

Payson City
Planning Commission Meeting
Payson City Center, 439 W Utah Avenue, Payson UT 84651
Wednesday, April 26, 2023, 6:30 p.m.

Conducting: Ryan Frisby, Planning Commission Chair

Commissioners: Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan,
Ryan Rowley, Blair Warner

Absent:

Staff: Robert Mills, Development Services Director
Jill Spencer, Senior Planner
Michael Bryant, Planner II
Marty Dargel, Planning Technician

Others

1. Call to Order

This meeting of the Planning Commission of Payson, Utah, having been properly noticed, was called to order at 6:30 p.m.

2. Invocation/Inspirational Thought – Commissioner Morgan

3. Consent Agenda

3.1 Approval of minutes for the regular meeting of April 12, 2023.

Commissioner Marzan pointed out an error regarding which commissioners were present.

MOTION: Commissioner Marzan - To approve the Consent Agenda with correction. Motion seconded by Commissioner Morgan. Those voting yes – Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley, Blair Warner. The motion carried.

4. Public Forum

No public comment.

5. Review Items

5.1 Selection of Planning Commission Chair and Vice Chair.

MOTION: Commissioner Warner - To retain the present Chair and Vice Chair. Motion seconded by Commissioner Morgan. Those voting yes – Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley, Blair Warner. The motion carried.

5.2 Review of Planning Commission Bylaws and Rules of Procedure.

Commissioner Warner had a question regarding the designations of agencies performing the required training in section 4.6. Staff responded that they would investigate that and get back to the commission at a later date.

MOTION: Commissioner Heimuli - To adopt bylaws as outlined. Motion seconded by Commissioner Morgan. Those voting yes – Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley, Blair Warner. The motion carried.

6. Review Items

6.1 REVIEW AND RECOMMENDATION – Request by Nebo School District for approval of Payson Bus Facility Subdivision, Plat A, including street dedication and land parcel consolidation.

Staff Presentation:

Staff gave an overview of the request by Nebo School District to consolidate and clean up several small parcels to make one large parcel. Maps were shown indicating parcels in question and explanation of what final plat would look like.

MOTION: Commissioner Rowley - To recommend approval to City Council of item 6.1. Motion seconded by Commissioner Warner. Those voting yes – Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley, Blair Warner. The motion carried.

7. Commission and Staff Reports and Training

7.1 Planning Commission Training.

After relocating to the smaller conference room, staff presented “Planning Commission 101” training. All seven commissioners were present. There was a discussion/question/answer period following this presentation. This training provided two hours of the required yearly training.

8. Adjournment

MOTION: Commissioner Heimuli – To adjourn. Motion seconded by Commissioner Morgan. Those voting yes: Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley, Blair Warner. The motion carried.

The meeting adjourned at 8:16 p.m.

/s/ Marty Dargel
Marty Dargel, Planning Technician