



Mountainville Academy  
**Board Meeting Minutes**  
May 18, 2023

Notice is hereby given that the Mountainville Academy Board of Trustees will hold a Board Meeting and Executive Session at 195 S Main Street, Alpine, UT on Thursday, May 18<sup>th</sup> at 8:00 p.m.

Mikelle Kennedy, Wes Funk, Janese Vance, Stephanie Cotton-Betteridge, Jack Garzella, Wayne Sleight, Nate Adams, Marisa Skousen

Tanya College came in at 7:50

#### BOARD MEETING

##### 1. WELCOME & CALL TO ORDER - 7:21

1. Reverent Remarks – offered by Marisa.
2. Pledge of Allegiance

2. PUBLIC COMMENT –Board interview with Ashley Spurlock who submitted an application. Ashley left after the interview.

Kevin Anglesey, interviewed with the board last month, walked in at 7:58. He gave a brief summary of his background/professional life for the two board members absent last months.

Public Comment is time for the public to give input to the board, but is not a discussion time. Comments are limited to 1-2 minutes per individual. Individuals wishing to make a longer presentation to the board may request placement on the agenda by contacting the board secretary or chairman. Administrative items, those regarding the day-to-day operation of the school, may be referred to the school director for resolution. Individuals who have previously met with the school director and still have concerns should feel free to participate in the public comment portion of the meeting.

3. BUSINESS MANAGER'S REPORT – Nate discussed the proposed final budget for the year 2023. PTO line items will be higher with extra paid time off days offered to the teachers. Expected that more teachers will use their PTO this year. An emergency came up which will require a part-wall construction on the riverbank near the southwest corner of the school. This construction/cleanup project, we will require a fence on the school side to create a barrier between the river and the land across. With the creek running at a higher capacity, the rock, dirt... is eroding quickly. A school representative spoke with the city about the permit needed to work on the project. The city understands the urgency and has given the school the authorization to move quickly with the project and will issue the needed permit later.

Expected student count at 725 for next year from info collected by Kristen, registrar for the school. Some emergency funds issued from Federal grants will no longer be offered next year which will restrict next

year's budget for the school. The budget will still be funded on average daily membership taken from this year but the year after will really feel the impact of the fed funds not being available to supplement the projected budget. With the expected higher student count next year, and even without the MS students, the school will still maintain the higher student count we achieved this year to help keep the projected balance for the new FY2023-2024 Budget.

4. CONSENT AGENDA

A. Minutes 4.27.2023 – Jack moved we accept the minutes from the 4.27.2023 meeting as presented. Wes seconded.

| <u>Ayes</u> | <u>Nays</u> |
|-------------|-------------|
| Mikelle     | None        |
| Wes         |             |
| Stephanie   |             |
| Jack        |             |
| Wayne       |             |
| Marisa      |             |
| Tanya       |             |

5. DISCUSSION ITEMS

A. Board Training – Open Meetings Training – Please review the training prior to the board meeting for accurate reporting. Most went over the training expect for Mikelle.

B. Director's Report – math intervention in addition with running school in the morning. It will be in the form of games to help improve the students' math skills. Did a pilot run and the kids were super excited about the new program, Janese is working fast to apply for the grant to help with this new program. Finishing off the year strong.

C. Committee Reports

I. Executive – met and discussed the conflict-of-interest policy with Wes present at the meeting. For the retreat will need to do an assessment for Janese and distribute new committee assignments.

ii. Academic Excellence – met and discussed a few items.

iii. Finance – Marissa received Amy's resignation. Amy's resignation to be effective July 2023- Marissa received Amy's resignation.

iv. Development – met and debunked the 5k - the next project might focus on security around the school, particularly the front door.

v. Governance – Will discussed several Revised Policies – 3311 travels  
 3206 lockers  
 3110 school spirit shirts  
 2205 daily school operation  
 3502 enrollments

vi. Technology – briefly met to discuss school shut down over the summer.

vii. FSO Report – new FSO board – they had grandparents' day,

viii. Vision – Special Committee – did not meet will present more to discuss over the retreat. With the bank they are very interested and waiting on the school proposed rendering of new traffic.

D. May 2023 General Membership Meeting – well attended but feedback from parents that it was a super busy night. About 200 people attended.

E. Summer Board Retreat Reminder. July 29<sup>th</sup> from 9am to 1pm. Tanya's office 175 W Canyon Crest, Alpine

F. New Board Member Approval Vote to be effective July 2023- Wayne will moved into an appointed position to replace Amy in the permanent available position. Kevin, if voted in as a new member, will be approved in the elected member position according to board policies.

J. FY2022-2023 Budget discussion

H FY2023-2024 Budget discussion

I. Fraud Risk Assessment – discussed in finance committee – Jack offered more details re the assessment itself and what it entails. Any board member can fill it out.

J. Addressing Conflict of Interest Policy - the school has recently identified a conflict of interest issue involving a board member, Wes whose wife moved into a full-time teaching position at the school and also signed the contract to continue teacher next year.

## 6. ACTION ITEMS

A. New Board Member Vote - Marisa moved that we vote Kevin Anglesey as a new board member who will be appointed to a permanent position to replace Amy resigning from the board. Jack seconded.

**Ayes**

Mikelle

Wes

Stephanie

Jack

Wayne

Marisa

Tanya

**Nays**

None

Jack made a second motion. He moved that we vote Kevin as the new treasurer to replace Amy in this capacity. Wes seconded.

**Ayes**

Mikelle

Wes

Stephanie

Jack

Wayne

Marisa

Tanya

**Nays**

None

B. Revised Policies – Marisa moved we approve the policies as updated. Jack seconded –

3311 travels

3206 lockers

3110 school spirit shirts

2205 daily school operation

3502 enrollments

**Ayes**

Mikelle

Wes

Stephanie

Jack

Wayne

Marisa

Tanya

**Nays**

None

C. FY2022-2023 Budget – Marisa moved we approve the budget as presented. Jack seconded the motion.

| <u>Ayes</u> | <u>Nays</u> |
|-------------|-------------|
| Mikelle     | None        |
| Wes         |             |
| Stephanie   |             |
| Jack        |             |
| Wayne       |             |
| Marisa      |             |
| Tanya       |             |

D. FY2023-2024 Budget - Marisa moved we approve the budget as presented. Jack seconded the motion.

| <u>Ayes</u> | <u>Nays</u> |
|-------------|-------------|
| Mikelle     | None        |
| Wes         |             |
| Stephanie   |             |
| Jack        |             |
| Wayne       |             |
| Marisa      |             |
| Tanya       |             |

E. Fraud Risk Assessment - Jack will complete it.

7. CLOSED/EXECUTIVE SESSION – Jack moved we go into closed session to address the conflict-of-interest issue presented. Tanya seconded at 8:18. Individual vote needed:

| <u>Ayes</u> | <u>Nays</u> |
|-------------|-------------|
| Mikelle     | None        |
| Wes         |             |
| Stephanie   |             |
| Jack        |             |
| Wayne       |             |
| Marisa      |             |
| Tanya       |             |

Wes was excused from the closed session. Invited Kevin into the closed session meeting.

The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. seq., Utah Code Ann.

8. ACTION ITEMS FROM EXECUTIVE SESSION - started the public recording again at 9:02. Marisa invited Wes back to the room to inform him the board conclusion from the closed-session. The board made the challenging decision to allow him to remove himself from the board. In the case, Wes does not see it necessary to remove himself, a special committee will be appointed to follow up on the conflict-of-interest procedures laid out in the policies.

Wes explained that his wife and he had weighted the difficult decision. His wife would rather he continue serving on the board.

Marisa moved a that we appoint a special committee made up of three board members and up to two external unaffiliated persons to evaluate the year-exception listed in the policies re conflict of interest, the possible issues generated by the conflict, proper steps to follow the procedures and the year-exception. Issues such as investigation and recusal procedures.

9. ADJOURN – Marisa moved we adjourn at 9:26pm

The public is welcome to attend Mountainville Academy Board Meetings. In compliance with the Americans with Disabilities Act, those needing special assistance or accommodations should contact the secretary at sbetteridge@malions.org, giving at least one working day notice.