MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EMERY COUNTY COMMISSIONERS
HELD IN THE EMERY COUNTY COURTHOUSE

MAY 2, 2023

Present at the meeting was Commission Chairman Lynn Sitterud, Commissioner Keven Jensen, Commissioner Jordan Leonard, Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)
APPROVAL OF CHECK EDIT LIST , REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #263026 through and including #263112 was presented for payment.

Requisitions were presented for the following:

| REQUISITION | DESCRIPTION | AMOUNT |
|---|---|---|
| 30-23 | Antiwave Lane Line Reel<br>Aquatic Center | $1,839.40 |

There were no dispositions.

(2)
APPROVAL OF THE APRIL 18, 2023 COMMISSION MEETING MINUTES

(3)
NOTIFICATION: SELECTED DANAE JENSEN AS THE PART TIME ASSISTANT LIBRARIAN IN CLEVELAND, WORKING 19 HOURS PER WEEK. WAGE GRADE 7.

(4)
APPROVAL TO RECLASSIFY THE VACANT PART TIME POSITION IN THE TRAVEL AND TOURISM OFFICE TO A ¾ TIME EMPLOYEE WORKING 29 HOURS PER WEEK WITH PRO RATED RETIREMENT, VACATION, SICK AND HOLIDAY PAY.

(5)
APPROVAL TO GIVE KAYLEE MORRIS A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS A CUSTODIAN AND A 5% COLA THAT WAS GIVEN THE FIRST OF THE YEAR. EFFECTIVE 5-15-23

Motion to approve the Consent Agenda was made by Commissioner Keven Jensen, seconded by Commissioner Jordan Leonard, and the motion passed.
AYE: Keven Jensen
Jordan Leonard
Lynn Sitterud
NAY: none

DISCUSSION AGENDA

(1)
ITEMS PULLED FROM THE CONSENT AGENDA

(2)
PRESENTATION BY THE UTAH DEPARTMENT OF AGRICULTURE AND FOOD REGARDING AGRICULTURE RESOURCES, PROGRAMS AND GRANTS AVAILABLE THROUGHOUT THE STATE.

Kelly Pearson, Deputy Commissioner for UDAFA and Amber Brown, Director of Legislative and Government Affairs presented information to the Board of Commissioners regarding Agriculture Resources, programs and grants available throughout the State of Utah.

(3)
OPEN/REVIEW/AWARD BIDS ON THE LANDFILL SCRAP METAL PILE.

One bid was submitted for the scrap metal pile at the EC Landfill. The bid was from Western Metals at $136.00 per ton.

(4)
DISCUSS/APPROVE/DENY DONATION TO CHASE HUGGARD TO ATTEND THE GOVERNOR'S HONOR ACADEMY.

Motion to table until the next meeting was made by Commissioner Jordan Leonard, seconded by Commissioner Keven Jensen, and the motion passed.
AYE: Jordan Leonard
Keven Jensen
Lynn Sitterud
NAY: none

(5)
DISCUSS/APPROVE/DENY MOU BETWEEN EMERY COUNTY AND THE EC BUSINESS CHAMBER REGARDING THE EMERY COUNTY FAIR 2023.

Patsy Stoddard reviewed an MOU between Emery County and the Emery County Business Chamber regarding the 2023 Emery County Fair. The ECBC will facilitate the finances according to the outlined $35,900 Fair Budget. The date for the 2023 EC Fair is July 27,28,and 29. The Chamber will provide a detailed outline of expenses at the end of the fair. Commissioner Jordan Leonard indicated that this is a good partnership and made a motion to approve an MOU between Emery County and the EC Business Chamber regarding the 2023 Emery County Fair. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard
Keven Jensen
Lynn Sitterud
NAY: none

(6)
DISCUSS/APPROVE/DENY LIBRARIES TRANSFORMING COMMUNITIES (LTC): ACCESSIBLE SMALL AND RURAL COMMUNITIES GRANT FROM THE AMERICAN LIBRARY ASSOCIATION (ALA).

Commissioner Keven Jensen explained that the Accessible Small and Rural Communities Grant from the American Library Association is for a project at the Huntington Library. The front entrance of the Huntington Library will be redone to make the entrance accessible to disabled patrons. Commissioner Keven Jensen made a motion to approve the Libraries Transforming Communities (LTC); Accessible Small and Rural Communities Grant from the American Library Association (ALA). The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen
Jordan Leonard
Lynn Sitterud
NAY: none

(7)
DISCUSS/APPROVE/DENY SERVICE LINE AGREEMENT WITH DOMINION ENERGY FOR GREEN RIVER LIBRARY (SL0004142305)\

Commissioner Keven Jensen made a motion to accept a service line agreement with Dominion Energy for Green River Library. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen
Jordan Leonard
Lynn Sitterud

NAY: none
(8)
DISCUSS/APPROVE/DENY WRITING OFF ROLL-BACK TAXES ON PARCELS 01-0120-0017 AND 01-0120-0001 FOR FERRON CITY.

Assessor Kris Bell explained that Ferron City was gifted 2 parcels of property that were previously receiving Green Belt benefits. A rollback tax of $227.59 is due on 01-0120-0001. Ferron City is requesting that the rollback tax be written off because they are an exempt entity. Kris requested to come back to the Commission for approval on the second parcel when information is available. Commissioner Jordan Leonard made a motion to approve Ferron City's request to write off roll-back taxes on parcel #01-0120-0001 for Ferron City and to consider the second parcel when more information is provided. The motion was seconded by Commissioner Keven Jensen. The motion passed.
AYE: Jordan Leonard
Keven Jensen
Lynn Sitterud
NAY: none

(9)
DISCUSS/APPROVE/DENY COMMISSION ADJUSTMENT FOR TAXES, PENALTIES, INTEREST AND ADMINISTRATIVE FEES FOR PARCEL #09-0300-0430 FOR EDWARD HARRISON.

Treasurer Josie Stilson requested a Commission Adjustment for taxes, penalties, interest and administrative fees for parcel #09-0300-0430 for Edward Harrison. This is a state assessed parcel. Taxes are owed in 2018 and 2019 on an unrecorded lease between Edward Harrison and Nielson Construction. The property has been sold. Taxes have not been assessed since 2019. There is nothing we can sell at the Tax Sale. She asked to clean it up and get it off the books. The amount is $493.23 with penalties, interest and fees. Commissioner Keven Jensen made a motion to approve a Commission Adjustment for taxes, penalties, interest, and administrative fees for parcel #09-0300-0430 for Edward Harrison. The motion was seconded by Commissioner Jordan Leonard. The motion passed.
AYE: Keven Jensen
Jordan Leonard
Lynn Sitterud
NAY: none

(10)
DISCUSS/APPROVE/DENY ALLOCATING 40% OF SHANNON HIATT'S SALARY TO BE PAID WITH TRAVEL/TOURISM FUNDS AS LONG AS HE IS THE INTERIM TRAVEL/TOURISM DIRECTOR.

Motion to table was made by Commissioner Keven Jensen, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Keven Jensen
Jordan Leonard
Lynn Sitterud
NAY: none

(11)
DISCUSS/APPROVE/DENY THE SIGN ON BONUS AGREEMENT FOR CERTIFIED LEO AND BCO NEW HIRES AT THE SHERIFF'S OFFICE.

Sheriff Huntington discussed a sign on bonus agreement for certified Law Enforcement Officer and Basic Correction Officer new hires at the Sheriff's Office. He explained that it cost roughly $12,800 to get new hires certified through POST. Sheriff asked for approval to offer a sign-on bonus to an already certified officer. This will save the county sixteen weeks in salary for the new hire to be certified. This agreement has been reviewed and approved by the County Attorney. Commissioner Keven Jensen made a motion to approve a sign-on bonus agreement for certified LEO and BCO new hires at the Sheriff's Office. The motion was seconded by Commissioner Jordan Leonard. The motion passed.
AYE: Keven Jensen
Jordan Leonard
Lynn Sitterud
NAY: none

(12)
DISCUSS/APPROVE/DENY CONTRACT FOR SERVICES BETWEEN EMERY COUNTY AND BOUNCIN BINS UTAH, LLC FOR THE 2023 EMERY COUNTY FAIR.

Commissioner Jordan Leonard explained that the Bouncin Bins would be available on Friday and Saturday of the 2023 EC Fair on the baseball field behind the Recreation Center. The cost is $10,573.04. Commissioner Keven Jensen made a motion to approve a contract for services between Emery County and Bouncin Bins, LLC for the 2023 Emery County Fair. the motion was seconded by Commissioner Jordan Leonard. The motion passed.
AYE: Keven Jensen
Jordan Leonard
Lynn Sitterud
NAY: none

(13)
DISCUSS/APPROVE/DENY CONTRACT FOR SERVICES BETWEEN EMERY COUNTY AND MADDIE WILSON MUSIC FOR THE 2023 EMERY COUNTY FAIR.

Maddie Wilson will provide music for 90 minutes on Friday night before the rodeo during the 2023 Emery County Fair. Commissioner Jordan Leonard made a motion to approve a contract for services between Emery County and Maddie Wilson Music for the 2023 Emery County Fair. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard
Keven Jensen
Lynn Sitterud
NAY: none

(14)
DISCUSS/APPROVE/DENY MOU BETWEEN EMERY COUNTY AND CASTLE DALE CITY REGARDING THE 2023 EMERY COUNTY FAIR.

Commissioner Jordan Leonard made a motion to table this item. The motion was seconded by Commissioner Keven Jensen. The motion passed.
AYE: Jordan Leonard
Keven Jensen
Lynn Sitterud
NAY: none

(15)
DISCUSS/APPROVE/DENY 2023 RURAL COUNTY GRANT PROJECTS.

Commissioner Jordan Leonard explained that the Emery County Economic Development Council received a Rural County Grant for $200,000 to spend on Economic Development projects. In their recent board meeting they approved the following projects: Andrew Fry letter of intent to extend his contract for the San Rafael Energy Research Center continuation of coal and biofuels viable uses for coal. $55,000 to the Business Improvement grant program, $5,000 for Junior Entrepreneurs, $7,500 for BTAC for business training, $8,000 for case study for nuclear development study by Weber State. The balance of $44,500 is yet to be determined and will be brought up in another meeting. Commissioner Keven Jensen made a motion to approve of the 2023 Rural County Grant Projects. The motion was seconded by Commissioner Jordan Leonard. The motion passed.
AYE: Keven Jensen
Jordan Leonard
Lynn Sitterud
NAY: none

(16)
DISCUSS/APPROVE/DENY EMERY COUNTY EMS USING THEIR 2023 COMPETITIVE GRANT FOR EMT RETENTION.

Commissioner Keven Jensen explained that Emery County EMSSD was granted a Competitive Grant from Bureau of Emergency Medical Services and Preparedness in the amount of $65,600. The justification for the requested funds was to retain EMT's in the county and keep the service going. We have a shortage of EMT's available during the day shift Monday through Friday. After lengthy discussion the Board came up with a plan for EMT retention using a stipend. They took the percentage of hours of on-call for each EMT from July 2022 through

March 2023 and formulated a stipend for each on-call EMT. The purpose of the grant is to keep EMT's on call to keep the service going. We have until the end of May to use the funds or lose it and it will be much harder to get the grant again. Commissioner Keven Jensen made a motion to approve the EMSSD using the 2023 Competitive Grant for EMT retention. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

(17)
COMMISSION/ELECTED OFFICIALS REPORTS

Sheriff Huntington reported on a recent tour by the Dam Engineers of the Joe's Valley spillway. He reported that several Sheriff Posse volunteers along with the engineers were able to repel into the spillway to check for damage. A drone was also used to inspect the spillway. He also reported on a recent bust in Green River where the SO seized fentanyl, meth, and firearms.

Commissioner Jordan Leonard reported on being approved to show a video recording of the Castle Valley Pageant during the Emery County Fair. It was the last time Montel Seely was in the pageant.

(18)
ADJOURN

Motion to adjourn the meeting was made by Commissioner Keven Jensen, seconded by Commissioner Jordan Leonard, and the motion passed.
AYE: Keven Jensen
Jordan Leonard
Lynn Sitterud
NAY: none

ATTEST: _____ COMMISSIONER:_____