

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Debbie McKean
Mark Preece

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
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Finance Director
Heidi Voordeckers

City Engineer
Ben White

Public Works Director
Steve Maughan

****amended 03/31/2014****

CITY COUNCIL MEETING

NOTICE IS HEREBY GIVEN THAT THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A WORK SESSION AND MEETING ON **TUESDAY, APRIL 1, 2014 AT 6:00 PM** – 550 NORTH 800 WEST, WEST BOUNTIFUL CITY.

Work Session Agenda (6:00 PM)

1. Discussion on Fiscal Year 2015 Draft Budget

Invocation/Thought by Invitation;
Pledge of Allegiance-Debbie McKean

Meeting Agenda (7:30 PM)

1. Accept agenda.
2. Public Comment (two minutes per person) or if a spokesperson has been asked by a group to summarize their comments, five minutes will be allowed
3. Discussion on culinary water rates
4. Presentation from South Davis Sewer District regarding their request to vacate portion of 1200 North Street, West of Legacy Highway
5. Alice Acres subdivision request for an additional asphalt cut
6. Presentation by UDOT regarding the City's request to replace the 400 North overpass bridge as part of the 2014 reconstruction project (subject to arrival)
7. Consider motion to provide local consent to a request for a Beer License for Taste of India located at 282 South, 500 West
8. Consider approval of Ordinance 359-14, an ordinance amending sections 2.08.030 and 2.08.040 of the West Bountiful Municipal Code to clarify requirements regarding City Council meetings
9. Consider approval of Resolution 331-14, a resolution establishing rules of order and procedure governing public meetings of the City Council
10. Consider approval of Resolution 332-14, a resolution establishing policies and procedures for the leasing of city property for the purpose of grazing.

11. Consider approval of facilities use agreement with West Bountiful Baseball League for the 2014 season.
12. Discussion on draft employee golf privileges policy
13. Discussion on Independence Day celebration and assignments – Council member McKean
14. Public Work’s Report – 900 West Project Update
15. Planning Commission Report
16. Police Report
17. Finance Report – February 2014
18. Administrative Report – Report on status of personnel policy update
19. Mayor/Council Reports
20. Approval of Minutes from the March 4, 2014 Work Session and City Council Meeting
21. Executive session, pursuant Utah Code 52-4-205(a), for the purpose of discussing the character, professional competence, or physical or mental health of an individual.
22. Possible action following the executive session
23. Adjourn

According to the American’s with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should contact Heidi Voordeckers, City Recorder, at (801) 292-4486. Any residents or property owners in West Bountiful City may offer a prayer or thought at the City Council Meetings. Please notify Heidi Voordeckers of this desire twenty-four (24) hours before the meeting.

Pursuant to Utah Code Annotated, Section 52-4-207, portions of this meeting may be conducted by electronic means. Specifically, the Mayor and individual Council member may participate in the meeting, including discussion and voting on agenda items, via telephone using the West Bountiful City Council Chambers as an anchor.

This amended agenda has been posted on the State Public Notice website, emailed to the City Council, and sent to the Clipper Publishing Company on March 31, 2014.



South Davis Sewer District

Mailing Address:
PO Box 140111 • Salt Lake City, Utah 84114-0111

Office Location:
1800 West 1200 North • West Bountiful, Utah 84087

Phone (801) 295-3469 • Fax (801) 295-3486

February 7, 2014

Mayor Kenneth Romney
West Bountiful City
550 North 800 West
West Bountiful, Utah 84087-1320

RE: 1200 North Street Vacation

Dear Mayor Romney:

The District respectfully requests that West Bountiful City vacate the portion of 1200 North Street from the Legacy Parkway frontage road to its termination at the District's North Treatment Plant.

The District owns in fee simple all property abutting or accessing this portion of 1200 North Street. The District has a fence and gate along its property fronting on the frontage road. We would like to close this gate during off-hours to provide additional security to the site. In the short-term, the District would have to provide for access for those renting some of the enclosed property.

Vacating this portion of 1200 North Street would eliminate the obligation of the City to maintain the pavement, to provide weed control and snow removal. Accessing this portion of 1200 North Street is time consuming for City crews because of its location relative to the Legacy Parkway.

The following extracts from District Board Meeting minutes show that the District purchased the right-of-way for 1200 North Street from 1100 West Street to the District's North Treatment Plant in 1960. The road was then constructed at the District's cost with some assistance from Davis County. The minutes also show that the road was intended for, "public use".

The minutes further show that the water line in 1200 North Street was constructed by the District in 1961. The District was then reimbursed for the portion of the water line that was located in West Bountiful at that time by credits toward its water bill. The District contributed \$70,000 toward reconstruction of the water line in 1995. Copies of these minutes are attached.

A letter from the State of Utah Department of Community and Economic Development documenting the reconstruction of 1200 North Street after the flooding from the Great Salt Lake is also attached. The District negotiated funding for the project from the Utah Disaster Relief Board. The District then paid \$35,592, 50% of the project costs.

Board Meeting minutes entries pertaining to 1200 North Street:

- 04/07/60 Also, about 5,000 feet of road would have to be built and about 10,000 feet of fencing.
- 04/21/60 Holbrook Realty appraisal on the north plant site right-of-way was approximately \$500.00 per acre. The Manager met with the County Commissioners at the site of the proposed road construction and they are willing to put a drag line and make a drainage ditch on each side to build the road up and would participate also on the road construction.
- 05/19/60 Leland Argyle had been offered \$1,910.00 and he wanted \$1,910.00 both for 60' right-of-ways. Mr. Stahle pointed out that Leland Argyle would be giving up 60' of frontage on 1100 West, and if the road is not to be a public road, these property owners should have this made reasonably clear to them at time of negotiating. Mr. Widdison said they had both indicated that they did not care about getting a road through.
- 06/02/60 Reporting on his meeting with the County Commissioners, Mr. Widdison said they would help build the road to the north treatment plant, whether or not it was a dedicated road, providing the District's attorney approved.
- In discussing right-of-ways to be procured for the north plant site Mr. Mayo said it should be understood with Howard Smith that he would have access to the right-of-way to 1100 West but inasmuch as the property was being purchased from Leland Argyle and Leland Smith, it would not be a public road and they would not have access.
- 08/25/60 After considerable discussion R. Mack Wilkins moved to accept the offer of Leland Smith and pay the amount of \$483.75 and continue negotiations with Leland Argyle and authorize a maximum disbursement of \$1,675.00; also accept Leland Argyle's offer of going ahead with the installation of the fence. Settlements to be made on the basis that it is to be a public road.
- 07/20/61 Clare Breinholt moved to authorize the Manager to contact the County to see if they will accept the road to the north plant after it is graded up; and if so, the District will agree to: 1. Rent Plewe's grader for grading the road 2. Purchase culverts 3. Buy gravel and oil and will proceed with grading the road.
- 08/03/61 The Manager reported the County would go along on the proposition for the access road to the North plant as previously discussed by the Board provided the District will put it back I shape next summer before they finally accept it, however, they will go along on an oil and chip surface.

Board Meeting minutes entries pertaining to the water line in 1200 North Street:

10/26/61 Al Anderson reviewed with the Board the meeting that was held this morning at 8:30 A.M. with the following people present: Lynn Thatcher, Cal Sudweeks, Al Anderson and Arch Widdison, in Mr. Sudweek's office.

At that meeting it was pointed out that due to the gas condition in the water at the North Plant Well, aeration would have to be employed to eliminate the gas. Mr. Thatcher objected to aerating culinary water in the vicinity of the Treatment Plant and, therefore, said the State Board of Health could not approve such a measure.

He recommended that the District construct a culinary water line from West Bountiful Town to provide a safe supply of culinary water.

The Manager reported that following the meeting October 27, he obtained estimates on cost of construction for a water line from the West Bountiful water system to the North Treatment Plant. Total cost is estimated at \$21,014.20, \$9,500.00 of which would be in West Bountiful, the balance outside of the Town of West Bountiful.

As to the \$9,500.00 construction in West Bountiful, their officials suggested that the Sewer District install the line in West Bountiful and the Town would be willing to work out a formula whereby the portion of line in West Bountiful could be re-paid by the Town furnishing the District water as a credit to the amount due, with a suggested maximum of 10,000 gallons per day for such credit, over a period of 10 or more years; balance of water to be paid by the District to the Town.

04/17/95 The water line serving the District's North Plant is seriously deteriorated. There have been an increasing number of leaks over the last several years. This spring we have already had seven to eight leaks with four leaks occurring in one day. The City of West Bountiful has decided to move up their schedule for replacing this line and construct it this year. The City has requested that the District participate in the construction costs of this line. Mayor Carl Johnson and City Manager Wendell Wild were in attendance to present this request.

The total cost of the proposed project was approximately \$127,000.00, including engineering. The City feels that they need at least 50% participation by the District to make the project feasible and requested that the District consider as much as a 75% share based on use of this line.

The costs and benefits of this project to the District were discussed at some length. The history of the District's construction of the original water line and its subsequent sale to West Bountiful City as the area developed, were reviewed.

Motion was made by Mr. Charles Payne seconded by Mr. Clare Jones to authorize the District to participate in the cost of the water line construction along 1200 North from 1100 West to 1800 West, West Bountiful, in the amount of \$70,000.00. Motion carried unanimously.

If there are any questions or if the District can supply any further documentation please contact me.
Thank you for your consideration of this matter.

Very sincerely,

A handwritten signature in black ink, appearing to read "Dal D. Wayment". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Dal D. Wayment, P.E.
General Manager

cc: Duane Huffman, City Administrator
att.

MEMORANDUM



TO: Mayor and City Council

DATE: March 27, 2014

FROM: Ben White, City Engineer

RE: Alice Acres Subdivision Request for an Additional Asphalt Cut

The City Council approved the Alice Acres Subdivision on 400 North and 1100 West Streets on February 4th. The approved proposal provided for three road cuts into 400 North Street at specific locations to provide culinary water services to the future houses. All the other utility providers had a means to provide services without cutting into 400 North Street.

When the contractor started work this week, they found that the existing Weber Basin pipe size did not match their design drawings. Upon review, Weber Basin's drawings were inaccurate. They do not have as large of pipe to the property as they thought. The existing pipe is not large enough to provide service to the properties.

Staff has been working with Weber Basin to explore all possible options to provide irrigation water to the future home sites. There may be an option that does not require an additional cut into 400 North. Staff will be able to share more information regarding the available options at the City Council meeting.

The principal reasons this item is on the agenda are:

1. Due to the age of the road, any street cut must be approved by City Council.
2. Weber Basin will charge their water lines on April 15th. The line in 400 North has very few isolation valves. When this line is shut down, it also shuts down service for a large part of our City. So if an additional cut into 400 North is required and approved, it would be best if the work were completed before the irrigation water was turn on for the season.

3/25/2014

Mayor and City Council;

I request that the City please consider allowing just one more 6'x6' cut into the asphalt on 400 North for Alice Acres. This will be needed in order to make a live 2" secondary water line dead and for installing a 4" live secondary water line as required by Weber Basin Water. Weber Basin had been given incorrect "as-built" drawing showing a 3" line in which Pinnacle Engineering had relied upon. This error was not our doing. Thank you for considering this.

Sincerely,

Dennis R. Highley (Destiny Homes/Crescent Homes)

WEST BOUNTIFUL CITY POLICE DEPARTMENT

550 North 800 West
West Bountiful, Utah 84087
Office 801- 292-4487/Fax 801 – 294-3590

Todd L. Hixson
Chief of Police

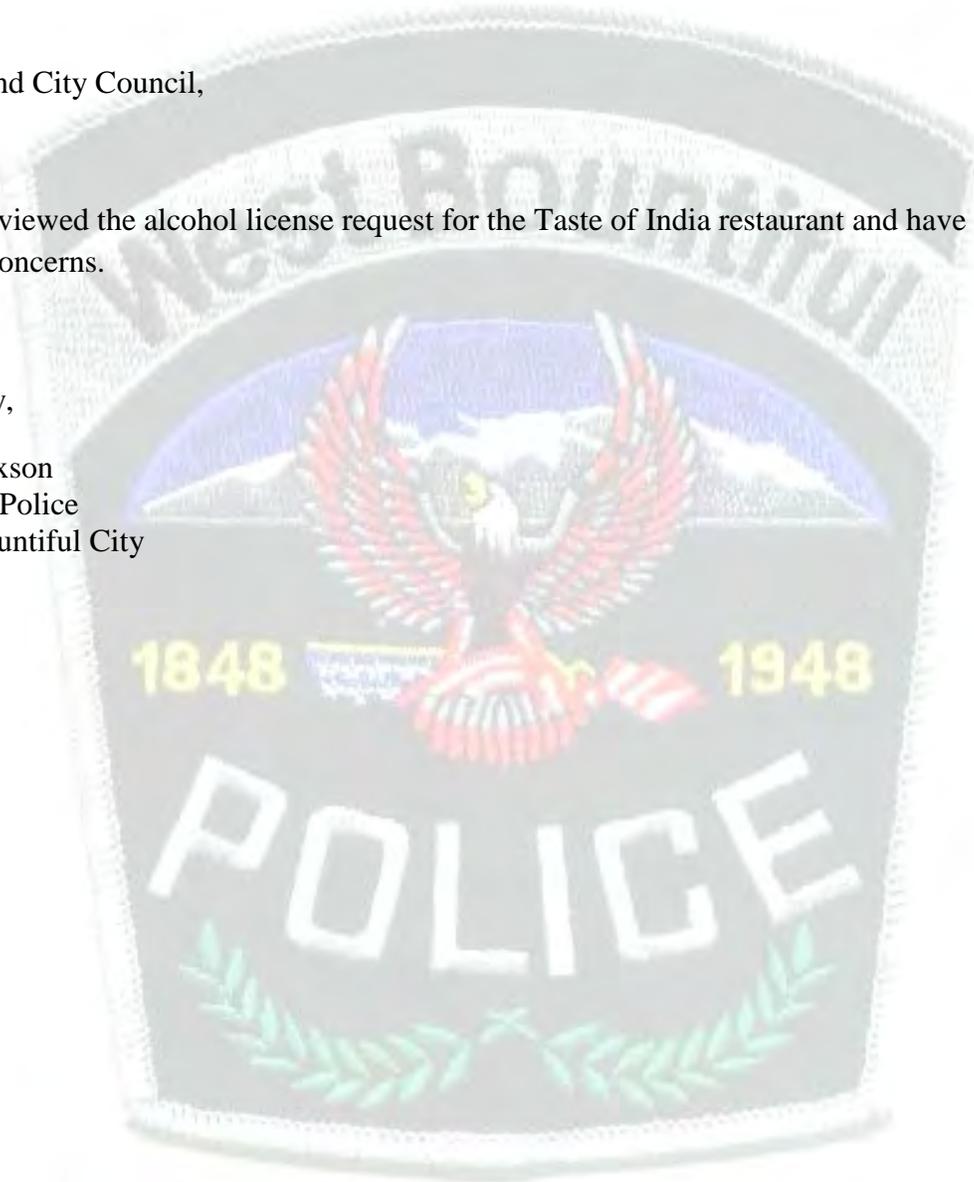
Kenneth Romney
Mayor

Mayor and City Council,

I have reviewed the alcohol license request for the Taste of India restaurant and have found no current concerns.

Sincerely,

Todd Hixson
Chief of Police
West Bountiful City



LIMITED-SERVICE RESTAURANT LIQUOR LICENSE

Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission (1) to issue an on-premise alcohol license for a person to store, sell, offer for sale, furnish, or allow the consumption of an alcoholic product on the premises of the applicant; and (2) to authorize a variance reducing the proximity requirements

AUTHORITY: Utah Code 32B-1-202; 32B-5-201 through 203; 32B-5-205 and -206

_____, [] City [] Town [] County
Local business license authority

hereby grants its consent to the issuance of a limited-service restaurant liquor license to:

Business Name (DBA): AMRIT KITCHEN Inc

Applicant Entity/Business Owner: HARDEEP S CHOJAN

Location Address: 2825 500W WEST Bountiful UT

[Signature]
Authorized Signature

HARDEEP Singh CHOJAN
Name/Title

3-13-14
Date

LOCAL CONSENT FOR PROXIMITY VARIANCE

In accordance with Utah Code 32B-1-202, the local authority also grants consent to a variance regarding the proximity of this establishment relative to a public or private school, church, public library, public playground, or park.

Authorized Signature

Name/Title

Date

This is a suggested format. A locally produced city, town, or county form is acceptable. Local consent may be faxed to the DABC at 801-977-6889 or mailed to: Department of Alcoholic Beverage Control, PO Box 30408, Salt Lake City, UT 84130-0408
DABC Local Consent (RL) 1/2012

WEST BOUNTIFUL CITY

ORDINANCE #359-14

AN ORDINANCE AMENDING SECTIONS 2.08.030 and 2.08.040 OF THE WEST BOUNTIFUL MUNICIPAL CODE TO CLARIFY REQUIREMENTS REGARDING CITY COUNCIL MEETINGS.

WHEREAS, the West Bountiful City Council desires to clarify certain requirements regarding its meetings;

WHEREAS, the City Council has carefully considered state law requirements and other requirements that would best serve the Council and the public:

NOW, THEREFORE, BE IT ORDAINED BY THE WEST BOUNTIFUL CITY COUNCIL THAT SECTIONS 2.08.030 and 2.08.040 OF THE WEST BOUNTIFUL MUNICIPAL CODE BE AMENDED AS INDICATED BELOW:

2.08.030 ~~Time and place of regular council meetings.~~ City Council Meetings

~~The city council shall conduct two regular meetings each month, which shall be held on the first and third Tuesdays of each month at the West Bountiful City Office, 550 North 800 West, West Bountiful, Utah, which meetings shall begin promptly at seven thirty p.m., during mountain standard time, and at the hour of seven thirty p.m. during mountain daylight time. Other meetings shall be held as necessary in accordance with state law. Any order for a special meeting must have at least three hours notice to each member of the governing body not signing the order. (Ord. 264-00 (part); prior code § 2-8-1)~~

- A. Regular Meetings – Regular meetings of the City Council are generally held on the first and third Tuesday of each month at 7:30 p.m. at the West Bountiful City Hall. The Mayor has the discretion to call the meetings to begin at earlier or later times based on workload, to cancel meetings for lack of a quorum or business, and to cancel meetings that fall on national or state holidays. In accordance with the Utah Code, at least one regular meeting must be held each month, and all meetings must comply with statutory open meeting requirements.
- B. Special Meetings – The Mayor or two Council members may order the convening of a special meeting. Each order convening a special meeting must be entered in the minutes of the Council and provide at least three hours' notice (all statutory open meeting notice requirements also apply). Notice of the special meeting must be served on each Council member who did not sign the order by delivering the notice personally or by leaving it at the member's usual place of residence. The personal appearance by a Council member at a special meeting of the Council constitutes a waiver of this notice requirement.
- C. Mayor – The Mayor is the chair of the Council and presides at all Council meetings. The Mayor votes only (i) in the case of a tie vote of the other Council members present; (ii) when the Council is voting to appoint or dismiss a municipal manager; and (iii) when the Council is voting on an ordinance to enlarge or restrict the Mayor's powers, duties, or functions. If the Mayor is absent or is unable or refuses to act, the Council may elect a member of the Council as mayor

pro tempore to preside at a Council meeting; a Council member acting as mayor pro tempore retains his or her right to vote on all issues before the Council.

- D. Quorum – Three (3) council members, excluding the Mayor, are required to constitute a quorum. The presence of a quorum is required to hold any meeting or take any action.
- E. Attendance – The Council may compel the attendance of individual council members at its meetings and provide penalties it considers necessary for the failure to comply with an exercise of the authority to compel attendance.
- F. Rules of Order and Procedure – The Council will adopt and make available to the public rules or order and procedure to govern Council meetings in accordance with Section 10-3-606 of the Utah Code, as amended.
- G. Electronic Meetings – Council members may participate in meetings electronically (by phone, internet, or other similar technology) only in accordance with the provisions of state law and the rules of order and procedure adopted by the Council.
- H. Open Meetings – All meetings of the Council must be held in compliance with the applicable provisions of Utah Code Title 52, Chapter 4, Open and Public Meetings Act, as amended.

~~2.08.040 Participation by Telephone~~

- ~~A. A member of the Governing Body may participate in meetings by telephone in accordance with the provisions of this section. Such participation must provide for open access to the public which, at minimum, means that the member participating by telephone must be able to hear comments from public participants in the meeting as well as other members and that public participants as well as other members must be able to hear comments from the member(s) participating by telephone.~~
- ~~B. Three (3) members of the City Council must be present in person at the meeting in order to form a quorum. Participation of a member by telephone shall not be included for the purpose of forming a quorum.~~
- ~~C. No more than two (2) members of the Governing Body may participate by telephone at any meeting of the Governing Body.~~
- ~~D. If the Mayor is not physically present at a meeting of the Governing Body and is participating by telephone, the mayor pro tempore shall act as chairman and preside over such meeting.~~

~~E. If a member of the Governing Body desires to participate in a meeting of the Governing Body by telephone such member must inform the City Recorder at least 24 hours before the meeting so that proper arrangements can be made for telephone participation.~~

~~F. Participation by telephone should be allowed only under circumstances when it would be difficult, burdensome, or onerous for the member to be physically present. In order to prevent abuse of this privilege, no single member of the Governing Body may participate by telephone more than three (3) times in any one calendar year.~~

This ordinance will become effective upon signing and posting.

Adopted this 1st day of April, 2014.

Ken Romney, Mayor

VOTING:

Mark Preece	Yea _____	Nay _____
James Ahlstrom	Yea _____	Nay _____
James Bruhn	Yea _____	Nay _____
Kelly Enquist	Yea _____	Nay _____
Debbie McKean	Yea _____	Nay _____

Attest:

Heidi Voordeckers, City Recorder/Auditor

WEST BOUNTIFUL CITY

RESOLUTION #331-14

A RESOLUTION ESTABLISHING RULES OF ORDER AND PROCEDURE GOVERNING PUBLIC MEETINGS OF THE CITY COUNCIL.

WHEREAS, *Utah Code Ann. § 10-3-606* requires municipal legislative bodies to adopt rules of order and procedure to govern public meetings of the legislative body; and

WHEREAS, the West Bountiful City Council has carefully considered rules of order and procedure to govern its public meetings:

NOW, THEREFORE, BE IT RESOLVED BY THE WEST BOUNTIFUL CITY COUNCIL THAT THE FOLLOWING RULES OF ORDER AND PROCEDURE BE ESTABLISHED AND MADE AVAILABLE TO THE PUBLIC IN ACCORDANCE WITH STATE LAW:

- A. Meeting Agenda – The Mayor determines the agenda for all Council meetings. Two Council members may require any item to be placed on an agenda by providing the Mayor or Recorder a signed request.
- B. Reports – To help ensure the public will have a reasonable expectation of what will be discussed at a meeting, Council members must inform the City Recorder by noon of the Thursday preceding a regular meeting if:
 - 1. The Council member has a specific issue on which to report during the meeting;
 - 2. The Council member requests that a member of staff report on a specific issue.
- C. Electronic Meetings
 - 1. Council members may participate in meetings electronically (by phone, internet, or other similar technology) in accordance with the provisions of this section. Such participation must provide for open access which, at a minimum, means that the member participating electronically must be able to make comments that can be heard by all in attendance and hear comments from those speaking.
 - 2. Three (3) Council members, excluding the Mayor, must be present in person at the meeting in order to form a quorum.
 - 3. No more than two (2) Council members may participate electronically at any meeting.
 - 4. If the Mayor is not physically present at a meeting and is participating electronically, the mayor pro-tempore shall preside over the meeting.
 - 5. If a Council member desires to participate electronically in a meeting the member must inform the City Recorder at least 48 hours before the meeting so that proper arrangements can be made. Agendas for meetings in which one or more members will

participate electronically must provide a description of how the members will be connected to the meeting.

6. Electronic participation should be allowed only under circumstances when it would be difficult, burdensome, or onerous for the member to be physically present. In order to prevent abuse of this privilege, no single member of the Council may participate electronically more than three (3) times in any one calendar year. The Mayor may deny a request by a member to participate electronically based on available equipment capability.

D. Parliamentary Order and Procedure

1. General order for deliberative agenda items:
 - i. The Mayor introduces each agenda item;
 - ii. City Staff is invited to present background on the item and provide comments and/or recommendations;
 - iii. The petitioner or applicant, if applicable, is invited to present additional information, if necessary, and stands available to answer questions;
 - iv. Council members ask questions and seek clarification on issues presented;
 - v. Council members discuss and debate the issues;
 - vi. The Mayor requests a motion. The motion may be to approve, deny, table, or approve with conditions, the proposal before the Council;
 - vii. Upon motion and second, the Mayor invites further discussion. When the discussion has concluded or when a majority of the Council members present request a vote, the Mayor calls for a vote. As called, the Council members vote on the motion. Prior to casting a vote, any Council member may explain the basis for his or her vote.
2. Voting – A roll call vote must be taken and recorded for all ordinances and resolutions, any action which may create a liability for the City, and in any other case at the request of a Council member.
 - i. Minimum Vote Required – The minimum number of affirmative votes required to pass any ordinance or resolution, or to take any action by the Council, unless otherwise prescribed by law, is three (3).
 - a) Any ordinance, resolution or motion of the City Council having fewer favorable votes than required herein shall be deemed defeated and invalid, except a meeting may be adjourned to a specific time by a majority vote of the City Council even though such a majority is less than that required herein.
 - b) A majority of the members of the City Council, regardless of the number, may fill any vacancy in the City Council as provided in Utah Code Annotated § 20A-1-510, as amended.

- ii. Motions
 - a) **Making Motions.** Any Council member may make a motion.
 - b) **Seconding Motions.** A second to the motion is necessary before the motion may be discussed or a vote taken.
 - c) **Withdrawing a Motion.** The maker of the motion may withdraw the motion if no member of the Council objects to its withdrawal. If an objection is made, the Mayor may call for a vote regarding the withdrawal of the motion.
 - d) **Substitute Motions.** All amendments or substitute motions shall be offered as amendments to the main motion first made. The procedure for amendments shall be the same for any motion, including acceptance of the amendment by the Council member who seconded the main motion. Action is to be taken on the amendment first before any action is taken on the main motion. (Approval of the amended motion dispenses with the main motion; the main motion remains pending following denial of the amended motion.)
 - e) **Non-debatable Motions.** A motion to adjourn, take a recess, or retrieve an item from the table shall be voted upon without debate.

- iii. Reconsideration – Any action taken by the Council may not be reconsidered or rescinded at any special meeting unless the number of members of the Council present at the special meeting is equal to or greater than the number of members present at the meeting when the action was approved.

E. Civil Discourse

1. Rules of Decorum for the Public

- i. The Mayor or presiding officer shall at all times have the authority to conduct and maintain order in all public meetings.
- ii. Members of the public must remain respectful and civil during all portions of a meeting. In general, cheering, applauding, scowling, muttering, and other disrespectful conduct is not considered to be appropriate. Members of the public invited to speak are not to make personal references or attacks on the reputation of other persons.
- iii. So as not to interrupt the proceedings, members of the public may address the Council only after being recognized by the Mayor or presiding officer. In general, such addresses will occur only during a public comment period, a public hearing, or when presenting an item listed on the agenda.
- iv. Once recognized, the individual shall come to the podium and state his/her name for the record before making comments.
- v. Regular Council meetings include a “Public Comment” agenda item which is a portion of time for members of the public to address the Council for not more than three minutes, or five minutes if the individual represents a group.

vi. The Council, by a two-thirds vote, may expel any person who is disorderly during a meeting.

2. Rules of Decorum for Members of the Council

- i. Council members must remain respectful and civil during all portions of a meeting, and must support the Mayor in maintaining order.
- ii. The Council, by a two-thirds vote, may fine or expel from a meeting any member for disorderly conduct.

F. Ethical Requirements – City Council members must comply with the Municipal Officers’ and Employees’ Ethics Act (Utah Code §§ 10-3-1301 to 10-3-1312), as amended, including its provisions governing the disclosure of conflicts of interest or potential conflicts of interest during public meetings.

EFFECTIVE DATE. This resolution shall take effect immediately upon passage.

Passed and approved by the City Council of West Bountiful City this 1st day of April, 2014.

Ken Romney, Mayor

Voting by the City Council:	Aye	Nay
Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember Enquist	_____	_____
Councilmember McKean	_____	_____
Councilmember Preece	_____	_____

ATTEST: _____
Heidi Voordeckers, Recorder

WEST BOUNTIFUL CITY

RESOLUTION #332-14

A RESOLUTION ESTABLISHING POLICIES AND PROCEDURES FOR THE LEASING OF CITY PROPERTY FOR THE PURPOSE OF GRAZING

WHEREAS, the *Utah Code Ann.* § 10-3-2 provides that West Bountiful City may lease out property for the benefit of the municipality; and,

WHEREAS, the West Bountiful City Council finds that, under the proper conditions, the grazing of farm animals contributes to a rural atmosphere and enhanced quality of life for residents; and,

WHEREAS, the West Bountiful City Municipal Code, Section 12.24.010, allows the City Council to designate by resolution the availability of city parks to the public; and,

WHEREAS, the West Bountiful City Council finds that undeveloped portions of city parks may be closed to public use while retaining the benefits of open space and without significantly affecting the public’s access to other park areas:

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful City as follows:

Section 1: In accordance with West Bountiful Municipal Code Section 12.24.010, the City Council hereby allows for undeveloped portions of the Jessi’s Meadow and Birnam Woods Parks to be closed to the public while in use for grazing under a bona fide lease agreement with the City.

Section 2: The City Administrator is granted authority to negotiate, enter into, and terminate lease agreements on the City’s behalf under the policies and procedures found in Exhibit A of this resolution.

EFFECTIVE DATE. This resolution shall take effect immediately upon passage.

Passed and approved by the City Council of West Bountiful City this 1st day of April, 2014.

Ken Romney, Mayor

Voting by the City Council:	Aye	Nay
Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember Enquist	_____	_____
Councilmember McKean	_____	_____
Councilmember Preece	_____	_____

ATTEST: _____
Heidi Voordeckers, Recorder

Exhibit A: Policies and Procedures for Grazing Leases

1. **Available Property:** Any City-owned property that is not otherwise encumbered or utilized may be leased to City residents for the purpose of grazing farm animals. For the purpose of best utilizing available grazing area, the City Administrator will divide the property into as many lease units as could reasonably be used by separate lessees (for example, a one acre property could have two lessees, one on each half of the property).
2. **Advertisement:** Before any property can be leased for the purpose of grazing, the city will first advertise its availability on its webpage, social media, electronic message board, or by any other convenient means.
3. **Access:** Potential lessees must have legal access to the property sufficient to transport animals, supplies, feed, and any other required items necessary for keeping farm animals.
4. **Compliance with Ordinances:** Use of the City property must be in conformance with all City ordinances related to farm animals and the prohibition of nuisances.
5. **Fencing:** As part of the negotiation process for the establishment of the lease, the City Administrator will have the ability to require fencing of certain types and materials to ensure that the appearance of the property conforms with neighboring uses. The City may hold a deposit to ensure the removal of all fencing at the end of the lease.
6. **Care of Property:** The Lessee will be required to provide all maintenance and weed control for the property for the duration of the lease. The City may hold a deposit to recoup the costs of any care not provided by the lessee.
7. **Indemnification and Insurance:** Lessees will be required to:
 - a. Indemnify and defend the City against any claim arising from the use of the property or actions of the lessee or the lessee's animals.
 - b. Carry insurance in a form acceptable to the city, including (a) general liability insurance with combined single limits of not less than \$1,000,000 per occurrence and in the aggregate, with the City being named as an additional insured, and to provide proof of such insurance to the City.
8. **Term:** The term of each lease will be based on the amount of rent, the type and amount of fencing provided, and other similar elements, as determined by the City Administrator.
9. **Termination:** Each lease agreement must contain a termination clause that allows the City to terminate the agreement without cause upon 60 days' notice.

FACILITIES USE AGREEMENT

This Agreement is made and entered into as of the 1st day of April, 2014, by and between West Bountiful City, a municipal corporation, hereinafter referred to as the "City" and West Bountiful Baseball, a Utah non-profit corporation, hereinafter referred to as the "League."

WITNESSETH:

WHEREAS, the League desires to utilize the playing fields and facilities at the West Bountiful City Park (the "Park") for the purpose of operating a youth baseball league during the summer baseball season; and

WHEREAS, the City desires to promote recreational opportunities for its youth; and

WHEREAS, the City is willing to permit the League to utilize the playing fields and related facilities in accordance with the terms and conditions provided herein; and

WHEREAS, the parties desire to reduce their respective agreements and understanding to writing,

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Term. The term of this Agreement shall run from the date of execution until July 31, 2014, unless sooner terminated as provided herein.
2. Permit. During the term of this Agreement and subject to the conditions and restrictions described herein, the City hereby agrees to permit the League a non-exclusive use of the following facilities, hereinafter "facilities," on the dates and at times described below, as modified from time to time by written consent of the parties:
 - a. Field(s):
 - i. 3 Ball Diamonds on the north side of the Park
 - ii. 3 T-Ball Fields – Location approved by City Staff
 - b. Dates: April 1, 2014 to July 31, 2014
 - c. Weekday Times: 2:00 pm to 9:30 pm
 - d. Saturday and Tourney Times: 8:00 am to 9:30 pm

3. No Sublease. The City reserves all rights with respect to the use, lease, or rental of its facilities. The League is explicitly forbidden from renting, leasing, sub-leasing or profiting in any way by charging fees for the facilities to any person or organization. This prohibition extends to the scheduling of City facilities for any event outside of the League's regularly scheduled events, which shall be noticed to the City in advance according to the provisions of this Agreement.

4. Restrictions. The League shall provide the City a schedule of all games to be played at the facilities, including any post-season play-off games, prior to fifteen (15) calendar days before the first scheduled game.
 - a. Except as expressly provided within this agreement, the League shall not be allowed to use the other Park facilities not specifically contained in this Agreement on weekdays, Saturdays or Sundays without permission from the City.

 - b. Exclusive rights to fields for scrimmages and practices are prohibited at all times unless advance permission is obtained from the City. League practice and scrimmage times defined within the schedule provided to the City shall be deemed authorized inasmuch as they do not conflict with City events that have been scheduled beforehand, including Independence Day celebrations, which may extend the day before and/or after the holiday or actual celebrated date.

 - c. Additional scheduling beyond the initial schedule may be made with the City by providing notice fourteen (14) days prior to the new events. The City may approve or deny the request at its sole discretion.

 - d. The City understands that baseball is played in all kinds of weather; however, the City reserves the right to cancel use of specific fields if it determines that damage to the fields is so severe that further play would increase the damage beyond an acceptable level, or would be unsafe for use. In these rare instances, the City expects League to find alternative fields. League may appeal a decision about field use to the City Administrator. The City Administrator or his/her designee will respond to the appeal within one (1) business day of receipt of written appeal.

 - e. **Only vehicles authorized by the City will be allowed onto the fields or walkways.**

5. Maintenance. The parties hereby acknowledge that the real property comprising the playing fields together with the improvements and fixtures attached thereto and the two portable pitching mounds are owned by the City. Equipment furnished by the League shall be owned by the League.
 - a. During the term of this Agreement, maintenance for normal wear and tear of the playing fields and related facilities shall be provided by the City, with the exception of the fixtures and equipment within the "Snack Shack."
 - i. Except for repairs or maintenance needed as a result of use by the City during City-sponsored events, any repairs or maintenance to the Snack Shack and restrooms shall be the responsibility of the League, including: plumbing and fixtures, counter tops, electrical, water heater, cabinets and cupboards.
 - ii. The League will be responsible to maintain, repair, and replace the portable pitching mounds provided by the City, except for normal wear and tear.
 - b. To the extent known or planned, the City will notify the League prior to the start date of planned maintenance or improvements that may interfere with scheduled events.
 - c. The League shall be responsible to prepare and drag the infields. No motorized vehicles are to be used for this purpose, except for 4-wheelers of a size of 500cc's or less. 4-wheelers are not to be operated on any portion of the fields, or Park, other than to drag and prep the infield and for direct access to the field for that purpose.
6. Storage. The League shall be allowed storage in the parking area not to exceed 360 sq. ft. total footprint. The location of the storage containers is subject to approval of City Staff. The League shall maintain the storage containers in a clean manner and shall promptly (within 48 hours) remove any graffiti that may be placed upon them.
7. Use Fees. For the term of this Agreement there shall be no use fee.

8. Supervision. All persons utilizing the facilities as a result of this Agreement shall be supervised by the League and as necessary by additional responsible adults designated by the League. All such supervisors shall be identified as such upon request to the City's personnel.

9. Regulations. The League and all persons responsible for providing supervision shall obey any reasonable directions or instructions of City personnel and shall comply with all applicable rules and regulations of the City where the same apply to the League and the League's activities. All employees, supervisors and representatives of the League shall adhere to appropriate safety and legal requirements in operating any equipment or machines, or in performing any duties required of the League under this Agreement. The League shall also comply with all Federal, State, and affiliated association regulations as applicable. Where conflicts within the regulations occur, the order of precedence shall be Federal, State, City, League, and then Association.

10. Clean-Up. The League and the League's supervisors shall assure that the playing fields and related facilities are used in a safe, prudent and responsible manner and only for their usual and intended purposes.
 - a. The League shall provide a deposit of \$1,000 prior to the commencement of the first use of the fields for the season.
 - i. The deposit shall be returned at the end of all activities for the season, including any post-season tournaments, as provided below. The League may elect to retain the deposit with the City and carry it from year-to-year as a matter of convenience.
 - ii. The deposit shall be returned net of any costs for clean up incurred by the City to cover the League's failure to meet the requirements below.
 - iii. The League shall be assessed \$35 for each clean up for:
 1. Each dugout
 2. Excessive trash on the fields
 3. Trash left in the immediate area from team treats
 4. Restrooms left dirty and/or unsanitary
 - b. The League's supervisors shall be responsible for cleanup after each game and shall leave the property and facilities in a clean and orderly condition.
 - c. Other than during City-sponsored events, the League is responsible for cleaning and stocking the concession restrooms.

- d. T-ball fields must have their bases removed at the end of each night to allow for City maintenance. The T-ball bases may be installed an hour prior to the first game for the day.
11. Damage. The League shall be liable for any damage other than ordinary wear and tear resulting to the City's property and related facilities caused either by the League or the persons the League is responsible for supervising.
- a. The City shall, at its sole discretion, repair or cause to repair such damage and invoice the League for the costs of repairs. This includes graffiti removal on the League's storage containers in the event that the Leagues does not remove the graffiti within 48 hours of it being reported. Such costs shall include parts and materials, standard labor rates, and equipment rentals as needed, and may be paid from the deposit left with the City.
12. Sponsorship. The League shall not represent or imply that the City in any way sponsors, supports or endorses the activities for which the playing fields and facilities are to be used by the League.
13. Improvements and Signage. No improvements or signage shall be constructed or installed by the League on the City's property without the prior written consent of the City. No changes in any existing improvements shall be made unless formal written approval from the City is received after submission of plans and drawings in accordance with City rules and regulations. No signs shall be constructed or located on the City's property without obtaining a permit from the City.
14. Restrooms.
- a. The League will lock restrooms at the end of each night.
 - b. The City will provide two keys to the League for the concession restrooms which will be returned to the City at the end of the season.
 - c. The keys provided by the City are NOT to be copied or duplicated.
15. Insurance and Indemnification.
- a. Insurance. The League shall provide and maintain during the term of this Agreement, at its own cost and expense, comprehensive general liability insurance coverage to insure against all claims which arise from operations or performance of the League's program and activities covered by this Agreement with single limit coverage applying to bodily and personal injury liability or property damage of not less than \$2,000,000. This policy shall contain an

endorsement listing the City, its officials, officers, employees, and representatives as additional insureds. The League shall obtain and maintain any casualty or other insurance deemed desirable by the League to protect the League's equipment and property.

- b. Indemnification. The League expressly agrees to indemnify, defend and hold the City, its officials, officers, employees and representatives free and harmless from and against any and all loss, liability, expense, claims, costs, suits, and damages including attorneys' fees, arising out of any negligence or other fault of the League and its officers, supervisors, agents, and representatives in the performance of any of the League's obligations under this Agreement. The City hereby agrees to indemnify, defend and hold the League, its officers, supervisors and representatives free and harmless from and against any and all loss, liability, expense, claims, costs, suits, and damages, including attorneys fees, arising out of any negligence or other fault of the City, its officers, employees, agents and representatives in performing any of the City's obligations under this Agreement.

16. Non-Exclusive Use. Nothing contained herein shall prevent the City from allowing the use of the Park, the playing fields and the related facilities by others as determined by the City, provided that such use shall not unreasonably interfere with the use thereof by the League as permitted herein. The League shall not unreasonably interfere with other uses that are authorized and scheduled by the City outside of the season schedule that is provided to the City by the League as provided in this agreement.

17. Termination. Either party may terminate this Agreement upon giving sixty (60) days written notice to the other party. The City may immediately terminate this Agreement and the League's use of the facilities for a violation of the terms of this Agreement by the League or its agents, supervisors or representatives.

18. Assignment and Amendment. No amendment or modification of this Agreement shall be of any force or effect unless set forth in writing and signed by the parties hereto. The League shall not assign or transfer any rights under this Agreement without the prior written consent of the City being first obtained.

19. Entire Agreement. This Agreement contains the entire understanding and agreement of the parties with respect to the subject matter hereof, and no prior or

contemporaneous agreements, promises, representations or understandings which are not contained herein with respect thereto shall be of any force or effect.

IN WITNESS THEREOF, the parties hereto execute this Agreement by and through their duly authorized representatives as of the day and year first hereinabove written.

THE CITY:

THE LEAGUE:

By _____
Mayor

By _____
President

MEMORANDUM



TO: Mayor and Council

DATE: March 26, 2014

FROM: Duane Huffman

RE: **Draft Employee Golf Privileges Policy**

Over the last decade, there have been several policies on golf privileges for employees and elected officials, which has led to confusion, inconsistency, and in some cases abuse. Broad principles for a new policy were discussed at the City Council meeting on January 7, 2014. The attached draft is a result of that discussion and further discussions among staff. After the discussion on this draft at the April 1st Council meeting, staff intends to bring a final version for approval at the April 15th meeting.

1 **West Bountiful City** **PENDING** **March 25, 2014**
2 **Planning Commission**

3 **Posting of Agenda** - The agenda for this meeting was posted on the State of Utah Public Notice
4 website and the West Bountiful City website, and sent to Clipper Publishing Company on March
5 21, 2014 per state statutory requirement.

6 **Minutes of the Planning Commission meeting of West Bountiful City held on Tuesday,**
7 **March 25, 2014, at West Bountiful City Hall, Davis County, Utah.**

8

9 **Those in Attendance:**

10

11 **MEMBERS PRESENT:** Vice Chair/Terry Turner, Alan Malan,
12 Mike Cottle, Laura Charchenko, and Corey Sweat/Alternate.

13

14 **MEMBERS/STAFF EXCUSED:** Chairman Denis Hopkinson.

15

16 **STAFF PRESENT:** Ben White (City Engineer), Cathy
17 Brightwell (Deputy Recorder) Kelly Enquist (Councilmember),
18 and Debbie McKean (Secretary).

19

20 **VISITORS:** Jason Kim, Troy Larson, and Jacob Hanks.

21

22 The Planning Commission Meeting was called to order at 7:30 p.m. by Vice Chairman Terry
23 Turner. Mike Cottle offered a prayer.

24 **I. Accept Agenda**

25 Vice Chairman Turner reviewed the agenda. Alan Malan moved to accept the agenda as
26 presented. Laura Charchenko seconded the motion. Voting was unanimous in favor among
27 members present.

28 **Business Discussed:**

29 **II. Consider conditional use application for Jason Kim at 825 West 1320 North to build a**
30 **deck that encroaches 10 feet into his rear setback.**

31 Included in the Commissioner packets was a memorandum dated March 20, 2014 from Cathy
32 Brightwell and Ben White regarding a request to build a deck from Jason Kim at 825 West 1320
33 North, the conditional use application, and a site plan for the deck.

34 **The memorandum included the following information:**

- 35 • Acknowledgement of application on March 18, 2014 from Jason Kim to build a deck on
- 36 the back of his home located at 825 West 1320 North in Wasatch Meadows and building
- 37 plans for the 12' x20' deck with the rear property line being 32 feet from his home.
- 38 • After reviewing the information Staff believes the deck satisfies the minimum
- 39 requirement for WB City Code, Residential R1-10 zone, Section 17.24.050.
- 40 • Staff cited the affirmative findings and stated their recommended conditions.
- 41 • Recommended conditions included but was not limited to the following: entire deck will
- 42 be at least 20 feet from the rear property line, will not encroach more than 200 square feet
- 43 into the setback, the floor of the deck will be no higher than the highest finished floor of
- 44 the main structure, the portion of the deck that extends into the rear yard setback cannot
- 45 be covered and the railing cannot be more that 48 inches high and must be less than 25%
- 46 non-transparent.

47 Staff introduced Jason Kim's application and presented information regarding his application.
 48 The deck will be 12' X 20' with the rear of his home 32 feet from property line making exactly
 49 20 feet from the set back. Code cannot be deviated from.

- 50 • Mr. Jason Kim took the stand for questions:
- 51 • Mike Cottle and Corey Sweat had no problem with the application.
- 52 • Laura Charchenko asked Mr. Kim if this was his original plan. The deck is a perfect fit
- 53 and looks great.
- 54 • Alan Malan pointed out an error in the memorandum; and corrected it to say the deck
- 55 could be 10 feet inside the rear setback and 20 feet from the rear property line.

56 **ACTION TAKEN:**

57 **Alan Malan moved to approve the conditional use permit for Jason Kim @ 825 West 1320**
 58 **North with the affirmative findings that the proposed use will not be detrimental to the**
 59 **health, safety, or general welfare of persons residing in the vicinity, or injurious to**
 60 **property in the vicinity; will not inordinately impact schools, utilities, and streets in the**
 61 **area; will provide for appropriate buffering of uses and buildings; and the use of building**
 62 **materials which are in harmony with the area and compatible with adjoining uses; and will**
 63 **comply with the regulations specified in the R1-10 zoning ordinance. The following**
 64 **conditions will apply: the entire deck will be at least 20 feet from the rear property line; it**
 65 **will not encroach more than 200 square feet into the setback; the floor of the deck will be**
 66 **no higher than the highest finished floor of the main structure; the portion of the deck that**
 67 **extends into the rear yard setback cannot be covered and the railing cannot be more than**
 68 **48 inches high and must be less than 25% non-transparent. Mike Cottle seconded the**
 69 **motion and voting was unanimous in favor.**

70

71 **III. Consider conditional use application for Rachel Hanks at 676 West 400 North to**
 72 **increase the number of chickens they can have on their property.**

73 Commissioner's packets included a memorandum dated March 20, 2014 from Cathy
74 Brightwell/Ben White regarding a request from the Hanks' to have more chickens, the
75 conditional use permit application from Rachel Hanks, and a site plan showing the layout of the
76 chicken coop on the property.

77 Staff's memorandum stated that an application was received on March 18th, 2014 from Rachel
78 Hanks at 676 West 400 North for a Farm Animal Conditional Use permit. Staff has received
79 complaints that the Hanks' had too many chickens and their coop and pen were too close to the
80 property line. The Hanks were notified by the city of the complaint and were happy to do what
81 was needed to comply with the city ordinance.

82 Currently they have 18 hens, 1 rooster and 5 baby chicks. Their chicken coop is 12 X 16 feet
83 and is attached to the fence on the north property line. They have .48 acres and are allowed a
84 total of 48 points without the conditional use permit. Pursuant to 17.24.080 (2), chickens can be
85 reduced from 4 points each to 2 points upon approval of this application.

86 Staff included affirmative findings and a list of recommended conditions if the conditional use
87 permit is approved. The following were recommended conditions: the applicant must abide by
88 all setback requirements in Chapter 17.24.080 of the City Code specifically prohibiting a chicken
89 coop from being placed less than 6 feet from any property line or dwelling; applicant will ensure
90 that animals are in an area enclosed by a fence or structure sufficient to prevent escape; applicant
91 will control animal waste, debris, noise, odor and drainage in accordance with usual and
92 customary health standards to protect the health, safety, and welfare of the animals and the
93 public; and the conditional use permit will expire upon the sale of the property.

94 Cathy Brightwell informed the Commissioners that a complaint was received in regards to the
95 Hanks' chicken coop location and amount of chickens. After she contacted them they were more
96 than happy to comply with city code. She explained the conditions listed in the memorandum.
97 One complaint was that the chickens would get loose into the neighbors yard. To date all
98 requirements are in order.

99 It was pointed out by Commissioner Malan and Charchenko that the baby chicks are dependent o
100 on their mother so don't count in the number.

101 Vice Chair Turner invited Jacob Hanks to take the stand:

- 102 • Alan Malan and Laura Charchenko asked if things were fixed so the chickens could not
103 get out into the neighbors yard. Mr. Hanks answered to the best of his ability he does not
104 think they can get out unless one of his children leaves the gate open. All else seem to be
105 in order.
- 106 • Corey Sweat would like to hear comments from the complainant, Mr. Troy Larsen
107 residing at 465 North 660 West.
- 108 • Mr. Larson took the stand regarding his complaints. He stated he has nothing against the
109 chickens, but he has a dog and is concerned about the safety of the chickens when they
110 get in his yard. He stated that they were loose a lot last year. He has previously
111 discussed this with Mr. Hanks and they have come to an understanding that if the dog
112 kills a chicken it is not the Larsen's fault. Mr. Larsen would like to know how many
113 chickens they plan on having and what are they doing with them. Mr. Larson also
114 wondered if the new coop has been inspected.

115

116 • Terry Turner asked what the owner's intent was in regards to keeping the 5 new chicks.

117 • Mr. Malan stated that as long as Mr. Hanks' stays within his limit it is not our concern as
118 to what he does with the chickens.

119 • Mr. Larson asked the Commission what constitutes a violation of the ordinance and if
120 granted, how will the Conditional Use Permit be enforced. Mr. Turner noted that
121 unfortunately because we do not have enough staff to manage surveillance of ordinances,
122 receiving a complaint is what causes us to do ordinance enforcement for the most part.

123 • Mr. Sweat had no concerns different than those previously mentioned.

124 • Mr. Cottle asked if the Hanks' would be compliance when the chicks are not dependent
125 on their mother. It was explained that if the conditional use is permitted, they would be
126 in compliance. Mr. Cottle asked what is being done to keep the chickens in. Mr. Hanks'
127 responded that they have spent the better part of a week making a new enclosed coop and
128 a nice enclosed chicken run. The new coop is attached to the rear of the garage and is
129 farther than 6 feet from all neighboring properties. The coop and chicken run have been
130 reinforced with fencing around the bottom and over the top to keep the chickens in. The
131 run is next to another neighbor's fence but he has spoken with that neighbor and they are
132 okay with it.

133 • Mr. Turner asked how the chicken's escaped prior to the new coop. Mr. Hanks answered
134 that the hens must have flown over and the chicks could get under the fence. Mr. Turner
135 stated that we do not want to take away property owners rights but also need to protect
136 other property owners. He wanted assurance that the current conditions would keep them
137 on Mr. Hanks' property.

138 • Mr. Sweat stated that he feels the detriment to the neighborhood will not change and he
139 feels a permit is not going to fix the problem. Mr. Hanks stated that everything is
140 enclosed now and the animals cannot get out. They hope everything has been corrected
141 through their efforts. It would be accidental if any chickens were to get out. Mr. Hanks
142 realizes if a chicken gets out and is killed so be it.

143 • In answer to Mr. Larson's earlier question, Cathy Brightwell read language from
144 Municipal Code, Section 17.60.080 regarding Review and Revocation of a conditional
145 use permit. She noted the permit would be revoked if they were found to be out of
146 compliance.

147 • Mike Cottle also read from the code that staff has the right to inspect any time to see if
148 they remain in compliance.

149

150 **ACTION TAKEN:**

151 **Laura Charchenko moved to approve the conditional use permit for Jacob and Rachel**
152 **Hanks at 676 West 400 North to increase the points they can have for housing chickens**
153 **based affirmative findings that the proposed use will not adversely affect the general well-**
154 **being of the neighborhood and community; will not be detrimental to the health, safety, or**
155 **general welfare of persons residing in the vicinity, or injurious to property in the vicinity;**

156 **will comply with regulations specified in the R-1-10 zoning ordinance; and other conditions**
 157 **will mitigate the reasonably anticipated detrimental effects of the proposed use in**
 158 **accordance with applicable standards. The following conditions will apply to this Permit.**
 159 **The applicant will abide by all setback requirements in Chapter 17.24.080 of the City Code**
 160 **specifically prohibiting a chicken coop from being placed less than 6 feet from any property**
 161 **line or dwelling; applicant will ensure that animals are in an area enclosed by a fence or**
 162 **structure sufficient to prevent escape; applicant will control animal waste, debris, noise,**
 163 **odor, and drainage in accordance with usual and customary health standards to protect the**
 164 **health, safety, and welfare of the animals and the public; and the conditional use permit**
 165 **will expire upon the sale of the property. Mike Cottle seconded the motion and a Roll Call**
 166 **Vote was taken:**

167 **Mike Cottle- Aye**

168 **Corey Sweat - Aye**

169 **Laura Charchenko- Aye**

170 **Alan Malan- Aye**

171 **Terry Turner- Aye**

172

173 **IV. Discuss Application for Frank Chase Subdivision at 950 West 1600 North.**

174 Commissioner packets included a memorandum dated March 21, 2014 from Ben White
 175 regarding the Frank Chase Subdivision at 950 West 1600 North, a subdivision application, and a
 176 plat design of the property.

177 The memorandum included the following information:

- 178 • Frank Chase sold part of his property to Phillips Homes to construct Ranches at Lakeside
 179 Subdivision but kept 1.5 acres of property with his house on Pages Lane. Upon Frank
 180 Chase's death, his children now want to subdivide the remaining property. They are
 181 proposing that there be three 0.5 acre lots in the R-1-22 zone each meeting the minimum
 182 requirement of 85' frontage. The property is located on an existing street and curb,
 183 sidewalk and utility services will be provided.
- 184 • A public hearing has been set for April 8, 2014 for the subdivision.

185 Ben White introduced the subdivision application for the Frank Chase Property. He informed
 186 them that Chris and Kelly Chase (sons of Frank Chase) would like to subdivide the property into
 187 (3) three 0.5 lots. He reviewed the plot plan with them. Mike Cottle is concerned if curb and
 188 gutter is built on the improved property the Horrock's property located to the west of them would
 189 be flooded. He also noted that there are some financial challenges attached to the Chase
 190 property. Mr. White informed the Commission that the Jackson's may be asking to develop
 191 their property in the near future and then there would be curb, gutter and sidewalk almost all
 192 along that street. Some discussion took place regarding the requirement of curb, gutter, and
 193 sidewalk and at what point would it be best to require it. No decision was made.

194 Mr. White noted that the preliminary and final plat will look the same and could be approved at
 195 the same time. It is at the pleasure of the Commission to decide.

196

197 **V. Discuss establishing processes/code language for Land Use amendments including**
 198 **map/zone changes and creating new zones (Title 17).**

199

200 Commissioner's packets included a memorandum dated March 21, 2014 from Ben White in
 201 regards to Rezone Requests and copies of State Code,10-9a for discussion. The memorandum
 202 included the following:

- 203 • Discussion a few months ago regarding possible consideration of amendments to our
 204 municipal code regarding basements and flag lots and now rezone requests.
- 205 • There was a request for a rezone on 400 North recently and a pending application to
 206 rezone properties along 500 South both of which create a cause for the importance of
 207 discussing this process.
- 208 • West Bountiful municipal code does not outline a process of its own for re-zone
 209 applications and therefore defaults to Utah State Code, as outlined in Sections 10-9a-205
 210 and 502 thru 505. The State Code is reasonable for the most part but leaves areas for
 211 interpretation that could be clarified and set into our own city code. The memorandum
 212 listed a few of those items to consider.

213 Mr. White recapped previous things done in regards to establishing processes and code language
 214 for Land Use amendments. He pointed out some holes that are in our code and how staff is left
 215 to try and figure things out. He desires some direction. He stated that we are bound to do what
 216 state code requires but can do more if we want. Some discussion took place regarding the
 217 current code and processes we use.

- 218 • Mr. Sweat asked if there should be a requirement to go to Council before an applicant
 219 comes back to the Commission on the same issue.
- 220 • Mr. Malan is not reading in the code where they can come back after going to the Council
 221 upon denial. It was discussed that a time lapse would be helpful to have in place in
 222 regards to how long a denied request can be brought back.
- 223 • Ben White pointed out that currently they work with a blank slate when being asked to
 224 consider rezoning in our city. There are no guidelines or processes in place to figure out
 225 what would be acceptable to pursue and what would not. He would also like some
 226 clarification on whether a fee should be attached to each request. A fee is currently
 227 imposed for a rezone request but not for other code changes.
- 228 • Alan Malan felt there should be no fees attached to a zone change but there should be for
 229 a rezone. Cathy Brightwell asked for clarification regarding the difference between a
 230 rezone and a zone change. Mr. Malan responded a zone change actually changes the
 231 zone ordinance and a rezone is an actual rezoning of property. He stated we need to look
 232 into the State Code to clarify what the differences are in the two definitions.
- 233 • Corey Sweat thought that there should be processes in place for denials. He did not see a
 234 need to change when things are approved.
- 235 • Mr. Malan was comfortable with state code, but saw the need for a discussion to take
 236 place regarding the time frames denials are in affect and what fees would be applicable in
 237 covering the cost of the application.

238 There would need to be a public hearing held to change code. Mr. White suspects this could take
 239 a big part of the summer to review. Mr. Turner asked commissioners how they would like to
 240 proceed.

- 241 • Alan Malan did not see a need for any changes.
- 242 • Laura Charchenko felt that it was important to visit time frames for denials. Staff will
 243 check to see if there is a default time already in state code.
- 244 • Alan Malan inquired if it was time to review our General Plan. He would like Staff to
 245 see if there is a requirement to do so.
- 246 • Corey Sweat had some questions regarding State Code #2 and #3. Some discussion took
 247 place in these regards.
- 248 • Terry Turner does not like to increase work load on the Staff and suggested that because
 249 only a few requests have come in we leave things as they are and just let the process in
 250 place take care of things.

251

252 VI. Staff Report

- 253 • Ben White reported Olsen Ranches will be back to Planning Commission soon and is
 254 currently down to one engineering challenge which is where to put curb and gutter on the
 255 west side along 1100 West.
- 256 • In regards to 400 North, Mr. White reported that it went out as a design build contract.
 257 The initial proposal allowed them to build the new bridge without first removing the old
 258 bridge. The current proposal is to remove the existing bridge and replace it, in place. It
 259 looks like it may be later into the fall before it is done.
- 260 • UDOT will be addressing the Council next week at their regularly scheduled meeting to
 261 answer questions about the I-15 project.
- 262 • Cathy Brightwell informed the Commission of a Utah Local Govt. Trust Webinar on
 263 April 17th for new elected officials that cover land use changes passed during the
 264 legislature She will send them the information. Alan Malan reminded her that the
 265 *Shake Out* is scheduled at that same time. Ms. Brightwell will contact the ULCT and let
 266 them know and then get back to the Commission.

267

268 VII. Consider Approval of Minutes for March 11, 2014

269

270 ACTION TAKEN:

271 **Laura Charchenko moved to approve of the minutes dated as presented. Corey Sweat**
 272 **seconded the motion and voting was unanimous in favor among those members present.**

273

274

275

276 **VI. Adjournment**

277

278 **ACTION TAKEN:**

279 **Laura Charchenko moved to adjourn the regular session of the Planning Commission**
280 **meeting. Alan Malan seconded the motion. Voting was unanimous in favor. The meeting**
281 **adjourned at 8:52 p.m.**

282

283

284

285 The foregoing was approved by the West Bountiful City Planning Commission on April 8, 2014, by
286 unanimous vote of all members present.

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288 _____

289 Cathy Brightwell – Deputy Recorder

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Golf Privileges Policy



1. Purpose: The purpose of this policy is to establish the conditions whereby West Bountiful City employees and elected/appointed officials may receive complimentary golfing privileges at the city-owned Lakeside Golf Course.
2. General Provisions
 - a. The Director of Golf is responsible to enforce the provisions of this policy. All complimentary golfers are to respect the Director's primary responsibility of operating a financially successful golf course.
 - b. The use of complimentary golfing privileges may at no time interfere with or displace paying customers from golfing at Lakeside. For example:
 - i. The Director of Golf may prohibit at his/her discretion complimentary golfers from reserving tee times if there is a reasonable chance that such reservations will displace other customers.
 - ii. The Director of Golf may prohibit at his/her discretion complimentary golfers from "walking on" on certain days or times when necessary.
 - c. All complimentary golfing, including the use of the range, must be properly recorded and tracked. Record keeping will include information on what privileges are used by individual name and date and under what category (Full-time employee, family member, Director granted, etc.)
 - d. Volunteers shall have no expectations of complimentary golf privileges.
3. Full-time Employees: Complimentary golfing privileges, including greens fees, carts (if available), club rentals (if available), and driving range fees, are extended to Full-time employees and the immediate family members (spouse and children) residing with Full-time employees.
4. Part-time and Seasonal Employees: Complimentary golfing privileges, including greens fees (twelve 9-hole rounds each month), carts (if available), club rentals (if available), and driving range fees are extended to Part-time and Seasonal employees (not family members).
5. Elected and Appointed Officials: Complimentary golfing privileges, including greens fees, carts (if available), club rentals (if available), and driving range fees, are extended to members of the City Council and the Planning Commission and the immediate family members (spouse and children) residing with these officials.

6. Promotion of Course and City: The Mayor, Golf Director, and City Administrator may grant complimentary golfing privileges for City-business purposes or to better the interests of the City/Golf Course (Davis County Mayors' meetings, appropriate fund raisers, dissatisfied customers, etc). Like all other complimentary privileges, these too must be properly recorded and tracked.
7. Lifetime Privileges: In very rare circumstances, to recognize exceptional individuals, the Mayor may recommend that the City Council grant lifetime golfing privileges. The City and Course will keep a master list of individuals so recognized. Like all other complimentary privileges, these too must be properly recorded and tracked.
8. Changes to this Policy: The privileges set forth in this policy in no way constitute a right or contract and may be changed, modified or revoked at anytime by the City Council. The Director of Golf may also limit the use of complimentary privileges by individuals if he/she finds that privileges are being abused or an individual is otherwise disrupting the business of the course.

DRAFT

MEMORANDUM



TO: Mayor & Council
DATE: March 21, 2014
FROM: Heidi Voordeckers
RE: February 2014 Financial Statement

Please find attached the budget summary and detail reports for the period ended February 28, 2014. With 67% of the fiscal year elapsed, the General Fund has collected 57.4% of budgeted revenues and dispenses 59.9% of budgeted expenditures. Net year to date gain/(loss) for the year is (\$112,156) compared to \$323,257 last year. Current year to date losses are related to general fund capital expenditures that are funded by outside funds.

Results of the Fiscal Year 2013 benchmarking study are in, providing some great comparative insight into the City operations. Comparisons for West Bountiful were run in two data sets: against other Davis County cities, and against other cities in the same Cluster (Cluster D – Residential Transitioning). Some of this data will be used as a point of reference as we look to provide more information in our budget document. Below is a summary of initial findings:

Measurement (FY 2013 Data)	Davis County Average	West Bountiful City
Sales Tax Distributions	\$2,991,719	\$1,729,609
Per Capita taxable sales	\$12,999	\$46,815
Sales Tax per Capita	\$177	\$326
Property Tax per Capita	\$101	\$181
Property Tax Rate (City)	.0016	.001946
Property Tax as % of Total Taxes	27.90%	30.52%

Table of Contents

SECTION	PAGE
Budget Summary	i
General Fund Charts	ii
Cash Allocation Summary	iii
Golf Course Summary	iv
 General Fund	
Revenues	1-2
Legislative	2
Court	2
Administrative	3
Engineering	3
Non-Departmental	4
General Gov't Buildings	4
Planning and Zoning	4
Police/Fire	5
Streets/Class C Roads	6
Parks	7
Debt Service/Transfers	7
 Impact Fees Funds	
Streets	9
Storm Drain	10
Police Facilities	11
Parks	12
 RDA Fund	 13
Rap Tax	14
Capital Improv.Fund	15
Streets Cap Improv. Fund	16
 Enterprise Funds	
Water	17-19
Solid Waste	20
Storm Drain	21
 Golf Course	 22-25

FY 2014 General Fund Summary
for period ending February 28, 2014
67% of Fiscal Year has Elapsed

<i>Revenues</i>	2013	2014	Prior Year Comparison	FY 2014 Budget	Prior Year Diff	% Earned / Spent
Sales Tax	1,195,308	1,272,234	76,927	1,790,000	6%	71%
Property Tax	577,404	626,519	49,115	846,771	9%	74%
Other Taxes	309,377	348,282	38,905	472,500	13%	74%
Licenses & Permits	164,400	71,837	(92,563)	94,710	-56%	76%
Intergovernmental	200,229	140,080	(60,148)	216,300	-30%	65%
Charges for Services	15,972	16,049	77	9,580	0%	168%
Fine & Forfeitures	48,816	52,233	3,417	80,000	7%	65%
Misc. Revenue	9,866	53,896	44,030	76,000	446%	71%
Contributions	82,466	-	(82,466)	913,309	-100%	0%
	2,603,837	2,581,130	(22,707)	4,499,170	-1%	57%

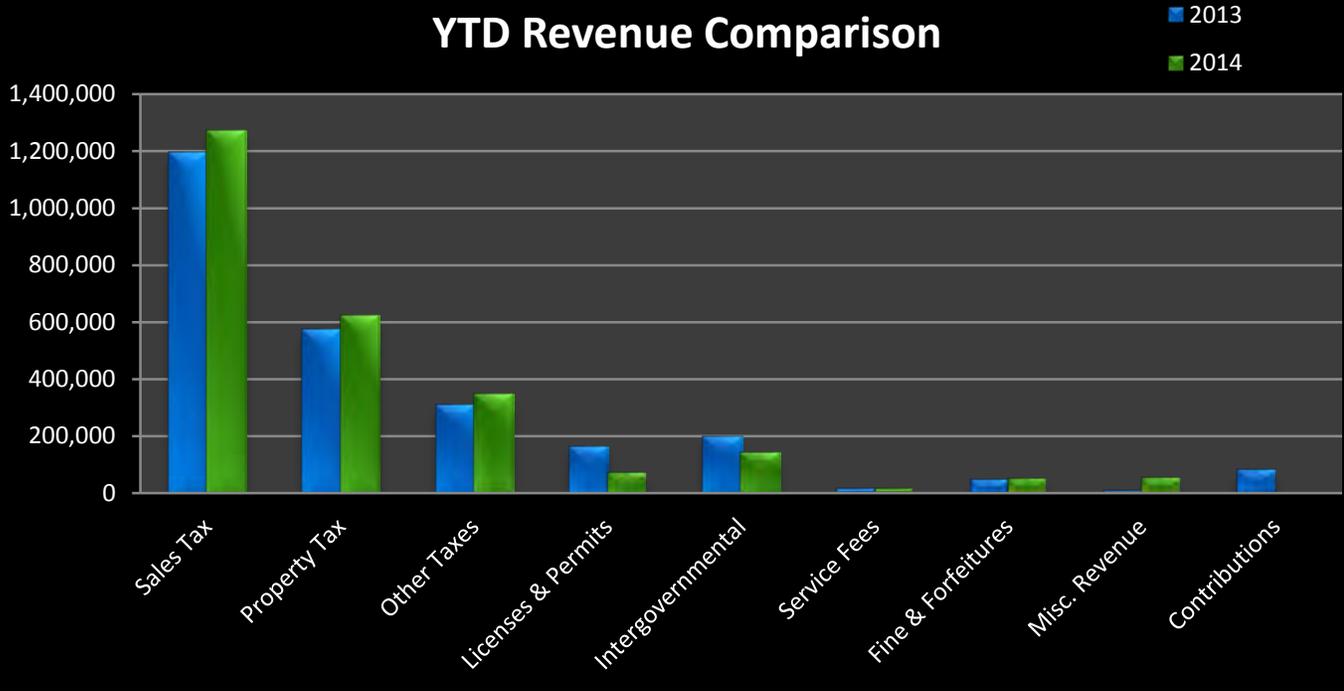
<i>Expenses</i>	2013	2014	Prior Year Comparison	FY 2014 Budget	Prior Year Diff	Earned / Spent
Legislative	18,204	18,317	113	35,305	1%	52%
Court	16,307	16,418	111	24,500	1%	67%
Administration	172,234	138,916	(33,318)	232,990	-19%	60%
Engineering	48,309	47,172	(1,137)	68,620	-2%	69%
Non-Departmental	146,032	175,252	29,220	214,088	20%	82%
Buildings	32,059	29,264	(2,796)	50,000	-9%	59%
Planning and Zoning	21,738	41,196	19,458	54,505	90%	76%
Police Department	614,046	664,491	50,445	975,262	8%	68%
Fire Protection	297,222	309,799	12,577	443,900	4%	70%
Streets	299,242	581,042	281,800	1,175,915	94%	49%
Class 'C' Roads	61,293	128,836	67,543	175,000	110%	74%
Parks	204,457	161,392	(43,065)	298,155	-21%	54%
Debt Service (Bonds)	500	21,501	21,001	155,602	4200%	14%
Transfers	348,935	359,692	10,757	595,328	3%	60%
	2,280,579	2,693,286	412,707	4,499,170	18%	60%

YTD Net Rev over Exp \$ 323,258 \$ (112,156) **\$ (435,414)**

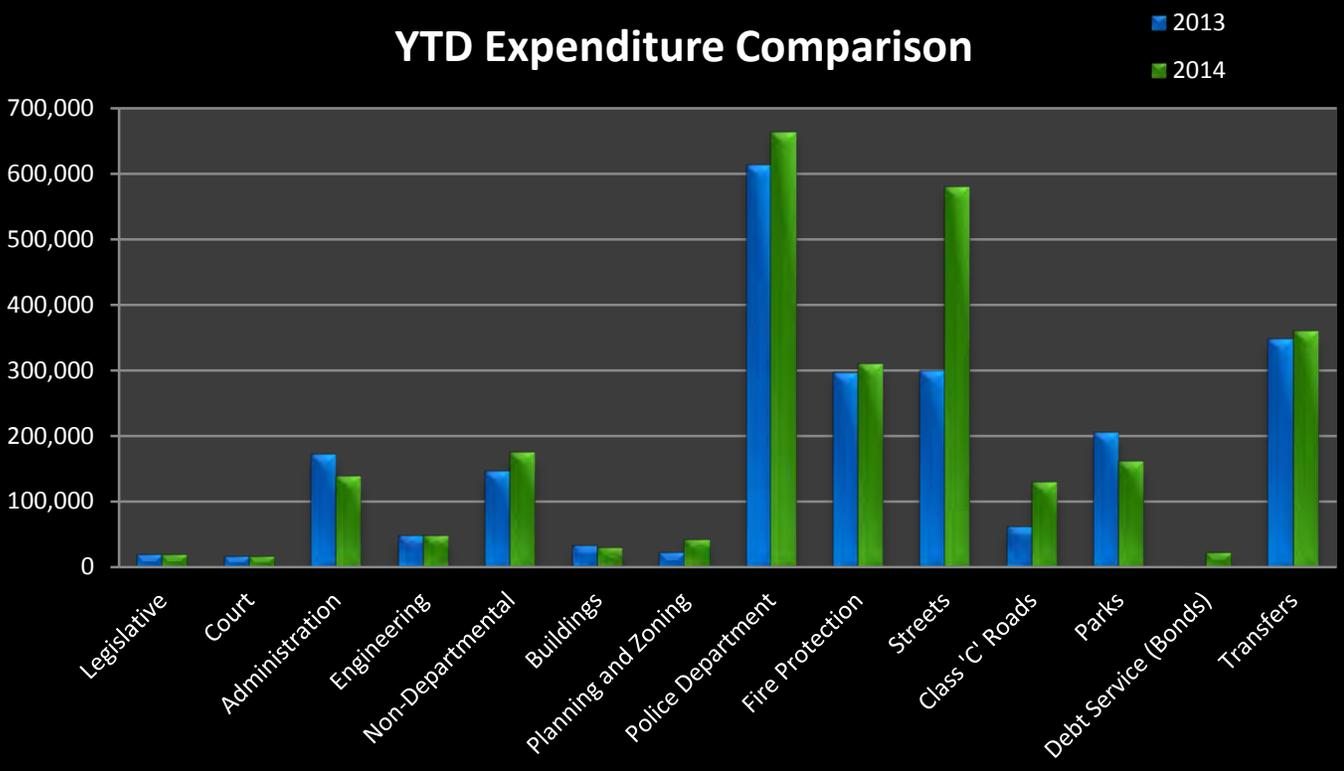
Notes:

FY 2014 General Fund Summary
 for period ending February 28, 2014
 67% of Fiscal Year has Elapsed

YTD Revenue Comparison



YTD Expenditure Comparison



FY 2014 Cash Allocation
for period ending February 28, 2014
67% of Fiscal Year has Elapsed

COMBINED CASH ACCOUNTS

	Feb-12	Feb-13	Feb-14	Difference
US Bank (Operating)	\$ 555,901	\$ 427,196	\$ 553,963	\$ 126,768
PTIF (Savings)	\$ 1,709,333	\$ 3,431,335	\$ 3,893,359	\$ 462,024
Operating Clearing	\$ 8,697	\$ 15,655	\$ 22,282	\$ 6,628
US Bank Seized Monies	\$ 11,877	\$ 9,845	\$ 9,663	\$ (182)
	\$ 2,285,808	\$ 3,884,030	\$ 4,479,267	\$ 595,237

CASH ALLOCATION

General Fund	\$ 407,694	\$ 511,515	\$ 547,311	\$ 35,797
Streets Impact Fees Fund	\$ 431,971	\$ 608,809	\$ 528,395	\$ (80,413)
Storm Drain Impact Fees	\$ 47,210	\$ 136,039	\$ 140,725	\$ 4,686
Police Impact Fees	\$ 1,682	\$ 5,041	\$ 3,928	\$ (1,113)
Park Impact Fees	\$ 347,046	\$ 406,928	\$ 123,019	\$ (283,909)
RDA	\$ (47,324)	\$ (15,847)	\$ 14,679	\$ 30,526
RAP Tax	\$ 126,677	\$ 250,442	\$ 430,208	\$ 179,766
CIF	\$ 1,997	\$ 80,536	\$ 168,735	\$ 88,199
Streets Capital Improvement Fund	\$ -	\$ 213,768	\$ 427,904	\$ 214,136
Water Fund	\$ 1,138,737	\$ 1,845,298	\$ 2,500,365	\$ 655,067
Solid Waste	\$ 15,386	\$ 25,713	\$ 32,206	\$ 6,492
Storm Drain Utility	\$ (38,768)	\$ (8,546)	\$ 24,211	\$ 32,756
Golf Course	\$ (146,500)	\$ (175,666)	\$ (462,417)	\$ (286,751)
	\$ 2,285,808	\$ 3,884,030	\$ 4,479,267	\$ 595,237

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GENERAL FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
10-31-110	CURRENT YEAR PROPERTY TAXES	577,404.23	4,817.76	626,518.94	846,771.00	220,252.06 74.0
10-31-111	VEHICLE FEES	31,040.94	3,307.12	28,011.17	45,000.00	16,988.83 62.3
10-31-130	SALES AND USE TAXES	1,195,307.80	186,213.37	1,272,234.49	1,790,000.00	517,765.51 71.1
10-31-142	MUNICIPAL ENERGY SALES TAX	160,144.13	19,333.38	179,025.65	210,000.00	30,974.35 85.3
10-31-144	FRANCHISE TAXES - NATURAL GAS	28,172.74	20,005.33	52,069.48	92,500.00	40,430.52 56.3
10-31-146	MUNICIPAL TELECOMM SALES TAX	78,616.31	14,421.88	75,954.11	110,000.00	34,045.89 69.1
10-31-150	ROOM TAX	11,403.29	1,069.92	13,221.91	15,000.00	1,778.09 88.2
	TOTAL TAXES	2,082,089.44	249,168.76	2,247,035.75	3,109,271.00	862,235.25 72.3
<u>LICENSES AND PERMITS</u>						
10-32-210	BUILDING PERMITS	85,341.57	3,033.75	28,712.22	45,000.00	16,287.78 63.8
10-32-211	PLAN CHECK FEES	48,470.81	1,553.05	14,474.95	20,000.00	5,525.05 72.4
10-32-212	ELECTRICAL FEES	454.00	.00	315.00	175.00 (140.00) 180.0
10-32-214	PLUMBING FEES	94.00	.00	.00	.00	.00 .0
10-32-216	MECHANICAL FEES	90.00	.00	135.00	35.00 (100.00) 385.7
10-32-220	BUSINESS LICENSE	26,104.32	1,750.00	26,100.00	28,000.00	1,900.00 93.2
10-32-295	OTHER PERMITS - EXCAVATION	3,845.00	.00	2,100.00	1,500.00 (600.00) 140.0
	TOTAL LICENSES AND PERMITS	164,399.70	6,336.80	71,837.17	94,710.00	22,872.83 75.9
<u>INTERGOVERNMENTAL REVENUE</u>						
10-33-310	CLASS 'C' ROAD FUNDS	115,970.80	.00	121,193.15	175,000.00	53,806.85 69.3
10-33-320	GRANTS - STATE	75,574.89	589.28	9,379.44	31,300.00	21,920.56 30.0
10-33-380	STATE LIQUOR FUND ALLOTMENT	8,682.81	.00	9,507.73	10,000.00	492.27 95.1
	TOTAL INTERGOVERNMENTAL REVEN	200,228.50	589.28	140,080.32	216,300.00	76,219.68 64.8
<u>CHARGES FOR SERVICES</u>						
10-34-420	LAND USE AND SUBDIVISION FEES	13,447.00	.00	13,556.50	4,380.00 (9,176.50) 309.5
10-34-440	PARK RESERVATION FEES	1,355.00	150.00	1,755.00	3,700.00	1,945.00 47.4
10-34-460	SALE-COPIES, MAPS & OTHER	.00	.00	2.00	.00 (2.00) .0
10-34-465	POLICE REPORTS & OTHER REIMBRS	1,170.00	30.00	735.00	1,500.00	765.00 49.0
	TOTAL CHARGES FOR SERVICES	15,972.00	180.00	16,048.50	9,580.00 (6,468.50) 167.5
<u>FINES AND FORFEITURES</u>						
10-35-510	FINES & FORFEITURES	48,815.58	6,023.14	52,232.58	80,000.00	27,767.42 65.3
	TOTAL FINES AND FORFEITURES	48,815.58	6,023.14	52,232.58	80,000.00	27,767.42 65.3

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GENERAL FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>							
10-36-600	INTEREST EARNED - GENERAL	3,618.10	337.22	2,786.50	6,500.00	3,713.50	42.9
10-36-611	INTEREST EARNED - OTHER/TRUST	108.76	.00	284.78	1,000.00	715.22	28.5
10-36-630	YOUTH COUNCIL FUNDRAISER	3,359.10	.00	100.00	2,500.00	2,400.00	4.0
10-36-640	SALE OF FIXED ASSETS	.00	14,500.00	14,500.00	23,000.00	8,500.00	63.0
10-36-650	FACILITY RENTAL	50.00	.00	100.00	.00	(100.00)	.0
10-36-685	ADVERTISING REVENUES	80.00	.00	40.00	.00	(40.00)	.0
10-36-690	MISC. REVENUE	2,649.91	253.67	36,084.72	43,000.00	6,915.28	83.9
	TOTAL MISCELLANEOUS REVENUE	9,865.87	15,090.89	53,896.00	76,000.00	22,104.00	70.9
<u>CONTRIBUTIONS AND TRANSFERS</u>							
10-38-805	TXFR'S FROM CAPITAL PROJECTS	.00	.00	.00	135,000.00	135,000.00	.0
10-38-810	JULY 4TH DONATIONS/FEES	5,000.00	.00	.00	5,000.00	5,000.00	.0
10-38-820	K-9 DONATIONS	285.00	.00	.00	.00	.00	.0
10-38-860	CONTRIBUTIONS - PRIVATE	77,181.00	.00	.00	.00	.00	.0
10-38-870	TXFR'S FROM RAP TAX FUND	.00	.00	.00	114,200.00	114,200.00	.0
10-38-895	TXFR'S FROM STREET IMPACT FEES	.00	.00	.00	358,000.00	358,000.00	.0
10-38-896	TXFR'S FROM CAPITAL STREETS	.00	.00	.00	203,500.00	203,500.00	.0
10-38-897	TXFR'S FROM POLICE IMPACT FEES	.00	.00	.00	2,165.00	2,165.00	.0
10-38-899	CONTRIBUTIONS - FUND SURPLUS	.00	.00	.00	95,444.00	95,444.00	.0
	TOTAL CONTRIBUTIONS AND TRANSF	82,466.00	.00	.00	913,309.00	913,309.00	.0
	TOTAL FUND REVENUE	2,603,837.09	277,388.87	2,581,130.32	4,499,170.00	1,918,039.68	57.4
<u>LEGISLATIVE</u>							
10-41-110	SALARIES & WAGES	14,318.44	793.33	14,493.44	28,560.00	14,066.56	50.8
10-41-132	WORKERS COMP INSURANCE	25.60	1.60	25.60	60.00	34.40	42.7
10-41-133	FICA TAXES	1,187.21	72.17	1,200.58	2,185.00	984.42	55.0
10-41-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	175.00	.00	179.00	200.00	21.00	89.5
10-41-230	TRAVEL	1,200.00	150.00	1,200.00	1,800.00	600.00	66.7
10-41-330	SEMINARS & CONVENTIONS	1,050.00	.00	720.00	2,000.00	1,280.00	36.0
10-41-610	MISCELLANEOUS SUPPLIES	247.85	.00	498.38	500.00	1.62	99.7
	TOTAL LEGISLATIVE	18,204.10	1,017.10	18,317.00	35,305.00	16,988.00	51.9

WEST BOUNTIFUL CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GENERAL FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURT</u>						
10-42-125 LONG TERM DISABILITY	2.06	.56	3.13	.00	(3.13)	.0
10-42-131 GROUP HEALTH INSURANCE	21.46	30.02	62.18	.00	(62.18)	.0
10-42-132 WORKERS COMP INSURANCE	8.37	2.27	12.77	.00	(12.77)	.0
10-42-133 FICA TAXES	25.28	7.09	39.38	.00	(39.38)	.0
10-42-311 LEGAL FEES	16,000.00	2,000.00	16,000.00	24,000.00	8,000.00	66.7
10-42-621 WITNESS FEES	249.53	37.30	300.08	500.00	199.92	60.0
TOTAL COURT	16,306.70	2,077.24	16,417.54	24,500.00	8,082.46	67.0
<u>ADMINISTRATIVE</u>						
10-43-110 SALARIES & WAGES	103,718.01	8,343.34	65,605.30	103,000.00	37,394.70	63.7
10-43-114 SALARIES & WAGES - TEMP/P-TIME	1,400.00	.00	1,100.00	12,720.00	11,620.00	8.7
10-43-125 LONG TERM DISABILITY	455.10	50.06	393.66	625.00	231.34	63.0
10-43-130 RETIREMENT	14,195.67	1,608.59	12,648.69	20,000.00	7,351.31	63.2
10-43-131 GROUP HEALTH INSURANCE	13,141.01	2,271.00	14,792.75	28,000.00	13,207.25	52.8
10-43-132 WORKERS COMP INSURANCE	186.97	16.88	134.08	230.00	95.92	58.3
10-43-133 FICA TAXES	7,917.11	629.13	5,082.53	9,015.00	3,932.47	56.4
10-43-134 ALLOWANCES - VEHICLE	1,600.00	200.00	1,400.00	2,400.00	1,000.00	58.3
10-43-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	4,129.83	50.00	5,049.33	4,000.00	(1,049.33)	126.2
10-43-240 OFFICE SUPPLIES & EXPENSE	3,324.65	1,050.47	3,955.79	5,000.00	1,044.21	79.1
10-43-241 POSTAGE	896.04	.00	1,139.16	2,000.00	860.84	57.0
10-43-250 EQUIPMENT SUPPLIES & MAINT	4,829.59	518.32	3,867.08	6,000.00	2,132.92	64.5
10-43-311 CONSULTING SVCS - COMPUTER	4,690.00	788.00	7,539.00	12,500.00	4,961.00	60.3
10-43-330 EDUCATION AND TRAINING	475.00	266.50	6,049.90	9,000.00	2,950.10	67.2
10-43-440 BANK CHARGES	7,396.94	1,026.55	7,995.46	11,000.00	3,004.54	72.7
10-43-610 MISCELLANEOUS SUPPLIES	195.68	.00	.00	.00	.00	.0
10-43-620 MISCELLANEOUS SERVICES	.00	.00	1,030.00	1,000.00	(30.00)	103.0
10-43-621 ADVERTISING	1,633.34	59.75	1,133.07	3,000.00	1,866.93	37.8
10-43-741 CAPITAL OUTLAY - SOFTWARE	2,049.10	.00	.00	3,500.00	3,500.00	.0
TOTAL ADMINISTRATIVE	172,234.04	16,878.59	138,915.80	232,990.00	94,074.20	59.6
<u>ENGINEERING</u>						
10-46-110 SALARIES & WAGES	29,132.99	2,525.38	29,848.93	43,360.00	13,511.07	68.8
10-46-125 LONG TERM DISABILITY	174.76	15.15	179.06	260.00	80.94	68.9
10-46-130 RETIREMENT	5,252.70	486.93	5,754.90	8,360.00	2,605.10	68.8
10-46-131 GROUP HEALTH INSURANCE	4,464.44	470.21	4,751.32	7,820.00	3,068.68	60.8
10-46-132 WORKERS COMP INSURANCE	524.48	45.46	537.35	900.00	362.65	59.7
10-46-133 FICA TAXES	2,194.95	195.12	2,307.72	3,320.00	1,012.28	69.5
10-46-134 ALLOWANCES - VEHICLE	1,600.00	200.00	1,600.00	2,400.00	800.00	66.7
10-46-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	190.00	.00	.00	200.00	200.00	.0
10-46-330 SEMINARS AND CONVENTIONS	330.53	.00	268.37	1,000.00	731.63	26.8
10-46-610 MISCELLANEOUS SUPPLIES	1,621.11	38.95	1,924.23	1,000.00	(924.23)	192.4
10-46-740 CAPITAL OUTLAY - EQUIPMENT	2,822.94	.00	.00	.00	.00	.0
TOTAL ENGINEERING	48,308.90	3,977.20	47,171.88	68,620.00	21,448.12	68.7

WEST BOUNTIFUL CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

{SEGTITLE[F FUND]}

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>						
10-50-110 SALARIES & WAGES-EXITING EMPLOY	1,502.64	.00	11,370.72	10,538.00	(832.72)	107.9
10-50-133 FICA TAXES - OTHER PAY	.00	.00	17.08	.00	(17.08)	.0
10-50-282 TELEPHONE-CELL	1,819.57	639.60	3,984.61	5,000.00	1,015.39	79.7
10-50-309 NETWORK SERVICES	.00	1,473.73	14,029.71	17,400.00	3,370.29	80.6
10-50-310 AUDITING FEES	9,000.00	.00	10,000.00	10,000.00	.00	100.0
10-50-311 ATTORNEY FEES	28,592.00	6,904.00	30,897.00	48,000.00	17,103.00	64.4
10-50-312 AUTOMOBILE INSURANCE	7,386.05	.00	8,165.05	7,500.00	(665.05)	108.9
10-50-313 BUILDING INSPECTIONS	17,187.00	.00	13,246.00	20,000.00	6,754.00	66.2
10-50-509 PROPERTY INSURANCE	10,896.61	.00	10,922.23	11,000.00	77.77	99.3
10-50-510 LIABILITY INSURANCE	38,939.00	.00	41,373.00	40,000.00	(1,373.00)	103.4
10-50-511 INSURANCE BONDING	1,634.00	.00	1,634.00	2,500.00	866.00	65.4
10-50-608 EMERGENCY PREPAREDNESS CMTTE	2,703.94	1,631.70	7,584.74	3,000.00	(4,584.74)	252.8
10-50-610 EMERGENCY SUPPLIES	100.00	.00	113.75	2,000.00	1,886.25	5.7
10-50-611 ELECTION EXPENSES	82.68	.00	5,812.28	7,000.00	1,187.72	83.0
10-50-612 WEST BOUNTIFUL ARTS COUNCIL	2,104.43	.00	2,362.18	4,000.00	1,637.82	59.1
10-50-614 CITY NEWSLETTER EXPENSES	3,818.67	.00	4,273.77	6,500.00	2,226.23	65.8
10-50-616 YOUTH COUNCIL EXPENSES	4,337.52	150.00	725.15	5,200.00	4,474.85	14.0
10-50-618 HISTORICAL COMM PROJECTS	100.00	.00	566.10	450.00	(116.10)	125.8
10-50-619 COMMUNITY ACTION PROGRAMS	496.78	.00	9.60	500.00	490.40	1.9
10-50-620 ANIMAL CONTROL	7,927.20	.00	7,417.90	12,000.00	4,582.10	61.8
10-50-622 DAVIS ART CENTER DONATION	.00	.00	.00	500.00	500.00	.0
10-50-631 EMPLOYEE INCENTIVE	466.50	.00	746.94	1,000.00	253.06	74.7
10-50-740 CAPITAL OUTLAY - EQUIPMENT	254.54	.00	.00	.00	.00	.0
10-50-741 CAPITAL OUTLAY - SOFTWARE	6,683.00	.00	.00	.00	.00	.0
TOTAL NON-DEPARTMENTAL	146,032.13	10,799.03	175,251.81	214,088.00	38,836.19	81.9
<u>GENERAL GOVERNMENT BUILDINGS</u>						
10-51-260 BLDGS & GROUNDS - SUPPLIES/MNT	10,006.26	2,229.66	8,060.04	20,000.00	11,939.96	40.3
10-51-270 UTILITIES	13,844.96	2,776.75	15,277.12	20,000.00	4,722.88	76.4
10-51-280 TELEPHONE / INTERNET	4,391.88	572.23	4,629.63	7,000.00	2,370.37	66.1
10-51-620 MISCELLANEOUS SERVICES	3,816.30	.00	1,297.05	3,000.00	1,702.95	43.2
TOTAL GENERAL GOVERNMENT BUILI	32,059.40	5,578.64	29,263.84	50,000.00	20,736.16	58.5

WEST BOUNTIFUL CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GENERAL FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING AND ZONING</u>						
10-53-110 SALARIES & WAGES	17,402.00	3,630.16	29,914.37	34,450.00	4,535.63	86.8
10-53-125 LONG TERM DISABILITY	.00	14.96	127.16	195.00	67.84	65.2
10-53-130 RETIREMENT	.00	432.48	3,676.10	6,250.00	2,573.90	58.8
10-53-131 GROUP HEALTH INSURANCE	.00	523.11	3,661.77	6,100.00	2,438.23	60.0
10-53-132 WORKERS COMP INSURANCE	50.81	7.34	60.46	70.00	9.54	86.4
10-53-133 FICA TAXES	1,331.30	269.16	2,235.90	2,640.00	404.10	84.7
10-53-330 EDUCATION & TRAINING	165.60	.00	.00	200.00	200.00	.0
10-53-610 MISCELLANEOUS EXPENSES	1,275.09	2.50	93.47	1,000.00	906.53	9.4
10-53-620 COMMISSION FEES	1,513.17	.00	1,426.51	3,600.00	2,173.49	39.6
TOTAL PLANNING AND ZONING	21,737.97	4,879.71	41,195.74	54,505.00	13,309.26	75.6
<u>POLICE DEPARTMENT</u>						
10-54-110 SALARIES & WAGES	272,958.51	32,692.33	289,390.76	433,885.00	144,494.24	66.7
10-54-111 OVERTIME SALARIES & WAGES	8,798.37	1,484.65	14,133.31	15,000.00	866.69	94.2
10-54-112 ALCOHOL ENFORCEMENT OVERTIME	2,055.10	.00	1,085.67	1,000.00	(85.67)	108.6
10-54-115 SALARIES & WAGES - CROSS GUARD	6,602.94	1,100.49	6,602.94	10,290.00	3,687.06	64.2
10-54-116 LIQUOR ENFORCEMENT SHIFTS	9,899.22	210.00	1,008.25	8,500.00	7,491.75	11.9
10-54-125 LONG TERM DISABILITY	1,664.09	203.92	1,890.54	2,470.00	579.46	76.5
10-54-130 RETIREMENT	73,340.78	10,113.01	87,819.16	135,185.00	47,365.84	65.0
10-54-131 GROUP HEALTH INSURANCE	61,244.43	6,605.85	54,057.48	103,200.00	49,142.52	52.4
10-54-132 WORKERS COMP INSURANCE	6,861.43	807.13	6,977.40	9,000.00	2,022.60	77.5
10-54-133 FICA TAXES	21,989.80	2,643.75	23,424.59	35,980.00	12,555.41	65.1
10-54-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	356.00	.00	397.00	565.00	168.00	70.3
10-54-240 OFFICE SUPPLIES & EXPENSE	2,225.36	347.29	752.59	2,600.00	1,847.41	29.0
10-54-241 PRINTING	865.21	.00	300.00	400.00	100.00	75.0
10-54-250 VEHICLE SUPPLIES & MAINT	6,568.49	519.67	6,856.53	12,000.00	5,143.47	57.1
10-54-253 POLICE VEHICLE LEASE/PURCHASE	40,260.60	.00	63,096.81	49,540.00	(13,556.81)	127.4
10-54-254 CONTRACT MECHANIC	3,000.00	.00	.00	.00	.00	.0
10-54-255 FUEL	22,883.99	2,146.30	23,305.46	40,800.00	17,494.54	57.1
10-54-282 TELEPHONE - CELLULAR	4,776.49	1,150.28	7,040.54	10,140.00	3,099.46	69.4
10-54-310 NARCOTICS ENFORCEMENT	3,948.75	.00	3,948.75	3,950.00	1.25	100.0
10-54-311 PROFESSIONAL SERVICES	14,126.90	31.00	14,928.50	16,345.00	1,416.50	91.3
10-54-320 UCAN RADIO NETWORK FEES	4,015.50	.00	3,956.00	8,484.00	4,528.00	46.6
10-54-321 DISPATCH FEES	15,912.00	.00	15,912.00	21,216.00	5,304.00	75.0
10-54-330 EDUCATION AND TRAINING	3,145.02	198.00	7,072.45	13,602.00	6,529.55	52.0
10-54-340 LIQUOR DISTRIBUTION GRANT EXP	2,235.02	.00	.00	.00	.00	.0
10-54-450 SPECIAL DEPARTMENT SUPPLIES	3,720.94	.00	3,917.83	6,305.00	2,387.17	62.1
10-54-455 ALLOWANCES-UNIFORM	5,063.32	2,292.40	10,674.45	7,570.00	(3,104.45)	141.0
10-54-460 FIREARMS & FIREARM TRAINING	3,095.10	4,403.60	7,276.89	7,935.00	658.11	91.7
10-54-622 MISCELLANEOUS - K-9	1,300.60	.00	.00	.00	.00	.0
10-54-625 FEDERAL / STATE GRANT EXPENSES	4,998.88	695.32	7,575.69	5,300.00	(2,275.69)	142.9
10-54-635 COMMUNITY POLICING	294.75	.00	1,088.92	1,000.00	(88.92)	108.9
10-54-740 CAPITAL OUTLAY - EQUIPMENT	.01	.00	.00	13,000.00	13,000.00	.0
10-54-741 CAPITAL OUTLAY - COMPUTERS	5,838.93	.00	.00	.00	.00	.0
TOTAL POLICE DEPARTMENT	614,046.53	67,644.99	664,490.51	975,262.00	310,771.49	68.1

WEST BOUNTIFUL CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GENERAL FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE PROTECTION</u>						
10-55-621 FIRE FIGHTING SERVICES	297,222.25	.00	309,798.76	443,900.00	134,101.24	69.8
TOTAL FIRE PROTECTION	297,222.25	.00	309,798.76	443,900.00	134,101.24	69.8
<u>STREETS</u>						
10-60-110 SALARIES & WAGES	60,223.96	7,551.49	64,811.05	55,750.00 (9,061.05)	116.3
10-60-111 OVERTIME SALARIES & WAGES	3,604.93	.00	1,449.60	6,000.00	4,550.40	24.2
10-60-114 SALARIES & WAGES - TEMP/P-TIME	1,800.00	.00	2,858.63	2,000.00 (858.63)	142.9
10-60-125 LONG TERM DISABILITY	365.45	45.33	397.57	370.00 (27.57)	107.5
10-60-130 RETIREMENT	10,915.65	1,418.75	12,439.77	10,750.00 (1,689.77)	115.7
10-60-131 GROUP HEALTH INSURANCE	12,381.78	2,267.47	15,640.93	16,890.00	1,249.07	92.6
10-60-132 WORKERS COMP INSURANCE	1,174.81	135.94	1,257.69	920.00 (337.69)	136.7
10-60-133 FICA TAXES	4,827.85	562.95	5,146.75	4,750.00 (396.75)	108.4
10-60-250 VEHICLE SUPPLIES & MAINTENANCE	6,451.10	.00	2,213.69	4,500.00	2,286.31	49.2
10-60-252 EQUIPMENT MAINTENANCE & REPRS	1,747.70	3,195.95	5,007.54	4,500.00 (507.54)	111.3
10-60-254 CONTRACT MECHANIC	3,000.00	.00	.00	.00	.00	.0
10-60-255 FUEL	5,116.12	679.57	5,964.66	6,000.00	35.34	99.4
10-60-270 STREET LIGHTS	30,827.55	3,848.02	31,498.53	50,400.00	18,901.47	62.5
10-60-330 EDUCATION AND TRAINING	316.29	150.00	299.50	2,425.00	2,125.50	12.4
10-60-410 SPECIAL DEPARTMENT SUPPLIES	665.46	152.34	3,400.11	3,060.00 (340.11)	111.1
10-60-412 STREET SIGNS & POSTS	2,773.63	261.12	2,970.33	3,500.00	529.67	84.9
10-60-414 STREET SWEEPING	.00	.00	2,707.50	7,600.00	4,892.50	35.6
10-60-455 UNIFORM	683.30	.00	817.29	1,000.00	182.71	81.7
10-60-620 SNOW REMOVAL	20,383.93	.00	19,269.22	15,000.00 (4,269.22)	128.5
10-60-630 TREE REMOVAL	.00	.00	81.22	1,000.00	918.78	8.1
10-60-720 CAPITAL OUTLAY - GRANTS	.00	.00	.00	25,000.00	25,000.00	.0
10-60-730 CAPITAL OUTLAY - IMPROVEMENTS	131,982.89	.00	221,659.47	416,000.00	194,340.53	53.3
10-60-740 CAPITAL OUTLAY - EQUIPMENT	.00	152,563.00	181,151.00	180,500.00 (651.00)	100.4
10-60-750 CAPITAL OUTLAY-IMPACT FEES	.00	.00	.00	358,000.00	358,000.00	.0
TOTAL STREETS	299,242.40	172,831.93	581,042.05	1,175,915.00	594,872.95	49.4
<u>CLASS 'C' ROAD PROJECTS</u>						
10-61-410 ROAD REPAIRS	15,667.00	1,192.50	40,177.36	40,000.00 (177.36)	100.4
10-61-413 STREET STRIPING	9,313.00	.00	10,173.00	11,000.00	827.00	92.5
10-61-625 SIDEWALK REPLACEMENT	932.00	.00 (2,887.45)	14,000.00	16,887.45 (20.6)
10-61-731 CRACK SEALANT	.00	.00	.00	10,000.00	10,000.00	.0
10-61-735 SLURRY SEAL	.00	.00	81,373.00	100,000.00	18,627.00	81.4
10-61-740 CAPITAL OUTLAY	35,381.19	.00	.00	.00	.00	.0
TOTAL CLASS 'C' ROAD PROJECTS	61,293.19	1,192.50	128,835.91	175,000.00	46,164.09	73.6

WEST BOUNTIFUL CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GENERAL FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>						
10-70-110 SALARIES & WAGES	26,053.50	2,823.65	22,971.86	51,475.00	28,503.14	44.6
10-70-111 OVERTIME SALARIES & WAGES	1,459.14	.00	1,433.01	4,500.00	3,066.99	31.8
10-70-114 SALARIES & WAGES - TEMP/P-TIME	6,610.25	.00	10,610.69	16,000.00	5,389.31	66.3
10-70-125 LONG TERM DISABILITY	154.77	16.93	144.34	340.00	195.66	42.5
10-70-130 RETIREMENT	4,638.62	543.53	4,635.23	9,925.00	5,289.77	46.7
10-70-131 GROUP HEALTH INSURANCE	7,168.39	986.59	6,017.09	16,425.00	10,407.91	36.6
10-70-132 WORKERS COMP INSURANCE	629.37	50.83	668.97	1,060.00	391.03	63.1
10-70-133 FICA TAXES	2,467.38	203.18	2,578.78	5,500.00	2,921.22	46.9
10-70-245 TOILET RENTAL	.00	.00	.00	800.00	800.00	.0
10-70-250 EQUIPMENT SUPPLIES & MAINT	317.26	1,674.56	2,545.25	2,000.00	(545.25)	127.3
10-70-252 VEHICLE REPAIRS & MAINTENANCE	1,167.16	.00	1,474.86	1,500.00	25.14	98.3
10-70-254 CONTRACT MECHANIC	3,000.00	.00	.00	.00	.00	.0
10-70-255 FUEL	3,577.00	378.97	3,263.42	5,500.00	2,236.58	59.3
10-70-260 BLDGS & GROUNDS - SUPPLIES/MNT	7,315.96	.00	9,379.54	19,250.00	9,870.46	48.7
10-70-270 UTILITIES	1,030.26	113.95	1,158.13	2,000.00	841.87	57.9
10-70-330 EDUCATION AND TRAINING	585.00	.00	585.00	1,000.00	415.00	58.5
10-70-455 UNIFORM	488.44	.00	852.58	1,000.00	147.42	85.3
10-70-610 MISCELLANEOUS SUPPLIES	73.82	.00	.00	.00	.00	.0
10-70-612 4TH OF JULY CELEBRATION EXPENS	10,967.95	.00	11,008.31	12,000.00	991.69	91.7
10-70-613 PARKS SUPPLIES	1,686.85	791.37	3,932.56	9,720.00	5,787.44	40.5
10-70-615 HOLIDAY DECORATION & SUPPLIES	4,239.68	.00	2,095.00	2,100.00	5.00	99.8
10-70-620 LAWN MAINTENANCE	195.68	.00	.00	1,060.00	1,060.00	.0
10-70-730 CAPITAL OUTLAY - IMPROVEMENTS	120,630.92	.00	39,219.75	100,000.00	60,780.25	39.2
10-70-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	32,726.98	35,000.00	2,273.02	93.5
10-70-750 CAPITAL OUTLAY - IMPACT FEES	.00	.00	4,090.78	.00	(4,090.78)	.0
TOTAL PARKS	204,457.40	7,583.56	161,392.13	298,155.00	136,762.87	54.1
<u>DEBT SERVICE</u>						
10-85-815 PRINC.-SALES TX BOND-CITY HALL	.00	.00	.00	112,000.00	112,000.00	.0
10-85-825 INT.-SALES TX BOND-CITY HALL	.00	.00	20,000.95	40,002.00	20,001.05	50.0
10-85-835 AGENT-SALES TX BOND-CITY HALL	500.00	.00	1,500.00	3,600.00	2,100.00	41.7
TOTAL DEBT SERVICE	500.00	.00	21,500.95	155,602.00	134,101.05	13.8
<u>TRANSFERS, OTHER</u>						
10-90-850 TRANSFERS TO GOLF FUND	.00	.00	.00	86,473.00	86,473.00	.0
10-90-914 S/TAX PYMTS TO BTFL - COMMONS	75,903.71	10,937.80	78,670.05	110,615.00	31,944.95	71.1
10-90-915 S/TAX PYMTS TO BTFL - GATEWAY	46,339.48	7,274.44	46,247.14	68,015.00	21,767.86	68.0
10-90-916 S/TAX PYMTS TO DVPR: COMMONS	226,692.16	32,709.04	234,775.16	330,225.00	95,449.84	71.1
TOTAL TRANSFERS, OTHER	348,935.35	50,921.28	359,692.35	595,328.00	235,635.65	60.4
TOTAL FUND EXPENDITURES	2,280,580.36	345,381.77	2,693,286.27	4,499,170.00	1,805,883.73	59.9

WEST BOUNTIFUL CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GENERAL FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
NET REVENUE OVER EXPENDITURES	323,256.73	(67,992.90)	(112,155.95)	.00	112,155.95	.0

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

STREETS IMPACT FEES FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CHARGES FOR SERVICES</u>						
21-34-430 DEVELOPMENT IMPACT FEES	169,664.79	2,999.28	35,991.36	45,000.00	9,008.64	80.0
TOTAL CHARGES FOR SERVICES	169,664.79	2,999.28	35,991.36	45,000.00	9,008.64	80.0
<u>MISCELLANEOUS REVENUE</u>						
21-36-600 INTEREST EARNED	2,423.97	178.37	1,554.84	1,000.00	(554.84)	155.5
TOTAL MISCELLANEOUS REVENUE	2,423.97	178.37	1,554.84	1,000.00	(554.84)	155.5
<u>CONTRIBUTIONS AND TRANSFERS</u>						
21-38-899 CONTRIBUTIONS - FUND SURPLUS	.00	.00	.00	312,000.00	312,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSF	.00	.00	.00	312,000.00	312,000.00	.0
TOTAL FUND REVENUE	172,088.76	3,177.65	37,546.20	358,000.00	320,453.80	10.5
<u>EXPENDITURES</u>						
21-40-800 TRANSFERS TO OTHER FUNDS	.00	.00	.00	358,000.00	358,000.00	.0
TOTAL EXPENDITURES	.00	.00	.00	358,000.00	358,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	358,000.00	358,000.00	.0
NET REVENUE OVER EXPENDITURES	172,088.76	3,177.65	37,546.20	.00	(37,546.20)	.0

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

STORM DRAIN FEES FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CHARGES FOR SERVICES</u>						
22-34-400 DEVELOPMENT IMPACT FEES	118,508.08	1,007.01	12,938.12	19,875.00	6,936.88	65.1
TOTAL CHARGES FOR SERVICES	118,508.08	1,007.01	12,938.12	19,875.00	6,936.88	65.1
<u>MISCELLANEOUS REVENUE</u>						
22-36-600 INTEREST EARNED	540.51	47.50	412.59	150.00	(262.59)	275.1
TOTAL MISCELLANEOUS REVENUE	540.51	47.50	412.59	150.00	(262.59)	275.1
TOTAL FUND REVENUE	119,048.59	1,054.51	13,350.71	20,025.00	6,674.29	66.7
<u>EXPENDITURES</u>						
22-40-899 APPROP INCREASE - FUND BALANCE	.00	.00	.00	20,025.00	20,025.00	.0
TOTAL EXPENDITURES	.00	.00	.00	20,025.00	20,025.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	20,025.00	20,025.00	.0
NET REVENUE OVER EXPENDITURES	119,048.59	1,054.51	13,350.71	.00	(13,350.71)	.0

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

POLICE FACILITY FEES FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CHARGES FOR SERVICES</u>						
23-34-430 DEVELOPMENT IMPACT FEES	3,769.05	142.52	1,710.24	2,150.00	439.76	79.6
TOTAL CHARGES FOR SERVICES	3,769.05	142.52	1,710.24	2,150.00	439.76	79.6
<u>MISCELLANEOUS REVENUE</u>						
23-36-600 INTEREST EARNED	17.71	1.33	9.90	15.00	5.10	66.0
TOTAL MISCELLANEOUS REVENUE	17.71	1.33	9.90	15.00	5.10	66.0
TOTAL FUND REVENUE	3,786.76	143.85	1,720.14	2,165.00	444.86	79.5
<u>EXPENDITURES</u>						
23-40-800 TRANSFERS TO OTHER FUNDS	.00	.00	.00	2,165.00	2,165.00	.0
TOTAL EXPENDITURES	.00	.00	.00	2,165.00	2,165.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	2,165.00	2,165.00	.0
NET REVENUE OVER EXPENDITURES	3,786.76	143.85	1,720.14	.00 (1,720.14)	.0

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

PARK IMPACT FEES FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CHARGES FOR SERVICES</u>						
24-34-430 DEVELOPMENT IMPACT FEES	36,354.24	2,096.00	25,152.00	31,035.00	5,883.00	81.0
TOTAL CHARGES FOR SERVICES	36,354.24	2,096.00	25,152.00	31,035.00	5,883.00	81.0
<u>MISCELLANEOUS REVENUE</u>						
24-36-600 INTEREST EARNED	1,598.86	41.53	337.75	1,500.00	1,162.25	22.5
TOTAL MISCELLANEOUS REVENUE	1,598.86	41.53	337.75	1,500.00	1,162.25	22.5
TOTAL FUND REVENUE	37,953.10	2,137.53	25,489.75	32,535.00	7,045.25	78.4
<u>EXPENDITURES</u>						
24-40-899 APPROP INCREASE - FUND BALANCE	.00	.00	.00	32,535.00	32,535.00	.0
TOTAL EXPENDITURES	.00	.00	.00	32,535.00	32,535.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	32,535.00	32,535.00	.0
NET REVENUE OVER EXPENDITURES	37,953.10	2,137.53	25,489.75	.00 (25,489.75)	.0

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

REDEVELOPMENT AGENCY FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>TAXES</u>						
25-31-110 TAX INCREMENT - PROPERTY	.00	.00	.00	573,137.00	573,137.00	.0
TOTAL TAXES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>573,137.00</u>	<u>573,137.00</u>	<u>.0</u>
<u>MISCELLANEOUS REVENUE</u>						
25-36-600 INTEREST EARNED	651.98	4.96	236.13	.00	(236.13)	.0
TOTAL MISCELLANEOUS REVENUE	<u>651.98</u>	<u>4.96</u>	<u>236.13</u>	<u>.00</u>	<u>(236.13)</u>	<u>.0</u>
TOTAL FUND REVENUE	<u>651.98</u>	<u>4.96</u>	<u>236.13</u>	<u>573,137.00</u>	<u>572,900.87</u>	<u>.0</u>
<u>EXPENDITURES</u>						
25-40-110 SALARIES & WAGES	35,153.24	3,732.72	30,848.22	50,295.00	19,446.78	61.3
25-40-125 LONG TERM DISABILITY	184.90	22.40	185.14	300.00	114.86	61.7
25-40-130 RETIREMENT	7,917.32	1,025.53	8,551.97	13,650.00	5,098.03	62.7
25-40-131 GROUP HEALTH INSURANCE	5,377.40	857.80	5,806.65	11,730.00	5,923.35	49.5
25-40-132 WORKERS COMP INSURANCE	448.51	57.18	484.78	630.00	145.22	77.0
25-40-133 FICA TAXES	2,649.85	283.14	2,336.62	3,850.00	1,513.38	60.7
25-40-230 TRAVEL	800.00	100.00	800.00	1,200.00	400.00	66.7
25-40-310 LEGAL FEES	.00	.00	.00	5,000.00	5,000.00	.0
25-40-312 OTHER PROFESSIONAL FEES	6,000.00	.00	3,000.00	15,000.00	12,000.00	20.0
25-40-899 APPROP INCREASE - FUND BALANCE	.00	.00	.00	362.00	362.00	.0
25-40-915 RDA TAX PYMTS TO DVPR: GATEWAY	.00	.00	.00	270,124.00	270,124.00	.0
25-40-920 RDA TAX PYMTS TO DVPR: COMMONS	.00	.00	.00	200,996.00	200,996.00	.0
TOTAL EXPENDITURES	<u>58,531.22</u>	<u>6,078.77</u>	<u>52,013.38</u>	<u>573,137.00</u>	<u>521,123.62</u>	<u>9.1</u>
TOTAL FUND EXPENDITURES	<u>58,531.22</u>	<u>6,078.77</u>	<u>52,013.38</u>	<u>573,137.00</u>	<u>521,123.62</u>	<u>9.1</u>
NET REVENUE OVER EXPENDITURES	<u>(57,879.24)</u>	<u>(6,073.81)</u>	<u>(51,777.25)</u>	<u>.00</u>	<u>51,777.25</u>	<u>.0</u>

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

RAP TAX FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>TAXES</u>						
26-31-110 RAP TAX REVENUE	121,956.10	22,434.23	146,710.63	206,440.00	59,729.37	71.1
TOTAL TAXES	121,956.10	22,434.23	146,710.63	206,440.00	59,729.37	71.1
<u>MISCELLANEOUS REVENUE</u>						
26-36-600 INTEREST EARNED	743.42	248.52	1,918.20	850.00	(1,068.20)	225.7
TOTAL MISCELLANEOUS REVENUE	743.42	248.52	1,918.20	850.00	(1,068.20)	225.7
<u>CONTRIBUTIONS AND TRANSFERS</u>						
26-38-860 CONTRIBUTIONS - PRIVATE	21,319.00	.00	.00	.00	.00	.0
26-38-899 CONTRIBUTIONS - FUND SURPLUS	.00	.00	.00	64,910.00	64,910.00	.0
TOTAL CONTRIBUTIONS AND TRANSF	21,319.00	.00	.00	64,910.00	64,910.00	.0
TOTAL FUND REVENUE	144,018.52	22,682.75	148,628.83	272,200.00	123,571.17	54.6
<u>EXPENDITURES</u>						
26-40-800 TRANSFERS TO GENERAL FUND	.00	.00	.00	114,200.00	114,200.00	.0
26-40-850 TRANSFER TO GOLF FUND	.00	.00	.00	158,000.00	158,000.00	.0
TOTAL EXPENDITURES	.00	.00	.00	272,200.00	272,200.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	272,200.00	272,200.00	.0
NET REVENUE OVER EXPENDITURES	144,018.52	22,682.75	148,628.83	.00	(148,628.83)	.0

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

CAPITAL IMPROVEMENT FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>						
31-36-600 INTEREST EARNED	1,655.03	245.34	2,223.62	1,600.00	(623.62)	139.0
TOTAL MISCELLANEOUS REVENUE	1,655.03	245.34	2,223.62	1,600.00	(623.62)	139.0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
31-38-899 CONTRIBUTIONS - FUND SURPLUS	.00	.00	.00	162,400.00	162,400.00	.0
TOTAL CONTRIBUTIONS AND TRANSF	.00	.00	.00	162,400.00	162,400.00	.0
TOTAL FUND REVENUE	1,655.03	245.34	2,223.62	164,000.00	161,776.38	1.4
<u>EXPENDITURES</u>						
31-40-800 TRANSFERS TO GOLF FUND	.00	.00	.00	29,000.00	29,000.00	.0
31-40-840 TRANSFERS TO GENERAL FUND	.00	.00	.00	135,000.00	135,000.00	.0
TOTAL EXPENDITURES	.00	.00	.00	164,000.00	164,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	164,000.00	164,000.00	.0
NET REVENUE OVER EXPENDITURES	1,655.03	245.34	2,223.62	.00	(2,223.62)	.0

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

STREETS CAP IMPROVEMENT FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>						
34-36-600 INTEREST EARNED	1,267.90	144.45	1,309.20	.00	(1,309.20)	.0
TOTAL MISCELLANEOUS REVENUE	1,267.90	144.45	1,309.20	.00	(1,309.20)	.0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
34-38-899 CONTRIBUTIONS - FUND SURPLUS	.00	.00	.00	203,500.00	203,500.00	.0
TOTAL CONTRIBUTIONS AND TRANSF	.00	.00	.00	203,500.00	203,500.00	.0
TOTAL FUND REVENUE	1,267.90	144.45	1,309.20	203,500.00	202,190.80	.6
<u>EXPENDITURES</u>						
34-40-840 TRANSFERS TO GENERAL FUND	.00	.00	.00	203,500.00	203,500.00	.0
TOTAL EXPENDITURES	.00	.00	.00	203,500.00	203,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	203,500.00	203,500.00	.0
NET REVENUE OVER EXPENDITURES	<u>1,267.90</u>	<u>144.45</u>	<u>1,309.20</u>	<u>.00</u>	<u>(1,309.20)</u>	<u>.0</u>

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

WATER FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>						
51-36-600 INTEREST EARNED	17,039.88	1,683.80	13,681.48	18,000.00	4,318.52	76.0
51-36-690 MISC REVENUE/RECONNECTIONS	585.00	63.00	2,246.00	3,000.00	754.00	74.9
51-36-710 WATER IMPACT FEE	103,314.00	5,804.00	69,648.00	87,060.00	17,412.00	80.0
TOTAL MISCELLANEOUS REVENUE	<u>120,938.88</u>	<u>7,550.80</u>	<u>85,575.48</u>	<u>108,060.00</u>	<u>22,484.52</u>	<u>79.2</u>
<u>UTILITY REVENUE</u>						
51-37-700 WATER SALES	960,311.35	116,994.32	972,419.95	1,370,000.00	397,580.05	71.0
51-37-710 WATER CONNECTION FEES	13,938.00	115.00	3,780.00	575.00	(3,205.00)	657.4
TOTAL UTILITY REVENUE	<u>974,249.35</u>	<u>117,109.32</u>	<u>976,199.95</u>	<u>1,370,575.00</u>	<u>394,375.05</u>	<u>71.2</u>
<u>CONTRIBUTIONS AND TRANSFERS</u>						
51-38-860 CONTRIBUTIONS - BOND PROCEEDS	.00	.00	.00	470,000.00	470,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSF	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>470,000.00</u>	<u>470,000.00</u>	<u>.0</u>
TOTAL FUND REVENUE	<u>1,095,188.23</u>	<u>124,660.12</u>	<u>1,061,775.43</u>	<u>1,948,635.00</u>	<u>886,859.57</u>	<u>54.5</u>

WEST BOUNTIFUL CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

WATER FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
51-40-110 SALARIES & WAGES	81,960.90	9,357.79	83,827.44	137,000.00	53,172.56	61.2
51-40-111 OVERTIME SALARIES & WAGES	1,478.99	.00	218.22	6,000.00	5,781.78	3.6
51-40-114 SALARIES & WAGES - TEMP/P-TIME	1,196.00	.00	462.63	.00	(462.63)	.0
51-40-125 LONG TERM DISABILITY	485.78	56.16	504.24	860.00	355.76	58.6
51-40-130 RETIREMENT	14,481.01	1,799.95	16,125.55	24,910.00	8,784.45	64.7
51-40-131 GROUP HEALTH INSURANCE	21,937.65	2,619.31	21,642.22	38,300.00	16,657.78	56.5
51-40-132 WORKERS COMP INSURANCE	1,122.26	120.28	1,108.28	1,600.00	491.72	69.3
51-40-210 FICA TAXES	6,130.31	686.26	6,201.80	10,940.00	4,738.20	56.7
51-40-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	1,179.00	.00	1,248.10	1,600.00	351.90	78.0
51-40-241 POSTAGE/SUPPLIES	5,135.31	507.26	4,764.15	6,600.00	1,835.85	72.2
51-40-249 CONTRACT MECHANIC	6,000.00	.00	.00	.00	.00	.0
51-40-250 VEHICLE MAINTENANCE & REPAIR	1,661.63	1,261.41	3,422.65	8,600.00	5,177.35	39.8
51-40-252 EQUIPMENT MAINTENANCE & REPRS	555.56	36.61	2,432.91	24,500.00	22,067.09	9.9
51-40-253 WATERLINE MAINTENANCE & REPAIR	24,661.20	827.54	31,101.81	40,000.00	8,898.19	77.8
51-40-254 WATERTANK MAINTENANCE & REPAIR	3,479.12	50.00	534.01	2,000.00	1,465.99	26.7
51-40-255 FUEL	4,380.60	188.89	3,377.02	7,500.00	4,122.98	45.0
51-40-270 PUMPING ELECTRICITY	3,019.88	331.62	7,254.96	20,000.00	12,745.04	36.3
51-40-330 EDUCATION AND TRAINING	2,100.10	443.95	1,513.95	4,000.00	2,486.05	37.9
51-40-455 UNIFORM	565.66	.00	923.77	1,000.00	76.23	92.4
51-40-610 MISCELLANEOUS EXPENSE	3,207.07	717.30	1,560.96	6,000.00	4,439.04	26.0
51-40-611 WATER PURCHASES-CULINARY	129,766.40	.00	133,988.70	133,016.00	(972.70)	100.7
51-40-612 WATER DEPT SUPPLIES-METERS/ETC	6,167.16	.00	6,386.33	10,000.00	3,613.67	63.9
51-40-620 MISCELLANEOUS SERVICES	1,908.00	470.00	2,274.00	8,000.00	5,726.00	28.4
51-40-623 STONE CREEK WELL MAINTENANCE	2,506.84	.00	2,024.89	10,000.00	7,975.11	20.3
51-40-740 CAPITAL OUTLAY - EQUIPMENT	28,045.77	.00	4,249.46	12,000.00	7,750.54	35.4
51-40-741 FLORIDE EQUIP	.00	.00	.00	2,000.00	2,000.00	.0
51-40-810 DEBT SERVICE - PRINCIPAL	190,000.00	195,000.00	195,000.00	195,000.00	.00	100.0
51-40-820 DEBT SERVICE - INTEREST	158,615.00	76,932.50	153,865.00	153,865.00	.00	100.0
51-40-840 AGENT FEES - 2009 SERIES BOND	1,500.00	1,650.00	1,650.00	1,500.00	(150.00)	110.0
51-40-850 COST OF ISSUANCE - 2009 SERIES	.00	.00	.00	1,500.00	1,500.00	.0
TOTAL EXPENDITURES	703,247.20	293,056.83	687,663.05	868,291.00	180,627.95	79.2
<u>CAPITAL PROJECTS</u>						
51-95-730 CAPITAL OUTLAY - PROJ/HYDRANTS	.00	.00	21,955.00	20,000.00	(1,955.00)	109.8
51-95-740 CAPITAL OUTLAY-EQUIPMENT	.00	.00	.00	60,000.00	60,000.00	.0
51-95-778 WATERLINE - 700 W	69.96	.00	21,043.99	.00	(21,043.99)	.0
51-95-779 WATERLINE - 900 W	.00	.00	.00	170,000.00	170,000.00	.0
51-95-780 WATERLINE - 400 NORTH	3,570.00	.00	11,369.52	.00	(11,369.52)	.0
51-95-781 WATERLINE - 725 W	.00	.00	.00	300,000.00	300,000.00	.0
51-95-795 NEW WELL	37,310.86	2,051.50	8,918.00	.00	(8,918.00)	.0
51-95-990 APPROP INCREASE-FUND BALANCE	.00	.00	.00	530,344.00	530,344.00	.0
TOTAL CAPITAL PROJECTS	40,950.82	2,051.50	63,286.51	1,080,344.00	1,017,057.49	5.9
TOTAL FUND EXPENDITURES	744,198.02	295,108.33	750,949.56	1,948,635.00	1,197,685.44	38.5

WEST BOUNTIFUL CITY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

WATER FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
NET REVENUE OVER EXPENDITURES	350,990.21	(170,448.21)	310,825.87	.00	(310,825.87)	.0

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

SOLID WASTE FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>						
52-36-600 INTEREST EARNED	489.31	78.39	692.37	550.00	(142.37)	125.9
TOTAL MISCELLANEOUS REVENUE	489.31	78.39	692.37	550.00	(142.37)	125.9
<u>UTILITY REVENUE</u>						
52-37-700 GARBAGE PICK UP SALES	223,903.68	28,345.48	226,995.70	335,000.00	108,004.30	67.8
TOTAL UTILITY REVENUE	223,903.68	28,345.48	226,995.70	335,000.00	108,004.30	67.8
<u>CONTRIBUTIONS AND TRANSFERS</u>						
52-38-899 CONTRIBUTIONS - FUND SURPLUS	.00	.00	.00	7,075.00	7,075.00	.0
TOTAL CONTRIBUTIONS AND TRANSF	.00	.00	.00	7,075.00	7,075.00	.0
TOTAL FUND REVENUE	224,392.99	28,423.87	227,688.07	342,625.00	114,936.93	66.5
<u>EXPENDITURES</u>						
52-40-110 SALARIES & WAGES	2,662.06	327.14	2,555.79	9,700.00	7,144.21	26.4
52-40-111 OVERTIME SALARIES & WAGES	.00	.00	361.32	.00	(361.32)	.0
52-40-114 SALARIES & WAGES - TEMP/P-TIME	456.00	.00	56.25	.00	(56.25)	.0
52-40-125 LONG TERM DISABILITY	13.60	1.95	17.44	60.00	42.56	29.1
52-40-130 RETIREMENT	383.33	61.27	548.43	1,870.00	1,321.57	29.3
52-40-131 GROUP HEALTH INSURANCE	392.77	67.50	511.41	3,130.00	2,618.59	16.3
52-40-132 WORKERS COMP INSURANCE	55.35	5.90	53.87	145.00	91.13	37.2
52-40-133 FICA TAXES	227.65	24.65	221.08	740.00	518.92	29.9
52-40-241 POSTAGE/SUPPLIES	200.00	.00	250.00	500.00	250.00	50.0
52-40-620 GARBAGE PICKUP SERVICE	109,382.60	14,541.56	113,439.36	164,480.00	51,040.64	69.0
52-40-621 TIPPING/FLAT RATE - BURN PLANT	91,776.56	11,518.50	92,443.49	140,000.00	47,556.51	66.0
52-40-623 SPRING & FALL CLEANUP	3,243.32	.00	3,033.42	12,000.00	8,966.58	25.3
52-40-625 ADDITIONAL GARBAGE CANS	11,082.00	.00	9,958.80	10,000.00	41.20	99.6
TOTAL EXPENDITURES	219,875.24	26,548.47	223,450.66	342,625.00	119,174.34	65.2
TOTAL FUND EXPENDITURES	219,875.24	26,548.47	223,450.66	342,625.00	119,174.34	65.2
NET REVENUE OVER EXPENDITURES	4,517.75	1,875.40	4,237.41	.00	(4,237.41)	.0

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

STORM DRAIN UTILITY

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>						
53-36-600 INTEREST EARNED	(69.43)	8.17	37.79	.00	(37.79)	.0
TOTAL MISCELLANEOUS REVENUE	(69.43)	8.17	37.79	.00	(37.79)	.0
<u>UTILITY REVENUE</u>						
53-37-700 UTILITY SALES	37,511.13	4,878.00	38,945.58	58,500.00	19,554.42	66.6
TOTAL UTILITY REVENUE	37,511.13	4,878.00	38,945.58	58,500.00	19,554.42	66.6
TOTAL FUND REVENUE	37,441.70	4,886.17	38,983.37	58,500.00	19,516.63	66.6
<u>EXPENDITURES</u>						
53-40-110 SALARIES & WAGES	5,622.95	735.99	7,078.46	11,780.00	4,701.54	60.1
53-40-125 LONG TERM DISABILITY	33.72	4.41	42.26	70.00	27.74	60.4
53-40-130 RETIREMENT	1,012.49	141.90	1,356.83	2,270.00	913.17	59.8
53-40-131 GROUP HEALTH INSURANCE	606.02	140.14	1,236.38	2,660.00	1,423.62	46.5
53-40-132 WORKERS COMP INSURANCE	101.22	13.25	127.69	175.00	47.31	73.0
53-40-133 FICA TAXES	408.69	54.51	522.98	900.00	377.02	58.1
53-40-252 EQUIPMENT MAINTENANCE & REPRS	.00	.00	.00	7,000.00	7,000.00	.0
53-40-253 STORM SYSTM MAINT AND REPAIRS	550.00	.00	400.00	.00	(400.00)	.0
53-40-310 PROFESSIONAL SERVICES	1,505.00	.00	1,805.00	1,505.00	(300.00)	119.9
53-40-610 MISCELLANEOUS SUPPLIES	34.75	.00	1,353.92	1,000.00	(353.92)	135.4
53-40-751 TELEVISE AND FLUSH STORM DRAIN	16,000.00	.00	1,800.00	20,000.00	18,200.00	9.0
53-40-990 APPROP INCREASE - FUND BALANCE	.00	.00	.00	11,140.00	11,140.00	.0
TOTAL EXPENDITURES	25,874.84	1,090.20	15,723.52	58,500.00	42,776.48	26.9
TOTAL FUND EXPENDITURES	25,874.84	1,090.20	15,723.52	58,500.00	42,776.48	26.9
NET REVENUE OVER EXPENDITURES	<u>11,566.86</u>	<u>3,795.97</u>	<u>23,259.85</u>	<u>.00</u>	<u>(23,259.85)</u>	<u>.0</u>

WEST BOUNTIFUL CITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GOLF COURSE FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>OPERATING REVENUE</u>						
54-30-010 ROUNDS - ALL (FORMER 9 HOLE)	200,747.15	6,496.10	199,410.21	400,000.00	200,589.79	49.9
54-30-020 PUNCH PASSES -- ALL	27,690.59	1,791.74	22,766.41	55,000.00	32,233.59	41.4
54-30-040 RENTALS - ALL (WAS CARTS 9)	98,485.51	1,802.53	98,079.73	180,000.00	81,920.27	54.5
54-30-050 RANGE - ALL (WAS SMALL BUCKET)	33,295.50	2,517.82	38,308.63	85,000.00	46,691.37	45.1
54-30-070 PRO SHOP MERCHANDISE SALES	46,930.59	3,044.31	51,039.30	100,000.00	48,960.70	51.0
54-30-088 FACILITY LEASE	3,739.31	.00	3,741.59	7,000.00	3,258.41	53.5
TOTAL OPERATING REVENUE	<u>410,888.65</u>	<u>15,652.50</u>	<u>413,345.87</u>	<u>827,000.00</u>	<u>413,654.13</u>	<u>50.0</u>
<u>MISCELLANEOUS REVENUE</u>						
54-36-600 INTEREST EARNED	(1,235.21)	.33	16.23	150.00	133.77	10.8
54-36-610 INTEREST EARNED - TRUSTEE ACTS	.70	.00	.04	.00	(.04)	.0
54-36-640 SALE OF FIXED ASSETS	.00	.00	1,400.00	2,100.00	700.00	66.7
54-36-685 ADVERTISING REVENUES	.00	.00	.00	3,000.00	3,000.00	.0
54-36-690 MISCELLANEOUS REVENUE	1,156.48	(1.90)	345.84	2,000.00	1,654.16	17.3
54-36-695 MISCELLANEOUS - TOURNAMENT REV	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL MISCELLANEOUS REVENUE	<u>(78.03)</u>	<u>(1.57)</u>	<u>1,762.11</u>	<u>9,250.00</u>	<u>7,487.89</u>	<u>19.1</u>
<u>CONTRIBUTIONS AND TRANSFERS</u>						
54-38-870 TRANSFERS IN - GENERAL FUND	.00	.00	.00	86,473.00	86,473.00	.0
54-38-880 TRANSFERS IN - CAP IMPROV FUND	.00	.00	.00	29,000.00	29,000.00	.0
54-38-890 TRANSFERS IN - RAP TAX FUND	.00	.00	.00	158,000.00	158,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSF	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>273,473.00</u>	<u>273,473.00</u>	<u>.0</u>
TOTAL FUND REVENUE	<u>410,810.62</u>	<u>15,650.93</u>	<u>415,107.98</u>	<u>1,109,723.00</u>	<u>694,615.02</u>	<u>37.4</u>

WEST BOUNTIFUL CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GOLF COURSE FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
GOLF PROFESSIONAL & CLUBHOUSE						
54-81-110 SALARIES & WAGES	40,584.54	6,748.81	38,274.82	70,650.00	32,375.18	54.2
54-81-111 OVERTIME	.00	.00	.00	2,500.00	2,500.00	.0
54-81-114 SALARIES & WAGES - TEMP/P-TIME	27,300.88	430.75	32,685.64	43,815.00	11,129.36	74.6
54-81-125 LONG TERM DISABILITY	230.65	12.73	47.67	425.00	377.33	11.2
54-81-130 RETIREMENT	6,926.00	1,296.77	6,881.49	13,620.00	6,738.51	50.5
54-81-131 GROUP HEALTH INSURANCE	4,363.72	2,221.96	8,823.01	10,000.00	1,176.99	88.2
54-81-132 WORKERS COMP INSURANCE	1,577.38	41.80	952.61	1,700.00	747.39	56.0
54-81-133 FICA TAXES	5,164.20	518.38	5,301.99	8,950.00	3,648.01	59.2
54-81-134 EMPLOYEE BENEFITS - UNEMPLOY	.00	143.64	143.64	1,500.00	1,356.36	9.6
54-81-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	963.71	.00	120.60	1,000.00	879.40	12.1
54-81-240 OFFICE SUPPLIES & EXPENSE	1,367.67	566.78	1,465.68	2,000.00	534.32	73.3
54-81-251 CONTRACT MECHANIC	4,500.00	.00	.00	.00	.00	.0
54-81-255 FUEL	7,126.18	.00	4,608.34	11,000.00	6,391.66	41.9
54-81-256 EQUIP MNT/REPAIR - GOLF CARTS	2,979.81	165.88	5,899.49	5,100.00	(799.49)	115.7
54-81-260 BLDGS & GROUNDS - SUPPLIES/MNT	2,219.65	85.00	2,439.65	2,500.00	60.35	97.6
54-81-270 UTILITIES	5,803.40	798.54	6,092.37	12,000.00	5,907.63	50.8
54-81-280 TELEPHONE	1,724.59	284.40	1,710.25	4,000.00	2,289.75	42.8
54-81-310 PROFESSIONAL SERVICES	1,225.00	.00	85.00	.00	(85.00)	.0
54-81-440 BANK CHARGES - VISA	10,337.09	86.93	9,819.50	15,000.00	5,180.50	65.5
54-81-610 MISCELLANEOUS SUPPLIES	2,916.00	.00	1,191.68	2,000.00	808.32	59.6
54-81-631 EMPLOYEE INCENTIVE	198.50	.00	940.51	.00	(940.51)	.0
54-81-633 JUNIOR GOLF PROGRAM	.00	.00	.00	1,000.00	1,000.00	.0
54-81-635 MISCELLANEOUS SERVICES	1,946.96	520.00	1,564.00	2,000.00	436.00	78.2
54-81-636 EQUIPMENT EXPENSE	139.99	.00	.00	.00	.00	.0
54-81-638 ADVERTISING	111.50	13.80	571.55	1,500.00	928.45	38.1
54-81-645 CHARITY TOURNAMENT - EXPENSES	.00	.00	182.00	800.00	618.00	22.8
54-81-745 RENTAL CLUBS & BAGS	.00	.00	.00	250.00	250.00	.0
TOTAL GOLF PROFESSIONAL & CLUBHOUSE	129,707.42	13,936.17	129,801.49	213,310.00	83,508.51	60.9

WEST BOUNTIFUL CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GOLF COURSE FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURSE & EQUIP MAINT & REPAIRS</u>						
54-82-110 SALARIES & WAGES	39,253.77	7,249.52	63,199.65	107,920.00	44,720.35	58.6
54-82-111 OVERTIME SALARIES & WAGES	.00	.00	99.00	500.00	401.00	19.8
54-82-114 SALARIES & WAGES - TEMP/P-TIME	47,095.64	.00	42,455.18	76,000.00	33,544.82	55.9
54-82-125 LONG TERM DISABILITY	230.33	43.48	379.08	650.00	270.92	58.3
54-82-130 RETIREMENT	6,907.41	1,345.19	11,753.04	20,800.00	9,046.96	56.5
54-82-131 GROUP HEALTH INSURANCE	7,975.29	1,642.02	11,644.64	28,000.00	16,355.36	41.6
54-82-132 WORKERS COMP INSURANCE	2,016.61	166.78	2,483.60	2,520.00	36.40	98.6
54-82-133 FICA TAXES	6,532.40	544.49	8,036.77	14,110.00	6,073.23	57.0
54-82-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	380.00	125.00	125.00	500.00	375.00	25.0
54-82-240 OFFICE SUPPLIES & EXPENSE	63.79	.00	145.53	.00	(145.53)	.0
54-82-245 EQUIP MNT/RPR - TOILET RENTAL	1,050.00	.00	1,260.00	2,000.00	740.00	63.0
54-82-248 SUPPLIES - IRRIGATION	4,378.09	.00	12,526.80	4,800.00	(7,726.80)	261.0
54-82-250 EQUIPMENT SUPPLIES & MAINT	9,926.17	2,498.92	10,908.70	17,500.00	6,591.30	62.3
54-82-252 CONTRACT MECHANIC	10,500.00	.00	.00	.00	.00	.0
54-82-253 EQUIPMENT LEASE	620.00	.00	440.00	.00	(440.00)	.0
54-82-255 FUEL	11,111.92	.00	7,591.61	15,000.00	7,408.39	50.6
54-82-258 EQUIP MNT/RPR - MOWER SHARPEN	2,029.79	.00	3,119.16	4,000.00	880.84	78.0
54-82-259 EQUIP MNT/RPR - MISC RPR PARTS (44.32)	.00	.00	.00	.00	.0
54-82-260 BLDGS & GROUNDS - SUPPLIES/MNT	2,181.57	.00	1,080.25	3,500.00	2,419.75	30.9
54-82-262 BLDGS & GROUNDS - GROUND SUPP	1,295.58	45.79	8,281.72	4,000.00	(4,281.72)	207.0
54-82-270 UTILITIES - ALL	12,754.90	835.53	15,593.42	18,225.00	2,631.58	85.6
54-82-275 UTILITIES - ELECTRICAL POWER	266.94	.00	.00	.00	.00	.0
54-82-322 SERVICES - TREE TRIMMING	1,750.00	.00	3,400.00	2,400.00	(1,000.00)	141.7
54-82-472 UNIFORMS - PROTECTIVE OSHA	.00	.00	78.99	400.00	321.01	19.8
54-82-482 SPEC DEPT SUPP - SHOP/SM TOOLS	964.40	.00	1,145.00	1,000.00	(145.00)	114.5
54-82-620 MISCELLANEOUS SERVICES	2,365.00	.00	2,858.00	2,500.00	(358.00)	114.3
54-82-631 EMPLOYEE INCENTIVE	210.00	.00	91.29	.00	(91.29)	.0
54-82-660 SUPPLIES - FERTILIZERS	12,108.60	.00	4,484.00	12,000.00	7,516.00	37.4
54-82-667 SUPPLIES - SAND (ALL)	4,992.36	.00	5,883.47	7,000.00	1,116.53	84.1
54-82-668 SUPPLIES - SEED	925.00	.00	1,463.50	1,500.00	36.50	97.6
54-82-672 SUPPLIES - BUNKER SAND & RAKES	1,482.48	.00	.00	.00	.00	.0
54-82-677 SUPPLIES - CHEMICALS (ALL)	2,883.92	.00	7,436.44	7,000.00	(436.44)	106.2
54-82-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	15,602.85	29,000.00	13,397.15	53.8
TOTAL COURSE & EQUIP MAINT & REF	194,207.64	14,496.72	243,566.69	382,825.00	139,258.31	63.6
<u>DRIVING RANGE</u>						
54-83-111 OVERTIME SALARIES & WAGES	.00	.00	.00	250.00	250.00	.0
54-83-114 SALARIES & WAGES - TEMP/P-TIME	12,122.00	.00	13,289.31	15,000.00	1,710.69	88.6
54-83-132 WORKERS COMP INSURANCE	296.67	.00	325.28	700.00	374.72	46.5
54-83-133 FICA TAXES	927.40	.00	1,016.55	1,200.00	183.45	84.7
54-83-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	275.00	1,500.00	1,225.00	18.3
54-83-610 MISCELLANEOUS SUPPLIES	.00	.00	203.00	500.00	297.00	40.6
54-83-631 EMPLOYEE INCENTIVE	87.00	.00	.00	.00	.00	.0
54-83-679 SUPPLIES - RANGE GOLF BALLS	.00	.00	2,716.56	2,000.00	(716.56)	135.8
TOTAL DRIVING RANGE	13,433.07	.00	17,825.70	21,150.00	3,324.30	84.3

WEST BOUNTIFUL CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

GOLF COURSE FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>PRO SHOP & CAFE</u>						
54-84-250 EQUIPMENT SUPPLIES & MAINT	590.56	.00	.00	1,250.00	1,250.00	.0
54-84-260 BLDGS & GROUNDS - SUPPLIES/MNT	420.82	3,191.36	3,709.78	6,250.00	2,540.22	59.4
54-84-400 MERCHANDISE PURCHASES- DIRECT	25,065.42	11,440.53	30,540.55	60,000.00	29,459.45	50.9
54-84-681 SUPPLIES - CANDY	.00	25.02	25.02	.00	(25.02)	.0
54-84-740 CAPITAL OUTLAY	.00	.00	177,220.21	170,000.00	(7,220.21)	104.3
TOTAL PRO SHOP & CAFE	<u>26,076.80</u>	<u>14,656.91</u>	<u>211,495.56</u>	<u>237,500.00</u>	<u>26,004.44</u>	<u>89.1</u>
<u>DEBT SERVICE</u>						
54-85-811 PRINCIPAL - G.O. BOND '03	210,000.00	.00	225,000.00	225,000.00	.00	100.0
54-85-816 LEASE PAYMENT - GOLF CARTS	.00	.00	.00	20,500.00	20,500.00	.0
54-85-821 INTEREST - G.O. BOND '03	11,418.75	.00	3,937.50	3,938.00	.50	100.0
54-85-831 AGENT FEES - '03 BOND	500.00	.00	500.00	500.00	.00	100.0
54-85-899 INTEREST EXPENSE	5,110.94	732.47	6,223.83	5,000.00	(1,223.83)	124.5
TOTAL DEBT SERVICE	<u>227,029.69</u>	<u>732.47</u>	<u>235,661.33</u>	<u>254,938.00</u>	<u>19,276.67</u>	<u>92.4</u>
TOTAL FUND EXPENDITURES	<u>590,454.62</u>	<u>43,822.27</u>	<u>838,350.77</u>	<u>1,109,723.00</u>	<u>271,372.23</u>	<u>75.6</u>
NET REVENUE OVER EXPENDITURES	<u>(179,644.00)</u>	<u>(28,171.34)</u>	<u>(423,242.79)</u>	<u>.00</u>	<u>423,242.79</u>	<u>.0</u>

1 Minutes of the West Bountiful City Council **work session** held on **Tuesday, March 4, 2014** at West
2 Bountiful City Hall, 550 N 800 West, Davis County, Utah.

3
4 Those in attendance:

5
6 **MEMBERS:** Mayor Kenneth Romney, Council members James Ahlstrom, James Bruhn,
7 Kelly Enquist, Debbie McKean, Mark Preece

8
9 **STAFF:** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Heidi
10 Voordeckers (Finance Director/Recorder), Ben White (City Engineer), Steve Maughan
11 (Public Works Director), Cathy Brightwell (Deputy Recorder/ Secretary)

12
13 **VISITORS:** Alan Malan, Corey Sweat

14
15
16 Mayor Romney called the meeting to order at 6:35pm.

17
18 Duane Huffman summarized the history of water rates and the FY 2011 through 2014 budget sheets.
19 He used an interactive spread sheet that lists projected new connections, base rate, and revenue totals
20 for the next twenty years. The expenditure projections over the same time period included figures
21 for operations and maintenance, debt service and capital projects. Using this sheet, different rate
22 options were inserted to view the impact on available funding over twenty years.

23
24 The options reviewed for the base residential rate included retaining the current rate of \$63, and
25 lowering it to \$60, \$55, or \$50, respectively.

26
27 Based on the projections, Council member Bruhn that he would be comfortable going down to the
28 \$50 rate. Council member Ahlstrom reminded the group about our ailing roads and asked how these
29 changes would affect our ability to improve facilities. Do the inclusions get us to where we want to
30 be or just keep us getting by? James Bruhn responded that this would keep us at a reasonable rate of
31 improvement.

32
33 Mayor Romney asked how many feet of existing pipe could go bad in 5 years. Ben White responded
34 that we will still have metal pipe in some areas and a long section of pipe along 500 South that needs
35 to be replaced. The expenditure projections identify key needs and attempts to put the City on a
36 maintenance schedule. Council member Ahlstrom is concerned that if the rate is adjusted down too
37 quickly the City will have to deal with another increase, and he does not want to limp along any
38 longer. Duane Huffman reported that in addition to pipe infrastructure, an unknown future cost is
39 the supply of water. Mayor Romney asked about storage capabilities. Ben responded that we now
40 have excess capacity for storage.

41
42 Duane Huffman offered to prepare options below \$50 if the Council would like to see them. Council
43 members McKean and Bruhn said they didn't want to go that far. James Ahlstrom commented that a
44 small reduction could be made now and a further reduction after the bond is paid off. He said we are
45 here now because no one looked at capital needs in the past. Mayor Romney likes \$55 with another
46 look at it again in 5 years. Debbie McKean said she likes that we're self-sustaining and doesn't want

1 to put a future Council in a similar situation. She continued that if we never intend to bond again we
2 should maintain a relatively higher surplus. James Bruhn does not like having a higher surplus
3 without a reasonable reduction. He is concerned it may be seen as unfair. James Ahlstrom asked
4 about a rainy day plan. Council member McKean is also concerned that if they go too far, rates may
5 have to increase again. She is okay staying at \$63. The City has a history of poor planning and she
6 does not want to be a Council that gets the city in a similar position again. Council member Bruhn
7 believes it would be unfair to residents to not reduce something. He suggested a \$10-15 reduction
8 would help a lot based on resident's comments to him.

9
10 James Ahlstrom said he hasn't heard a lot of complaints about the current rate but understands that
11 not reducing rates may be difficult for older residents on a fixed income. Council member Preece
12 said many people complain that our rates are higher than other cities, but it is not fair to compare our
13 rates to other cities because it costs more to bring water to West Bountiful.

14
15 Duane commented that the storm drain situation is similar to where we were with water a few years
16 ago. He said we could reduce water rates and increase storm drain fees. James Bruhn commented
17 that under that scenario, total rates could go to \$53 with a \$13 decrease in water rates and an increase
18 of \$3 for storm drain resulting in a net decrease of \$10. James Ahlstrom is not a fan of \$50, he
19 believes it is too low and suggests \$60 with a further reduction later. Council member Enquist stated
20 that he likes \$50. He said our head is above water now and we could reduce rates in 5 years if
21 necessary. He doesn't think raising rates in the future will be as bad as before. He believes the
22 public is anticipating a decrease, some as much as the full \$23.

23
24 As it was time to begin the regular meeting, the Council ended the discussion with the understanding
25 that further discussion was needed. Duane thanked Heidi for her help in preparing this information.
26

1 Minutes of the West Bountiful City Council meeting held on **Tuesday, March 4, 2014** at West
2 Bountiful City Hall, 550 N 800 West, Davis County, Utah.

3
4 Those in attendance:

5
6 **MEMBERS:** Mayor Kenneth Romney, Council members James Ahlstrom, James Bruhn,
7 Kelly Enquist, Debbie McKean, Mark Preece

8
9 **STAFF:** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Heidi
10 Voordeckers (Finance Director/Recorder), Ben White (City Engineer), Chief Todd Hixson,
11 Paul Holden (Golf Director), Steve Maughan (Public Works Director), Cathy Brightwell
12 (Deputy Recorder/ Secretary)

13
14 **VISITORS:** Alan Malan, Corey Sweat, Doug Layne, Sandy Smith, Jacob Kapp, John D.
15 Page, Colton Stoud, Alex Tovey, Kyler Turner, Cayden Wootan, Paul Tingey

16
17
18 Mayor Romney called the meeting to order at 7:35 pm. The Pledge of Allegiance was led by Troop
19 219 Boy Scout Kyler Turner, and was followed by the Boy Scout Oath.

20
21 **1. Accept Agenda**

22
23 **MOTION: Council member McKean moved to approve the agenda as amended.**
24 **Council member Bruhn seconded the Motion which PASSED by**
25 **unanimous vote of all members present.**

26
27 **2. Public Comment**

28
29 Corey Sweat - 1078 W 600 N, commented that he would be strongly supportive of reducing
30 water rates as much as possible. He stated that the Council can change them at any time in
31 the future but he believes it is morally the right thing to do. He said, "it is our money not the
32 council's money."

33
34 **3. Consider Motion to provide local consent to a request for Beer License for Carmack's**
35 **Food Services located at Lakeside Golf Course.**

36
37 Duane explained that city consent is needed for new licenses. The Chief has reviewed the
38 application and it meets all criteria. Once the Council gives local consent, the application will go to
39 the state Alcohol Beverage Control Commission for license issuance.

40
41 **MOTION: Council member Bruhn moved to give local consent to a request for a**
42 **Beer License for Carmack's Food Services located at Lakeside Golf**
43 **Course. Council member McKean seconded the Motion which**
44 **PASSED.**

45
46 The vote was recorded as follows:

1 James Ahlstrom – Aye
2 James Bruhn – Aye
3 Kelly Enquist – Aye
4 Debbie McKean– Aye
5 Mark Preece – Aye
6

7 **4. Consider Notice of Award to Kapp Construction and Development Co. Inc. for the 800**
8 **West Reconstruction Project in the amount of \$691,043.65.**

9 Ben White explained that five bids were received last week for this project that will cover
10 800 West from 1600 N to 1970 North, and 2200 N to 2330 North. The project will include a new
11 water line, fixtures, storm drain upgrades, and full asphalt replacement. Kapp Construction and
12 Development was the lowest bidder at \$691,043.65, and a representative is here to answer questions.
13 Ben commented that Kapp was also awarded the bid for the 900 West project and he has reason to
14 believe that Kapp will do well with both projects. Duane Huffman noted that rather than stating a
15 contingency amount at the time of award, the City will deal with any unexpected contingencies as
16 part of the project's overall budget, with any significant changes coming back to the Council. The
17 Contractor is expected to begin this project as soon as the 900 West project is complete which they
18 anticipate will be mid to end of May. The agreement gives them until the middle of August to finish
19 but the end date is also tied to a certain number of days after beginning the project.
20

21 **MOTION: Council member Bruhn moved to award the 800 West reconstruction**
22 **project to Kapp Construction in the amount of \$691,043.65. Council**
23 **member Ahlstrom seconded the Motion which PASSED.**
24

25 The vote was recorded as follows:
26 James Ahlstrom – Aye
27 James Bruhn – Aye
28 Kelly Enquist – Aye
29 Debbie McKean– Aye
30 Mark Preece – Aye
31

32 **5. Consider approval of 48-month lease of 20 - 2014 Yamaha YDRA “The Drive” Gasoline**
33 **Golf Carts with an annual payment of \$15,342.60, and the trade-in of 17 city-owned golf**
34 **carts (2008 and older) for \$15,600.**

35 Duane Huffman presented a new Golf Cart Agreement. The immediate goal is to have sixty
36 reliable carts with the majority of those less than three years old. He explained we will lease twenty
37 carts now for four years and trade in 17 city owned carts. The 2009 lease is up in July and those ten
38 carts will be replaced with new carts on a five year lease. This will give us twenty new carts now
39 and another ten in July resulting in a dramatic change in the outlook of our fleet. Ultimately the goal
40 is to get to 70 carts (Bountiful Ridge and Eaglewood have 80) and several options were provided to
41 get there. Council member Ahlstrom suggested three year leases might be better and commented
42 that he understood most other courses rotate their fleets every three years. Duane responded that if
43 the carts are well maintained there should not be problem and explained that at no point will the
44 majority of our fleet be older than three years.

1
2 The new carts are basic carts; there is no charge for delivery. Council member Ahlstrom asked for
3 several changes to the agreement including having “2014” and individual ID numbers of each cart
4 added to the contract. He asked if we have the ability to buy back some of the carts or is it all or
5 nothing? Duane explained that he would look into that ability.
6

7 **MOTION: Kelly Enquist moved to approve the 48-month lease of 20 - 2014**
8 **Yamaha YDRA “The Drive” Gasoline Golf Carts with an annual**
9 **payment of \$15,342.60, and the trade-in of 17 city-owned golf carts**
10 **(2008 and older) for \$15,600, and to add “2014” on the contract.**
11 **Debbie McKean seconded the Motion. James Ahlstrom offered a**
12 **friendly amendment to suggest removing the language in all caps in**
13 **Section 4.2. Kelly Enquist agreed to the friendly amendment and**
14 **Debbie McKean seconded it. The amended motion PASSED.**
15

16 The vote was recorded as follows:

17 James Ahlstrom – Aye
18 James Bruhn – Aye
19 Kelly Enquist – Aye
20 Debbie McKean – Aye
21 Mark Preece – Aye
22

23 **6. Consider authorization of Mayor Romney to submit a letter to the National Forest**
24 **Service regarding the Uintah Express Pipeline on behalf of West Bountiful City**
25 **Council.**
26

27 Duane Huffman distributed a memo explaining that the proposed Uintah Express Pipeline is
28 required to go through the National Environmental Policy Act (NEPA) process, which includes
29 requirements that Tesoro provide identification of the purpose and need for the project, a description
30 of the project, and public scoping. The process is currently in the first 45 day public scoping stage
31 with comments due March 15. Working with Bountiful, Woods Cross, Centerville, and North Salt
32 Lake, we have identified concerns that need to be mitigated. None of the cities are trying to prohibit
33 the pipeline but need the Company to address their concerns. The group is putting together a letter
34 that the Mayors of each city can sign that includes the three issues outlined in Duane’s memo.

35 Council member Preece talked with John Baza about the project and he also has concerns
36 about the lack of information provided. For example, when Holly was asked about piping waxy
37 crude, they said the technology to transport it in heated pipes was not available yet. It is clear that
38 more information is needed. The Mayor and Duane believe we will have more success if we can
39 work together with neighboring cities. There is a concern that if the Governor hears nothing
40 negative about the project, it will be pushed through.
41

1 **MOTION: Mark Preece moved to authorize Mayor Romney to submit a letter to**
2 **the National Forest Service regarding the Uintah Express Pipeline on**
3 **behalf of West Bountiful City Council, and circulate the letter before**
4 **it goes out. James Bruhn seconded the Motion which PASSED.**
5

6 The vote was recorded as follows:

7 James Ahlstrom – Aye

8 James Bruhn – Aye

9 Kelly Enquist – Aye

10 Debbie McKean– Aye

11 Mark Preece – Aye
12

13 **7. Discuss draft ordinance adopting rules and procedures for West Bountiful City Council**
14 **meetings**

15 Duane summarized his February 27, 2014 memorandum and discussion followed regarding
16 the draft language. Council member Ahlstrom recommended adding “as amended” when Utah state
17 code is referenced. He also would like section J.vii changed to allow a seconded motion to be
18 discussed if requested by a member. In Section K, Civil Discourse, he would like to have language
19 added that the public has no right to interrupt a meeting. Mr. Ahlstrom explained that it has not
20 historically been a problem but it is important to make sure we are covered in the future if problems
21 arise. Duane will make the changes, have Mr. Doxey review them and bring a final draft back for
22 approval.
23

24 **8. Mosquito Abatement Presentation (video)**

25 As part of her Mosquito Abatement District committee duties, Council member McKean was
26 asked to educate her City on the West Nile virus. She presented three videos to the Council and will
27 also show the videos to the Youth Council. Following the videos local examples were discussed. It
28 was made clear that West Nile is a serious disease that kills people (136 this year) and it is important
29 to spray all round the City, especially the golf course.
30

31 **9. Engineers Report**
32

33 Ben White reported that the I-15 project is moving fast and furious with design. UDOT will
34 probably be here in late May to give an update and let us know when 400 North will be closed.
35 Council member Bruhn asked if there is any way we can get them to include the bridge over the
36 railroad tracks. Ben said he has asked them twice with no success. Duane Huffman suggested we
37 ask them to come to the next Council meeting to explain why they are not planning do it. Ben added
38 that the pedestrian sidewalk on 400 North will be widened to six feet all the way down to 800 West
39 which will require them to replace fencing. We will also have input on aesthetics, for example, paint
40 selection, form liners, etc., to make sure the entire project looks alike.

41 900 West construction will begin in a couple weeks.

42 At the next Planning Commission meeting, Woodhaven will be here to discuss a rezone
43 request to multi-family/multi-use. Council member Bruhn still wants measurements from Holly. He

1 recalled that when they last looked at the blast zone, the trailers were okay because they were turned
2 sideways which won't work with multifamily buildings.

3
4 **10. Planning Commission Report**

5
6 Ben White reported that Planning Commission approved a couple conditional use permits.
7 One was for Ryan Wilson to build a house on his 800 West lot where the garage is now that the
8 ordinance has been changed to allow for more than 25% rear yard coverage. He still needed a
9 Conditional Use Permit because the house will only be 8.5 feet from garage. The Commission also
10 discussed whether processes should be established regarding when and how basements would be
11 allowed and minimum criteria for flag lots.

12
13 **11. Administrative Report – Report on process for hiring Assistant Golf Pro**

14
15 Duane Huffman discussed the process outlined in his February 27, 2014 memorandum for
16 filling the vacant assistant golf professional position. He explained that the proposed salary assumes
17 that the individual will augment his/her salary by giving private lessons. We will advertise locally
18 and through the UT PGA. Duane is proposing a hiring committee including the Mayor, Marcus,
19 Paul, another staff member with no ties to the golf course, and himself. Council member Ahlstrom
20 would like to be added to the committee especially because he believes the Municipal Code says the
21 Council hires everybody. Duane said he is happy to add as many council members as requested.
22 Discussion followed and it was decided that James Ahlstrom and Kelly Enquist will be included on
23 the hiring committee, with a request from the remaining members to be updated regularly as the
24 process progresses.

25 The ULCT spring conference will be April 10-12 in St. George. We have budgeted for 2
26 members to attend. Kelly Enquist said he would like to go and either Debbie or James Bruhn.

27 Staff has been meeting on budget. Sessions with City Council will begin April.

28 We are changing our health benefits broker to GBS. We don't pay them; they get paid from
29 insurance companies and we think we'll get higher level of service than we currently get.

30 Duane attended a meeting with Weber Basin today. They said they expect to have a decent
31 year. They are likely to have a full allotment but may still shut down water two weeks early like
32 they did last year.

33
34 **12. Mayor/Council Reports**

35
36 James Ahlstrom – Resident, Dave Wainwright, fell 40 feet while jogging in Farmington and
37 is still in the hospital. He is a pillar of the community; please keep them in your prayers. He
38 miraculously survived the fall and was able to call 911 for help. He has a long road to recovery.

39 He asked about the status of the Grazing ordinance. Duane Huffman responded that he is
40 still working on it, and that it is a complicated issue based on different grazing types.

41 James asked what happens when we need more golf carts especially for tournaments. Paul
42 Holden replied he can rent them for \$40/cart plus a delivery charge. Mr. Ahlstrom suggested the
43 goal for our fleet should be 72 carts not 70.

44
45 Debbie McKean – The Independence Day Parade will begin at 10:30 am on the 4th. The
46 Safety fair, concert and fireworks will be on the 3rd. The Parade committee will be headed by Gary

1 and Char Mills. Carmack's will be the exclusive food vendor. Debbie would like a few minutes on
2 the next agenda to suggest council assignments for the 4th of July celebration.

3 She commended Paul, Marcus and others on how nice the golf course looks from the road
4 and said it makes a big difference and feels nice.

5 Regarding the Historic Commission, Debbie asked if there was a problem including a few
6 people from West Bountiful that do not currently live in West Bountiful on the Committee. There
7 was agreement that it would fine to include them.
8

9 Kelly Enquist – said he had talked with Paul about the idea of doing our annual July 4th
10 fireworks at the golf course. Mark Preece recalled the issue being brought up before. James
11 Ahlstrom said there is better parking at the Park.
12

13 James Bruhn – reported that at his Wasatch Integrated Waste meeting there were questions
14 about why they were denied by the Sewer board to put in a transfer station. Wasatch has had
15 problems since they bought a building near Steri-cycle in North Salt Lake, only to then have the
16 local government deny their use. Council member Preece responded that the Sewer District needs
17 the property for future use. Council member Bruhn added that Wasatch is also negotiating with Hill
18 AFB for a new \$10 M contract but Hill gave notice to extend 6 months before deciding to renew
19 which caused issues with budget, as Hill AFB is their largest customer. Without their contract it
20 makes no sense to have a waste energy facility.
21

22 Mark Preece – attended his first Youth Council meeting. They have decided not to be in
23 charge of park activities for July 4th but they will be able to help. They are working on the Easter
24 egg hunt and plan to have 3500 eggs. Debbie McKean is concerned about what the Youth Council
25 can choose to do and not do. Mark said that last year's responsibilities included staffing events at
26 the Park which was difficult for them.

27 The Sewer Board is going forward with an RFP for a bio-incinerator. They will need more
28 space if they do what's planned so they couldn't let Wasatch Integrated use their land. There may be
29 other land available; maybe in North Salt Lake. The Sewer district is looking down the line and may
30 need the space for themselves.
31

32 Mayor Romney – reported a productive meeting with a resident from Woodhaven and
33 several council members. He thanked everyone and appreciates everything everybody is doing. He
34 will keep everyone informed on the pipeline and assistant golf pro position.

35 He asked if staff can circulate agendas so council members will know if they want to add
36 anything before a meeting. Duane Huffman responded that staff will do that by including a list of
37 agenda items on the management team minutes. The Mayor also brought up council reports and
38 asked if Council should let staff know what we plan to discuss. Duane suggested they let us know
39 ahead of time if they know what they plan to discuss.
40
41

42 **13. Approval of Minutes from the February 18, 2014 City Council Meeting.**
43

44 **MOTION:** James Bruhn moved to approve the minutes from the February 18, 2014
45 meeting as presented. Debbie McKean seconded the Motion which
46 **PASSED** by unanimous vote of all members present.

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14. Adjourn

MOTION: James Ahlstrom moved to adjourn this meeting of the West Bountiful City Council at 9:45 pm. James Bruhn seconded the Motion which **PASSED** by unanimous vote of all members present.

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on Tuesday, April 1, 2014 .

HEIDI VOORDECKERS (CITY RECORDER)