



# Mountainville Academy

## Board Meeting MINUTES

DRAFT

April 27, 2023

Notice is hereby given that the Mountainville Academy Board of Trustees will hold a Board Meeting and Executive Session at 195 S Main Street, Alpine, UT on Thursday, April 27<sup>th</sup> at 7:00 p.m.

In attendance: Jack Garzella, Wes Funk, Janese Vance, Marisa Skousen, Wayne Sleight, Stephanie Cotton-Betteridge

On the Phone: Amy Foote, Nate Adams

Excused: Tanya College, Alece Schow, Mikelle Kennedy

### BOARD MEETING

1. WELCOME & CALL TO ORDER - Marisa called the meeting to order at 7:05pm

1. Reverent Remarks by Stephanie
2. Pledge of Allegiance

2. PUBLIC COMMENT – Present: Kevin Anglesey and Sabrina Tingey, parents at MVA interested in joining the board. Sabrina has not yet submitted an application.

Public Comment is time for the public to give input to the board, but is not a discussion time. Comments are limited to 1-2 minutes per individual. Individuals wishing to make a longer presentation to the board may request placement on the agenda by contacting the board secretary or chairman. Administrative items, those regarding the day-to-day operation of the school, may be referred to the school director for resolution. Individuals who have previously met with the school director and still have concerns should feel free to participate in the public comment portion of the meeting.

3. BUSINESS MANAGER'S REPORT - Nate updated the board on the school budget. As discussed in Finance committee, the school's budget item 35-5678 is impacted due to a mistake from the State budget. Nate pointed out that correction for the mentioned item will impact our bottom line. Overall, the school's budget will still be above 5% but will need to frugal since less money is actually allocated than previously budgeted from the State's mistake.

Fundraiser from FSO and revenue are showing well but will need to be on a strict budget. Revenue typically come from lunches and school fundraiser. A suggested fundraising project for next year will be to update the security entrance of the school where changes can include solid glass door from the admin office to the outside to improve visibility.

Health insurance line budget about 75% through the year. Amy asked about the Custodial supplies line 680 expense showing high and will need to be monitored.

Next year's budget goal to have a draft ready for the finance committee in May for the board vote on the next school's year budget.

Price of substitute services is going up. Nate reported on expenses from line 190 regarding Pre School-Teachers, PTO and Stipend went up. He and Janese will work with Tobin to limit the maintenance expenses line item. Custodial services went up and Nate is watching it closely. Increased line 710 for carpet and paint.

#### 4. CONSENT AGENDA

A. Minutes 3.16.2023 - Marisa moved we accept the minutes from the 3.16.2023 Board Meeting minutes. Jack seconded.

<u>Ayes</u>	<u>Nays</u>
Jack	None
Wes	
Marisa	
Wayne	
Stephanie	
Amy	

#### 5. DISCUSSION ITEMS

A. Board Training - Conducting Director Evaluations - Utah Association of Public Charter Schools – Corrected link: <https://youtu.be/qLN8jg-YYDU>

B. Director's Report - Janese reported on end of the year testing Cadence. We were the only school in the State that placed high for all three portions of the test. Janese is working with FSO chair for next year Kari Barney and she submitted three names for officers.

C. Committee Reports

I. Executive – Met and discussed board positions. Discussed items on the agenda. Board Evaluation training during the Board Retreat. A parent reached out about updating security of the school. Might be possible new project for fundraising. Which we considered a few years ago. Obtained a bid from a security company. Considering glass doors and walls from the office

ii. Academic Excellence – Did not meet.

iii. Finance- Met and discussed the budget and new auditing company

iv. Development – Raised about \$36K from the fundraiser. 5K we got a lot of gadgets for marketing for the route. Application was approved and paid for. Will have a check to the city from Nate for deposit. Shirts were ordered and should be delivered on Thursday

v. Governance – Have not met this month

vi. Technology -

vii. FSO Report – Grandparents' day went well. Book fair made a good amount of money. Some grandparents flew in for the events.

viii. Vision – Special Committee – Wes made contact with the bank and they mentioned that they will welcome the proposal to buy an easement to facilitate parking and another entrance away from Main Street.

D. New Board Member Application - New Board Member Application – Kevin introduced himself. He is CPA who worked with Delloite in the past. Currently working with Ivory Homes in land acquisition. Kevin mentioned that he wanted to be at a charter school and liked the principles taught at MVA. That is why his family chose MVA over Renaissance.

Sabrina introduced herself. She loves the school and has a 4<sup>th</sup> and a 1<sup>st</sup> grader attending. They live in Lehi near Skyridge HS. Their family also chose MVA over Renaissance. Sabrina liked the idea of the 7Habits taught at MVA and was sad to see the MS program discontinued. Sabrina would be interested in being a committee member, possibly finance/governance.

Jack gave a brief history of MVA and background on the MS organization. He explained that the decision to suspend the MS program for the coming years is not necessarily a permanent decision. The school was struggling for years trying to make the MS program work and to justify all the expenses associated the it.

E. Summer Board Retreat Reminder. July 29<sup>th</sup> from 9am to 1pm. Tanya's office 175 W Canyon Crest, Alpine UT

F. New Financial Audit Company – Discussion on the new proposal from Audit Company under Nate's recommendation for IBaley.

J. Mountainville Academy Special Education Policy and Procedures Manual (Combo) 2023-2024 - it is a new requirement from the state that will need approval from the board.

H. School-Based mental Health Screening Guidebook – administration decided not to offer this new program and decided to decline.

## 6. ACTION ITEMS

A. New Financial Audit Company – IBaley - Marisa moved we approve the new Audit Company for the upcoming year. Jack seconded.

<u>Ayes</u>	<u>Nays</u>
Jack	None
Wes	
Marisa	
Wayne	
Stephanie	
Amy	

C. Mountainville Academy Special Education Policy and Procedures Manual (Combo) 2023-2024. Marisa moved we approve the item. Jack seconded.

<u>Ayes</u>	<u>Nays</u>
Jack	None
Wes	
Marisa	
Wayne	
Stephanie	
Amy	

D. School-Based mental Health Screening Guidebook. Marisa moved we decline the new program as presented. Jack seconded.

<u>Ayes</u>	<u>Nays</u>
Jack	None
Wes	
Marisa	
Wayne	
Stephanie	
Amy	

## 7. CLOSED/EXECUTIVE SESSION

The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. seq., Utah Code Ann.

## 8. ACTION ITEMS FROM EXECUTIVE SESSION

9. ADJOURN – Marisa moved we adjourn at 7:58pm

The public is welcome to attend Mountainville Academy Board Meetings. In compliance with the Americans with Disabilities Act, those needing special assistance or accommodations should contact the secretary at sbetteridge@malions.org, giving at least one working day notice.