

WALLSBURG TOWN COUNCIL MEETING

April 13, 2023 - 7 pm

MINUTES

1. Call to Order 7:02 PM

- a. Pledge of Allegiance - Completed
- b. Prayer – Scott Larsen
- c. Roll Call – Scott Larsen, Celeni Richins, Clint Allen, Terri Eisel, Alisha O’Driscoll, Excused: Justin Carlile

Hyrum Oaks, Steve Jaques, Jill Ford (Left 7:22PM), Yvonne Thompson (Left 7:22PM), Jonelle Fitzgerald (Left 7:22PM), Barbara Rodriguez (Left 7:22PM), Lucille O’Driscoll (Left 8PM), Jay Hortin (Left 7:50PM)

2. Consent Calendar: Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the April 13, 2023 Town Council Meeting
- b. Minutes of the March 2, 2023 Town Council Meeting

Items stand approved unless otherwise noted. (Nothing to note otherwise).

3. Approve Budget

- a. March Budget and check register
- b. March Budget and check register questions (Terri Eisel) No questions on that, but we do need to discuss the delinquent water bills. (Alisha O’Driscoll) They are ready to be taken around (Celeni Richins) We will discuss during the closed portion. **Motion:** Scott Larsen moves to approve budget and check register for March **Second:** Clint Allen **Vote:** Unanimous

Public Comment (5 minutes): This is the public’s opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly.

(Jill Ford 530 Little Hobble Creek Road) Wondering if a decision has been made about the road vacation between Yvonne Thompson’s property and the cemetery, they are ready to fence.

(Celeni Richins) Talked to Justin Carlile because he couldn’t be here tonight. He was working with Joyce Larsen before she passed away, and that was not finalized before she passed. He’s working on that first and that portion takes priority because there is already graves on it. Go ahead and do your fencing if you need it because he isn’t ready to look at that portion yet.

(Jill Ford) Okay, so are we moving it back 33 feet? Because we aren’t fencing it twice. It will be on your dime next time if you condemn that ground and that fence is moved. We are ready, supplies are coming next week.

(Celeni Richins) Yes. Are you just going to replace the regular fence that’s there? (Jill Ford) Yes, just replace what is there.

(Clint Allen) The fence should go where the existing fence was. (Jill Ford) Our property is 33 feet back until you guys vacate that road. That’s not your property. So that’s why we would like a decision, so we know what to do. (Clint Allen) Currently with the road there, the fence is where it goes. As long as that road stays there, your fence is where it goes. (Jill Ford) Okay, so we’ll be able to access the property from that road then, you’re not going to put a road in there? (Clint Allen) We’re going to keep the right of way, there for now. As long as that right of way is there now, then your fence stays where its at. (Jill Ford) Okay, so we can access our property as well, because it’s a road. (Clint Allen/Celeni Richins) It’s not a road, it’s a right of way. (Jill Ford) its a right of way, okay. So we can still access our property. (Clint Allen) That will probably be worked through and changed in the future, but as of right now that’s where its at. (Jill Ford) Okay (Celeni Richins) So that’s where we’re at. (Jill Ford) Okay, if anything’s different we’ll let you know (Celeni Richins) Same here, thanks Jill.

(Celeni Richins) Calls for any other items to be discussed that are not on the agenda.

No other public comment noted

5. Agenda Items:

a. Wasatch County Health Department – Information and Discussion Only

- i. Jonelle Fitzgerald will present the Health Department’s 2022 annual report.

Barbara Rodriguez is the representative for the Wallsburg area, Jonelle Fitzgerald is the Health Office for Wasatch County.

Jonelle Fitzgerald replaced Randall Probst when he retired during covid. They presented the 2022 annual report on the overall public health needs. Provided brochure, attached.

b. Utah Valley Marathon – Information and Discussion Only

- i. Hyrum Oaks will report on marathon last year and discuss if any changes are needed this year.

Hyrum Oaks came to report that the Utah Valley Marathon is scheduled for the First Saturday in June every year, this is the 17th year, 14th or 15th year. Only changes don't impact Wallsburg, but the runners will change from the highway to the trail before the bottom of the canyon. Porta potties will be brought in June 2nd. This year the race will be June 3rd Starting at Cassiar Ranch. 6am start time, will be out of the valley by 8am. Clean up takes longer. They aim to clean up the valley better than they found it on their way out picking up barricades and the following couple of days. Provided insurance certificate. Asked about fee for this year, special event fee is \$100. Asked if anyone has any questions, no questions noted.

c. Jay Hortin, Tri Ward Activities Committee – Information and Discussion Only

- i. Discuss plans for planning and participating in community wide activities.

Jay Hortin presented that the Bishops of the 3 wards met and would like to put together a 7 member committee: 3 Bishops, 2 from Town Council, 2 Citizens to determine what is done with 24th of July funds (activities, equipment, etc). Clint Allen suggested members of the Town activities committee. Jay Hortin agreed, maybe one from that committee and one from Town board and a couple at large citizens from the valley. Terri Eisel clarified that this is not to plan the 24th of July Celebration, just the financial part of it. Celeni Richins and Terri Eisel will be the representatives from the Town Council. They will think further on the 2 citizens (one from the Town and one from the Valley) and will let Jay Hortin know.

d. Utah Broadband Internet Grant – Information and Discussion Only

- i. Discuss Utah Broadband internet grant for fiber.
ii. Schedule meeting to get the project started.

Scott Larsen reported \$30,000 grant to develop broadband improvement plan. Survey of current internet status needs to be done, as many people as possible to develop statistics and a map. Celeni Richins mentioned putting the link on facebook so everyone can complete it. Scott Larsen is working with Horrocks Engineering to complete the plan and application so we can apply for the next grant to get the installation. Setting up conference call with Scott, Celeni, Alisha, and Horrocks Engineering to discuss what is needed to meet the application deadline and get the word of the survey out there.

Jay Hortin asked about the Town Hall Grant, said Rocky Mountain Power may help to pay for LED upgrades.

e. Issues In Roadways – Information and Discussion Only

- i. Identify and discuss pothole and drainage issues as well as possible solutions.

(Scott Larsen) grant coming to finish main canyon road from the church to the end of town in 2025. As far as residential roads, they are deteriorating. Many of those roads are roto mill and can't be patched. They need to be worked up and rolled down when its hot outside in mid summer. (Clint Allen) there are a few issues I'd like to discuss, the big pothole by Andersons. Blake Allen brought in loads to fill that and some of the potholes in town. Explained that if drainage issues from roads could be fixed, roads would hold up better. We ought to look at the budget and what is involved with overlaying them again and cleaning up the ditches. (Terri Eisel) We should look into asking the county for assistance because of the impact of trucks going back and forth to new builds and projects outside of the town, using the town roads to get to the county portion of the valley. (Scott Larsen) Will contact Nancy O'Toole for grant opportunities for the roads.

f. Property Code Violation – Information and Discussion Only

- i. Discuss spring cleaning for property code violations with trash, vehicles, junk, etc.

(Celeni Richins) Do we want to bring in a big dumpster and let people dump? (Clint Allen) I think it's a good idea to encourage people to clean up. One at the park, one at the town hall. He will call and get that scheduled for the first weekend in May. (Celeni Richins) Would we want to pair that with a Town cleanup, or is that too much? (Terri Eisel) Mentioned that the firework remnants are all over the park now that the snow has melted. Need to remind them for next year. (Clint Allen) Wanted to talk about some of the yards that have junk that need to be cleaned up. The longer we allow it, the longer it will go on. (Scott Larsen) Noted that it's almost impossible to enforce Town ordinances per the Sheriffs office. We need to meet with the county attorney to discuss what we can and cannot do. (Clint Allen) Maybe we can send notices of potential violations to ask people to make changes, then talk to the attorney from there. (All) Make a list of violators, take around notices in person, go from there. Talk about and drive around at work meeting to issue violation notices.

g. Election Update – Information and Discussion Only

- i. Discuss Election timeline and preparations needed.

(Alisha O’Driscoll) The state has been sending lots of good information. Notice of election is due to be posted by May 1st, Joey Granger Wasatch County clerk is going to review. There are some requirements to post on the website, I’d like to get access to post there too. Also I’d like to get a banner or something made for the Town Hall lawn. Dates to file for candidacy are June 1st to June 7th during 8am-5pm in person to the clerk. (All) Discussed permanent ballot box option, spots that are open, etc.

6. Department Reports

- a. To discuss continued agenda items, assignments

- i. Buildings (Scott Larsen)

Propane is at 30%, will need to fill before prices go down for the season. Will fill to 50% to get through the last of the cold.

- ii. Roads (Scott Larsen)

Nothing further to note than discussed above

- iii. Cemetery (Justin Carlile)

Excused, will talk to him about the Cemetery Road Vacate that was brought up.

- iv. Park (Terri Eisel)

Justin found a grant for arena/park \$100,000 through Kubota. We put together an application and should know in May.

- v. Water (Clint Allen)

JB Gordon starting soon in the next week or two on the water line from Doyle Grahams up towards Starks Lane. Sunrise engineering is still working on the engineering phase of the new water project, that should be completed this summer.

- vi. Mayor (Celeni Richins)

Jeremy Hales (Wasatch County Emergency Management) is here to help if there are flooding or other needs.

- vii. Clerk (Alisha O’Driscoll)

Homeschool group has had to flip breakers to get power to work a few times this year, just wanted to pass along in case there is a power issue. Ask them to report which rooms are consistently issues and if they are flipped or turned off. Also the planning commission has been meeting and will revise hot button issues in development code first, then go through with a fine tooth comb.

- b. Call for Agenda items for April Work Meeting

Scheduled for April 20th 7:00PM.

Bob Allen/Planning Commission, Property Ordinance Violations, OPMA Training

- c. Call for Agenda items for May Town Council Meeting

Scheduled for May 4th 7:00PM.

Election Update, Property Ordinance Violations, CDBG Water Update, Start Talking About 24th Of July Committee

8. Items Continued To Future Monthly Town Council Meetings

- a. Cemetery Road Vacate

9. Adjourn

Motion: Terri Eisel moved to adjourn **Second:** Scott Larsen **Vote:** Unanimous

Time 8:55PM

CLOSED SESSION held to discuss personnel and/or pending or reasonably imminent litigation.