

Wasatch County Fire Board of Directors Meeting

Tuesday April 11, 2023

The meeting was held at the Wasatch County Administration Building located at 25 N Main, Heber City.

Those in Attendance:

Mark Nelson

Eric Rowland

Steve Farrell

Spencer Parks

Kendall Crittenden

Luke Searle

Karl McMillan

Assistant Chief Jason Provost

Dustin Grabau

Councilman Farrell: Welcome to the Wasatch County Fire District April 11th meeting. We appreciate your time to come here. We need to excuse Chief Hales; he is out of town with family. We will start out with our approval of the minutes for March 14th. Has everyone had a chance to read the minutes?

The minutes of the March 14th board meeting were presented to the board for their review and approval. **A motion was made by Councilman McMillan to approve the minutes of the December 13th fire board meeting. The motion was seconded by Councilman Crittenden and the motion passed all in favor.**

Warrants

Councilman Farrell: We have warrants in the amount of \$570,432.06. I think that we will note that there is a new brush truck chassis involved in that. Is there anything else?

Assistant Chief Provost: Just the wildland equipment that was approved through ARPA.

Councilman Crittenden: So, is there no questions on the warrants? Can we entertain a motion to approve the warrants as presented?

A motion was made by Councilman Crittenden to approve the warrants as presented. The motion was seconded by Councilman Nelson and the motion passed all in favor.

Councilman Crittenden: Do you have a place to park all of this new equipment?

Assistant Chief Provost: Yes, we do right now.

Councilman Crittenden: Because you got rid of that stuff last fall?

Councilman Farrell: We have on the agenda, resolution 23-01 Wasatch County Fire District chief agreement to resolution. Mark or Spencer do you want to lead us though that one? And this is on his contract?

Councilman Nelson: So we have worked for some time back and forth with Dustin and with Chief Hales on this employment agreement and its gone back and forth and been reviewed several times and I think we have it where all of the parties agree and so I would make the motion that we approve this resolution 23-01 approving the fire Chiefs employment agreement.

A motion was made by Councilman Nelson to approve Resolution 23-01 Fire Chiefs Agreement. The motion was seconded by Councilman McMillan and the motion passed.

Councilman Farrell: Now we have the following policy approvals recruitment selection and hiring practices, use of district vehicles, outside training request and tuition reimbursement, return to work and modified duty assignments, uniform regulations, drug and alcohol-free workplace. Has everyone had an opportunity to review those policies? I would like to approve these as one, that will work right Kristen?

Kristen Richardson: I think so.

Councilman Farrell: Lets go to

A motion was made by Councilman Parks to approve the following polices. The motion was seconded by Councilman Newman and the motion passed all in favor.

Councilman Nelson: Mr. Chairman, I do have a question about one of the policies. My vote stands, but I do have a question about the reimbursement for tuition. Do you have that in a current budget? Is that a budgeted line item, is there money in the current budget for that?

Assistant Chief Provost: As far as any reimbursements going forward right now, they have not been put into the budget, but this would allow us to build into the budget in the future.

Councilman Nelson: So, you wouldn't anticipate anything this year? Thanks.

Councilman Farrell: Okay Chief, go now.

Chief report

Assistant Chief Provost: Just to give a brief update on the station construction, we went with Councilman Parks down to AJC as we reviewed those who had put in RFQ for the station and were able to narrow that down to four contractors: Hogan, Poulson's, Wick, and Big D were the contractors that it was narrowed down to. The construction documents will go out on the 27th of April and then planning commission will then review them on the following. Everything was slated to be signed today. We were waiting on dominion, I met with them this morning and they were able to go in and sign off on theirs. I

think we are moving forward on that front. As far as Kierstan and Kristen have been working on the Audit. Were you able to complete that, or still kind of in middle?

Kierstan Smith CPA: We are still in the middle of it, so we will be back.

Councilman Crittenden: On the station, did things get worked out on the road that they wanted to put on the south side of that lot.

Assistant Chief Provost: There are some documents that are being signed and turned over. The lot line adjustments were signed off and done as of Tuesday. So, all of that work has been completed and now it has been submitted to the city for proposal on price and different agreements on that road.

Councilman Crittenden: Were they able to slide a bit to the east for the space?

Assistant Chief Provost: As much as possible, they were trying to see how those PUE's would work because there is a PUE obviously for the gas and some other things, then the power line runs on the west side and on the north side and so those were a part of that to allow them to have access. As far as a few things that have been going on in the district, we were able to have our safety and preparedness fair. That's probably the highest that it's ever been attended, there were a lot of great things that came out of that. We also had Murl Rawlins, who's part of our advisory board, who retired and had a retirement party for him. There were quite a few trainings that took place. We have got some of the, or one of the, LVAD patients which is something that we have to train on, but the hospital comes up and helps us on that so there was some work done on that. Then Chief Morgan was able to help with the wildland refresher for this year and get the crews ready for their recertification. Then quite a few gas line breaks from snow falling off of roofs. Unless there are any other questions, that's about it.

Councilman Farrell: Thanks Chief. Now can we hear from the advisory board.

County Manager Grabau: Other than that, they reviewed the warrants. We did not hold a meeting this month due to the lack of agenda items, so we don't have anything to report.

Councilman Farrell: Okay, anything from the board? Anything?

Fire Warden Morgan: I would like to say thank you to you guys for the help with the ARPA funds for the PPE for wildland fire, so thank you for that.

A motion was made by Councilman McMillian to adjourn. The motion was seconded by Councilman Rowland and the motion passed all in favor.