

Scholar Academy

Board of Directors Meeting

May 25, 2023

Anchor Location: 928 North 100 East, Tooele, UT 84074

This meeting of the board of directors was held electronically.

In Attendance: Jared Hamner, Cami Cazier, Johanna Leonelli, Dustin Laughlin, Dusty Griffith

Others In Attendance: Traelle Gailey, Jon McQueary, Krystal Taylor, Stacey Phillips

MINUTES

CALL TO ORDER

Jared Hamner called the meeting to order at 5:03PM.

PUBLIC COMMENT

There were no comments.

TRAINING

- Open and Public Meetings Act
The board reviewed the PDF for the Open and Public Meetings Act. They will each complete an affirmation that they have participated in the training.

REPORTS

- Director's Report
Traelle Gailey provided an overview of the ongoing items at the school. A year end overview email will be sent out to the board highlighting the amazing things that happened throughout the year.
There were no further questions from the board.
- Budget Report
 - Fraud Risk Assessment & Annual Commitment to Ethical Behavior
Jon McQueary provided an outline to the board on the proposed and amended budgets. He provided explanation of line items and the type of projects that funds can be utilized for. A fraud risk assessment was completed. The overall rating came in at a low risk. The board will sign the annual commitment to ethical behavior.

CONSENT ITEMS

- January 26, 2023 Board Meeting Minutes
 - February 8, 2023 Board Meeting Minutes
 - March 29, 2023 Board Meeting Minutes
- Johanna Leonelli made a motion to approve the above consent items. Cami Cazier seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Dustin Laughlin, Aye.*

VOTING ITEMS AND DISCUSSION ITEMS

- Board Member Terms & Elected Officers

The board discussed moving forward with the same officers and renewing current board member terms.

Dustin Laughlin made a motion to approve the Board Member Terms and Elected Officers to remain as is, with term renewals for Jared Hamner, Dusty Griffith and Johanna Leonelli ending in June 2027. Jared Hamner seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Dustin Laughlin, Aye.

- Audit Engagement Letter
- 2022/2023 Final Amended Budget
- 2023/2024 Proposed Budget

An explanation of the Audit Engagement letter process was provided. The annual budget and proposed budget were reviewed in the budget report section of the meeting. There were no further questions from the board.

Johanna Leonelli made a motion to approve the audit engagement letter, the 2022/2023 Final Amended Budget and the 2023/2024 Proposed Budget. Dustin Laughlin seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Dustin Laughlin, Aye.

After further discussion of the budget a second motion came to the table.

Cami Cazier made a motion to re-approve the budgets as discussed. Dustin Laughlin seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Dustin Laughlin, Aye.

- Reward RFP for General Contractor

Traelle Gailey and the evaluation committee recommended that the RFP for General Contractor be awarded to Bailey Builders.

Dustin Laughlin made a motion to award the RFP for General Contractor.

Johanna Leonelli seconded. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Dustin Laughlin, Aye.

Dusty Griffith joined the meeting at 5:27pm.

- Bailey Builders Purchase
- Silver Peak Engineering Invoice

These two items were information only to the board, as the projects are moving forward.

- Open Up Resource Invoice
- Reading Horizons Purchase
- Computer Purchase
- Teton Science Schools Invoice

Dustin Laughlin made a motion to approve the Open Up Resource Invoice up to \$11,000; Reading Horizons Purchase up to \$47,500; Computer Purchase up to \$55,000 and the Teton Science School Invoice up to \$12,100. Dusty Griffith seconded. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Dustin Laughlin, Aye.

- Teacher Student Success Act Plan (TSSA)
- Mental Health Screening Determination
- Sex Education Committee Membership

Traelle Gailey specifically reviewed the budget section in the TSSA plan. This plan is similar to what has been done and allocated in the past. The recommendation for the mental health screening participation is to opt out at this time. Traelle Gailey also provided the board with an overview of the sex education curriculum committee.

Dusty Griffith made a motion to approve the Teacher Student Success Act Plan; opting to not participate in the Mental Health Screening; and to approve the Sex Education Committee Membership as outlined. Cami Cazier seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Dustin Laughlin, Aye.

- Rescind Test Administration Policy
- Language Access Policy
- Amended Administration of Medication Policy

Due to the Assessment policy previously approved, the board will rescind the test administration policy. The language coordinator has been assigned at the school in order to meet the requirements set forth in the Language Access Policy. Changes to the Administration of Medication Policy were outlined and the board reviewed a redline version of the policy.

Johanna Leonelli made a motion to rescind the Test Administration Policy and to approve the Language Access Policy and the amended Administration of Medication Policy. Cami Cazier seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Dustin Laughlin, Aye.

- Policies to Review
 - Attendance Policy
 - Donation and Fundraising Policy

The board annually reviews a variety of policies. The Attendance Policy and Donation and Fundraising Policies were provided to complete the list of

annual reviews. Traelle Gailey reported information out on attendance data.

CALENDARING

- Board Meeting Calendar 2023/2024
The annual schedule for the board was discussed and tentatively set.

Dustin Laughlin left the meeting at 6:03PM.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 6:03 PM Dusty Griffith made a motion to move into closed session located via Zoom. Cami Cazier seconded the motion. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye. Motion passed unanimously.

At 6:32 PM Cami Cazier made a motion to move out of closed session. Johanna Leonelli seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye.

VOTING ITEMS AND DISCUSSION ITEMS

- Director Employment Agreement
Dusty Griffith made a motion to approve the Director Employment Agreement as discussed. Johanna Leonelli seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye.

ADJOURN

At 6:33PM Johanna Leonelli made a motion to adjourn. Jared Hamner seconded the motion. Votes were as follows: Jared Hamner, Aye; Cami Cazier, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye.

SCHOLAR ACADEMY

Closed Session

May 25, 2023

Anchor Location: 928 North 100 East, Tooele, UT 84074

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Scholar Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 25th day of May, 2023, at 928 North 100 East, Tooele, UT 84074



Jared Hamner, Board Chair

DRAFT