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# PANGUITCH CITY COUNCIL AGENDA

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PANGUITCH CITY OFFICE  
25 S 200 E CONFERENCE ROOM  
PANGUITCH, UTAH 84759  
MAY 9, 2023, 5:30 PM

- OPENING CEREMONY
- ADOPTION OF THE AGENDA
- APPROVAL OF MINUTES
- TENTATIVE 2023-2024 BUDGET
- GENERAL PLAN KEVIN SMEDLEY 5 COUNTIES AOG
- PROPERTY LINE ADJUSTMENT AT SEWER LAGOONS
- LANDFILL
- SCHOLARSHIPS
- SOFTBALL FIELD SURVEY
- TRIPLE C CONCESSIONS
- CITY CAR POLICY
- ELEVATE FITNESS LLC – CONDITIONAL USE PERMIT
- TWO SUNSETS HOTEL - SIGN
- EXECUTIVE SESSION
- DEPARTMENT REPORTS/CALENDAR
- ADJOURNMENT

ZOOM MEETING LINK:

<https://us06web.zoom.us/j/89873979301?pwd=VDhraEFVUDY1RHJJZot2RTErRWxPZz09>

MEETING ID: 898 7397 9301

Passcode: panguitch

REASONABLE ACCOMMODATION: The City of Panguitch will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Please contact Lori Talbot at the Panguitch City office at least 24 hours in advance if you have special needs. Anyone who wishes to offer a prayer or thought in the opening ceremony at City Council is welcome to do so by calling City Manager Lori Talbot at 435-676-8585 to schedule an appointment. Participation may be telephonic or electronic.  
\*\*Items may not be covered in the order listed. Panguitch City is an equal-opportunity employer.\*\*

## **GARFIELD COUNTY RESOLUTION NO. 2004-6**

### **A RESOLUTION ESTABLISHING POLICIES FOR TRAVEL BY COUNTY EMPLOYEES AND FOR USE OF COUNTY VEHICLES.**

**WHEREAS**, the independent audit of the records of the County of Garfield, State of Utah, for the year ended 31 December 2003, has resulted in recommendations for strengthening internal accounting controls and improving accounting procedures; and

**WHEREAS**, the members of the Board of County Commissioners of the County of Garfield, State of Utah, believe immediate implementation of policies and procedures adopting the recommendations of the independent auditors' report will be in the best interest of the citizens of the County of Garfield.

### **NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF GARFIELD COUNTY, STATE OF UTAH, AS FOLLOWS:**

#### **1. APPROVAL OF TRAVEL EXPENSES:**

- A. All travel by county employees shall be approved in advance by the employee's department head.
- B. Reimbursement shall not be paid for any travel which is not essential for the conduct of county business.
- C. County employees who apply for reimbursement for travel and/or per diem expenses incurred in travel shall submit to the County Auditor's Office all of the following records:
  1. A voucher, on a form approved by the County Auditor's Office, signed and dated by the employee, and approved and countersigned by the department head, containing detailed information on per diem and other travel reimbursement requests.
  2. With the exception of per diem claims, employees shall submit receipts supporting the amounts claimed for travel reimbursement.

2. **PERSONAL USE OF COUNTY VEHICLES:**


It is the general policy of the County of Garfield, State of Utah, that county vehicles shall be used strictly for official county business only, and no personal use of county vehicles shall be allowed except as specifically provided in the following limited exceptions:

- A. While on official county business, a county employee may use a county vehicle for personal reasons incidental to official county business such as:
  - 1. To drive to restaurants or entertainment in the general vicinity of the area where the official county business is conducted or while enroute to or from the place where the official county business is conducted;
  - 2. To drive to stores and other business establishments to conduct personal business while in the general vicinity of the area where the official county business is conducted, or while enroute to or from the place where the official county business is conducted;
  - 3. To obtain emergency medical care;
  - 4. To visit relatives or friends in the general vicinity or while enroute to or from the place where the official county business is conducted;
  - 5. To attend events involving family or friends which are held in the general vicinity or while enroute to or from the place where the official county business is conducted; and
  - 6. For other emergency needs of the county employee.
- B. Certified Garfield County Sheriff's Office and emergency medical personnel may use official county law enforcement or emergency vehicles for limited personal reasons while on duty, on call, or when otherwise authorized by their respective department heads.
- C. As otherwise specifically authorized, in advance, by the Garfield County Commission.


3. County employees are eligible for meal reimbursement only in accordance with the following schedule:
- A. Breakfast: Employee must leave home or the county workplace at or before 7:00 A.M.
  - B. Lunch: Employee must leave home or the county workplace at or before 12:00 Noon.
  - C. Dinner: Employee must return home or the county workplace at or after 7:00 P.M.
  - D. County workplace is defined as the place where the employee normally performs county work. In addition, when a county employee travels away from Garfield County on county business, the county workplace is defined as the place from which the employee leaves to return home to Garfield County.

DATED this 8th day of November, 2004.

GARFIELD COUNTY

By:   
D. MALOY DODDS, Chairman  
Garfield County Commission

ATTEST:

  
CAMILLE A. MOORE, Clerk/Auditor

**GARFIELD COUNTY RESOLUTION NO. 2004-6**

Travel Reimbursement and Personal use of County Vehicles

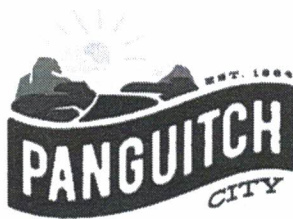
Page 4

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Voting:

Commissioner Dodds  
Commissioner Ramsay  
Commissioner LeFevre

Aye  
Aye  
Aye



**A Change of Pace**

PO Box 75 Panguitch, UT 84759 435-676-8585 panguitchcity@panguitch.com

In accordance with the Panguitch Zoning Ordinance, individuals desiring to have a conditional use permit, or a home occupation permit, or a variance.

It is necessary for all neighbors **within 300 feet of the exterior boundaries of your property to be made aware of** this type of request.

*c/o Nick Dax & Mexi Miller*

NAME: Elevate Fitness LLC ADDRESS: 175 N Date 5.1.23

EMAIL: max.millere@yahoo.com PHONE: (435) 640-1741

Is making application to have (Explain in detail) Fitness / Recreational Facility  
for community & surrounding areas

If this application is for animals: state number of animals, type of animal and approximant square footage of land being used. (No barn or coop shall be constructed closer than 50 feet to the nearest street or dwelling. One cow or one horse for each 10,000 square feet or one sheep for each 4,000 square feet. Pigs, Billy goats, mink and other dangerous animals are not allowed.)

If this application is for a short-term rental, is there more than one structure on the premises? Y/N

If yes describe the secondary structure and where it is located at

Neighbor it is not necessary that you approve; it is important that you sign this statement indicating that you are aware of the proposed request.

Signatures, printed name, and address:

Comments if any:

<u>447 West 200 N Bonanza, UT</u>	<u>4/26 @ 3:45pm</u>	
<u>Grant + Darlene LeFevre</u>	<u>Agree - just don't block Sandy Peak</u>	<u>Ⓢ</u>
<u>PO Box 1033 Panguitch, UT 84759</u>	<u>4/26 @ 3:50pm</u>	<u>refused to sign @ 3pm signed @ 3:38pm</u>
<u>Robert Reba Johnston</u>	<u>R.R. / J.M.</u>	<u>← 4/27</u>
<u>PO BOX 124 Panguitch, UT 84759</u>	<u>4/26 @ 3:52pm</u>	<u>attempt made door home</u>
<u>PO Box 671 Panguitch, UT 84759</u>	<u>4/26</u>	<u>Mary Elmer</u>

Entrada LLC - voicemail @ 5pm on 4/27/23 verbal consent via phone. Talked for 3 mins  
consenting and approving proposed request.

Hughes Waste - Verbal communication w/ Chuck Hughes via phone @ 4/27 + 4/28/23  
@ 12:23 PM Is aware and no comments or feedback. Gave  
permission. - Chuck Hughes.

Glenn Stoffus passed, Unable to reach his wife after  
multiple attempts



**A Change of Pace**

PO Box 75 Panguitch, UT 84759 435-676-8585 panguitchcity@panguitch.com

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EMAIL: max.miller@yahoo.com PHONE: (435) 640-1240

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<u>Grant + Darlene LeFevre</u>	<u>Agree - just don't block Sandy Peak</u>
<u>PO Box 1033 Panguitch, UT 84789</u>	<u>4/26 @ 3:50pm return tomorrow @ 3pm signed @ 3:38pm</u>
<u>Roberta Reba Johnston</u>	<u>R.H. / M</u> ← <u>4/27</u>
<u>PO BOX 124 Panguitch, UT 84759</u>	<u>4/26 @ 3:52pm attempt made - no one home</u>
<u>PO Box 676 Panguitch, UT 84759</u>	<u>4/26 Mary Elmer</u>

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