jurisdictional Cash Assessments

Jurisdictional Cash Assessments | Jul 2023 - Jun 2024

		2021 Census Population Estimate	Special Assessments					General Assmt. .25 Per Capita	FY23 Grand Total
			UC Strategic Plan	UC CED Services	UC MPO Match	Wasatch Back RPO	Special As- sessments Total		
Summit County		43,093							
Coalville	SU	1,526				\$354	\$354	\$500	\$854
Francis		1,658				\$385	\$385	\$500	\$885
Henefer	SU	853				\$198	\$198	\$200	\$398
Kamas		2,179				\$506	\$506	\$545	\$1,050
Oakley		1,590				\$369	\$369	\$500	\$869
Park City		8,441				\$1,959	\$1,959	\$2,110	\$4,069
Summit		26,846				\$6,230	\$6,230	\$6,712	\$12,941
UDOT						\$10,000	\$10,000		\$10,000
Wasatch County		36,173							
Charleston	WA	437				\$121	\$121	\$200	\$321
Daniel		933				\$258	\$258	\$200	\$458
*Heber		17,290				\$31,221	\$31,221	\$4,323	\$35,543
Hideout		1,152				\$318	\$318	\$500	\$818
Interlaken		178				\$49	\$49	\$200	\$249
*Midway	WA	6,339				\$9,933	\$9,933	\$1,585	\$11,518
Wallsburg	WA	301				\$83	\$83	\$200	\$283
*Wasatch	WA	9,527				\$20,789	\$20,789	\$2,382	\$23,171
WC Health						\$3,500	\$3,500		\$3,500
UDOT						\$10,000	\$10,000		\$10,000

*Wasatch Back RPO costs include the combined agreed amount of \$52,776 for the Wasatch RPO Trail Planner and Grant Writer.

*Wasatch Unic includes 123 persons added from Independence population.

Continued on next page.

MAG | Jurisdictional Cash Assessments

Jurisdictional Cash Assessments | Jul 2023 - Jun 2024

		2021 Census Population Estimate	Special Assessments					General Assmt. .25 Per Capita	FY23 Grand Total
			UC Strategic Plan	UC CED Services	UC MPO Match	Wasatch Back RPO	Special As- sessments Total		
Utah County		684,986							
Alpine	UT	10,359	\$536	\$539	\$375		\$1,449	\$2,590	\$4,039
American	UT	34,422	\$1,780	\$1,789	\$1,246		\$4,816	\$8,606	\$13,422
Cedar Fort	UT	430	\$22	\$22	\$16		\$60	\$200	\$260
Cedar Hills	UT	10,024	\$518	\$521	\$363		\$1,402	\$2,506	\$3,908
Draper	UT	3,410	\$176		\$123		\$300	\$853	\$1,152
Eagle	UT	49,738	\$2,573	\$2,586	\$1,801		\$6,959	\$12,435	\$19,394
Elk Ridge	UT	4,874	\$252	\$253	\$176		\$682	\$1,219	\$1,900
Fairfield	UT	161	\$8	\$8	\$6		\$23	\$200	\$223
Genola	UT	1,593	\$82	\$83	\$58		\$223	\$500	\$723
Goshen	UT	982	\$51	\$51	\$36		\$137	\$200	\$337
Highland	UT	19,611	\$1,014	\$1,019	\$710		\$2,744	\$4,903	\$7,647
Lehi	UT	79,978	\$4,137	\$4,158	\$2,896		\$11,190	\$19,995	\$31,184
Lindon	UT	11,709	\$606	\$609	\$424		\$1,638	\$2,927	\$4,565
Mapleton	UT	12,414	\$642	\$645	\$449		\$1,737	\$3,104	\$4,840
Orem	UT	97,861	\$5,062	\$5,087	\$3,543		\$13,692	\$24,465	\$38,157
Payson	UT	22,142	\$1,145	\$1,151	\$802		\$3,098	\$5,536	\$8,633
Pleasant	UT	37,949	\$1,963	\$1,973	\$1,374		\$5,310	\$9,487	\$14,797
Provo	UT	114,084	\$5,901	\$5,931	\$4,131		\$15,962	\$28,521	\$44,483
Salem	UT	9,831	\$508	\$511	\$356		\$1,375	\$2,458	\$3,833
Santaquin	UT	15,361	\$795	\$799	\$556		\$2,149	\$3,840	\$5,989
Saratoga	UT	44,164	\$2,284	\$2,296	\$1,599		\$6,179	\$11,041	\$17,220
Spanish	UT	43,870	\$2,269	\$2,281	\$1,588		\$6,138	\$10,968	\$17,105
Springville	UT	36,135	\$1,869	\$1,878	\$1,308		\$5,056	\$9,034	\$14,090
Vineyard	UT	14,025	\$725	\$729	\$508		\$1,962	\$3,506	\$5,469
Woodland	UT	1,558	\$81	\$81	\$56		\$218	\$500	\$718
Utah Unic.	UT	8,301	\$15,000	\$15,000	\$10,500		\$40,500	\$2,075	\$42,575
Totals		8,602	\$50,000	\$50,000	\$35,000	\$96,272	\$231,272	\$192,321	\$423,593

** Govt. Affairs Contracts added in July 2022 at the request of Heber City and Santaquin.

GLOSSARY OF ACRONYMS

ACH	Automated Clearing House
ADA	Americans with Disabilities Act
ARPA	American Rescue Plan Act
CDBG	Community Development Block Grant
CED	Community and Economic Development
COLA	Cost-of-Living Adjustment
CPI	Consumer Price index
CPI-U	Consumer Price Index-Urban
HEAT	Home Energy Assistance Target
HIPAA	Health Information and Portability and Accountability Act
LTC	Long-term Care
MAG	Mountainland Association of Governments
MIPPA	Medicare Improvement for Patients and Providers Act
MPO	Metropolitan Planning Organization
NCSP	National Caregiver Support Program
REMM	Real Estate Market Model
RPO	Rural Planning Organization
RSVP	Retired Senior Volunteer Program
RTP	Regional Transportation Plan
SBA	Small Business Administration
SSBG	Social Services Block Grant
TDM	Travel Demand Model
TPA	Technical Planning Assistance
TIP	Transportation Improvement Program
URS	Utah Retirement System
WX	Weatherization

For more information, please visit
magutah.org



M A G

Expert Resources. Enriching Lives.

05/10/2023

MAG | Budget Resolution

#2022-05-26-01

**A Resolution of the Executive Council of
Mountainland Association of Governments
Approving and Adopting a Budget for the
Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023**

WHEREAS, the Executive Director of Mountainland Association of Governments has prepared Tentative Budgets in proper form for all Funds for which a budget is required by Utah State Law; and

WHEREAS, the Tentative Budgets have been reviewed and considered by the Executive Council; and

WHEREAS, the Tentative Budgets, together with supporting schedules and data have been available for public inspection in the office of the Finance Director and at mountainland.org for a period of ten (10) days, as required by law; and

WHEREAS, the Executive Council, on due public notice, held a public hearing on Thursday, May 26, 2022, at 110 North Main Street, Kamas, UT 84036, and all interested persons were heard, for and against the estimates of revenue and expenditures as set forth in said budgets; and

WHEREAS, all statutory and legal requirements for the final adoption of said budgets have been completed.

NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COUNCIL OF THE MOUNTAINLAND ASSOCIATION OF GOVERNMENTS as follows:

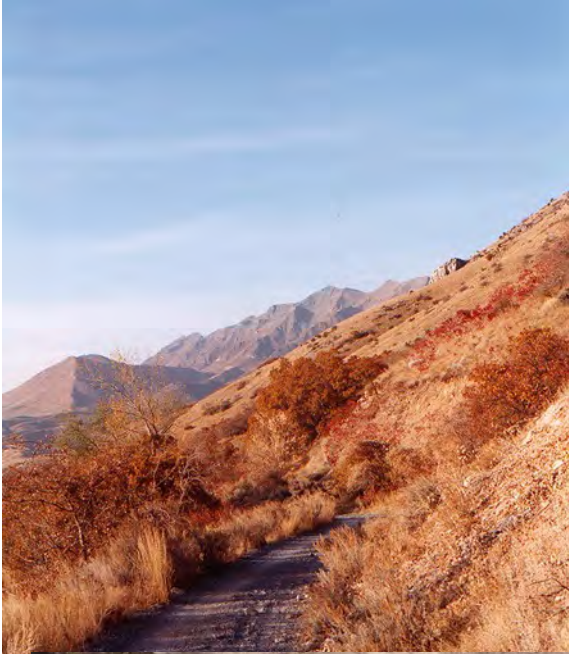
1. The Executive Council hereby adopts the budget for FY23 as amended and revised, which budget is attached hereto as Exhibit A and incorporated herein by reference.
2. Executive Council approval of grants, contracts, plans and work programs during the fiscal year shall be considered as amendments to this approved budget.
3. The Executive Director is hereby authorized to submit requests for payment of approved general and special assessment to member jurisdictions. The Finance Director is hereby authorized to certify and file a copy of this budget with the Utah State Auditor as required by state law.
4. A copy of the approved budget and amendments shall be on file in the office of the Finance Director.

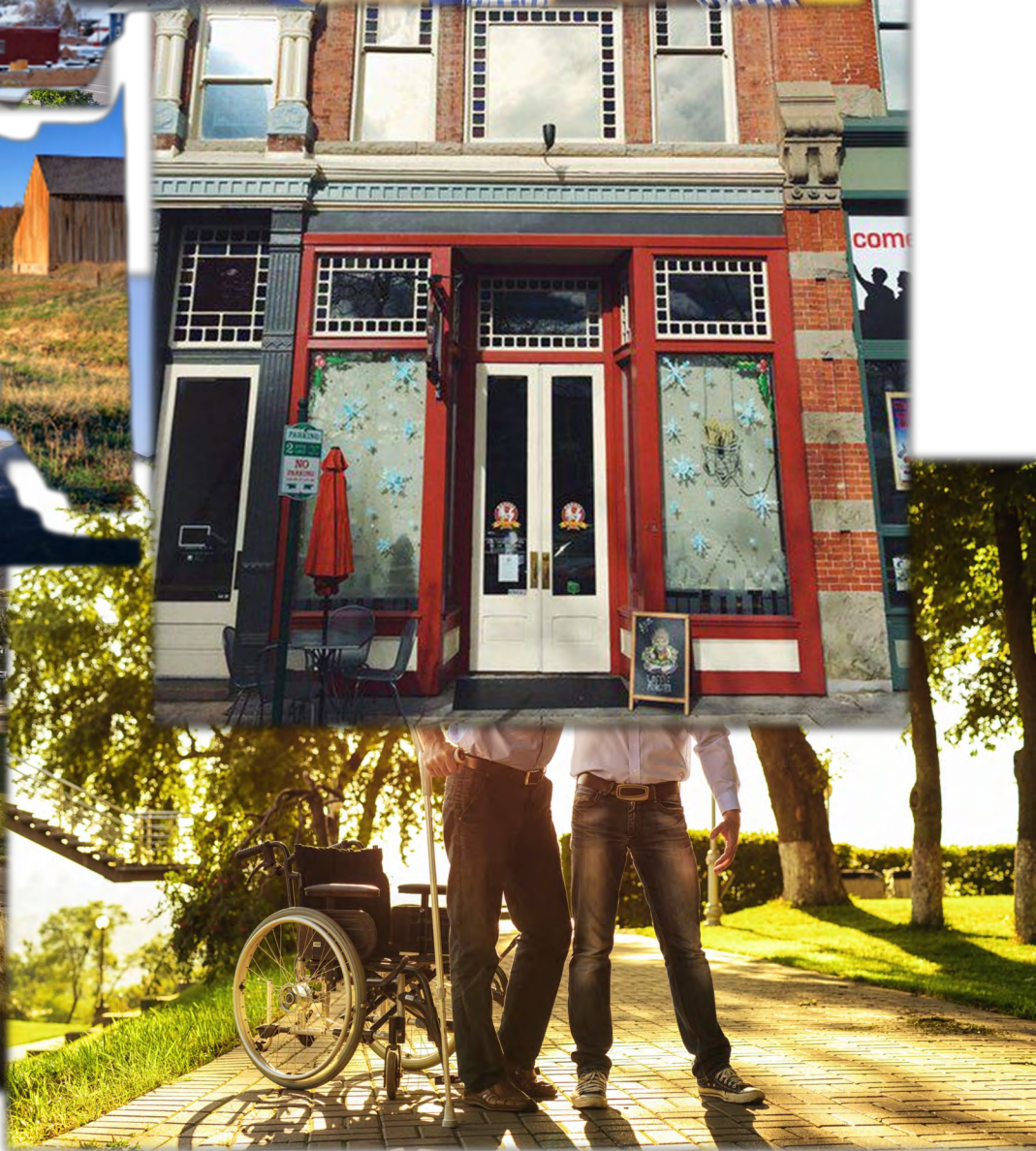
APPROVED AND PASSED THIS _____

MOUNTAINLAND ASSOCIATION OF GOVERNMENTS
Council Member Glenn Wright

ATTEST: _____

MAG | Regional Planning Programs





MAG | Aging & Family Services



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