



**Gateway Academy School Board Meeting Agenda**  
**Thursday, May 18th, 2023, 07:00 PM – 9:00 PM**  
**Location: Gateway Academy, Cedar City, UT**

**Mission Statement:** *Our mission is to provide children with an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment.*

Agenda Items	Presenter	Materials/Notes	Time
Call to Order	Brittany Jensen		1 min
Public Comment	Public Attendees		5 min
Consent Calendar	Brittany Jensen	<a href="#">April Minutes</a>	3 min
Exhibit A review	Paul Dail	<a href="#">Exhibit A</a>	5 min
Board Training (Active Governance in High Performing Schools)	Brittany Jensen	<a href="#">Board Training</a>	5 min
Summer Scheduling Availability	Jenna Ayers	Schedule Summer Strategic Planning Meeting (July 27) Virtual Meeting (June 22) 4th Thursdays of the Month	5 min
Academic Projections	Jenna Ayers		10 min
Director's Report	Jenna Ayers	<a href="#">Director's Report</a>	20 min
FY22-23 Final Budget Hearing	Ada Munk	<a href="#">Final Budget</a>	12 min
FY23-24 Original Budget Hearing	Ada Munk	<a href="#">Final Budget</a>	12 min
Finance Report/Audit Committee Quarterly Review	Ada Munk		10 min
School Land Plan Update	Ada Munk		10 min
<b>Action Items:</b>			
Board Elections	Brittany Jensen	<a href="#">Board Oath</a>	5 min
Retirement Plan	Jenna Ayers		
P-Card Approval for Adam Bealer	Jenna Ayers		



Home School or Learner-Validated Assessment Policy	Jenna Ayers	<a href="#">Internet Safety</a>	10 min
Internet Safety Policy			
<b>Executive Session:</b> In accordance with UCA 52-4-205 for one or more of the following purposes: (a) discussion of the character, professional competence, or physical or mental health of an individual; (b) strategy sessions to discuss collective bargaining; (c) strategy sessions to discuss pending or reasonably imminent litigation; (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares	Board Members	Administrative Evaluations	30 min
<b>Action Item from Executive Session</b>			
Safe School Violations			
Administrative Offer Approval			

#### Rules of Procedures:

- All meetings are open to the public and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website, and made available in the main office. The agenda will include the date, time, and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in the preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (parental majority) as well as the school director.
- The chair conducts the meetings, makes assignments, and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a Conflict-of-Interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted, and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

#### Public Comment Procedures:

- Comments are limited to 3 min per individual,
- Personnel matters cannot be addressed during public comment,
- All public comment materials should be shared with the board of directors at least 24 hours in advance,
- The preferred communication method with the board is email: [board@gpacharter.org](mailto:board@gpacharter.org), and
- No board action can be taken on topics addressed during public comment and that are not listed as an action item on the meeting agenda.