



In attendance:

Commissioner Adam Snow
Commissioner Gil Almquist
Commissioner Victor Iverson
John Willis
Councilwoman Natalie Larsen
Shayne Wittwer

Others:

Steven Scott	Carlos Robles
Brittany McMichael	Susana Arias
Milo Hughes	Tani Downing
Janet Montgomery	Segaula Peneku

Call to order: 10:03 am by Commissioner A. Snow.

1) **Consideration** to approve W.C.I.A. minutes: Regular Board Meeting: December 8, 2022

Motion: S. Wittwer

Second: Commissioner G. Almquist

Motion passed unanimously.

2) Financial: presented by Susana Arias

- YTD Ledger- on track
- Preparing for preliminary audit walkthrough

3) Operations: presented by Milo Hughes

- 2022 Project Updates:
 - Door Access System- installed and completed.
 - 3 Rooftop Units- replaced and completed.
 - Screens and AV Projectors- majority completed.
 - Grating Mats at Door Entrances-completed.
 - Upgrade to cooling tower-waiting on the wrap for cooling tower ETA back ordered
 - Replacement of Chiller Phase 2- RFP for design/build expected on February 9th. The most recent bid came in at \$875,000 in 28 weeks build-out.
 - Letter of resignation submitted to WCIA Board by Milo Hughes (34 years of service)

4) Marketing: presented by Janet Montgomery

- 2022 Statistics
 - 2021-2022 Comparison and discussion
- Discussion and **Consideration** to approve recommended Discount Guidelines
 - Recommend that local nonprofit charities room rate at 50%
 - What are the parameters of local nonprofit charities- how are we determining qualifying these discounts without bias?
 - Does this disqualify a discount? What are the opportunity costs?
 - Most of the local? non-profits receive Federal Community Block Grants. What does this mean?

- Definition of criteria is warranted that is narrowly defined.
- Consider the hard cost of what “waive” entails.
- Criteria of what qualifies a non-profit.
- Recommend providing notice that the discount will stop after this.
- Consider the who, what, where, when, and why of offering a discount.
- Justifiable parameters of discount- “hosted:” or “sponsored by:” accompanied by letters from the City or County.
- Create a better presentation of the banquet rate.
- Parameters: competitive marketing advantage requires latitude.
- No guarantee of future discounts once a discount is given.

Motion to approve recommended discounted guidelines subject to attorney approval.

Motion: S. Wittwer

Second: Commissioner V. Iverson

Motion passed unanimously.

B) Consideration of groups requesting a waiver: DOVE center, Building Utah (UT Assoc. of Co. sponsored event)

Motion to approve that charitable groups will be charged the banquet rate, for legacy discounts to expire and adopt banquet rate.

Motion: Councilwoman N. Larsen

Second: J. Willis

Motion passed unanimously.

5) Museum: presented by Janet Montgomery

- 2022 Statistics
 - Comparison of 2021-2022 YTD
- Museum discussion
 - Request a closed meeting after this discussion.
 - Recommendation to have an actual working lease, the 99-year lease has not been found as of this date; drafted documents lean towards not favoring the 99-year lease.
 - What could the space be repurposed to? How can we utilize the space to configure a smaller renovation? What is the better option- what currently exists or nothing?
 - In communication with Troy (Rosenbruch Attorney) could WCIA be considering possible expansion and communicating options with the museum’s direction.

Motion to amend agenda to move to a closed meeting.

Motion: Councilwoman N. Larsen

Second: S. Wittwer

Motion passed unanimously

Adjourned 11:25am