

March 8th , 2023

MINUTES-EMERY TOWN COUNCIL MEETING

Members present: Jack Funk, Mike Christensen, Kim Hansen, & Patrick Sundstrom

Members excused: Lindsay Wilson-Edwards

Others in Attendance: Liberty Mason, Jennee Mangum, AnnaLisa Johnson

1. Call to Order-meeting was called to order at 7:07 pm
2. Pledge of Allegiance lead by Mayor Jack Funk
3. Approve Minutes- February 8th 2023 there was a malfunction of the recorder. Sundstrom makes a motion to table the minutes, Hansen seconds the motion. Ayes: unanimous. The minutes were tabled until April council meeting.
4. Invoice Report-Jennee lets the council know that due to the early date of the council meeting she has in all the invoices she has received thus far and there will be a few added when they come in. Sundstrom makes a motion to pay the bills. Edwards seconds the motion. Ayes: unanimous.
5. Fire Department- Chief's Report (excused)
6. AnnaLisa Johnson
 - 6.1 Collecting on delinquent bills6.1 Collection of delinquent bills; AnnaLisa talks to the council about delinquent accounts. The first report was figured at the rate the person was paying on it the balance would take 54 years to pay it off. She tells the council the bill is \$98.03 a month and they are only at this time paying \$100 a month which makes \$1.97 a month toward their high bill. Christensen asks "at what point do we shut it off?" Sundstrom asks why the person in question is being charge such a high rate and is answered that they are not in city limits so the rate is higher than those in city limits. Christensen questions the fairness of letting them get away with not paying more towards their overage when someone else's might be shut off for non-payment. Edwards states that there needs to be a better agreement that a greater amount is being towards the balance. AnnaLisa lets the council know that most of the others on the list have paid or have agreed to pay a large amount toward paying off their balance. Christensen asks what a solution might be other than shutting the water off. Mayor Funk tells the council he will talk with the person in question and let them know they need to come up with a more substantial amount and if that doesn't work it will have to be shut off. There is further discussion about the other people on the list. There were some names on the list of people who no longer live in town and we are unable to get a new address for them. Sundstrom tells the council that this is the reason they changed the policy so that the water bill is kept in the land owner's name. There was a discussion about sending

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the accounts to a collection agency. Christensen brings the focus to the first account and asks how it affects others if nothing is done to resolve the matter. Edwards tells the council that the original agreement was that the party in question were to make their regular payment of \$ 98.03 plus the \$100 to make an effort to get the bill paid down. Funk says he will address it in person the following day to get it on a regular schedule and if that doesn't work it will have to be shut off. Hansen says she will get Annie contact information for a collection agency for the other accounts.

7. Jennee Mangum

7.1 Emery Books- Jennee lets the councils know that there has been a ton of interest in the tow history books. She asks the council about getting mare of them printed. There is a discussion of when they were last published. The last time they were printed was in 1981. Jennee tells the council that there have been suggestions of getting them updated. Sundstrom makes a suggestion that we find someone that was on the council back when they were last purchased and get another run of them. Edwards says she will look into it. There is further discussion how to go about it. Edwards will follow up on it.

7.2 Policies and procedures- Jennee tells the council that while doing reports that there are a lot of policies and procedures that either don't exist or really outdated. She lets the council know that in doing the risk assessment she found that the town is at very, very high risk. Liberty was in the meeting and tells the council that she believed there were policies and procedures when she worked for the town that got adopted in. Edwards backs up her statements. Jennee lets them know that there were some really good ones that were not signed. Jennee lets the council know that some of the policies she couldn't find was; conflict of interest, ethical behavior, reporting fraud and abuse, travel, computer security, are all employees and elected officials required to annually in writing commit to abide by the statement of ethical behavior. Sundstrom says that an ethics pledge needs to be drawn up for all to sign. He says he has never had to do one for the town but for the first time this year they had to do one for the district. Jennee lets the council know that one of the other question was Does the town promote a fraud hotline and she states that she didn't know if there was such a thing. Liberty mentions that when Amy Sundstrom was in office she said that the fraud hotline was that the person could call the mayor or the office. There is a discussion that as a small town this works as a fraud hotline. Jennee then asks about an internal audit function. The response was that when it is gone over in town council or when Kim signs the papers it works as an internal audit. Edwards says that Jennee should make a list of the policies and procedures that need to be looked at or changed and that they can be discussed in the next meeting. Jennee points out that the list of things she gave them

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and were being discussed is the list. Sundstrom points out that when a council member make the other of office , that is an ethics pledge. Sundstrom suggests that if a pledge is needed each year Jennee should contact Dianne at the district and get a copy of their pledge for a reference. Suggestions are made that Ferron and Castle Dale offices may be able to help with it.

7.3 Charge account concerns- Jennee lets the council know that there have been charges at Stewarts for pop and other unnecessary food items. She lets them know that it's all coming from one department that doesn't have any funds left in their budget. Christensen asks who is doing it. He is told that it is the fire department. Christensen asks about the frequency and dollar amount of these purchases. There is a discussion about what kinds of things are appropriate to charge. Batteries and the like are necessary but pop and candy and the like are not. There is further discussion about it being when there is a training or something similar. Edwards says that she can see buying Gatorades and waters to have on hand when they have calls but doesn't see the necessity of providing refreshment for every meeting. Funk says it's for when they have people from outside the town come in for trainings and that Kim has helped them get hotdogs and stuff like that in the past. He says that maybe there needs to be a change in that ability. There is a discussion about whether there needs to be an open charge account or not. Kim said that any time there is an open charge account you're asking for trouble. She said it's hard to control because by the time the bill id received the damage is done. Funk purposes that the account be shut down. Edwards makes the point that the other charge accounts that the maintenance uses are very well managed and a managed charge account is not an issue. Christensen comments that the difference in the two is maintenance is getting sprinkler heads and stuff like that the town needs. Hansen asks how Funk wants to call Stewarts and close down the account or if he would like her to take care of it. Christensen agrees that closing the account is the best solution. Jennee provides a sample what is being charged. Funk says he will close the account.

8. Councilperson Lindsay Wilson-Edwards

8.1 Emery Town Heritage Council/Pioneer Church Update-none

9. Councilperson Patrick Sundstrom

9.1 Animal Control-none

9.2 CVSSD-Sundstrom tells the council that at the last CVSSD meeting they went over the cost for the chip seal and such and the inflation has pushed the cost up so much there is only enough money to do one town and the usual is to do two towns. So they are considering approaching the commissioners to have them ask the towns to contribute more B&C road money. He then tells the council there is still no money for the irrigation meters. He makes the

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comment that the town send a letter to the district telling them our position on metering the irrigation and how it is not something that would be good for the town and we aren't going to do it.

10. Councilperson Mike Christensen

10.1 Planning and Zoning- Christensen lets the council know that he went to the county and took them the papers and the plat map for his building. The county informed him that they don't issue permits for that kind of building. He lets the council know that he will be building a storage shed on his land. It's a metal building with no power or water. The contractors have started.

11. Councilperson Kim Hansen

11.1 Liability for the gym.- Hansen suggest that the council come up with some sort of release of liability for the gym. There was a discussion about the town already having a release of liability for on hand. Sundstrom makes a suggestion that something also being posted on the wall saying the town is not liable for any injury that occurs while in use of the gym. Funk suggests that it may be a good idea to have surveillance cameras in there as well. Hansen says she will get with Jennee to get a correct form and email them to the council for next month.

11.2 Budget Review/questions & concerns-postponed

11.3 Pioneer Day Celebration- Hansen asks if they want her to be in charge of pioneers days again or if they want someone else to be appointed. It is decided she will be in charge and ask for help from whomever wants to help. Jennee will put it in the ECHO and also on the Face book page. Hansen lets the council know that there is going to be a car show and they will be at the rest area and close the road in front of the Community Center.

12. Mayor Jack Funk

12.1 Mayor's Report- Funk went to the commissioner meeting and shared with the council the topics that affect the town. The commissioners want to do a county wide animal control and he told them that Emery doesn't have the same issues as some of the other towns in the county. Sundstrom lets the council know that there is a new policy. Funk asked Jennee and Annie to find the ordinance so that he can send it in to show we do not need to be in with the county on this issue. The county is wanting Emery to pay \$500 a month for the service that an animal control officer that would be doing the work. It is agreed that Emery does not need help in this matter. Funk then tells the council that there needs to be a change in how the EMS. He tells them that there is a board that approved the money and the hours go through the special service district. The State says that they can only do so many hours and the EMS is running out of hours and this makes it so we are unable to man the ambulances in the garage so if we streamline everything through the special service district we can have the hours and won't lose volunteers. The county wants the mayors to be on that special service district. Tourism was another subject that was addressed. Funk told them that we are not opposed to

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having people come in to enjoy what we have to offer but he wouldn't want us to become another Moab. A discussion ensues about what it would look like if we were to advertised tourism. The commissioners said they will send out a survey to see how people feel about it.

12.2 Key fobs for the gym- Funk says we need to do key fobs so we can see who is coming and going because it's by connected to the post office and it's a liability. There was a discussion about the need and it was agreed upon that we need to get a bid and get those done before it can be offered for use. Christensen asks how we go about it and it is decided that there is a need for some type of security. He asks about where the funding for this comes from. This will be discussed in a future meeting after the bids are gathered.

12.3 Review community center pricing- not discussed

13. Open Agenda

13.1 Old Business-none

13.2 New Business-none

14. Adjournment- Sundstrom makes a motion for adjournment, Edwards seconds the motion and meeting is adjourned at 8:00pm.