



*Director's Report
May 18, 2023*

Enrollment Data

Grade	K	1	2	3	4	5	6	7	8	Total	
April		69	78	78	91	83	76	82	69	56	682
May		69	78	78	91	83	76	81	69	55	680
Enrollment Change		0	0	0	0	0	0	-1	0	-1	-2
Onsite students:	495 total (same as April)										
Discovery Gateway:	47 total (decreased by 2)										
Distance Ed - other:	138 total (same as April)										

Upcoming Events

- 05.18-.23 K-3 Festival (2/3 @4pm, K/1 @5pm)
- 05.19.23 4/5 Festival (4:30-5:30pm)
- 05.19.23 Pops Concert @5:30-7pm
- 05.25.23 Last Day of School (Hot Dog BBQ Lunch)
- 05.26.23 EOY Breakfast & Teacher Checkouts

Items & Updates

- Met with Staff 4.24-4.28
- Support Staff 05.15-.05.18
- Admin Staff 05.22
- Learning Walk on 5.3 @GWA
- Festival #'s
- Annual Assurances (USBE & SCSB)
- Board Walk-Throughs this month
- Board Meeting Attendance

Gateway Preparatory Academy provides Iron County K - 8 students an education that focuses on individual skills, abilities and needs. Our strengths include our child centered approach - the use of the Montessori method - as well as the arts and special education. Established in 2008, we provide an individualized experience focused on student growth while preparing students to be productive members of the community.



New Staffing

- Adam Bealer- Head Maintenance and Custodial; started May 9th

Facilities Projects

- Stairs- May 30-June 2nd
- Outdoor Classroom (volunteers)

Community & Committees

- Gateway Connect Night was HUGE SUCCESS!
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Gateway Preparatory Academy provides Iron County K - 8 students an education that focuses on individual skills, abilities and needs. Our strengths include our child centered approach - the use of the Montessori method - as well as the arts and special education. Established in 2008, we provide an individualized experience focused on student growth while preparing students to be productive members of the community.

One Year Later: Movin' on Up
 Gateway Preparatory Academy RISE
 Proficiency Comparison: 2022 -- 2023

	EIA	Math	Science
13/14	27	17	22
14/15	29	21	24
15/16	40	25	29
16/17	51	33	42
17/18	35	31	36
18/19	28	28	42
20/21	29	26	35
21/22	33	25	47
22/23	41	32	45

By Grade:

EIA			
	2022	2023	Change
3rd	30%	45%	15%
4th	37%	34%	-3%
5th	24%	56%	32%
6th	42%	24%	-18%
7th	24%	51%	27%
8th	34%	34%	0%
Average			8%

Average Proficient: 41%

Mathematics			
	2022	2023	Change
3rd	35%	46%	11%
4th	32%	28%	-4%
5th	18%	29%	11%
6th	28%	19%	-9%
7th	31%	41%	10%
8th	10%	23%	13%
Average			13%

Average Proficient: 31%

Science			
	2022	2023	Change
3rd	50%	34%	-16%
4th	39%	52%	13%
5th	51%	33%	-18%
6th	41%	45%	4%
7th	56%	59%	3%
Average			3%

Average Proficient: 45%

By Cohort:

EIA			
	2022	2023	Difference
3rd to 4th	30%	34%	4%
4th to 5th	37%	56%	19%
5th to 6th	24%	24%	0%
6th to 7th	42%	51%	9%
7th to 8th	24%	34%	10%
Average			8%

Growth: 25%

Mathematics			
	2022	2023	Difference
3rd to 4th	35%	28%	-7%
4th to 5th	32%	29%	-3%
5th to 6th	18%	19%	1%
6th to 7th	28%	41%	13%
7th to 8th	31%	23%	-8%
Average			-1%

Growth: -20%

Science			
	2022	2023	Difference
4th to 5th	50%	52%	2%
5th to 6th	39%	33%	-6%
6th to 7th	51%	45%	-6%
7th to 8th	41%	59%	18%
Average			7%

Growth: 2%

Final 22-23 Budget Summary - Draft

Summary

Revenues have been updated to reflect current year funding and expenditures have been updated to reflect current year activity, or any changes as presented throughout this school year and reviewed/approved by our board. Items described below include material deviations (>7,000) from the original budget. The budget numbers presented are in draft mode as there are many year end expenditures not yet entered or processed. An updated version will be presented at the next board meeting.

Notes:

Revenues

- Line 005: reflects current interest activity from our invested funds. So much higher than we started the year with!!!
- Line 011: The revenues were adjusted to reflect current year school fee activity.
- Line 005& 016: Rental income is updated to reflect current year activity.
- Line 021: State revenue reflects the actual funding increase, and funding based on actual enrollment! A few funding streams were also not included in the original budget: Computer Science funds, Title III funds, Early Literacy Outcome.
- Line 071 Federal revenue will be adjusted even further at the next board meeting to reflect actual expenditures YTD. This is revenue based on reimbursable expenses only.

Expenditures

- Line 102: Total salaries reflect current year new hires and actual expenditures. FICA benefits were adjusted to also reflect actual activity for the year.
- Line 133: Distance Ed curriculum costs (My-Tech High) were adjusted to reflect new contract pricing. The adjustment was post original budget.
- Line 135: Special education related services were adjusted to reflect allocation of speech cost from an actual employee to a contracted provider.
- Line 138: Legal service costs were added to this line item that were not originally anticipated at the time of budget approval.
- Line 173: Saved money in property and liability insurance due to the submission of all of the rebate premium options offered by State Risk!
- Line 135: Special Education related services were adjusted to reflect current year costs and needs.
- Line 180: Very little travel activity happened during the year. Most of our meetings are still happening remotely.
- Line 200: Geer II funding budgets were modified to allocate them from cleaning supplies to staffing needs. We need more intervention support than what the funds were originally written for. A budget amendment was submitted to Utah Grants and already approved by the state.
- Line 202: Our gas bill was larger this year. The colder winter may have contributed to it.
- Line 222: The bus parking, outdoor class landscaping work was postponed to this year due to construction delays.
- Line 227: A few minor service expenditures to place the new bus in service.
- Line 243 & 244: Loan interest and Principal were adjusted (a net zero effect on the budget) to reflect actual amortization table interest and princ.

Lunch Program:

The lunch program may have a negative balance YTD. This balance is necessary as they currently have more than 3 months worth of operating expenses in their reserves and such balance is not recommended by the National School Lunch program.



201 Proposed New Book of 07/1/21 015118075558 www.gatewayacademy.org



Original 23-24 Budget Summary - Draft

Summary

Revenue estimates are a little more conservative than the state's legislative update numbers. Despite this, we anticipate our October 1 enrollment to stay the same as the last few years. Items listed below include significant projects, and/or material deviations (>7,000) from prior year final budget. The state approved an approximately 13% WPU increase along with other increases as stated below and during my February legislative update report. This has been an exciting year funding wise.

Notes:

Revenues

- Line 005: Budgeting conservatively for interest earnings for now, given the fluctuations of annual yield rates.
- Line 009: Budgeting for fewer play admission changes as we are not certain until the time is closer what attendance and charges will be.
- Line 021 State revenue: As stated above the WPU increase affects several of these funding streams included here. Some of the more significant changes are: increases include: Educator Salary Adjustment, Special Ed Add On, Charter School Local replacement etc.
- Line 071: Decrease in overall federal funding due to the expiration of COVID ARP and ESSER II funding. Next year is the last fiscal year for these funds.

Expenditures

- Line 102: Salaries reflects the overall raises given to all staff: mainly teaching staff received higher raises due to a schedule adjustment. Support staff was also given an approximately 10% upward adjustment.
- Line 122: Proposed change to adjust our retirement contributions from a 5% match, to a 4% gift and 3% match. Proposed vesting schedule change.
- Health benefits are also increased every year to for insurance premium increases. Proposing increasing our HRA reimbursements from \$2000 to \$3,000, \$3,000 per individual.
- Line 125: I anticipate Worker's Comp premiums to increase this year due to more workplace related incidents.
- Line 133: Planning for a few more Distance Ed students in the event we are allowed for a small expansion to our cap.
- Line 138: No anticipated legal fees for next year.
- Line 139: An additional \$5,000 budgeted for accounting software cost. This is due to USBE software changes requirements.
- Line 180: Increased in anticipation of additional requested travel and PD for faculty and staff.
- Line 181: Increased to reflect actual teacher requested field trips.
- Line 192: Requesting more science replacement materials, additional storage needs, and mainly more music instruments and tables for comp. labs.
- Line 196: The purchase of Gateway gear. :)
- Line 205: A more detailed technology list can be provided, however, the increase is mainly due to the purchase of CPU units, and more Chromebooks.
- Line 222: We have started conversations about an outdoor classroom.
- Line 227: A few minor service expenditures to place the new bus in service.

- Line 243 & 244: Loan Interest and Principal were adjusted (a net zero effect on the budget) to reflect actual amortization table interest and princ.

Lunch Program:

The lunch program will most likely operate at break even or a small negative balance, due to the need of using a little bit of their reserves.

Gateway Preparatory Academy
 Budgeting Worksheet
 1 Regular School - 07/01/2023 to 06/30/2024
 100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
Net Income (Loss)						
Revenue						
002 Local Revenue						
005 Interest Income	14,333	96,965	14,000	36,000	140,980	80,000
009 Activities-Other School Programs Sales	2,161	12,867	1,778	0	12,867	4,000
011 Student Fees	6,154	4,531	6,800	16,200	5,866	6,060
013 Local Donations and Other Contributions	42,614	8,174	5,000	4,500	4,500	4,500
016 Income- Sales & Rentals	15,475	8,085	15,430	8,500	8,100	6,000
017 Other Local Income	16,021	4,409	14,796	2,500	4,100	3,450
Total 002 Local Revenue	96,758	135,030	57,804	67,700	176,413	104,010

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2023 to 06/30/2024
100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
021 State Revenue						
022 Regular School Programs K-12	2,234,808	1,972,596	2,234,808	2,250,000	2,363,788	2,490,000
023 Professional Staff	156,975	155,096	156,975	166,413	186,114	199,637
024 Flexible Allocation	0	0	0	0	65,087	66,836
025 Educator Salary Adjustment	188,018	161,961	188,018	188,018	194,353	378,000
026 Class Size Reduction K-8	235,443	208,109	235,443	250,966	249,555	260,000
027 Charter School Administration	65,967	147,530	65,967	64,738	93,290	160,000
028 Charter- Local Replacement	1,866,391	1,760,833	1,866,391	1,900,000	2,100,058	2,114,707
029 Special Ed - Add-on	461,257	426,982	461,257	525,132	510,962	595,062
030 Special Ed - Self-Contained	38,704	78,872	38,704	94,646	94,646	99,058
031 Special Ed - Extended/State	17,968	15,088	19,415	19,958	17,807	20,994
032 Career and Tech Education	5,189	4,431	5,166	5,178	5,317	5,409
033 Gifted and Talented Learning	0	5,554	5,226	5,226	6,664	5,000
034 Enhancement for At-Risk	89,512	109,901	89,512	131,881	131,881	181,386
035 Early Interventions	32,652	25,000	32,652	30,000	30,000	0
036 Reading Improvement Program K-3	62,204	36,831	56,137	42,309	42,414	50,457
038 Beverly Taylor Sorenson Arts	23,200	23,333	23,200	24,592	28,000	29,680
040 School LAND Trust Program	88,109	93,309	88,109	93,131	93,309	99,833
045 Library Books & Electronic Resources	771	642	771	770	770	0
046 Teachers Materials & Supplies	5,425	5,623	5,425	5,421	5,623	5,628
047 Other State Revenue	190,036	175,052	190,037	331,166	244,569	225,214
057 Inter-Generational Poverty	47,126	28,055	47,366	47,048	62,846	51,208
Total 021 State Revenue	5,809,755	5,434,796	5,810,579	6,176,593	6,527,053	7,038,109

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2023 to 06/30/2024
100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
071 Federal Revenue						
072 IDEA B- Disabled	132,457	61,310	132,169	115,169	125,246	115,169
079 Title I Disadvantaged	152,278	21,875	149,914	140,000	153,125	140,374
080 Title II Teacher Improvement	21,103	16,842	19,852	19,852	26,790	17,519
081 Other Federal Revenue	769,119	227,788	754,058	350,000	354,634	250,000
Total 071 Federal Revenue	1,074,957	327,814	1,055,992	625,021	659,795	523,062
Total Revenue	6,981,471	5,897,640	6,924,375	6,869,314	7,363,261	7,665,181

Gateway Preparatory Academy
 Budgeting Worksheet
 1 Regular School - 07/01/2023 to 06/30/2024
 100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
Expense						
102 Salaries 100						
103 Wages - Principals & Directors	148,374	96,188	168,680	126,000	125,000	130,000
104 Wages - Instructional Support	92,350	203,412	93,418	120,000	208,066	197,913
105 Wages - Teachers	1,690,024	1,759,310	1,793,122	1,999,250	1,999,250	2,021,255
106 Wages - Teachers-Special Ed	251,038	273,953	272,016	260,000	260,000	307,516
107 Wages - Substitute Teacher	15,247	14,560	15,000	20,000	20,000	31,000
108 Wages - Student Support Services	172,520	115,915	176,228	171,378	126,421	233,902
109 Wages - Admin Support Staff	196,516	186,915	188,000	232,236	243,562	302,470
110 Wages - Aides & Parapro	360,858	432,040	369,640	428,476	457,542	447,542
111 Wages - SpEd Aide & Parapro	203,357	298,713	208,800	310,405	310,405	459,996
112 Wages - Bus Drivers	69,841	57,768	67,000	63,000	63,000	70,000
113 Wages - Maintenance & Ops	66,814	62,266	75,000	87,530	87,530	105,500
114 Wages - Computer & Tech	29,101	28,405	30,000	35,000	35,000	43,000
Total 102 Salaries 100	3,296,040	3,529,444	3,456,904	3,853,275	3,935,776	4,350,094
121 Benefits 200						
122 Retirement Programs	95,573	75,998	105,357	85,000	85,000	240,334
123 Social Security & Medicare Tax	241,604	218,644	265,247	293,430	313,430	332,399
124 Health Benefits	375,287	295,368	403,178	390,000	390,000	423,089
125 Unemployment W/C Insurance	26,377	21,688	40,485	40,000	35,000	40,000
Total 121 Benefits 200	738,841	611,698	814,267	808,430	823,430	1,035,822

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2023 to 06/30/2024
100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
131 Purchased Prof & Tech Services 300						
132 Management & Business Services	8,040	7,150	9,000	7,200	7,900	7,200
133 Instructional Services	436,434	353,347	438,364	432,564	452,964	503,000
134 Employee Training & Development	7,207	13,894	9,390	19,128	21,900	20,000
135 Education Support Services	40,572	85,296	42,600	40,000	108,000	120,000
137 Computer & Tech Services	0	0	0	200	200	0
138 Legal and Accounting	16,650	62,955	17,000	20,000	62,955	22,000
139 Other Purchased Services	18,958	16,226	22,030	27,500	22,500	29,500
Total 131 Purchased Prof & Tech Services 300	527,860	538,868	538,384	546,592	676,419	701,700
151 Purchased Property Services 400						
152 Utilities Expenses	9,794	8,529	10,653	10,100	11,651	11,000
153 Repair & Maint- Comp & Tech	4,829	4,045	4,000	3,000	5,000	5,000
154 Repair & Maint- Facilities & Custodial	38,575	47,657	149,100	60,000	60,000	60,000
155 Repair & Maintenance- Transportation	22,692	19,128	26,000	20,000	22,000	22,000
156 Out Services- Custodial	2,204	229	2,500	0	300	0
157 Lease- Rent Expense	3,064	1,978	3,042	4,500	5,422	5,000
Total 151 Purchased Property Services 400	81,157	81,567	195,295	97,600	104,373	103,000
171 Other Purchased Services 500						
173 Insurance Expense	18,597	8,200	18,597	20,000	17,000	20,000
174 Telephone & Internet	7,608	3,471	6,570	4,000	4,246	4,200
175 Other Communication Expense	1,440	1,100	1,500	1,600	1,600	1,600
176 Postage & Mailing Expense	1,699	1,648	2,500	2,500	2,500	2,500
178 Copy and Print Services	6,595	2,426	7,500	7,700	7,544	8,700
179 Advertising- Administration	2,401	1,678	2,800	5,000	2,500	5,000
180 Travel- Staff Travel & Mileage	6,331	3,734	7,865	15,000	8,100	20,000
181 Travel- Field Trips	18,452	16,355	22,000	25,000	25,000	34,970
Total 171 Other Purchased Services 500	63,123	38,612	69,332	80,800	68,490	96,970

Gateway Preparatory Academy
 Budgeting Worksheet
 1 Regular School - 07/01/2023 to 06/30/2024
 100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
191 Supplies 600						
192 Classroom	103,051	51,101	92,450	65,100	67,100	87,400
193 Employee Motivation	4,116	4,118	4,500	4,500	6,000	5,500
194 Employee Training Supplies	142	0	200	500	100	500
195 Special Ed	8,287	3,535	10,500	13,000	6,000	10,000
196 Administration Supplies	4,547	6,776	5,000	5,000	9,000	12,000
197 Board Supplies	2,202	2,535	2,400	2,500	3,000	3,000
200 Maintenance & Custodial Supplies	53,462	53,661	76,117	75,000	60,000	65,000
201 Transportation	3,972	4,788	5,000	6,000	6,300	7,500
202 Energy- Electricity & Natural Gas	36,926	40,063	37,500	40,000	48,000	49,000
203 Textbooks & Instructional Software	54,797	63,306	46,271	52,500	76,661	73,500
204 Library Books & Supplies	5,231	1,522	5,550	1,900	1,900	1,500
205 Computer & Tech	110,201	48,497	105,513	53,000	60,400	141,500
206 Motor Fuel & Oil	26,192	17,328	26,000	23,000	23,000	25,000
207 Parent Committee	0	3,365	1,200	1,200	5,000	5,000
208 Student Programs	13,658	1,889	4,500	2,500	2,500	2,500
209 Student Motivation	1,649	3,867	2,200	2,000	4,500	4,500
210 Fund Raising	0	3,550	0	0	4,000	4,000
Total 191 Supplies 600	428,433	309,901	424,901	347,700	383,461	497,400
221 Property (Equipment) 700						
222 Land & Site Improvement	406,557	228,031	435,000	125,000	375,000	250,000
223 Buildings	0	0	0	0	0	0
227 Equipment- Facilities	128,360	193,548	130,000	250,000	250,000	0
228 Equipment-Transportation	140,343	3,062	130,000	0	5,600	0
Total 221 Property (Equipment) 700	675,260	424,641	695,000	375,000	630,600	250,000

Gateway Preparatory Academy
Budgeting Worksheet
1 Regular School - 07/01/2023 to 06/30/2024
100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
241 Other Objects 800						
242 Dues and Fees	6,063	7,535	7,600	12,800	9,700	12,800
243 Interest Paid- Loans	379,939	369,518	379,940	379,940	369,518	358,528
244 Principal Paid- Loans	200,127	210,548	200,127	200,127	210,548	221,538
246 Contributions pass through	1,750	0	1,750	0	0	0
Total 241 Other Objects 800	587,879	587,601	589,417	592,867	589,766	592,866
Total Expense	6,398,593	6,122,331	6,783,500	6,702,264	7,212,315	7,627,852
Total Net Income (Loss)	582,877	(224,691)	140,875	167,050	150,947	37,329

Gateway Preparatory Academy

Budgeting Worksheet

4 Food Service Program - 07/01/2023 to 06/30/2024

100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
Net Income (Loss)						
Revenue						
002 Local Revenue						
006 Student Lunch Fee	(3,054)	52,061	36	0	52,000	52,000
007 Adult Lunch Fee	1,942	1,667	1,902	2,000	1,700	1,700
008 Other Food Service Income	5,880	3,913	6,555	6,000	3,900	3,900
013 Local Donations and Other Contributions	0	93	0	0	93	93
Total 002 Local Revenue	4,768	57,734	8,493	8,000	57,693	57,693

Gateway Preparatory Academy

Budgeting Worksheet

4 Food Service Program - 07/01/2023 to 06/30/2024

100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
021 State Revenue						
042 Lunch-State Liquor Tax	62,198	38,543	62,000	60,000	60,000	60,000
Total 021 State Revenue	62,198	38,543	62,000	60,000	60,000	60,000

Gateway Preparatory Academy
 Budgeting Worksheet
 4 Food Service Program - 07/01/2023 to 06/30/2024
 100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
071 Federal Revenue						
074 National School Lunch Program	25,282	41,916	25,000	25,000	53,000	53,000
075 Free & Reduced Lunch	278,553	120,356	272,000	235,000	150,000	150,000
077 Breakfast Reimbursement	110,838	66,820	89,000	82,000	82,628	82,628
081 Other Federal Revenue	28,301	25,471	28,300	0	0	0
Total 071 Federal Revenue	442,974	254,562	414,300	342,000	285,628	285,628
Total Revenue	509,940	350,839	484,793	410,000	403,321	403,321

Gateway Preparatory Academy
Budgeting Worksheet
4 Food Service Program - 07/01/2023 to 06/30/2024
100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
Expense						
102 Salaries 100						
115 Wages - Food Services	163,836	125,494	163,342	155,938	154,568	164,568
Total 102 Salaries 100	163,836	125,494	163,342	155,938	154,568	164,568
121 Benefits 200						
122 Retirement Programs	937	310	1,000	0	310	4,200
123 Social Security & Medicare Tax	12,552	9,609	12,495	11,929	11,929	12,589
124 Health Benefits	9,685	1,534	10,000	6,000	3,500	3,500
125 Unemployment W/C Insurance	1,471	564	1,200	1,500	1,000	1,000
Total 121 Benefits 200	24,646	12,017	24,695	19,429	16,739	21,289

Gateway Preparatory Academy

Budgeting Worksheet

4 Food Service Program - 07/01/2023 to 06/30/2024

100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
131 Purchased Prof & Tech Services 300						
139 Other Purchased Services	2,076	1,323	2,100	1,500	1,500	1,500
Total 131 Purchased Prof & Tech Services 300	2,076	1,323	2,100	1,500	1,500	1,500
151 Purchased Property Services 400						
154 Repair & Maint- Facilities & Custodial	17,955	387	25,000	2,000	2,000	2,000
156 Out Services- Custodial	675	0	1,000	0	0	0
157 Lease- Rent Expense	1,140	810	1,200	0	0	0
Total 151 Purchased Property Services 400	19,770	1,196	27,200	2,000	2,000	2,000
171 Other Purchased Services 500						
180 Travel- Staff Travel & Mileage	1,836	137	1,700	2,000	1,000	1,000
Total 171 Other Purchased Services 500	1,836	137	1,700	2,000	1,000	1,000

Gateway Preparatory Academy

Budgeting Worksheet

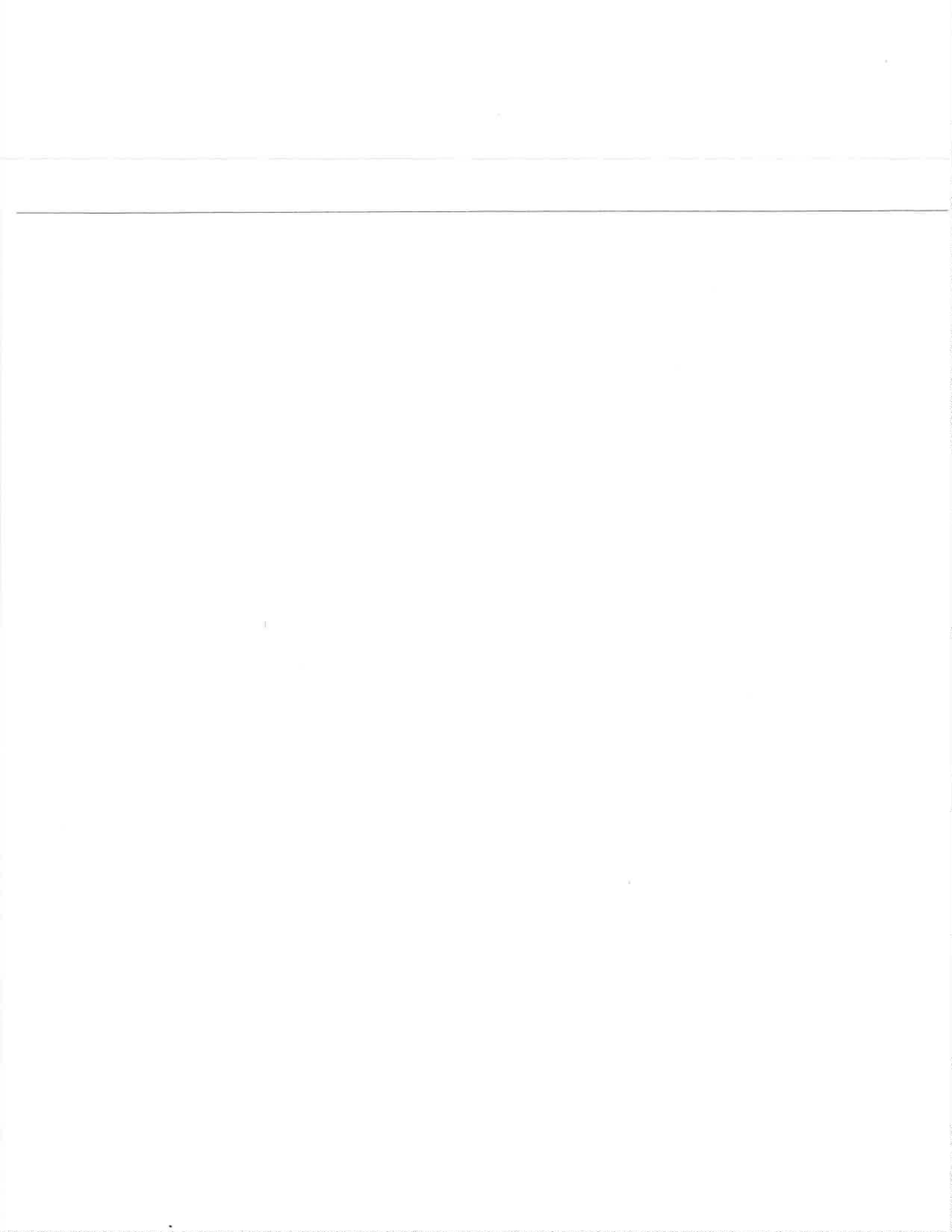
4 Food Service Program - 07/01/2023 to 06/30/2024

100.00% of the fiscal year has expired

	2022 Actual	2023 Actual	2022 Final Budget	2023 Original budget	2023 Final Budget	2024 Original Budget
191 Supplies 600						
199 Food and Supplies	277,517	219,211	280,100	230,000	230,000	230,000
205 Computer & Tech	0	2,920	0	0	2,920	2,920
Total 191 Supplies 600	277,517	222,131	280,100	230,000	232,920	232,920
221 Property (Equipment) 700						
229 Equipment- Food Services	0	0	13,000	0	0	0
Total 221 Property (Equipment) 700	0	0	13,000	0	0	0

Gateway Preparatory Academy
Budgeting Worksheet
4 Food Service Program - 07/01/2023 to 06/30/2024
100.00% of the fiscal year has expired

	2022	2023	2022 Final	2023 Original	2023 Final	2024 Original
	Actual	Actual	Budget	budget	Budget	Budget
Total Expense	489,680	362,298	512,137	410,867	408,727	423,277
Total Net Income (Loss)	20,260	(11,459)	(27,344)	(867)	(5,406)	(19,956)

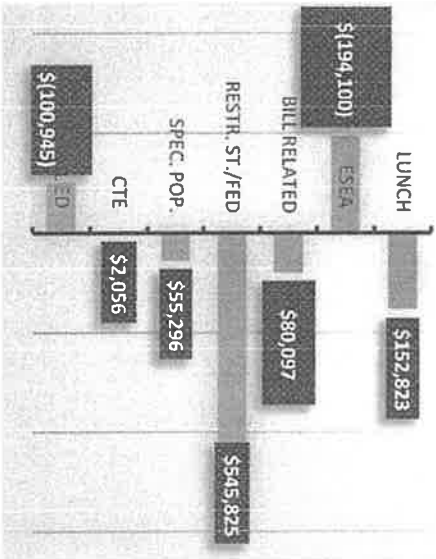




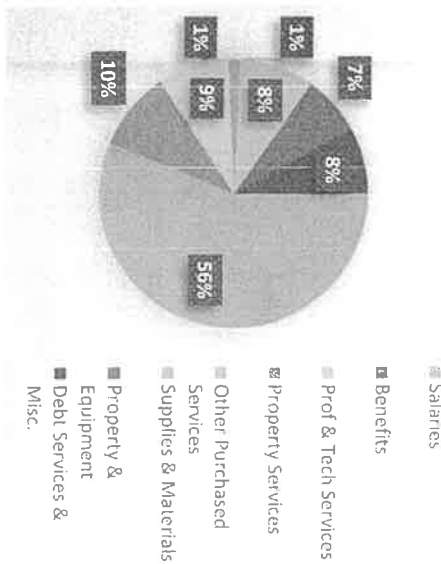
Monthly Financial Scoreboard

as of March 31st, 2023

Restricted Program Funds



Expense Categories



Balance Sheet	% through the year: 50.00%	
	Prior Month	Current Month
Assets		
Operating Cash (Unrestricted)	\$ 4,675,161	\$ 4,742,775
Restricted Cash	\$ 174,217	\$ 174,217
Accounts Receivable	\$ (44,457)	\$ 996
Prepaid/Other Assets	\$ 19,824	\$ 20,919
Total Assets	\$ 4,824,745	\$ 4,938,907
Liabilities & Fund Balance		
Accounts Payable	\$ 37,162	\$ 108,056
Other Current Liabilities	\$ 711,832	\$ 358,069
Total Liabilities	\$ 748,994	\$ 466,125
Unrestricted Fund Balance	\$ 3,957,142	\$ 3,931,730
Restricted Fund Balance	\$ 118,610	\$ 541,052
Total Fund Balance	\$ 4,075,752	\$ 4,472,782
Total Liabilities & Fund Balance	\$ 4,824,746	\$ 4,938,907

Income Statement - Budget Report

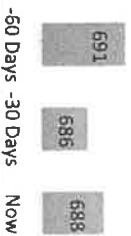
	% through the year: 50.00%	
	YTD Actuals	Approved Budget
Revenue		
1000 Local	\$ 174,167	\$ 75,700
3000 State	\$ 5,152,420	\$ 6,236,593
4000 Federal	\$ 327,814	\$ 967,021
5000 Other Financing Proceeds	\$ -	\$ -
Total Revenue	\$ 5,654,401	\$ 7,279,314
Expenses		
100 Salaries	\$ 3,118,956	\$ 4,009,213
200 Benefits	\$ 529,682	\$ 827,859
300 Prof & Tech Services	\$ 476,074	\$ 548,092
400 Property Services	\$ 79,709	\$ 99,600
500 Other Purchased Services	\$ 33,417	\$ 82,800
600 Supplies & Materials	\$ 468,914	\$ 577,700
700 Property & Equipment	\$ 399,641	\$ 375,000
800 Debt Services & Misc.	\$ 442,585	\$ 592,867
Total Expenses	\$ 5,548,978	\$ 7,113,131
Net Income	\$ 105,423	\$ 166,183

>5% positive within 5% >5% negative

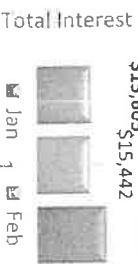
Performance Metrics

Financial Metrics	Prior Year	Now	Standard
Unrestricted Days Cash on Hand (Bond Calc.)	226	265	30 Days
Unrestricted Days Cash on Hand (USCSB Calc.)	213	235	30 Days
Debt to Asset Ratio	0.64	0.07	≥ 1
Current Ratio	8.79	7.04	≥ 1
Annual Cash Flow Increase/(decrease)	171,221	1,019,199	> 0
Profit Margin (Total Margin)	\$ 0.16	\$ 0.02	> 0
Enrollment Metrics			
Enrollment Trend (Oct 1)	691	688	≥ 90% PY
Average Daily Membership (ADM)	686.00	667.33	≥ 90% Oct 1

Enrollment



Interest Earnings



Days Cash on Hand (Bond)



*These interim reports are reported on a modified accrual basis and intended for internal use only.



Finance & Accounting Report

Summary, Notes & Action Items

Prepared by: Jonada Munk

Business Manager

Month Ending: March 31st, 2023

Summary

The budget column the actual data is being compared against, includes Revised budget data. During March we received several reimbursements submitted via Utah Grants: Mental Health and Counseling funds, Digital Teaching and Learning funds, Title IV, Title I, All ESSER funding. All of these reimbursements resulted in a higher monthly interest earnings.

Notes

Reporting

- -
 -
 -
- Balance Sheet**
- Days Cash on Hand: 259

Income Statement

- Line 135: Negative balance due to an ELUMA refund adjustment.
- Line 517 & 518: payments for the VEYO field trip & payments for the ski trip.
- Line 222: Paid for fencing around new outdoor class area.

**Gateway Preparatory Academy
Income Statement-Board Report
1 Regular School - 07/01/2022 to 03/31/2023
75.00% of the fiscal year has expired**

	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
Net Income (Loss)						
Revenue						
002 Local Revenue	15,604.72	19,442.39	19,952.39	93,201.04	140,980.00	66.11%
005 Interest Income						
009 Activities-Other School Programs Sal	55.00	5,622.00	1,746.55	11,009.79	12,867.00	85.57%
011 Student Fees	15.00	3,713.00	1,747.00	6,298.00	5,866.00	107.36%
013 Local Donations and Other Contributi	696.74	1,747.35	200.00	6,801.75	4,500.00	151.15%
016 Income-Sales & Rentals	45.00	45.00	-	2,030.00	8,100.00	25.06%
017 Other Local Income	(81,873.69)	128.76	50.05	3,107.92	4,100.00	75.80%
Total 002 Local Revenue	(65,457.23)	26,698.50	23,695.99	122,448.50	176,413.00	69.41%

Gateway Preparatory Academy

Income Statement- Board Report

1 Regular School - 07/01/2022 to 03/31/2023

75.00% of the fiscal year has expired

	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
021 State Revenue	195,595.95	195,595.95	195,595.94	1,776,999.99	2,363,787.85	75.18%
022 Regular School Programs K-12	15,509.58	15,509.58	15,509.58	139,586.21	186,114.00	75.00%
023 Professional Staff	-	-	-	65,087.47	-	-
024 Flexible Allocation	16,196.05	16,196.06	16,196.05	145,764.46	194,352.61	75.00%
025 Educator Salary Adjustment	20,746.29	20,746.29	20,746.28	187,386.76	249,554.82	75.09%
026 Class Size Reduction K-8	5,423.96	5,423.95	5,423.96	142,105.75	93,290.00	152.33%
027 Charter School Administration	169,612.75	169,612.75	169,612.75	1,591,220.06	2,100,058.31	75.77%
028 Charter-Local Replacement	41,989.72	41,989.73	41,989.72	384,992.72	510,961.90	75.35%
029 Special Ed - Add-on	7,887.18	7,887.19	7,887.18	70,984.67	94,646.00	75.00%
030 Special Ed - Self-Contained	1,317.25	1,317.26	3,795.54	13,770.34	17,807.00	77.33%
032 Career and Tech Education	443.08	443.09	443.09	3,987.75	5,317.00	75.00%
033 Gifted and Talented Learning	555.36	555.35	555.35	4,998.18	6,664.25	75.00%
034 Enhancement for At-Risk	10,990.09	10,990.09	10,990.09	98,910.81	131,881.00	75.00%
035 Early Interventions	2,500.00	2,500.00	2,500.00	22,500.00	30,000.00	75.00%
036 Reading Improvement Program K-3	6,489.99	2,701.19	5,379.10	30,559.14	42,414.27	72.05%
038 Beverly Taylor Sorenson Arts	-	18,666.66	2,333.34	21,000.00	28,000.00	75.00%
040 School LAND Trust Program	64.22	64.22	64.22	577.98	770.00	75.06%
045 Library Books & Electronic Resource	-	-	-	93,308.55	93,308.55	100.00%
046 Teachers Materials & Supplies	-	-	-	5,623.02	5,623.02	100.00%
047 Other State Revenue	13,296.70	13,367.91	61,001.91	162,613.82	244,568.94	66.49%
057 Inter-Generational Poverty	489.30	489.30	18,650.83	27,565.23	62,846.14	43.86%
Total 021 State Revenue	509,107.47	524,056.56	578,674.93	4,924,455.44	6,527,053.13	75.45%

Gateway Preparatory Academy
 Income Statement- Board Report
 1 Regular School - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
071 Federal Revenue	-	-	61,309.76	61,309.76	125,245.88	48.95%
072 IDEA B- Disabled	-	-	21,874.73	21,874.73	153,125.21	14.29%
079 Title I Disadvantaged	-	-	10,000.00	10,000.00	26,789.95	62.87%
080 Title II Teacher Improvement	-	-	8,822.07	8,822.07	26,789.95	62.87%
081 Other Federal Revenue	-	-	227,787.85	227,787.85	354,634.00	64.23%
Total 071 Federal Revenue	-	-	307,919.68	327,814.21	659,795.04	49.68%
Total Revenue	443,650.24	550,755.06	910,290.60	5,374,718.15	7,363,261.17	72.99%

Gateway Preparatory Academy
 Income Statement- Board Report
 1 Regular School - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

Expense	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Budget Approved	% YTD Actual to Budget
102 Salaries 100	9,500.00	6,664.00	8,750.00	87,437.84	125,000.00	69.95%
103 Wages - Principals & Directors	19,940.33	21,540.31	18,509.02	178,341.11	208,066.00	85.71%
104 Wages - Instructional Support	179,363.07	184,136.76	192,788.26	1,447,799.95	1,999,250.00	72.42%
105 Wages - Teachers	1,538.31	31,054.71	31,763.49	224,013.10	260,000.00	86.16%
106 Wages - Teachers-Special Ed	28,799.11	31,054.71	31,763.49	224,013.10	260,000.00	86.16%
107 Wages - Substitute Teacher	1,538.31	1,333.01	1,452.72	13,012.23	20,000.00	65.06%
108 Wages - Student Support Services	11,687.51	14,187.52	11,413.55	101,336.55	126,421.00	80.16%
109 Wages - Admin Support Staff	17,327.52	20,833.92	16,747.78	170,308.65	243,562.00	69.92%
110 Wages - Aides & Parapro	38,856.00	54,579.01	47,820.94	376,784.80	457,542.00	82.35%
111 Wages - SpEd Aide & Parapro	25,588.90	42,039.05	33,010.47	271,463.78	310,405.00	87.45%
112 Wages - Bus Drivers	4,491.51	6,817.17	7,593.42	50,783.35	63,000.00	80.61%
113 Wages - Maintenance & Ops	5,767.58	7,156.59	6,355.21	57,444.49	87,530.00	65.63%
114 Wages - Computer & Tech	1,915.02	3,239.64	2,862.36	25,742.72	35,000.00	73.55%
Total 102 Salaries 100	344,774.86	393,581.69	379,067.22	3,004,468.57	3,935,776.00	76.34%
121 Benefits 200	8,883.78	8,575.44	8,083.24	66,912.18	85,000.00	78.72%
122 Retirement Programs	21,613.86	25,313.00	23,324.89	196,612.97	313,430.00	62.73%
123 Social Security & Medicare Tax	33,659.91	63,915.22	(5,069.47)	239,094.68	390,000.00	61.31%
124 Health Benefits	(8,250.96)	3,373.33	3,281.96	16,052.38	35,000.00	45.86%
125 Unemployment W/C Insurance	55,906.59	101,176.99	29,620.62	518,672.21	823,430.00	62.99%

Gateway Preparatory Academy
Income Statement-Board Report
1 Regular School - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
131 Purchased Prof & Tech Services 30	600.00	1,200.00	-	5,950.00	7,900.00	75.32%
132 Management & Business Services						
133 Instructional Services	66,420.00	-	49,680.00	303,667.20	452,964.00	67.04%
134 Employee Training & Development	765.00	-	1,246.87	12,901.75	21,900.00	58.91%
135 Education Support Services	2,155.00	18,052.10	(36,631.90)	73,824.69	108,000.00	68.36%
137 Computer & Tech Services	-	-	-	-	200.00	-
138 Legal and Accounting	30,000.00	11,700.00	1,700.00	62,955.00	62,955.00	100.00%
139 Other Purchased Services	670.99	606.12	515.65	15,451.90	22,500.00	68.68%
Total 131 Purchased Prof & Tech Services	100,610.99	31,558.22	16,510.62	474,750.54	676,419.00	70.19%
151 Purchased Property Services 400	868.65	276.26	879.60	7,919.45	11,651.00	67.97%
152 Utilities Expenses						
153 Repair & Maint- Comp & Tech	1,422.75	611.33	233.33	4,045.41	5,000.00	80.91%
154 Repair & Maint- Facilities & Custodial	10,350.20	4,973.49	2,506.65	46,170.76	60,000.00	76.95%
155 Repair & Maintenance-Transportatio	1,556.00	1,873.46	4,732.49	18,250.15	22,000.00	82.96%
156 Out Services- Custodial	-	-	-	228.92	300.00	76.31%
157 Lease-Rent Expense	150.00	150.00	150.00	1,898.24	5,421.50	35.01%
Total 151 Purchased Property Services	14,347.60	7,884.54	8,502.07	78,512.93	104,372.50	75.22%
171 Other Purchased Services 500	-	-	-	8,200.00	17,000.00	48.24%
173 Insurance Expense						
174 Telephone & Internet	336.15	361.30	374.05	3,121.45	4,246.00	73.52%
175 Other Communication Expense	140.00	140.00	140.00	1,100.00	1,600.00	68.75%
176 Postage & Mailing Expense	217.99	17.99	17.99	1,629.71	2,500.00	65.19%
178 Copy and Print Services	-	647.70	-	647.70	7,544.00	8.59%
179 Advertising- Administration	62.02	59.41	57.34	1,627.83	2,500.00	65.11%
180 Travel- Staff Travel & Mileage	381.46	221.12	274.83	2,909.96	8,100.00	35.93%
181 Travel- Field Trips	103.75	760.00	6,961.00	14,043.39	25,000.00	56.17%
Total 171 Other Purchased Services 500	1,241.37	2,207.52	7,825.21	33,280.04	68,490.00	48.59%

Gateway Preparatory Academy
 Income Statement- Board Report
 1 Regular School - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
191 Supplies 600	4,083.94	5,344.05	2,384.67	48,314.59	67,100.00	72.00%
192 Classroom						
193 Employee Motivation	498.23	152.00	446.13	4,087.88	6,000.00	68.13%
194 Employee Training Supplies					100.00	-
195 Special Ed	317.67	333.78	619.92	3,334.65	6,000.00	55.58%
196 Administration Supplies	444.00	404.65	357.13	5,437.11	9,000.00	60.41%
197 Board Supplies	731.08	73.33	49.28	2,535.17	3,000.00	84.51%
200 Maintenance & Custodial Supplies	1,576.74	2,332.93	3,536.66	48,961.41	60,000.00	81.60%
201 Transportation	524.31	606.27	155.17	4,070.13	6,300.00	64.61%
202 Energy-Electricity & Natural Gas	4,948.82	5,154.83	7,250.33	37,679.95	48,000.00	78.50%
203 Textbooks & Instructional Software	899.48	31.37	402.47	63,298.33	76,661.00	82.57%
204 Library Books & Supplies	59.60	19.72	209.34	1,521.73	1,900.00	80.09%
205 Computer & Tech	17,086.82	2,949.33	370.92	48,250.26	60,400.00	79.88%
206 Motor Fuel & Oil	2,205.30	1,768.65	2,331.88	17,328.03	23,000.00	75.34%
207 Parent Committee		591.24	439.01	3,364.80	5,000.00	67.30%
208 Student Programs	455.00	506.58	-	1,834.88	2,500.00	73.40%
209 Student Motivation	1,511.54	390.10	51.98	2,818.17	4,500.00	62.63%
210 Fund Raising		3,550.00	-	3,550.00	4,000.00	88.75%
Total 191 Supplies 600	35,342.53	24,298.83	18,604.89	296,387.09	383,461.00	77.29%
221 Property (Equipment) 700						
222 Land & Site Improvement	-	-	7,529.00	228,031.00	375,000.00	60.81%
227 Equipment-Facilities	-	158,926.00	-	168,547.73	250,000.00	67.42%
228 Equipment-Transportation	-	-	-	3,062.46	5,600.00	54.69%
Total 221 Property (Equipment) 700	-	158,926.00	7,529.00	399,641.19	630,600.00	63.37%

	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
241 Other Objects 800	-	75.00	75.00	7,535.00	9,700.00	77.68%
242 Dues and Fees	30,757.94	30,683.38	30,608.48	278,145.48	369,518.00	75.27%
243 Interest Paid- Loans	17,580.91	17,655.47	17,730.37	156,904.17	210,548.00	74.52%
244 Principal Paid- Loans	48,338.85	48,338.85	48,413.85	442,584.65	589,766.00	75.04%
Total 241 Other Objects 800	600,562.79	767,972.64	516,073.48	5,248,297.22	7,212,314.50	72.77%
Total Expense	(156,912.55)	(217,217.58)	394,217.12	126,420.93	150,946.67	83.75%
Total Net Income (Loss)						

Gateway Preparatory Academy
 Income Statement- Board Report
 1 Regular School - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

Gateway Preparatory Academy
Income Statement-Board Report
4 Food Service Program - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
Net Income (Loss)						
Revenue						
002 Local Revenue	6,503.50	5,205.65	7,065.45	46,291.70	52,000.00	89.02%
006 Student Lunch Fee	269.10	135.95	244.55	1,543.68	1,700.00	90.80%
007 Adult Lunch Fee	26.30	78.55	60.04	3,795.05	3,900.00	97.31%
008 Other Food Service Income	-	-	-	88.00	93.00	94.62%
013 Local Donations and Other Contributi	-	-	-	51,718.43	57,693.00	89.64%
Total 002 Local Revenue	6,798.90	5,420.15	7,370.04	51,718.43	57,693.00	89.64%

002 Local Revenue
 006 Student Lunch Fee
 007 Adult Lunch Fee
 008 Other Food Service Income
 013 Local Donations and Other Contributi

Gateway Preparatory Academy
 Income Statement- Board Report
 4 Food Service Program - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
021 State Revenue	3,899.20	5,159.20	5,160.00	32,660.80	60,000.00	54.43%
042 Lunch-State Liquor Tax	3,899.20	5,159.20	5,160.00	32,660.80	60,000.00	54.43%
Total 021 State Revenue	3,899.20	5,159.20	5,160.00	32,660.80	60,000.00	54.43%

Gateway Preparatory Academy
Income Statement- Board Report
4 Food Service Program - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
071 Federal Revenue	35,518.62	53,000.00	67.02%
074 National School Lunch Program	102,238.44	150,000.00	68.16%
075 Free & Reduced Lunch	57,546.21	82,628.00	69.64%
077 Breakfast Reimbursement	9,096.07	82,628.00	69.64%
Total 071 Federal Revenue	195,303.27	285,628.00	68.38%
071 Federal Revenue	43,162.69	403,321.00	69.34%
January 2023	5,610.63	4,240.38	
February 2023	16,156.96	12,176.32	
March 2023	30,632.65	285,628.00	
074 National School Lunch Program	15,925.08	102,238.44	
075 Free & Reduced Lunch	9,096.07	57,546.21	
077 Breakfast Reimbursement	1,611.50	35,518.62	
Total 071 Federal Revenue	29,671.08	195,303.27	
January 2023	7,903.49	6,831.32	
February 2023	29,671.08	23,248.02	
March 2023	40,250.43	33,946.12	

Gateway Preparatory Academy
 Income Statement- Board Report
 4 Food Service Program - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

Expense	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
102 Salaries 100	10,768.76	15,174.94	12,045.31	114,487.22	154,568.00	74.07%
115 Wages - Food Services	10,768.76	15,174.94	12,045.31	114,487.22	154,568.00	74.07%
Total 102 Salaries 100	10,768.76	15,174.94	12,045.31	114,487.22	154,568.00	74.07%
121 Benefits 200	38.76	38.76	-	310.08	310.00	100.03%
122 Retirement Programs	821.67	1,158.73	919.32	8,768.85	11,929.00	73.51%
123 Social Security & Medicare Tax	137.32	137.32	134.12	1,399.69	3,500.00	39.99%
124 Health Benefits	264.20	45.44	36.05	531.28	1,000.00	53.13%
125 Unemployment W/C Insurance	1,261.95	1,380.25	1,089.49	11,009.90	16,739.00	65.77%
Total 121 Benefits 200	2,604.90	3,130.54	2,268.97	22,029.82	33,088.00	66.61%

Gateway Preparatory Academy
Income Statement- Board Report
4 Food Service Program - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
131 Purchased Prof & Tech Services 30	-	25.00	-	1,323.00	1,500.00	88.20%
139 Other Purchased Services	-	25.00	-	1,323.00	1,500.00	88.20%
Total 131 Purchased Prof & Tech Service	-	25.00	-	1,323.00	1,500.00	88.20%
151 Purchased Property Services 400	-	218.00	-	386.50	2,000.00	19.33%
154 Repair & Maint- Facilities & Custodial	-	218.00	-	386.50	2,000.00	19.33%
157 Lease- Rent Expense	89.95	89.95	89.95	809.55	-	-
Total 151 Purchased Property Services	89.95	307.95	89.95	1,196.05	2,000.00	59.80%
171 Other Purchased Services 500	-	137.25	-	137.25	1,000.00	13.73%
180 Travel- Staff Travel & Mileage	-	137.25	-	137.25	1,000.00	13.73%
Total 171 Other Purchased Services 500	-	137.25	-	137.25	1,000.00	13.73%

Gateway Preparatory Academy
Income Statement- Board Report
4 Food Service Program - 07/01/2022 to 03/31/2023
 75.00% of the fiscal year has expired

	January 2023	February 2023	March 2023	FY23 Actual YTD	FY23 Approved Budget	% YTD Actual to Budget
191 Supplies 600	21,718.70	25,224.16	21,795.83	169,606.97	230,000.00	73.74%
199 Food and Supplies	-	-	-	2,920.00	2,920.00	100.00%
205 Computer & Tech	21,718.70	25,224.16	21,795.83	172,526.97	232,920.00	74.07%
Total 191 Supplies 600	33,839.36	42,249.55	35,020.58	300,680.39	408,727.00	73.57%
Total Expense	106.76	(1,999.12)	8,142.11	(20,997.89)	(5,406.00)	388.42%
Total Net Income (Loss)						

Gateway Preparatory Academy
Balance Sheet- Board Report
07/01/2022 to 03/31/2023

Assets	
Cash	
Operating cash	
Regular Checking	4,698,311
Lunch Account	164,313
Cash on Hand	15
PTIF Unrestricted	<u>(119,864)</u>
Total Operating cash	<u>4,742,775</u>
Restricted cash	
Interest Payment & Savings	1
USDA Restricted	<u>174,216</u>
Total Restricted cash	<u>174,217</u>
Total Cash	<u>4,916,992</u>
Accounts receivable	
Local	228
Sales tax receivable	768
Total Accounts receivable	<u>996</u>
Prepaid and other assets	
Prepaid expense	17,919
Deposits	<u>3,000</u>
Total Prepaid and other assets	<u>20,919</u>
Total Assets	<u>4,938,907</u>

Gateway Preparatory Academy
Balance Sheet- Board Report
07/01/2022 to 03/31/2023

Liabilities and fund balance	
Liabilities	
Accounts payable	
Accounts payable	95,257
P-Card liabilities	12,799
Total Accounts payable	<u>108,056</u>
Other current liabilities	
Accrued salaries and wages	355,202
Accrued other benefits liability	2,867
Total Other current liabilities	<u>358,069</u>
Total Liabilities	<u>466,125</u>
Fund balance	
Unrestricted fund balance-beginning	4,367,119
Net income	105,663
Total Fund balance	<u>4,472,782</u>
Total Liabilities and fund balance	<u>4,938,907</u>

Gateway Preparatory Academy

Annual Program Report UPEFS

07/01/2022 to 05/15/2023

91.67% of the fiscal year has expired

	2022 Actuals	2023 Actuals	2023 Final Budget	2024 Original Budget
Net				
Restricted State or Federal (H) Sheet5				
5420 School Land Trust Program				
Revenue				
State restricted				
1.3500.5420. State LAND Trust Program	88,109.00	93,308.55	-	99,832.57
Total State restricted	88,109.00	93,308.55	-	99,832.57
Total Revenue	88,109.00	93,308.55	-	99,832.57
Expenditures				
100 Salaries & wages				
1.115.22.5420 Salaries-Sup & Dir: Staff: L	-	45,736.85	-	40,000.00
1.131.10.5420 Salaries-Teachers: Instruct:	18,425.52	19,491.30	-	16,000.00
1.161.10.5420 Salaries-Aides: Instruct: LA	24,445.76	4,932.51	-	13,000.00
Total 100 Salaries & wages	42,871.28	70,160.66	-	69,000.00
200 Employee benefits				
1.220.10.5420 SS & Med: Instruct: LAND T	3,295.81	1,324.77	-	2,302.00
1.220.22.5420 SS & Med: Staff: LAND Trus	-	2,361.74	-	-
1.230.10.5420 Retirement: Instruct: LAND	470.33	843.84	-	70.00
1.230.22.5420 Retirement: Staff: LAND Trr	-	1,550.03	-	-
1.240.10.5420 Grp Med Ben: Instruct: LAN	3,095.77	5,757.12	-	670.00
1.240.22.5420 Grp Med Ben: Staff: LAND	-	862.30	-	-
1.290.10.5420 Other Benefits: Instruct: LA	312.19	96.07	-	197.00
1.290.22.5420 Other Benefits: Staff: LAND	-	110.20	-	-
Total 200 Employee benefits	7,174.10	12,906.07	-	3,239.00
3-500 Purchased Services				
1.330.22.5420 Prof dev: Staff: School Land	2,632.00	349.00	-	-
Total 3-500 Purchased Services	2,632.00	349.00	-	-
600 Supplies & materials				
1.641.10.5420 Textbooks: Instruct: LAND T	10,455.26	-	-	10,000.00
1.650.10.5420 Supplies-Comp & Tech: Ins	21,693.07	1,994.05	-	65,500.00
1.670.25.5420 Software: Central: Land Tru	4,244.00	4,043.52	-	-
Total 600 Supplies & materials	36,392.33	6,037.57	-	75,500.00
Total Expenditures	89,069.71	89,453.30	-	147,739.00
900 Transfers IN/ (OUT), net				
1.5200.5420.0005 Txfr IN to 5420 from 000	960.71	-	-	-
Total 900 Transfers IN/ (OUT), net	960.71	-	-	-
Total 5420 School Land Trust Program	-	3,855.25	-	(47,906.43)
Total Restricted State or Federal (H) Sheet5	-	3,855.25	-	(47,906.43)

We anticipate no carry over to the next fiscal year. The funding is spent according to the written plan: Instructional coach salaries and benefits, highly qualified ELL teacher salaries and benefits, aide wages working in math intervention for middle school, along with technology supplies.

Gateway Preparatory Academy
Annual Program Report UPEFS
07/01/2022 to 05/15/2023
91.67% of the fiscal year has expired

	2022	2023	2023	2024
	Actuals	Actuals	Final Budget	Original Budget
Total Net	-	3,855.25	-	(47,906.43)

401K Proposed Changes

401K NON ELECTIVE "GIFT" CONTRIBUTION

Proposed Changes to Take Effect Beginning Fiscal Year 2024 (August 1, 2023)

- An employee's 401K non-elective "gift" contribution vests:
 - 25% at the end of the plan year (12/31)* of the employee's first year of service at GPA. **1000 hours are not required for 1st Plan year. Amendment to be added January 2024.**
 - 50% at the end of the plan year (12/31) of the employee's second year of service at GPA as long as the employee completes 1000 hours during the plan year (1/1 - 12/31).
 - 75% at the end of the plan year (12/31) of the employee's third year of service at GPA as long as the employee completes 1000 hours during the plan year (1/1 -12/31)
 - 100% at the end of the plan year (12/31) of the employee's fourth year of service at GPA as long as the employee completes 1000 hours during the plan year (1/1 - 12/31)
- Employees who are current participants in the GPA 401K plan before Fiscal Year 2024 (August 1, 2023) would be grandfathered into the current 100% vested plan, and the vesting schedule would not apply to these employees.

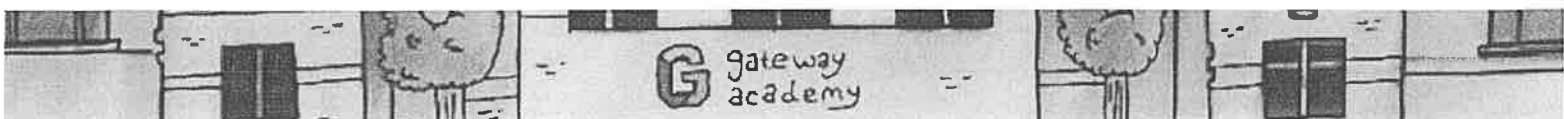
401K ELECTIVE MATCH CONTRIBUTION

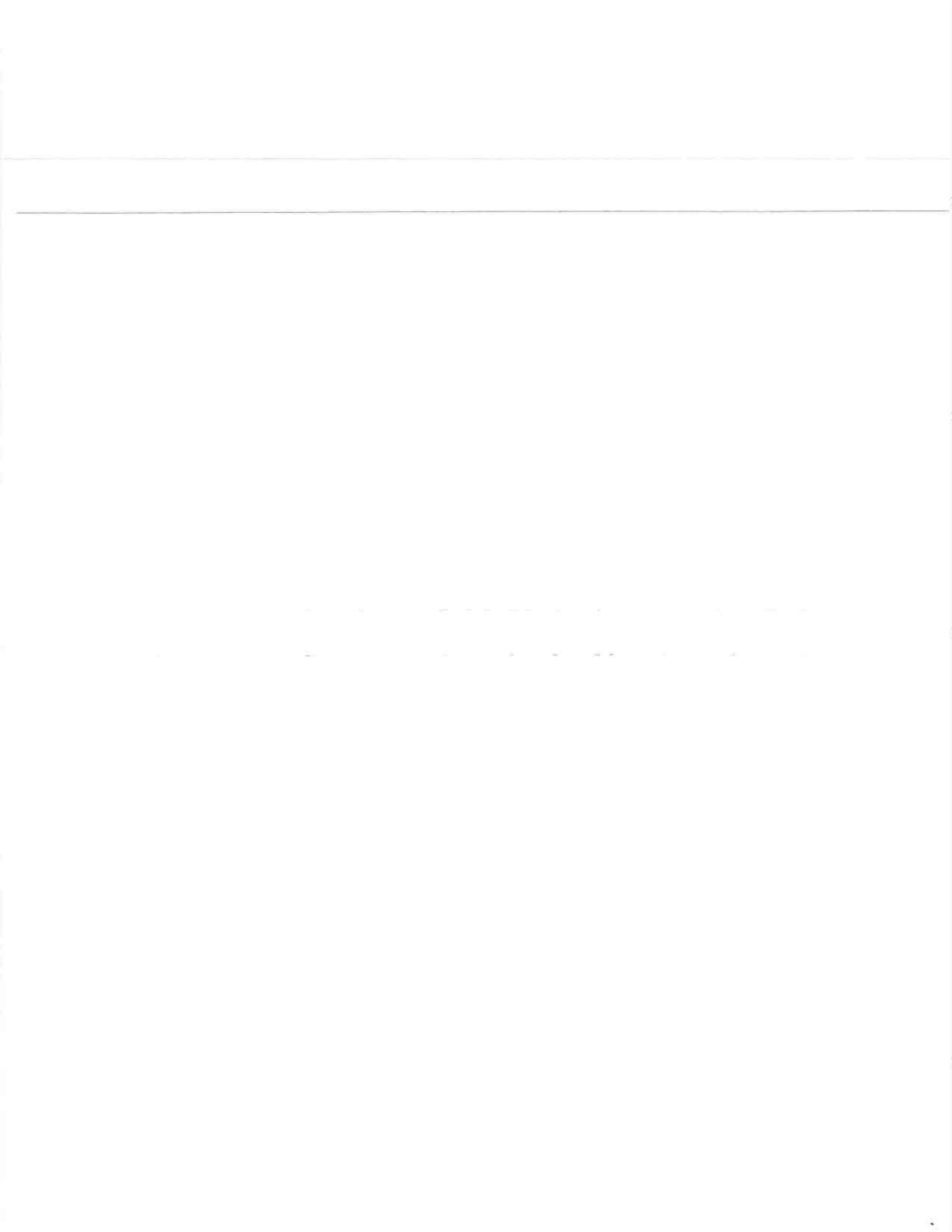
Proposed Changes to Take Effect Beginning Fiscal Year 2024 (August 1, 2023)

- 25% at the end of the plan year (12/31)* of the employee's first year of service at GPA. **1000 hours are not required for 1st Plan year. Amendment to be added January 2024.**
 - 50% at the end of the plan year (12/31) of the employee's second year of service at GPA as long as the employee completes 1000 hours during the plan year (1/1 - 12/31).
 - 75% at the end of the plan year (12/31) of the employee's third year of service at GPA as long as the employee completes 1000 hours during the plan year (1/1 -12/31)
 - 100% at the end of the plan year (12/31) of the employee's fourth year of service at GPA as long as the employee completes 1000 hours during the plan year (1/1 - 12/31)
- Employees who are current participants in the GPA 401K plan before Fiscal Year 2024 (August 1, 2023) would be grandfathered into the current 100% vested plan, and the vesting schedule would not apply to these employees.

*A plan year is from 1/1 through 12/31.

Beginning January 1, 2024: newly hired employees must complete 1000 hours of service, either between 8/1 through 12/31 or 1/1 through 7/31 to receive one year of service credit and 25% vesting of Employer Contributions.





Electronic Device and Acceptable Use Policy

1. Purpose

- 1.1. The purpose of this policy is to provide directives for Gateway Academy regarding the governance of the use of electronic information resources by students as outlined in Utah Administrative Code R277-495.
- 1.2. The purpose of this policy is also to comply with 47 CFR, Part 54, Children's Internet Protection Act.

2. Definitions

- 2.1. Student is any person under the age of nineteen (19) receiving educational services or anyone under the age of twenty-three (23) who is receiving educational services as an individual with a disability.

3. Electronic Devices

- 3.1. Electronic devices include, but are not limited to:
 - 3.1.1. cell phones;
 - 3.1.2. iPods;
 - 3.1.3. iPhones;
 - 3.1.4. digital music players;
 - 3.1.5. iPads;
 - 3.1.6. digital reader;
 - 3.1.7. laptops;
 - 3.1.8. electronic gaming devices; and
 - 3.1.9. other devices with internet/cellular capability (eg. watches).
- 3.2. Students should not use any electronic device on school grounds, including recess and transportation, except under the direction of the teacher or per the Bring Your Own Technology (BYOT) procedures. See addendum.
- 3.3. The following consequences apply to all students who choose not to follow Gateway's electronic device use policies.
 - 3.3.1. 1st Offense: Electronic Device is confiscated from the student, placed in the office, and returned to the student at the end of the school day with a warning.
 - 3.3.2. 2nd Offense: Electronic device is returned to the student at the end of the day after the teacher makes contact with a parent or guardian.
 - 3.3.3. 3rd and Subsequent Offense: Electronic device is returned to the parent/guardian. They must come into the school to retrieve the device with each subsequent offense.
- 3.4. If a student is refusing to surrender their device, they will be sent to administration for appropriate discipline and parents will be notified.



3.5. Per Utah Code A§ 76-10-1206 and our Safe School Policy, it is illegal to produce and/or distribute any material that inappropriately portrays a minor. This includes taking or distributing inappropriate pictures or videos of other students regardless of whether it is consensual. Gateway will follow the State of Utah's designated protocol when dealing with matters of illegal production or distribution of material through phone, computer, or other electronic devices. Students in violation of this policy will be subject to administrative actions.

3.6 It is school policy that students and others in the public schools should not be subject to video or audio capture, recording, or transmission of their words or images by any student at a school without express prior notice and explicit consent for the capture, recording or transmission of such words or images. Please refer to our Safe School Policy for more information.

4. Use

4.1. Gateway Academy recognizes the value of computers and other electronic resources to improve student learning and enhance the administration and operation of its schools. To this end, we encourage the responsible use of computers; computer networks, including the Internet; and other electronic resources in support of the mission and goals of Gateway. The Internet is an unregulated and a worldwide vehicle for communication; making information, available to employees and students, impossible to control. Therefore, the Board adopts this policy governing the voluntary use of electronic resources and the Internet in order to provide guidance to individuals and groups obtaining access to these resources on Gateway-owned equipment or through Gateway-affiliated organizations.

4.2. Use of the network for any unlawful purpose is prohibited.

4.3. Use of profanity, obscenity, racist terms, or other language that may be offensive to another user is prohibited.

4.4. Playing games is prohibited unless specifically authorized by a teacher for instructional purposes.

4.5. Establishing network or Internet connections to live communications, including voice and/or video (relay chat), is prohibited unless specifically authorized by the system administrator.

4.5.1. Acceptable Use

4.5.1.1. All use of the Internet must be in support of educational and research objectives consistent with the mission and objectives of Gateway Academy.

4.5.1.2. Proper codes of conduct in electronic communication must be used. In newsgroups, giving out personal information is inappropriate. When using e-mail, extreme caution must always be taken in revealing any information of a personal nature.



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- 4.5.1.3. Network accounts are to be used only by the authorized owner of the account for the authorized purpose.
 - 4.5.1.4. All communications and information accessible via the network should not be assumed to be private property.
 - 4.5.1.5. Subscriptions to mailing lists and bulletin boards must be reported to the system administrator. Prior approval for such subscriptions is required for employees and students.
 - 4.5.1.6. Mailing list subscriptions will be monitored and maintained, and files will be deleted from the personal mail directories to avoid excessive use of file server hard-disk space.
 - 4.5.1.7. Exhibit exemplary behavior on the network as a representative of your school and community. Be polite!
 - 4.5.1.8. From time to time, Administration will make determinations on whether specific uses of the network are consistent with the acceptable use practice.

4.5.2. Unacceptable Use

- 4.5.2.1. Giving out personal information about another person, including home address and phone number, is strictly prohibited.
- 4.5.2.2. Any use of the network for commercial or for-profit purposes is prohibited.
- 4.5.2.3. Excessive use of the network for personal business shall be cause for disciplinary action.
- 4.5.2.4. Any use of the network for product advertisement or political lobbying is prohibited.
- 4.5.2.5. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the network.
- 4.5.2.6. No use of the network shall serve to disrupt the use of the network by others. Hardware and/or software shall not be destroyed, modified, or abused in any way.
- 4.5.2.7. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.
- 4.5.2.8. Hate mail, chain letters, harassment, discriminatory remarks, and other antisocial behaviors are prohibited on the network.
- 4.5.2.9. The unauthorized installation of any software, including shareware and freeware, for use on Gateway's computers is prohibited.
- 4.5.2.10. Use of the network to access or process pornographic material, inappropriate text files (as determined by the system administrator and/or building Administrator), or files dangerous to the integrity of the local area network is prohibited.
- 4.5.2.11. The Gateway network may not be used for downloading entertainment software or other files not related to the mission and objectives of Gateway for transfer to a user's



home computer, personal computer, or other media. This prohibition pertains to freeware, shareware, copyrighted commercial and non-commercial software, and all other forms of software and files not directly related to the instructional and administrative purposes of Gateway.

- 4.5.2.12. Downloading, copying, otherwise duplicating, and/or distributing copyrighted materials without the specific written permission of the copyright owner is prohibited, except that duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of the United States Copyright Law (Title 17, USC).

5. Gateway Rights and Responsibilities

- 5.1. It is the policy of Gateway Academy to maintain an environment that promotes ethical and responsible conduct in all online network activities by employees and students. It shall be a violation of this policy for any employee, student, or other individuals to engage in any activity that does not conform to the established purpose and general rules and policies of the network. Within this general policy, we recognize its legal and ethical obligation to protect the well-being of students in its charge. To this end, Gateway retains the following rights and recognizes the following obligations:

5.1.1. Rights & Obligations

- 5.1.1.1. To log network use and to monitor fileserver space utilization by users, and assume no responsibility or liability for files deleted due to violation of fileserver space allotments.
- 5.1.1.2. To remove a user account on the network.
- 5.1.1.3. To monitor the use of online activities. This may include real-time monitoring of network activity and/or maintaining a log of Internet activity for later review.
- 5.1.1.4. To provide internal and external controls as appropriate and feasible. Such controls shall include the right to determine who will have access to Gateway-owned equipment and, specifically, to exclude those who do not abide by our acceptable use policy or other policies governing the use of school facilities, equipment, and materials. Gateway reserves the right to restrict online destinations through software or other means.
- 5.1.1.5. To provide guidelines and make reasonable efforts to train employees and students in acceptable use and policies governing online communications.

5.1.2. Gateway Employee Responsibilities

- 5.1.2.1. Employees who supervise students, control electronic equipment, or otherwise have occasion to observe student use of said equipment online shall make reasonable efforts to monitor the use of this equipment to assure that it conforms to the mission and goals.



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- 5.1.2.2. Employees should make reasonable efforts to become familiar with the Internet and its use so that effective monitoring, instruction, and assistance may be achieved.

5.1.3. User Responsibilities

- 5.1.3.1. Use of the electronic media provided by Gateway is a privilege that offers a wealth of information and resources for research. Where it is available, this resource is offered to employees, students, and other patrons at no cost. In order to maintain the privilege, users agree to learn and comply with all of the provisions of this policy.

6. Disclaimer

- 6.1. Gateway cannot be held accountable for the information that is retrieved via the network.
- 6.2. Pursuant to the Electronic Communications Privacy Act of 1986, notice is hereby given that there are no facilities provided by this system for sending or receiving private or confidential electronic communications. System administrators have access to all mail and will monitor messages. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.
- 6.3. Gateway will not be responsible for any damages you may suffer, including loss of data resulting from delays, non-deliveries, or service interruptions caused by our own negligence or your errors or omissions. Use of any information obtained is at your own risk.
- 6.4. Gateway makes no warranties (expressed or implied) with respect to:
- 6.4.1. the content of any advice or information received by a user, or any costs or charges incurred because of seeing or accepting any information; and
- 6.4.2. any costs, liability, or damages caused by the way the user chooses to use his or her access to the network.
- 6.5. No expectation of privacy applies to all network usage on the school's networks.
- 6.6. Gateway reserves the right to change its policies and rules at any time.

7. Agreements

- 7.1. User Agreement (to be agreed to and acknowledged by all student users).
- 7.1.1. I have read, understand, and will abide by the above Electronic Device and Acceptable Use Policy when using computers and other electronic resources owned, leased, or operated by Gateway Academy. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be initiated.



7.2. Parent/Guardian Agreement (to be agreed to and acknowledged by all parents/guardians of all student users)

7.2.1. As a parent/guardian, I have read the Electronic Device and Acceptable Use Policy. I understand that this access is designed for educational purposes. Gateway has taken reasonable steps to control access to the Internet but cannot guarantee that all controversial information will be inaccessible to student users. I agree that I will not hold Gateway responsible for materials acquired on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission for my student to use network resources, including the Internet, that are available through Gateway.

8. Student and Parent/Guardian Liability

8.1. Students (and parents/guardians) are liable for Gateway equipment (including computers) assigned to the student or that the student takes off campus or out of the building. Students (and parents/guardians) will be financially responsible to replace or repair equipment that is stolen, lost, or damaged while in students' care, subject to the following exceptions:

8.1.1. damage occurs because of normal wear or from appropriate use during the regular tasks associated with student learning;

8.1.2. damage or loss is caused by negligence on the part of Gateway Academy;
or

8.1.3. damage or loss occurs from events outside students' (and parents/guardians') control

8.2. In the event of theft by a third party outside the control of a student (and parents/guardians), the student (and parents/guardians) shall replace the equipment with any awarded insurance claim.

8.3. The student (and parents/guardians) is responsible for up to the first five hundred dollars (\$500) or fifty percent (50%), whichever is greater, of the cost to repair or replace damaged or lost equipment resulting from each incident of damage or loss, except:

8.3.1. If damage is caused by a third party to whom the student permitted access to or use of equipment, then the student (and parents/guardians) shall be financially responsible for the full cost of replacing the damaged device.

8.3.2. If damage is caused by the student's gross negligence or malicious conduct, then then the student (and parents/guardians) shall be financially responsible for the full cost of replacing the damaged device.

8.4. Cost for replacement or repair will equal a reasonable bid from a reputable third party that meets the needs of Gateway, all as determined by Gateway. Gateway will arrange and pay for replacement or repair, and the student (and parents/guardians) will reimburse according to the student's responsibility outlined above.



- 8.5. Reimbursement can be in one lump sum within thirty (30) days of repair or replacement, or by setting up a payment plan which is agreed upon by Gateway and the parents/guardians of the student.

9. **Electronic Mail Guidelines**

- 9.1. Gateway provides electronic mail to students to enable them to communicate effectively and efficiently with one another for the purpose of educational needs.
- 9.2. Please note the following:
 - 9.2.1. All electronic mail activity is monitored and logged.
 - 9.2.2. All electronic mail in the organization is scanned for viruses.
 - 9.2.3. All the content of electronic mail is scanned for offensive material.
 - 9.2.4. If you are in any doubt about an issue affecting the use of electronic mail, you should consult IT.

10. **Enforcement**

- 10.1. Any student found to have violated this policy may be subject to disciplinary action and loss of network privileges.

11. **Children's Internet Protection Act Certifications**

11.1. A school or library that receives support for internet access, internet service, or internal connections services under the Federal universal service support mechanism for schools and libraries, or internet access or internet service through the Emergency Connectivity Fund, must make certifications each funding year

11.2. Emergency Connectivity Fund applicants that have not already certified their CIPA compliance for an E-Rate application for the relevant funding year will be required to certify

11.3. A school or library that knowingly fails to submit certifications as required by this section shall not be eligible for support through the Emergency Connectivity Fund until such certifications are submitted

11.4. A school or library that knowingly fails to comply with the certifications required by this section must reimburse any funds and support received under the Emergency Connectivity Fund for the period in which there was noncompliance.

Board Reviewed and Approved

Gateway Preparatory Academy Student/Parent Policy for use of a Privately-Owned Electronic Device

Gateway Preparatory Academy (GPA) provides electronic devices to students at a 1:1 ratio – one device for one student – in grades 4th through 8th while students are at school. Gateway Preparatory Academy expects students to use Gateway-owned electronic devices for all academic work while at school.

Students will not bring personal electronic devices to school for use during the day. Personal devices are often a distraction in the learning environment. However, Gateway Preparatory Academy will allow students to use privately owned electronic devices to access the GPA wireless network at the teacher's request under unusual circumstances. This may include, failure to maintain an 1:1 ratio of student to technology, special projects, work in different environments, i.e. playground, outside. Personal devices are only allowed with teacher permission. This wireless access provided to the devices is designed to enhance our student's educational experience and outcomes. Connecting to the GPA Wi-Fi network with personal devices is a privilege, not a right, and it is NOT a requirement for students in GPA. Permission to bring and use privately owned devices is contingent upon adherence to GPA guidelines. If a privately owned device is used by a student to disrupt the educational environment, in the sole opinion of GPA, that student's privileges may be limited or revoked per the Electronic Device and Acceptable Use Policy.

General Rules

1. As appropriate any GPA student may use a privately-owned electronic "Internet ready" device on the GPA wireless network by completing and submitting the attached BYOT Policy Agreement to his/her mentor teacher. For each student, the appropriateness of granting this privilege, shall be the sole decision of the student's teacher and/or educational team and the school administration.
2. Parents will be notified when students are allowed to bring privately-owned electronic devices for use at school.
3. The use of the privately-owned electronic device is solely limited to support and enhance instructional activities currently occurring in the classroom environment contingent on teacher permission. Such devices may not be used in the hallways, lunchroom or playground.
4. Recognizing that all such devices may not be appropriate for instructional situations, personal electronic devices will be considered for classroom use if they are mobile and have the capability of browsing the Internet. These items include, but are not limited to: laptops, netbooks, tablets, cell phones, e-readers and handheld gaming devices. The final determination of devices that are appropriate to connect to the GPA network rests with the school administration.
5. Students are prohibited from accessing the Internet at school using private 3G or 4G subscriptions through their own Internet Service Provider.

6. Connecting a privately-owned electronic device may not be successful if the technical specifications for wireless protocol are not met. Devices must use 802.11g or 802.11n Wi-Fi connectivity only to access the district's wireless network.
7. No privately-owned electronic device may be attached to any GPA network if a signed Computer Use Policy form and BYOT policy form are not on file in the GPA student information system.
8. All information related to the privately-owned electronic device(s) that is requested by this form will be submitted by the student prior to accessing the network.
9. No student shall establish a wireless ad-hoc or peer-to-peer network using his/her electronic device or any other wireless device while on school grounds. This includes, but is not limited to using a privately-owned electronic device as a cabled or wireless hotspot. Example: Using a personal device as a server so that students can play an online game; e.g. Battlefield Heroes, Warflow.
10. No privately-owned electronic device should ever be connected by cable to the GPA network. Network access is provided via Wi-Fi / wireless connection only. No one is allowed to connect a privately-owned electronic device to the network by an Ethernet cable plugged into a data jack in the school. Violation of this term will result in disciplinary action and revocation of access to the network.
11. Teacher permission is necessary for all student use of a privately-owned electronic device during each instance of classroom instruction or class study period.
12. Voice, video, and image capture applications may only be used with prior written teacher permission and for specific instructional purpose(s).
13. The teacher may request at any time that the privately-owned electronic device be turned off and put away. Failure to do so may result in disciplinary action and revocation of access to the network. See GPA's Student Computer Use Policy.
14. Sound should be muted unless the teacher grants permission for use of sound associated with the instructional activities.
15. The privately-owned electronic device owner is the only person allowed to use the device.
16. No student shall provide another student or individual with logon credentials. In the event that individually unique logon credentials are provided, no student shall use another student's or individual's logon credentials.
17. No student shall knowingly attempt to gain access to any computer, computer system, computer network, information storage media, or peripheral equipment (printers, scanners, etc.) without the consent of authorized school personnel.
18. No school-owned academic or productivity software can be installed on personal devices.
19. No student shall use any computer or device to illegally collect any electronic data or disrupt networking services. Students may not engage in any malicious use, disruption or harm to the school network, Internet services, learning environment or any other electronic device owned by the school, any school personnel and/or student.
20. Students may not attempt to use any software, utilities or other means to access Internet sites or content blocked by school internet filters.
21. Under the provisions of the BYOT program, parents who choose to allow students to use their own technology and students who bring personal technology do so knowing that it will diminish

their expectation of privacy regarding their personal electronic device while at school. The school reserves the right to search a privately-owned electronic device in accordance with applicable laws and policies if there is reasonable suspicion that the student has violated GPA policies, administrative procedures, school rules, or engaged in other misconduct while using the device.

22. Devices are brought to school at the students' and parents' own risk. In the unlikely event that a privately-owned device is lost, stolen or damaged, GPA is not responsible for any financial or data loss.

Consequences of General Use

Violation of school policies, local, state and/or federal laws while using a personal electronic device on the GPA wireless network will result in appropriate disciplinary and/or legal action as specified in the Student Handbook and Conduct Code, School Board policy as well as by local, state and/or federal law.

Privately Owned Electronic Device Security Risks

Laptops and other portable electronic devices are vulnerable to loss and theft. GPA recommends such devices should be engraved or otherwise permanently marked with owner information. Students and parents who choose to allow their children to bring privately owned electronic devices on school property with permission must assume total responsibility for these devices and be aware of all risks. If a privately-owned electronic device is stolen, this must be reported to an administrator immediately. Per GPA policy, the school will not accept responsibility for loss, damage, theft, or non-working personal property. Laptops and all other personal electronic devices that are lost, stolen, or damaged are the responsibility of the student and their parents or guardians. School personnel cannot and will not attempt to repair, correct, troubleshoot, or be responsible for malfunctioning personal hardware or software.

GPA reserves the right to examine the privately-owned electronic device and search its contents if there is reason to believe that school policies or local, state and/or federal laws have been violated. In the event that a student believes that his/her password has been compromised, he/she should immediately reset his/her password using a school computer.

Board reviewed and approved:

May 9th, 2019



Gateway Preparatory Academy Student/Parent Policy Form for use of a Privately Owned Electronic Device

Student Name _____ Student ID # _____ Grade: _____

Privately Owned Electronic Device Information:

Brand Name/Model:
Serial Number:
Virus Software Installed if applicable:

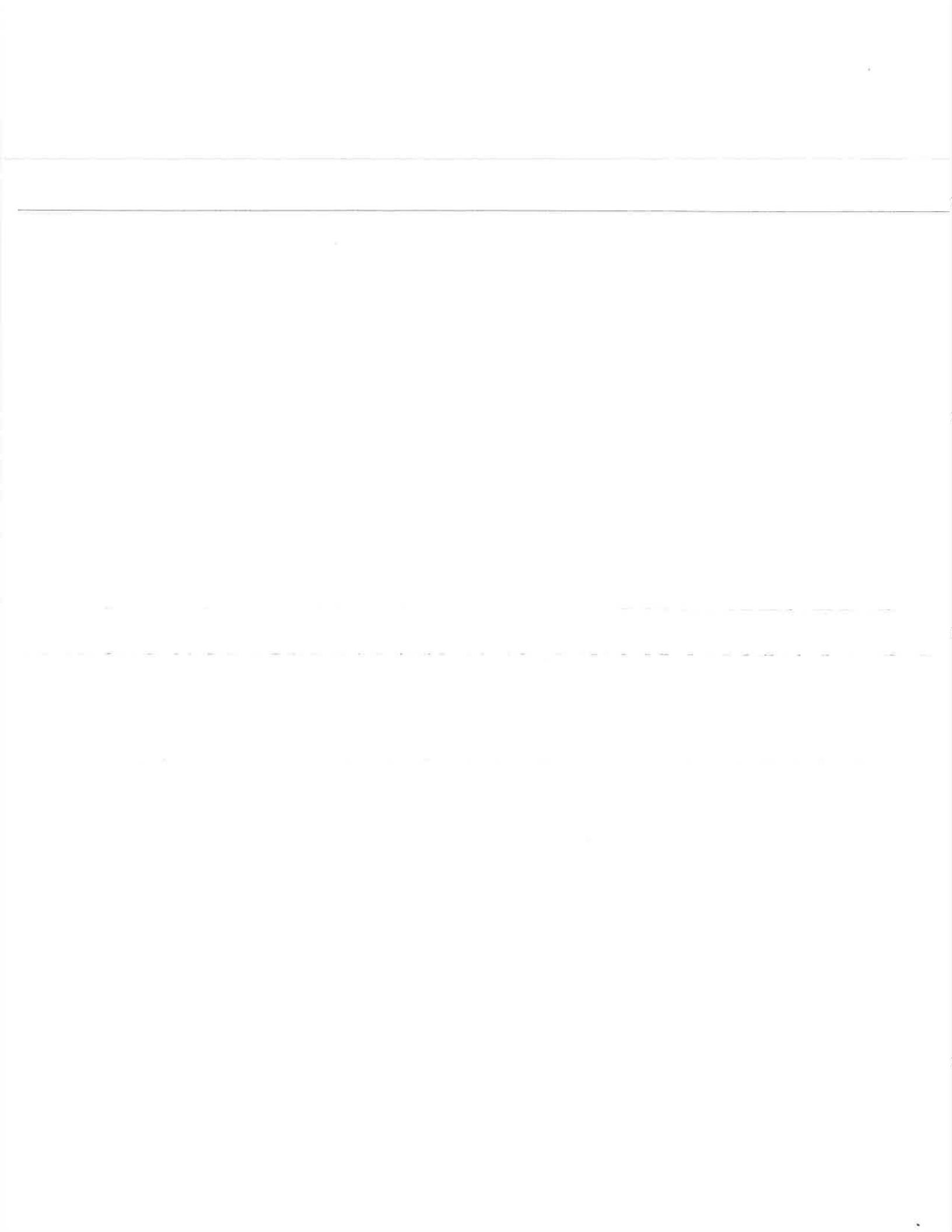
Parent and Student Agreement

- I/we have read the GPA BYOT Policy Agreement concerning the use and connection of privately owned electronic devices to the GPA wireless network and understand and agree to the terms and conditions herein. I/we understand that this policy form and the privilege to use privately owned electronic devices in school can be revoked at any time.
- I/we understand that assignments and projects may be posted to teacher-approved blogs, Google Docs, Summit Learning, and other Web 2.0 hosting sites. This may include personally identifiable information that may be classified as an educational record under FERPA (Family Education Records and Privacy Act).
- I/we have signed and returned the Electronic Device and Acceptable Use Policy for the student indicated below.
- I/we understand that violation of these provisions may result in the confiscation of a personal electronic device by the school administration, any other designated school district representative, or local law enforcement and that legal action may occur according to law.
- I/we understand that we are responsible for compensating the school for any losses, costs or damages incurred due to violations of GPA Board policies/procedures and school rules by the student in conjunction with the use of his/her personal electronic device, including the cost of investigating such violations.
- I/we give permission for my student, (please print name) _____ to use the personal electronic device(s) listed above on the wireless network at Gateway Preparatory Academy.

Parent Signature _____ Date _____

I understand the above rules and policy for connecting a personal electronic device to the wireless network at Gateway Preparatory Academy and I agree to follow the rules outlined.

Student Signature _____ Date _____





Assessment Policy

1. Purpose

- 1.1. The purpose of this policy is to provide directives for Gateway Academy regarding the assessment of students.
- 1.2. The Board of Directors (Board) authorizes Gateway Academy Administration to develop appropriate guidelines, procedures, protocols, and processes for this policy.
- 1.3. The purpose of this policy is to provide an orderly and manageable administrative process for public schools to include Utah private school students and home school students who are Utah residents, and Utah students attending BIE schools to participate in statewide assessments if they so desire in accordance with R277-604, Private School, Home School, and Bureau of Indian Education Student Participation in Public School Achievement Tests
- 1.4. This policy assigns responsibilities and procedures for the administration of statewide assessments, as required by state and federal law, and follows R277-404, Requirements for Assessments of Student Achievement.

2. Purpose of Assessment

- 2.1. Assessment in its various forms is a critical component of the educational journey. Ongoing formal and informal assessments will allow us to teach critical thinking skills and encourage student academic achievement and success.
- 2.2. Assessment provides students with opportunities to determine the degree to which they have mastered content knowledge and skills and to reflect on their progress, allowing for self-evaluation of strengths and areas for improvement in each subject area.
- 2.3. Assessment also allows teachers to determine the degree to which students have mastered content knowledge and skills, revise their curriculum and instruction to meet student needs, and reflect on their own knowledge and skills, strengthening one's professional practice.

3. Types of Assessment

3.1. **Formative Assessment**

- 3.1.1. The purpose of formative assessment is to drive teacher instruction and provide students with feedback so that students can improve. The students come to the classroom with prior knowledge of different subjects and life experiences, and teachers must access this knowledge to determine what the students know and what they need to work on.
- 3.1.2. Formative assessment can be used to determine the baseline of the class to inform the instructional needs.
- 3.1.3. Formative assessments can be used throughout the unit to allow teachers to see what the students have learned and to see if the instructional methods have been effective. Feedback needs to be given to students quickly and directly so students know where they stand in their knowledge and skills.

3.2. **Summative Assessment**

- 3.2.1. The purpose of summative assessment is to evaluate student learning skills and knowledge within a particular period of time. It shows the level of skills that students have acquired throughout a unit of work.
- 3.2.2. It summarizes a student's knowledge and skills based on the desired objectives of the particular unit of work, based on Utah State Standards.



3.3. Diagnostic Assessment

- 3.3.1. The purpose of a diagnostic assessment is to measure a student's growth against a set of standards or objectives.
- 3.3.2. Gateway Academy administers common diagnostic testing to its students three times a year (Fall, Winter, and Spring) in math and language arts to assess students' understanding against the standards and objectives outlined in the scope and sequence.

3.4. End of Level Testing

- 3.4.1. In accordance with Utah State Board of Education regulations, all students also participate in statewide end-of-level testing. To show growth and compare knowledge across the country, our state and federal government mandates these tests.
- 3.4.2. Grades 3-8 participate in these testing procedures and are questioned on items under language arts and math, and grades 4-8 are also tested on their science skills.
- 3.4.3. These assessments are once per year and generally take two hours to complete.
- 3.4.4. The data gathered from these tests are used to help our teachers analyze their own teaching practice and refine it for the next year.
- 3.4.5. These comprehensive tests evaluate the knowledge gained from teaching the state's core curriculum guide.
- 3.4.6. The teachers use the core curriculum to help students reach standards at each age level.
- 3.4.7. The state core guides the curriculum of the school.

4. Students with Special Needs

- 4.1. There are students with special learning needs who may be on an Individualized Education Program (IEP) or may need ELL services. These students may require accommodations or modifications.
- 4.2. Assessment will be adapted or modified for these students based on their individual needs, with consultation among the teacher(s), case manager, and parents.

5. Recording Assessments

- 5.1. Gateway Academy has four reporting periods each year.
 - 5.1.1. Each quarter is approximately 45 days long.
 - 5.1.2. Middle School students are evaluated on each subject area: English Language Arts (ELA), Mathematics, Science, Social Studies, Arts, Physical Education and Health, and Design/Technology.
 - 5.1.3. Elementary students are evaluated in Work Habits, Math, Language Arts, and Cultural Enrichment.

6. Communication of Assessments

- 6.1. There are many different types of ways that assessment data is communicated to parents/guardians.
- 6.2. We use a variety of other manners to communicate data to students and parents/guardians, including, but not limited to, conferences, emails, and phone calls. .
- 6.3. The main source of communication to Middle School parents/guardians about assessment scores is currently through Aspire and Summit Learning.
- 6.4.

The timetable for reporting is as follows

October	Term 1 Report Card and Parent Teacher Conferences
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January	Term 2 Report Card
March	Term 3 Report Card and Parent Teacher Conferences
May	Term 4 Report Card

7. Home School Students

- 7.1. A home school student who is a Utah resident, as defined under Section 53G-6-302, may participate in statewide assessments as provided in this rule.
- 7.2. A home school student may participate in statewide assessments only if the student has satisfied the homeschooling requirements of Section 53G-6-204.
- 7.3. A home school student who desires to participate in statewide assessments may participate in an LEA convenient to the student’s circumstances.
- 7.4. A home-school student or parent may request the following from the LEA in which the home-school student is participating in statewide assessments:
 - 7.4.1. an annual schedule of statewide assessments dates;
 - 7.4.2. the locations at which home school students may be tested; and
 - 7.4.3. written policies for home school student participation.
- 7.5. Gateway Academy:
 - 7.5.1. may not require a home school student to pay a fee that is not charged to traditional students;
 - 7.5.2. shall include notice to home school students or parents of any required parent or adult participation; and
 - 7.5.3. shall include reasonable timelines for home school requests for participation and LEA response.

8. Incorporation of Standard Test Administration and Testing Ethics

- 8.1. Gateway Academy incorporates reference of the Standard Test Administration and Testing Ethics Policy, which establishes:
 - 8.1.1. guidelines, timelines, and procedures;
 - 8.1.2. required procedures for completing an assessment and providing assessment results;
 - 8.1.3. unethical practices;
 - 8.1.4. accountability for ethical test administration;
 - 8.1.5. procedures related to testing ethics violations.

