



Governing Board Meeting

May 11, 2023

1228 West 2185 South, Woods Cross, UT 84087

MINUTES

ROLL CALL AND WELCOME

Al Pranno called the meeting to order at 7:09 PM.

Board Members Present: Al Pranno, Jim Collings, David Ray, Anna Mark

Board Members Excused: Lee Peterson, Alisha Johnson

Others Present: Brandie Evans, Priscilla Stringfellow, Platte Nielson, Kara Finley, Kim McVey, Roger Simpson, Shalon Brierley

PUBLIC COMMENT

- No public comment.

CONSENT AGENDA

- **April 13, 2023 Board Meeting and Closed Session Minutes**
Jim Collings made a motion to approve the April 13, 2023 Board Meeting and Closed Session Minutes; Anna Mark seconded. Motion passed. Al Pranno: Abstain; Jim Collings: Aye; David Ray: Aye; Anna Mark: Aye.

COMMITTEE REPORTS

- **Audit Committee**
No updates from the audit committee.
- **Policy and Governance Committee**
 - **Dropout Prevention and Recovery Policy**
The policy was reviewed, and a minor update was made to have it be “consulting with student(s) and parent or guardian”.
 - **Donations and Fundraising Policy Review**
The committee and administration have reviewed the policy and no changes are recommended.
 - **Electronic Resources Policy Renewal**
The policy needs to be reviewed and renewed annually by the board and no changes are recommended at this time. The process for policy review was completed.



DISCUSSION & VOTING ITEMS

- **Dropout Prevention and Recovery Policy**

David Ray made a motion to approve the Dropout Prevention and Recovery Policy; Jim Collings seconded. Motion passed. Al Pranno: Aye; Jim Collings: Aye; David Ray: Aye; Anna Mark: Aye.

- **Electronic Resources Policy Renewal**

David Ray made a motion to renew the Electronic Resources Policy; Jim Collings seconded. Motion passed. Al Pranno: Aye; Jim Collings: Aye; David Ray: Aye; Anna Mark: Aye.

COMMITTEE REPORTS

- **Executive Committee**

- **Board Member Terms, Officers, and Committee Membership**

Candidates have applied for board membership and committees will conduct interviews. Board member term renewals and elected officers will be on an upcoming board agenda.

- **Communication Update**

There was one communication inquiry recently and it was responded to appropriately.

FINANCIAL REPORT

- **Financial Report Review**

The current financial statements were provided and revenue in relation to expenses were considered. End of year amended budgets are being prepared along with the proposed FY24 budget. A few adjustments have been made to the forecast but is still close to the current budget. Both bond payments have been made for the year and a payment has been made on the assessment.

- **Reconciliations**

The timing of board meetings in relation to monthly budget reports were discussed and the boards looked at setting a meeting schedule for 2023-2024. The board will move meetings for the 2023-2024 school year to be held tentatively on the third Thursday monthly.

DISCUSSION & VOTING ITEMS

- **Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000**

It was clarified the Primary Park and Play invoice has already received board approval. The math curriculum for grades 6-9 needs to be renewed and a committee completed the rubric to be diligent in making sure the curriculum meets requirements.

Jim Collings made a motion to approve the Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000, specifically the CPM Educational Program curriculum five-year renewal expenses and shipping; David Ray seconded. Motion passed. Al Pranno: Aye; Jim Collings: Aye; David Ray: Aye; Anna Mark: Aye.

- **Teacher and Student Success Act (TSSA) Program Plans**

Voting tabled.

- **Mental Health Screening Determination**

The board discussed the implementation of a USBE-approved mental health screening program and if the school should participate. Parent consent would need to be attained before



screening and personnel would need to be trained. Behavior training with personnel is ongoing throughout the school year and terms have been defined for employee documentation purposes. The current behavior monitoring process has the involvement of parents and employees at multiple levels and includes all students.

David Ray made a motion to not participate in the mental health screening for the 2023-2024 school year; Anna Mark seconded. Motion passed. Al Pranno: Aye; Jim Collings: Aye; David Ray: Aye; Anna Mark: Aye.

TRAINING

○ **Utah Open and Public Meetings Act**

The board received training on notice requirements, electronic meetings, records, and closed sessions. The board discussed compliance and holding business transparently.

Business of Administration and Staff

DIRECTOR'S REPORT

○ **Education Report**

Celebrations include field trips, staff appreciation, boys' volleyball, girls' soccer, and the ballroom spring competition.

● **Leadership Opportunities and Professional Development**

The educator's handbook data was reviewed with all staff and the school climate survey has closed.

● **Character Education**

Students learned about school rules and safety and some students have been recognized for following expectations and reminding peers. The junior high talent show was amazing.

● **Academic Excellence**

The school had five students place in the state math competition. The testing windows and where they fall throughout the school year were explained.

○ **Operations Report**

● **Health and Safety**

The school will be completing a threat assessment to help the school determine if additional improvements may be needed.

● **Project Management**

The RFP will be posted, and recommendations will be brought to an upcoming board meeting for vendor selection. The bond funds plan updates were reviewed, and the marquee has been approved by the city. The gym floor replacement will begin in June along with other summer projects. Kirk Blake was commended for his support with the facilities projects.

Marketing will continue throughout the summer and to help build recognition in the community. Anticipated enrollment for next year was provided and the data is going to be tracked year over year moving forward to view trends. All day kindergarten and class sizes were discussed.



CALENDARING

- The next board meeting is scheduled for Thursday, June 8, 2023 at 7:00 PM.
- The 2023-2024 board meeting schedule will be posted as established.

CLOSED MEETING

- *David Ray made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a) to be held at Legacy Preparatory Academy; Anna Mark seconded. Motion passed. Al Pranno: Aye; Jim Collings: Aye; David Ray: Aye; Anna Mark: Aye. Entered closed session at 8:56 PM.*

ADJOURN

- *David Ray made a motion to adjourn the closed session and board meeting; Al Pranno seconded. Motion passed. Al Pranno: Aye; Jim Collings: Aye; David Ray: Aye; Anna Mark: Aye. Meeting adjourned at 9:48 PM.*

DRAFT



Board of Directors Closed Session Statement

Date: May 11, 2023

Location: 1228 West 2185 South; Woods Cross, UT 84087

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Legacy Preparatory Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 11 day of May, 2023.



Al Pranno, Board President