

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, APRIL 11, 2023, AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Packard
Mayor Pro Tem Crandall

Councilmember Sorensen moved to appoint Councilmember Crandall to be the Mayor Pro Tem to open and conduct the meeting until Mayor Packard arrived. Councilmember Snelson seconded and all voted aye.

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Jason Miller
Mike Snelson
Chris Sorensen

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, City Recorder Kim Crane, Deputy Recorder Jennifer Grigg, Power Director Shawn Black, City Planner/Economic Development Specialist Carla Wiess, Public Works Director Brad Stapley, Golf Pro Craig Norman, Assistant Golf Pro Joel Grose, Police Chief Lance Haight, Library Director Dan Mickelson, Administration Director Patrick Monney, Parks and Recreation Assistant Director Tyler Wilkins and Museum of Art Director Emily Larsen.

CALL TO ORDER

Mayor Pro Tem Crandall welcomed everyone and called the meeting to order at 5:34 p.m.

COUNCIL BUSINESS

1. Calendar

- Apr 18 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Apr 24 - Council Budget Meeting 4:00 p.m.
- May 02 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

2. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

a) P.A.R. Board Update - Cl. Snelson/SI. Sorensen

Councilmember Sorensen relayed a public comment questioning the application process for grants from the PAR Board and the need for policy clarification. Councilmember Snelson said the application was not viable because the group requesting a grant was not a 501(c) or official charitable organization. He said Director Larsen carried the bulk of the PAR Board meeting and more funding for performing arts was suggested. Councilmember Crandall asked about the playhouse in the basement of the old civic center. Councilmember Crandall suggested a partnership with the Rivoli. Councilmember Snelson said plays are at Merit Academy currently. He said the PAR Board agreed on minimizing landscaping at the bike park. Attorney Penrod said it is technically a neighborhood park so landscaping

is part of the master plan. Councilmember Snelson announced a \$300,000 grant will be recommended to the county commission for the bike park from the county tourist tax.

b) Parks and Recreation

Assistant Director Tyler Wilkins introduced himself at the opening of his update for the Parks and Recreation Department. He listed some leadership at the Parks and Recreation Department including Recreation Superintendent Hannah Silvey, and Recreation Supervisor Darshell Ariotti. He updated the council on the trends in the recreation department starting with increased participation in adult programs like basketball, volleyball, pickleball, coed soccer, and outdoor volleyball. He listed plans to add adult programs such as cornhole, wiffleball, and spikeball. Councilmember Snelson asked if there are enough venues to expand the number of teams. Assistant Director Wilkins said it depends on negotiating with the schools for their facilities. He moved on to explain a slow increase in adaptive sports, a key component to Director Stacey Child's philosophy of *seeing a need and filling a need*. In partnership with *Discovery Ranch* which supplies buddies for all the activities, the adaptive programs are growing and include basketball, swim lessons, and fishing. Youth programs like soccer, baseball, and basketball also increased and new programs include pickleball, theater, outdoor adventure club, and plans for programs in science, woodworking, a craft club, and a comic creating program. Councilmember Sorensen asked about children turned away from baseball. Assistant Director Wilkins explained extending the registration period. Councilmember Snelson asked about starting registration earlier. Assistant Director Wilkins answered most of the 485 people on the wait list signed up after registration closed.

He continued by announcing the Outdoor Adventure Club received an award as the top program in the state. The Outdoor Adventure Club provides outdoor opportunities taking advantage of the resources right here around Springville outside of sports. Each week the Outdoor Adventure Club partnered with a local expert including Mayor Packard who led the hiking class and the staff at Hobbie Creek Golf Course. He described the theatre class at the Summit Center that plans to put on a play in the future and the art class taught by Prevention Coordinator Cassandra Southam. Councilmember Snelson asked again about participants and waitlists. Assistant Director Wilkins said this was the first test of the art class program and waitlists are people who ask to sign up after the class starts.

He moved to events and a partnership with Central Bank for our Summer Concert Series with a Beatles tribute band on July 29, 2023, and a Billy Joel/Elton John cover band on August 19, 2023. Councilmember Sorensen asked about the concert for Art City Days which is not finalized yet. Assistant Director Wilkins announced the addition of a part-time events coordinator via PAR funds. He showed a new *TLM Robot CIP* for field stripping which is a huge time saver. The Memorial Park Tennis Courts will be remodeled with new fencing, resurfaced courts, repaired sidewalks, replaced lighting, and a new shade structure installed. The tennis courts will also have pickleball lines. Councilmember Crandall asked about longevity. Assistant Director Wilkins answered 7-10 years. He concluded with the Springville Riverwalk at 100 South between 100 and 200 East which is in the concept phase with construction planned for this summer. It will feature stamped concrete, wall art, benches, and native landscaping with the capability to host events.

c) Art Museum

Director Larsen started her presentation on revenue and exhibitions. The museum has three budgets—POPS, Operating, and Association. Revenue comes from program fees, art sales, rentals, grants, donations, and the city subsidy. Councilmember Sorensen noted there are more events per year than expected. She showed an 83% increase in revenue in five years. Mayor Packard asked about pushback on the higher rates. Director Larsen said demand outpaces supply. Administrator Fitzgerald said wear and tear could be added to the cost through additional analysis. Director Larsen continued by praising Gina Woolf who has worked as the museum event coordinator for 12 years and was awarded the *Best Event Planner in Utah* this year. Director Larsen explained that some revenue growth comes from grants and donations including the POPS grant and the legislature. She praised grant writer

Jacqueline Scoville. She added that President Stuart Adams of the Utah State Senate has been called a cultural champion and he praised the high school show and Springville. She continued with a description of some of the exhibitions including the *High School Show*, the *Spring Salon* a future show on the Fairbanks family, and others.

d) Golf

Mr. Norman stated there is still snow on the golf course, demand has never been higher and 2023 will break the record for the latest opening day. He thanked the Public Works crew, Golf employees, and volunteers for placing sandbags in problem areas including the 12th and 17th holes. He asked the Council for updated direction on corporate events that can limit local play but increase revenue. Councilmember Snelson suggested scheduling more corporate events because there will be no March revenue and limited April revenue. Councilmember Sorensen asked for information comparing the number of corporate events at Hobbie Creek Golf Course to the other local courses. Mr. Norman said corporate events provide higher revenue with prebooking and recommended adding one event a week. Councilmember Snelson agreed to that plan at least for this year. Mr. Norman said the citizen survey says 22% of Springville residents use the Hobbie Creek Golf Course and his department is an enterprise fund. Mayor Packard agreed with supporting Mr. Norman's suggestion and said there will be the same reaction from the season pass holders no matter what. Councilmember Sorensen said the season pass holders will gripe because they paid more this year with increased fees but golfed less. Councilmember Jensen reiterated the golf course is an enterprise fund. Councilmember Crandall said season pass holders supported the golf course in low revenue times. Administrator Fitzgerald said the golf course has not received a general fund transfer in about 10 years. Councilmember Crandall said the season pass holders have supported the Hobbie Creek Golf Course since the beginning. Mr. Grose said 70% of corporate events are companies with Springville dealings. Mayor Packard said he trusts the golf staff. Councilmember Snelson asked for feedback. Councilmember Sorensen suggested double shotgun starts.

e) Legal

Attorney Penrod discussed liability, claims, and losses saying that in 2022 Springville City employees did a great job with zero property claims. Mayor Packard asked about the insurance company lowering fees. Attorney Penrod clarified that the insurance company is the *Utah Local Governments Trust*. Councilmember Sorensen asked about reinsurance also known as umbrella coverage. Attorney Penrod explained deductibles per incident, the liability policy, worker's compensation, and experience modifiers where Springville needs improvement.

To wrap up, Administrator Fitzgerald updated the City Council on snow-melt spring runoff which he compared to 2011, 1983, and 1984. So far it is manageable and the weather is almost perfect with two more weeks like this in the forecast. Every year the snow-melt spring runoff is always weather and debris-blockage dependent. Councilmember Snelson asked about the maximum volume the streambed can handle. Administrator Fitzgerald answered the peak flow we are comfortable with is 650 cubic feet per second which will activate emergency operations. He explained that local experts have run the model to 1100 cubic feet per second with no problem. Mayor Packard asked about meeting with the public. Administrator Fitzgerald explained Emergency Operations' goal is to make policy decisions that minimize property damage. Councilmember Miller said he has property in two vulnerable neighborhoods and his neighbors are panicked and take issue with taking responsibility for removing debris from their private property. He explained that because of legal liability, the City will not enter private property without a waiver and asked how to minimize damage. The consensus is for property owners to remove debris from the streambed to prevent blockage.

Administrator Fitzgerald said Chief Haight will act as the Emergency Manager and he is waiting for the state or the county to issue a declaration of emergency before allowing any city employee to enter private property with a waiver which will trip the government immunity rules. Mayor Packard said it boils down to eminent danger when he decides to issue a city declaration of emergency which creates

protection from lawsuits whether damage from the flood or removal of private trees that pose a risk. Councilmember Miller referred to a past lawsuit and Attorney Penrod said we almost lost an employee that day. Administrator Fitzgerald said only the county can provide swift water rescue. Councilmember Miller said he is optimistic and asked for a definition of who is responsible for the creek bed from the state elected officials so he can explain it to property owners. Administrator Fitzgerald said the state legislature has changed some of the rules of streambed access in the last few years and there are issues in the state code about who is responsible for clearing the streambed.

Councilmember Miller suggested mobilizing volunteers through the stake presidents and bishops of the Church of Jesus Christ of Latter-day Saints. Administrator Fitzgerald added CERT volunteers are available as well and expressed it is hard to know when to mobilize. There are cubic feet per second triggers set before staff starts full-time emergency operations. The good news is the creek is in better shape than in years past and Springville City is ready. All departments are adding additional labor to get the creek ready. Councilmember Crandall asked about the debris basin getting cleared. Administrator Fitzgerald said the county is responsible for pulling the debris off of the gates at the canyon debris basin. Councilmember Jensen noted the annual cleaning of Bartholomew Pond will help. Administrator Fitzgerald said he hopes 70,000 sandbags do not go in the garbage cans.

Mayor Packard concluded that the objective is to minimize damage exposure and staff will make the best decisions they can. He suggested the public message needs to be toned down and accurate.

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.

There was none.

ADJOURNMENT

Motion: Councilmember Jensen moved to adjourn the Work Study Meeting at 7:03 p.m. Councilmember Crandall seconded the motion. Voting Yes: Councilmember Crandall, Councilmember Jensen, Councilmember Miller, Councilmember Snelson, and Councilmember Sorensen. The motion **Passed Unanimously; 5-0**

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, April 11, 2023

I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, April 11, 2023.

DATE APPROVED: May 02, 2023

Jennifer Grigg
Deputy Recorder